

**HLL LIFECARE LIMITED
(A Government of India Enterprise)
P.B.NO.2, PEROORKADA.P.O,
THIRUVANANTHAPURAM - 695 005
KERALA, INDIA**

**TENDER DOCUMENT
(TECHNICAL BID)**

**PROVIDING 2 NOS. 1000KVA DIESEL GENERATOR SETS
WITH ACOUSTIC ENCLOSURE AS PER CPCB NORMS**

FOR

**NEW CONDOM MANUFACTURING FACILITY
AT RUBBER PARK, IRAPURAM, KOCHI**

IFB Ref: No.HLL/IP/IFC/DG/2013

Date: 11-10-2013

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PREQUALIFICATION REQUIREMENTS

1. The Bidder should be an Original Manufacturer (OEM) of the Diesel Generator set or his authorized dealers in India. Authorized Dealers should attach relevant dealership certificate.
2. The Bidder should have supplied minimum 2 (Two) units of 1000KVA or more capacity Diesel Generator sets in the last 3 years.
3. Average annual financial turn over of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least Indian Rupees (INR) 80 Lakhs.
4. Power of Attorney, in case an authorized representative has signed the tender.
5. The duly signed acceptance form confirming that all terms & conditions, technical specifications, drawings & volume of job are understood by the bidder. Certificate that bid is in total conformity with the specifications and terms and conditions mentioned in the bid document and certificate on period of validity (sheet enclosed)
6. Deviation if any, giving reasons for the deviation.
7. Even if the bidder meets the above qualifying criteria, they are subject to being disqualified if they have:

Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.

Note: - HLL does not bind itself to accept the lowest or any tender, and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

E. Total number of ongoing installations or orders in hand for similar equipments.

Note: Details to be furnished in **Annexure II**

F. Has the Bidder/Manufacturer/Supplier/ Firm/Company ever been black listed by the Govt. /or the registering authority. (Yes/ No)

a. If so, give the period and details.

G. Average annual financial turn over of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 80 Lakhs.

a. Annualized turn over of the Contractor/Firm/Company in the last 3 years ending 31.03.2013

1.	2010-2011:	INR.
2.	2011-2012:	INR.
3.	2012-2013:	INR.

Note: Details to be furnished in **Annexure III**

H. Details of organization:

1. Technical personnel: i) No. of Graduate Engineers: ii) No. of Diploma Holders:

2. Non Technical Management

(Details to be enclosed in **Annexure IV**)

I. Technical Specification: in **Annexure V** (filled and enclosed)

J. Completion Period: in **Annexure VI** (filled and enclosed)

K. Acceptance Form in **Annexure VII**

L. CERTIFICATE as per **Annexure VIII**

I/We hereby confirm that the details given in the application form and Annexure I to Annexure VIII are correct to the best of my/our knowledge. I /We have no objection, in Owner (HLL Lifecare Limited) contacting any of our clients for reference.

Place:
Date:

Signature
Name and address of the Bidder

ANNEXURE - I

DETAILS OF ORDERS COMPLETED FOR 1000KVA OR MORE CAPACITY DIESEL GENERATOR SETS IN THE LAST 3 YEARS				
S. No.	Name of Client with full address, telephone numbers and nature of work *	Order details such as quantity etc.	Value of Order completed	Period of Completion with dates (in months)

* Enclose completion certificate from Clients

NOTE:

THE BIDDER SHOULD HAVE SUPPLIED MINIMUM 2 (TWO) UNITS OF 1000KVA OR MORE CAPACITY DIESEL GENERATOR SETS IN THE LAST 3 YEARS.

SIGNATURE OF BIDDER

ANNEXURE - II

TOTAL NUMBER OF ONGOING INSTALLATIONS OR ORDERS IN HAND FOR SIMILAR WORKS			
S. No.	Name of Client with full address, telephone numbers and nature of work	Order details such as quantity, completion time etc.	Value of orders

SIGNATURE OF BIDDER

ANNEXURE III

(ENCLOSE DETAILS OF ANNUALISED TURN OVER OF THE CONTRACTOR/FIRM/COMPANY IN THE LAST 3 YEARS ENDING 31-03-2013)

2010-2011: INR.

2011-2012: INR.

2012-2013: INR.

(Enclose audited Balance sheets in proof for the above period)

SIGNATURE OF BIDDER

Note: Average annual financial turn over of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 80 Lakhs.

ANNEXURE- IV

DETAILS OF ORGANIZATION

Sl. No	Name & Postal Address	Date of Birth	Qualification	Total experience in years	Name of organization served showing position held and period of service in each position
1.	A.ENGINEERING PERSONNELS				
2					
3.					
4					
5.					
6					
1.	B. DIPLOMA HOLDERS/ ITI PERSONNEL				
2					

Attach an organization chart. Also mention the no. of engineering/technical personnel you will engage for the satisfactory completion of the tendered work.

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE V

(ENCLOSE DETAILED TECHNICAL SPECIFICATION OF DIESEL GENERATOR SETS QUOTED AGAINST THIS TENDER, INCLUDING THE DIMENSION OF THE MACHINES, THEIR UTILITY REQUIREMENTS, DETAILED MACHINE CATALOGUES, WARRANTY PERIOD ETC. COMPLETE)

NOTE: THE BIDDER SHOULD ALSO INDICATE DEVIATIONS, IF ANY FROM THE TENDER SPECIFICATIONS

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE VI

COMPLETION PERIOD

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE VII

ACCEPTANCE FORM

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

From

To

EXECUTIVE DIRECTOR (INTERNAL PROJECTS)
HLL LIFECARE LIMITED PEROORKADA,
THIRUVANANTHAPURAM – 695 005
KERALA, INDIA

Dear Sir,

I / We, hereby offer to supply/testing/validate/commission as detailed in schedule hereto or such portion thereof as you may specify in the acceptance of Bid at the price given in the price bid and agree to hold this offer open for **90 Days** from the date of bid opening prescribed by the Purchaser. I/We have understood the terms and conditions mentioned in the invitation for bid and Conditions of Contract furnished by you and have thoroughly examined the specifications quoted in the bid document hereto and are fully aware of the nature of the scope of work required and my/our offer is to comply strictly in accordance with the requirement and the terms and conditions mentioned above.

The following pages have been added to and form part of this bid.

Yours faithfully,

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE VIII

CERTIFICATE

I / we hereby confirm that the information given with this bidding document is correct. If, at any stage, it is found to be incorrect, I / we understand that the contract will be liable to be terminated and action could be taken against me/us by the Company for damages.

SIGNATURE (S) OF BIDDER WITH SEAL

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

CHECK LIST FOR TECHNICAL BID

S. No.	Item	Yes/No	Remarks
1	Enclosed EMD as prescribed in the tender		
2	Application of Pre-qualification duly filled, signed and sealed by the tenderer		
3	Enclose dealership certificate (if applicable) and Completion certificates from the clients for minimum 2 (Two) units of 1000KVA or more capacity Diesel Generator sets supplied and commissioned in the last 3 years – Annexure I		
4	Enclosed details of ongoing installations or orders in hand for similar works – Annexure II		
5	Enclosed Turnover Details – Annexure III		
6	Enclosed Details of Organization – Annexure IV		
7	Enclosed Technical Specification including Catalogue of machines – Annexure V		
8	Attached Completion Period – Annexure VI		
9	Enclosed signed and sealed Acceptance Form – Annexure VII		
10	Enclosed Certificate signed and sealed – Annexure VIII		

SIGNATURE OF THE BIDDER WITH SEAL