

TENDER ENQUIRY DOCUMENT

SUPPLY OF PRINTED STATIONARIES & FILM CARRY BAGS TO HINDLABS
SCAN CENTRES IN UTTAR PRADESH

HLL/HCS/UP-CT/2017/01 Dated: 19/08/2017



HLL LIFECARE LIMITED
(A GOVT. OF INDIA ENTERPRISE)
HEALTHCARE SERVICE DIVISION
C/O HLPPT, 9/316 VIKAS NAGAR,
LUCKNOW - 226022 (UTTAR PRADESH)
PH. NO. 0522-4150000

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NOTICE INVITING TENDER (NIT)

HLL LIFECARE LIMITED
(A GOVT. OF INDIA ENTERPRISE)
HEALTHCARE SERVICE DIVISION
C/O HLPPT, 9/316 VIKAS NAGAR,
LUCKNOW - 226022 (UTTAR PRADESH)
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TENDER DOCUMENT No: HLL/HCS/UP-CT/2017/01 Dated: 19/08/2017

HLL Lifecare Ltd (HLL), a Government of India Enterprise invites sealed competitive bids from reputed suppliers/agencies/ manufactures / firms for supply of printed stationaries & film carry Bags to HINDLABS SCAN CENTERS – Uttar Pradesh, Uluberia Hospital(WB) and MRI Scan centre Darjeeling. **The bidder shall quote for Any One OR All of the below schedule of work.**

Sl. No	Brief Description of Item/Work	Locations	EMD Amount per Facility
1	SCHEDULE-1: SUPPLY OF PRINTED STATIONARIES TO HINDLABS SCAN CENTRES IN UTTAR PRADESH AND WEST BENGAL	40 Locations in Uttar Pradesh and 2 Locations in West Bengal	INR 50,000/-
2	SCHEDULE-2: SUPPLY FILM CARRY BAGS TO HINDLABS SCAN CENTRES IN UTTAR PRADESH AND WEST BENGAL	40 Locations in Uttar Pradesh and 2 Locations in West Bengal	

Publishing date of bid : 19th August 2017
Last date of submission of bid : 29th August 2017 at 15.00 Hours.
Address for submission of bid : Operations Manager (MI),
Healthcare Service Division
C/O HLPPT, 9/316 Vikas Nagar,
Lucknow - 226022 (Uttar Pradesh)
Ph. No. 0522-4150000

Opening of Bid : 29th August 2017 at 15.30 Hrs
Venue of opening Bids : HLL Lifecare Limited
Healthcare Service Division
C/O HLPPT, 9/316 Vikas Nagar,
Lucknow - 226022 (Uttar Pradesh)
Ph. No. 0522-4150000

Interested applicants can participate in the bid.

For any clarifications on the tender document, the prospective bidders can contact no:+918895195247, +919891910429, e-mail: hindlabsctprojectup@lifecarehll.com on any working days during office hours from the date and time of publishing the tender to the last date and time of submission of tender documents.

Applicants may obtain all the tender documents downloaded from HLL website at www.lifecarehll.com. Tender form shall be forwarded along with the Bank Draft of EMD of Rs.50,000/- in favor of HLL Lifecare Ltd, payable at Trivandrum. Tender will be opened in presence of interested vendors.

HLL reserves the right to accept or reject any application without assigning any reason or incurring any liability whatsoever. Incomplete/Conditional tender without earnest money or received after due date and time shall be summarily rejected. Prospective bidders are advised to regularly scan through HLL web site as corrigendum/amendments etc, if any, will be notified on the HLL web site and separate advertisement will not be made for this regard.

SECTION – I

INFORMATION AND INSTRUCTIONS TO THE PARTICIPANTS

I. SCOPE OF WORK

1. Printing and supply of stationary items to following HINDLABS Scan Centers of Uttar Pradesh (located at DH/Taruma Centres of 40 District Headquarters) and Scan centers at West Bengal (ref SI No. 41).

1. Mathura	11. Hamirpur	21. Deoria	31. Hardoi
2. Aligarh	12. Chitrakoot	22. Siddhartha Nagar	32. Jalaun
3. Hathras	13. Kaushambi	23. Ambedkar Nagar	33. Unnao

4. Auraiya	14. Sitapur	24. Kushinagar	34. Kannauj
5. Etah	15. Pilibhit	25. Amethi	35. Banda
6. Farrukhabad	16. Shajahanpur	26. Mau	36. Lalitpur
7. Kasganj	17. Lakhimpur Kheri	27. Balrampur	37. Allahabad
8. Mahoba	18. Chandauli	28. Shravasti	38. Barabanki
9. Bhadohi	19. Maharajganj	29. Lucknow	39. Fatehpur
10. Ghazipur	20. Sant Kabir Nagar	30. Kanpur Nagar	40. Faizabad
41. CT scan centre Uluberia and MRI scan centre Darjeeling (West Bengal)			

2. TECHNICAL SPECIFICATION

The specifications, Terms and Conditions for supply of Stationary items & Paper Carry Bags are as follows:-

Sl. No	Items	Specification	Yearly Requirement
Schedule-1			
1	Letter Head	A4 size Multi Colour One side Printing. 80 GSM.	350000 Numbers
2	Referral Forms	A4 Size Booklet (with 15 numbers of paper) double side two colour printing. 70 GSM	250000 booklets
3	Visiting Card	One side Printing, Multi Colour, Size: 9cm x 5cm.	4000 Nos
Schedule-2			
1	Paper Carry Bag	16"X 20" size (width 16 inch and length 20 inch) paper cover, single colour printing on both sides with hand tag. Material- good quality 120 GSM bleached creft paper bags.	250000 Numbers
2	Plastic Carry Bag	16"X 20" size (width 16 inch and length 20 inch) X 60 micron HDPE(High Density Polyethelene), single colour gravure printing on both sides with D-cut bags	250000 Numbers

The bidder may quote any one/ both types of film carry bags, the purchaser will choose any one of the film carry bag. Interested applicants may supply all the items as per the above specification. The location of delivery is mentioned as per Annexure – 1. Softcopies of the forms will be provided on request.

II. Earnest Money Deposit (EMD)

The tenderer shall furnish along with its tender, earnest money for amount as shown above in the NIT. The earnest money is required to protect the Purchaser/Customer against the risk of the tenderer's unwarranted conduct as amplified under sub-clause 6 below.

1. The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with Directorate General of Supplies & Disposals or with National Small Industries Corporation, New Delhi for the specific goods as per tender enquiry specification shall be eligible for exemption from EMD. In case the tenderer falls in these categories, it should furnish copy of its valid registration details (with DGS&D or NSIC, as the case may be).

2. The earnest money shall be furnished in one of the following forms:

i) Account Payee Demand Draft

ii) Banker's cheque and

iii) Bank Guarantee

3. The demand draft or banker's cheque shall be drawn on any commercial bank in India or country of the tenderer, in favour of the "HLL Lifecare Limited" payable at Trivandrum. In case of bank guarantee, the same is to be provided from any commercial bank in India or country of the tenderer as per the format specified under **Section VIII** in these documents.

4. The earnest money shall be valid for a period of forty-five (45) days beyond the validity period of the tender.

5. The EMD of the successful bidder will be refunded at the end of the contract period. EMD of the unsuccessful bidders will be repaid within 30 days on completion of the tender formalities.

6. Earnest Money is required to protect the Purchaser/Customer against the risk of the Tenderer's conduct, which would warrant the forfeiture of the EMD. Earnest money of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the Purchaser/Customer.

7. In the case of Bank Guarantee furnished from banks outside India (i.e. foreign Banks), it should be authenticated and countersigned by any nationalised bank in India by way of back-to-back counter guarantee and the same should be submitted along with the bid.

III. GENERAL TERMS AND CONDITIONS

A. Eligibility criteria for Bidders

1. The firm should have minimum three years' experience for supply of printed stationary & Film Carry Bags with similar institutions / scanning centers, documentary evidences for the same have to be attached. In support of this, a statement regarding assignments of similar nature successfully completed during last three years should be submitted as per Performa in Appendix C. The scrutiny committee will have the right to reject the tender of the firm who have not submitted the required documents. (The decision of the Purchaser as to whether the assignment is similar or not and whether the bidders possess adequate experience or not, shall be final and binding on the bidders.)

2. Average annual financial turn-over of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 50,0000 (Rupees Five Lakhs only)

3. The supplier should have the registered office in Uttar Pradesh and the details including documentary proof for the same may please be furnished along with the bid.

Even though the applicants satisfy the above requirements, they may be disqualified, if they have:

a) Made misleading or false representation of facts or deliberately suppressed the information to be provided in the forms, statements and enclosures of this document.

b) Previous history of poor performance such as abandoning work, not properly completing the contract or financial failure/weaknesses.

B. Other terms and Conditions

1. **DELIVERY:** The delivery will be made at HINDLABS, CT SCAN CENTRES located in '40' district Headquarters of UP and CT scan centre Uluberia & MRI scan Centre Darjeeling on indent basis. The supplier can quote minimum quantity required for each consignment/indent. Cartage/coolliage shall have to be borne by the Tenderer. The material should be supplied as per the time limit given in the order.
2. **PENALTY CLAUSE:** A penalty @ 4% per week subject to maximum of 10% on the delayed supply will be imposed in case of supply is not made in accordance with the time schedule given by HLL in the work order.
3. **PRICES:** The prices to be quoted as per Annexure-III. Quoted prices shall be valid for a period of one year.
4. **CONTRACT TERMINATION:** HLL Life care Limited reserves the right to terminate the contract at any time without any notice and forfeit part or whole of the earnest money of the tender if tenderer fails to make the supply within the prescribed period or the supply is not found in accordance with the specification or not in the quality/quantity as per the orders placed or there is any breach of the terms of the contract on the part of tenderer. The earnest

money will be forfeited, if the tenderer, after approval of the tender fails to accept it. All 40 Locations with address are enlisted on Annexure –II.

5. **QUALITY INSPECTION:** The quality inspection will be done by the HINDLABS team, by taking random samples from the supply made, for quality of the items as per specification. Any difference in size, weight, color etc will render the entire order for rejection and the tenderer shall have to lift the material at their own cost on “as is where basis is”. In case of any dispute, decision by HLL will be final and irrevocable.
6. **ORDER PLACEMENT:** The supply order shall be placed on the lowest responsive bidder. The revision of rates will not be allowed during the contract period of one year.
7. **PAYMENT:** The Payment shall be made after a credit period of 30 days from the date of receipt of materials as per PO at our site. For claiming the payment, the following documents have to be submitted.
 - a. Three copies of invoices
 - b. Delivery receipt duly signed by the concerned person of HLL and representatives of the supplier.
8. Bids should be clear in all respects and those with ambiguous clauses shall be summarily rejected.
9. The supply order shall be placed on the lowest responsive bidder.
10. Tender in the prescribed form duly filled in signed and stamped in sealed cover superscripted on it “TENDER FOR PRINTED STATIONARIES FOR HINDLABS SCAN CENTERS – UTTAR PRADESH” shall be submitted to the following address.

**OPERATIONS MANAGER (MI)
HLL LIFECARE LIMITED
(A GOVT. OF INDIA ENTERPRISE)
HEALTHCARE SERVICE DIVISION
C/O HLPPT, 9/316 VIKAS NAGAR,
LUCKNOW - 226022 (UTTAR PRADESH)
PH. NO. 0522-4150000**

11. Bids should be submitted latest by before 15:00 Hrs on 29.08.2017 and the same will be opened at 15:30 Hrs on the same day at the above Office, in the presence of the representatives of the bidders, who choose to attend . If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.
12. Bidders are requested to contact the undersigned for further information, if any.
13. Any bid received after the deadline for submission of bids will be rejected.
14. HLL reserves the right to accept or reject any or all of the bids without assigning any reason whatsoever.
15. The envelopes containing the bid shall bear the words "DO NOT OPEN BEFORE 25th August 2017.
16. HLL shall not be liable for the delay in submission of bids after the due date specified above due to any reason including postal delay.
17. No Email or fax bids will be accepted.
18. The name and mailing address of the Applicant should be clearly marked on the envelope.
19. All the information asked in this document shall be answered in the ENGLISH language only.
20. Failure to provide information in the stipulated format enclosed or to provide timely clarification or substantiation of the information supplied (considered essential to evaluate the Applicant's qualification) may result in disqualification of the Applicant.
21. Any dispute arising out of the tender/bid document/ evaluation of bids/issue of purchase order shall be subject to the jurisdiction of the competent court at Thiruvananthapuram only.
- 22. Extension of contract-** The contract may be extended for one/two years, if the work is found satisfactory on the same rates/terms and conditions.

23. All the above stated terms and conditions should be acceptable to the bidder.

24. All the bids shall remain valid for one year from the date of opening of bids prescribed by HLL. A bid valid for a shorter period shall be rejected by the HLL being non-respective.

25. GENERAL INFORMATION

1.1 The applicant's name, signature and Firm's stamp should appear on each page of the application.

1.2 Overwriting should be avoided. Neatly crossing out, initiating, dating and rewriting shall make correction(s), if any. All pages of tender documents shall be numbered and submitted as a package with signed and stamped letter of transmittal.

1.3 A senior officer of the client should sign references, information and certificates from the respective clients certifying suitability, know-how and capability of the applicant.

1.4 The applicant is advised to attach any additional information, which he thinks is necessary in regard to his capabilities to establish that the applicant is capable in all respects. He is however, advised not to attach superfluous information. No further information will be entertained after tender document is submitted, unless the organization calls it for.

1.5 Prospective applicants may seek clarification regarding the scope, and/or the requirements within two working days. No request for clarification will be considered after receiving the pre-qualification tenders.

26. TENDERSUBMISSION AND AWARD

1.6 The tender will be evaluated based on documents submitted meeting all the minimum eligibility criteria and the prices quoted for each schedule. Work will be awarded to the vendor who satisfies all the minimum eligibility requirements and also quoted the lowest price for each schedule.

1.7 The HLL reserves the right to:

1.7.1 Amend the scope and value of contract.

1.7.2 Reject any or all the bids without assigning any reason.

1.7.3 For any of the above actions, the organization shall neither be liable for any damages, nor be under any obligation to inform the applicants of the grounds for the same.

- 1.7.4 Effort on the part of the bidder or his agent to exercise influence or to pressurize the organization for his bid shall result in rejection of such bid.
- 1.7.5 Split the works into different packages if required

27. OTHER INFORMATION TO BE SUBMITTED ALONGWITH APPLICATION

- 1.8 Registration/ License: The Applicant should furnish CST/VAT Registration number with the bid.
- 1.9 If any information furnished by the applicant is found incorrect at a later stage, applicant shall be liable to be debarred from tendering in HLL. The Company reserves the right to verify the particulars furnished by the applicant independently.
- 1.10 HLL may ask for any additional information and/ or clarification from the applicant. The applicant shall submit such additional information and/ or clarification as requested by HLL within the time specified in the communication.
- 1.11 The competent authority to pre-qualify shall have the power to relax any condition/criterion for pre-qualification if it considers expedient to do so.
- 1.12 Even though the agency meets all the criteria, the HLL reserves the right to accept or reject any applicant/disqualify any agency without assigning any reason whatsoever

For and On Behalf Of HLL Life Care Limited

Thanking you,

Yours faithfully,

Deputy Manager (Health Care Services)

Annexure – I

The bidder shall quote for Any One OR All of the below schedule of work.

Sl. No	Brief Description of Item/Work	Locations
1	SCHEDULE-1: SUPPLY OF PRINTED STATIONARIES TO HINDLABS SCAN CENTRES IN UTTAR PRADESH AND WEST BENGAL	40 Locations in Uttar Pradesh and 2 Locations in West Bengal
2	SCHEDULE-2: SUPPLY FILM CARRY BAGS TO HINDLABS SCAN CENTRES IN UTTAR PRADESH AND WEST BENGAL	40 Locations in Uttar Pradesh and 2 Locations in West Bengal

Annexure – II

		Hospitals in Utter Pradesh
SI No	District Hospital	Address
1	Mathura	District Hospital (Male) - Mathura (U.P.) 281001
2	Aligarh	Deen Dayal Upadhyay District Hospital (Combined) - Ramghat Road, Saraswati Vihar Phase 1, ADA Colony - Aligarh (U.P.) 202001
3	Etah	District Hospital - Police Line, Etah, Uttar Pradesh 207001
4	Hathras	Bagla District Hospital (Combined) - Hathras (U.P.) 2014101
5	Kasganj	District Hospital Kasganj
6	Auraiya	District Hospital Auraiya
7	Farrukhabad	Ram Manohar Lohia Combined District Hospital, Farrukhabad (U.P.) - 209625
8	Kaushambi	District Hospital (Combined), Manjhanpur – Kaushambi (UP) - 212207
9	Chitrakoot	District Hospital (Combined) - Karwi Mafi (U.P.) 210205
10	Hamirpur	District Hospital (Male) - Hamirpur (U.P.) 210301
11	Mahoba	District Hospital (Male) - Mahoba (U.P.) 210427
12	Bhadohi	District Hospital (Combined), Sarpataha - Bhadohi (U.P.) 221304
13	Chandauli	Pt. Kamlapati District Hospital (Combined), Gautam Nagar - Chandauli (U.P.) 232104
14	Ghazipur	District Hospital – Lal Darwaja - Gazipur (UP) 233001
15	Mau	District Hospital – Mau (UP) - 275101
16	SantKabir Nagar	District Hospital (Combined) - Khalilabad (U.P.) 272175
17	Siddharthnagar	District Hospital Siddharthnagar
18	Ambedkar Nagar	MJPC District Hospital – Akbarpur (Ambaedkar Nagar) – UP 224122
19	Amethi	District Hospital Amethi
20	Deoria	Diagnostic Centre Building, District Hospital (Male) - Deoria (U.P.) 274001
21	Kushinagar	District Hospital (Combined) - Kushinagar (U.P.) 274304

22	Maharajganj	District Hospital (Combined) – Maharajganj (UP) -273303
23	Pilibhit	District Hospital (Male) - Tanakpur Road, Pilibhit (U.P.) 262001
24	Shahjahanpur	Pt. Ram Prasad Bismil District hospital (Combined) , Azizganj - Shajahanpur (U.P.) 242226
25	Balrampur	District Hospital - SH 26, Balrampur, Uttar Pradesh 271201
26	Shravasti	District Hospital Shravasti
27	LakhimpurKheri	Old CMO office, District Hospital (Male) - Lakhimpur Kheri (U.P.) 262701
28	Sitapur	District Hospital (Male) - Sitapur (U.P.) 261001
29	Lucknow	District Hospital Lucknow
30	Kanpur Nagar	District Hospital Kanpur Nagar
31	Hardoi	District Hospital Hardoi
32	Jalaun	District Hospital Jalaun
33	Unnao	District Hospital Unnao
34	Kannauj	District Hospital Kannauj
35	Allahabad	District Hospital Allahabad
36	Banda	District Hospital Banda
37	Lalitpur	District Hospital Lalitpur
38	Barabanki	District Hospital Barabanki
39	Fatehpur	District Hospital Fatehpur
40	Faizabad	District Hospital Faizabad
TOTAL DISTRICT HOSPITALS/LOCATIONS		40
Hospitals in West Bengal		
1	CT Scan Centre, Uluberia District Hospital, Howrah, West Bengal	
2	MRI Scan Centre, District Hospital, Darjeeling.	

Annexure-III.

PRICE BID

Schedule-1

Sl. No	Description of Item	Quality/Specs	UNIT	QUANTITY	Basic price	Taxes / Duties etc	Other incidental cost	Total Price for each unit(Rs)	Amount (Rs)
1	Letter Head	A4 size Multi Colour One side Printing. 80 GSM.							
2	Referral Forms	A4 Size Booklet (with 15 numbers of paper) double side two colour printing.							
3	Visiting Card	One side Printing, Multi Colour, Size: 9cm x 5cm.							

Total Price in Figures: _____

Total Price in words _____

Schedule-2

Sl. No	Description of Item	Quality/Specs	UNIT	QUANTITY	Basic price	Taxes / Duties etc	Other incidental cost	Total Price for each unit(Rs)	Amount (Rs)
1	Paper Carry Bag	16"X 20" size (width 16 inch and length 20 inch) paper cover, single colour printing on both sides							

		with hand tag. Material- good quality 120 GSM bleached creft paper bags.							
2	Plastic Carry Bag	16"X 20" size (width 16 inch and length 20 inch) X 60 micron HDPE(High Density Polyethelene), single colour gravure printing on both sides with D- cut bags							

Total Price in Figures: _____

Total Price in words _____

Seal and Signature of Bidder

APPLICATION FOR PREQUALIFICATION

Name of Work:

SUPPLY OF PRINTED STATIONARIES & FILM CARRY BAGS TO HINDLABS
SCAN CENTRES IN UTTAR PRADESH.

(General information of the manufacturer / supplier)

1. Name & Address of the Supplier :
- a) Telephone No. :
- b) Fax No. :
- c) Mobile No. :
- d) E-mail Address :
- e) Website :
- f) Name of contact person :
- g) Whether proprietary/partnership/
Limited company :
- h) Specify whether SSI / MSME unit :
2. How many years have you been in the
Business of manufacturing /selling? :
3. Have you been a supplier to any
Public sector/ Government Lab or any major pvt hospitals/
Leading Retailers(during the last 3 years) :
4. If so give details of five firm's Name, address,
And quantity :
5. Details of tax registration :
 - a) CST No. :
 - b) TIN No. and VAT No. : :
 - c) PAN No. :

6. Bank Information

- a) Bank Name :
- b) City :
- c) Branch Name : :
- d) Branch Code :
- e) Account No. :
- f) Account Type :
- g) IFSC Code (Issued by RBI to Bank) :

All the information provided herein is true & correct.

DATE:

NAME & SIGNATURE OF THE APPLICANT

PLACE:

(WITH OFFICE SEAL)

ANNEXURE - IV

DETAILS OF PREVIOUS ORDER FOR SIMILAR WORK EXECUTED DURING THE LAST 3 YEARS				
Sl. No.	Name of Client with full address, telephone numbers and nature of work	Order details such as quantity etc.	Value of works completed	Period of Completion with dates

SIGNATURE OF BIDDER

ANNEXURE - V

TOTAL NUMBER OF ONGOING INSTALLATIONS OR ORDERS IN HAND FOR SIMILAR WORK			
Sl. No.	Name of Client with full address, telephone numbers and nature of work	Order details such as quantity, completion time etc.	Value of works

ANNEXURE VI

(ENCLOSE DETAILS OF ANNUALISED TURN OVER OF THE CONTRACTOR/FIRM/COMPANY IN THE LAST 3 YEARS ENDING 31-03-2017)

2014 - 2015: INR. Or USD

2015 – 2016: INR. Or USD

2016 - 2017: INR. Or USD

(Enclose audited Balance sheets in proof for the above period)

Note:

Average annual financial turnover of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 5 Lakhs.

ANNEXURE VII

CERTIFICATE

I / we hereby certify that the information given with this bidding document is correct. If, at any stage, it is found to be incorrect, I / we understand that the contract will be liable to be terminated and action could be taken against me/us by the Company for damages.

SIGNATURE (S) OF BIDDER WITH SEAL

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

ANNEXURE- VIII

BANK GUARANTEE FORM FOR EMD

Whereas _____ (hereinafter called the "Tenderer") has submitted its quotation dated _____ for providing services _____ (hereinafter called the "tender") against the Purchaser/Customer's tender enquiry No. _____ Know all persons by these presents that we _____ of _____ (Hereinafter called the "Bank") having our registered office at _____ are bound unto _____ (hereinafter called the "Purchaser/Customer) in the sum of _____ for which payment will and truly to be made to the said Purchaser/Customer, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20_____.

The conditions of this obligation are:

- 1) If the Tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- 2) If the Tenderer having been notified of the acceptance of his tender by the Purchaser/Customer during the period of its validity:-

fails or refuses to furnish the performance security for the due performance of the contract or fails or refuses to accept/execute the contract or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged

We undertake to pay the Purchaser/Customer up to the above amount upon receipt of its first written demand, without the Purchaser/Customer having to substantiate its demand, provided that in its demand the Purchaser/Customer will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature with date of the authorised officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch