

**MINUTES OF THE MEETING**

**PRE BID MEETING OF TENDER FOR  
SUPPLY, INSTALLATION, COMMISSIONING AND VALIDATION  
OF FILLING LINE  
AT PASTEUR INSTITUTE OF INDIA, COONOOR**

**Document No. :** NPI/110831/EQP/TD/05  
**Venue :** HLL, Tisel Biopark, Chennai  
**Date :** 30.07.2013  
**Project :** Revival of DPT Vaccine Manufacturing Facility, PII, Coonoor

**Attendees :**

<b>HLL Lifecare Ltd.,</b>	<b>NNE Pharmaplan</b>	<b>PII, Coonoor</b>	<b>Vendors:</b>
Mr. Renjith M C	Dr. Naveen Nagaraj	Mr. B Sundran	Mr. Dhanshekar C – Income_Fabtech
Mr. Anto Felix		Mr. Kamaludeen	Mr. Leela Kumar – Income Group
Mr. Vigneshwaran		Mr. R Mohan	
Mr. Sudeep		Mr. B Annamalai	
Mr. Shibulal		Ms. Lalitha	
Mr. Kiruba Sankar		Ms. Shanthi Mani	
Mr. Arjun Arakal		Dr. K C	
Mr. Suresh S		Shivanandappa	
Mr. Nagarajan			

**Issued by :** Dr. Naveen Nagaraj  
**Issued on :** 30<sup>th</sup> July 2013  
**Issued from :** NNE Pharmaplan India Limited, Bangalore

<b>Agenda</b>	
1.	• Pre-bid Meeting for Filling Line for PIIC

S. No.	Clarifications on queries	
	<b>Tender for Supply , Installation, commissioning and Validation of filling line at PII, Coonoor : NPI/110831/EQP/TD/05</b>	
<b>A</b>	<b>Discussion on Tender Enquiry Document: NPI/110831/EQP/ TD/05</b>	
	<b>General Discussion Points</b>	
1.	Warranty period will start after the work completion i.e Final acceptance certificate signed by consignee / purchaser and hand over of the equipment's.	
2.	The last date for the tender submission has been extended till <b>27<sup>th</sup> Aug 2013; 15:00 hrs</b> and the tender opening will be on <b>27<sup>th</sup> Aug 2013 ; 15:30 hrs.</b>	
3.	Payment terms have been explained to vendor and there will be no changes in payment terms. Tender conditions with regards to the payment terms will hold good.	
4.	Earnest Money Deposit (EMD) to be payable at Chennai instead of Trivandrum	
5.	In the Tender at the following places, it has been changed as " <b>Chennai</b> " instead of " <b>Trivandrum</b> ". a) Pg No:- 20 of 88 Point no.:- 18.2 b) Pg No.:- 21 of 88 Point no.:- 18.4 c) Pg No:- 88 of 88 Section - XXIII ; SCHEDULE OF FISCAL ASPECTS - Point No. :- 12	
S. No.	Clarifications on URSs	
<b>B</b>	<b>URS: F-VWD-01</b>	
<b>6</b>	<b>Specific revision in the URS</b>	
	<b>URS Point number and excerpt* / description of the specification *</b>	<b>Comment</b>
6.1	Point 6.6.6 Vendor shall demonstrate 6 log reduction for viable germs and _ 3 log for endotoxins.	Point modified as Point 6.6.6 Vendor shall demonstrate 6 log reduction for viable germs and _ 3 log for endotoxins, Client [PIIC] shall provide biological indicator and endotoxin
6.2	<b>7.1 Equipment location and available space</b> <b>Physical condition of the rooms:</b> 2. Class: EU Class "D" 3. Differential Pressure: 5Pa Absolute	Point modified as <b>7.1 Equipment location and available space</b> <b>Physical condition of the rooms:</b> 2. Class: EU Class "C" 3. Differential Pressure: 15Pa Absolute
<b>C</b>	<b>URS: F-VFS -01</b>	
<b>7</b>	<b>Specific revision in the URS</b>	
	<b>URS Point number and excerpt* / description of the specification *</b>	<b>Comment</b>
7.1	<b>3.1 Brief Process Steps</b>  d) Dosing of product liquid within vial of 6R with the help of rotary piston pump with a filling of 5.8 ml (5 ml + 15 % overages) with an minimum accuracy of ±	<b>3.1 Brief Process Steps</b>  d) Dosing of product liquid within vial of 6R with the help of rotary piston pump with a filling of 5.8 ml (5 ml + 15 % overages) with an minimum accuracy of ± 2%

S. No. Clarifications on queries		
	3% (This is up to 10ml fill volume and minimum accuracy of $\pm 1\%$ up to 2ml fill volume) within a 3 sigma range.	(This is up to 10ml fill volume and minimum accuracy of $\pm 1\%$ up to 2ml fill volume) within a 3 sigma range.
<b>D</b>	<b>URS: F-VSM - 01</b>	
<b>8</b>	<b>Specific revision in the URS</b>	
	<b>URS Point number and excerpt* / description of the specification *</b>	<b>Comment</b>
8.1	<p><b>6.7.12 Sealing Machine</b> Vendor to provide the diameter of the vibrating hopper and the finish of the bowl so that seals movement shall be smooth.</p>	<p>Point modified as</p> <p><b>6.7.12 Sealing Machine</b> Vendor to provide the diameter of the vibrating hopper and the finish of the bowl so that seals movement shall be smooth and to add 3000 seals /load</p>

**For HLL Lifecare Limited**

**Vice President (Projects)**



LIST OF ATTENDEES

PROJECT : REVIVAL OF DPT VACINE MANUFACTURING FACILITY PII, COONOR

DATE OF MEETING : 30<sup>TH</sup> JULY '13

CLIENT : M/s PASTEUR INSTITUTE OF INDIA, COONOR

VENUE : M/s HLL LIFECARE LIMITED, CHENNAI

SUBJECT : PREBID MEETING – FILLING LINE PACKAGE

SL NO	NAME	COMPANY	SIGNATURE
1.	VIGNESHWARAN.T	HLL	
2.	A. ANTO FELIX	HLL Lifecare Ltd.	
3.	KANALUDEEN	PII COONOR	
4.	R. MOHAN	P.I.I. COONOR	 30/7/13 21/13
5.	B. ANNAMALAI	P.I.I. Coonoor	 30/7/13
6.	S. SURESH.	SM(PCI), HBL	 30/7/13
7.	B. SUNDARON	P.I.I. Coonoor	 30/7/13
8.	Ranjith M.C	HLL	
9.	T. Lalitha	PTI, C	 30/7/13
10.	MRS. SHANTHI HANI	PIIC	 30/7/13
11.	Anjan Arakal	HLL	
12.	Sudheep.B	HLL	
13.	Shibulal	HLL	
14.	DHANSHEKAR.C	INCOME - FABTECH	
15.	K. Keelakumar	Income marketing	
16.	R. Kiruba Sankar	HLL	



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SL NO	NAME	COMPANY	SIGNATURE
17	Dr. K.C. Shivanandappa	P. I. I. COONOR	
18	DR. NAVEEN NAGARAJ	NNE PHARMAPLAN	