

Notice Inviting Expression of Interest (EOI)

For

The registration of Radiologist for empanel in the Tele Radiology Reporting panel.

Eoi Ref No: HLL/HCS/TELERAD/2019/EOI/03

Dated 28-11-2019.

**HLL LIFECARE LTD
(CIN: U25193KL1966GOI002621),
REGISTERED AND CORPORATE OFFICE,
HLL BHAVAN, MAHILAMANDIRAM ROAD
POOJAPPURA, THIRUVANANTHAPURAM- 695 012
Tel Ph.: 0471- 2354949
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**Email: teleradiology@lifecarehll.com
Website: <http://www.lifecarehll.com/>
<http://hindlabs.in/>**

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For

The registration of Radiologist for empanel in the Tele Radiology Reporting panel.

Eoi Ref No: HLL/HCS/TELERAD/2019/Eoi/03 dated 28-11-2019

EOI PUBLISHING DATE:	28-11-2019
LAST DATE AND TIME FOR RECEIPT OF BID:	Date:26-02-2020 at 3 PM HRS
*** Though the deadline for the submission is 26 -02-2020 the EOIs will be evaluated as and when they are received at our office.	
EARNEST MONEY DEPOSIT (EMD) ***The individual Doctor/Radiologist applicant is exempted from paying EMD	Rs. 100000 (Rupees One Lakh)
PLACE OF SUBMISSION OF BID & ADDRESS FOR COMMUNICATION	HINDLABS TELE RADIOLOGY SERVICE HEALTHCARE SERVICES DIVISION HLL LIFECARE LIMITED. HLL BHAVAN, POOJAPPURA THIRUVANTAHPURAM-695012 KERALA PH.NO. 0471-2350323/0471-2354949
EMAIL ID:	teleradiology@lifecarehl.com hindlabs@lifecarehl.com

*EMD shall be submitted as a demand draft favoring “ **HLL Lifecare Ltd**” payable at **Thiruvananthapuram**

**HLL LIFECARE LTD
(A GOVT. OF INDIA ENTERPRISE)**

INVITATION TO EXPRESSION OF INTEREST (EOI)

M/s. HLL Lifecare Ltd (HLL) invites EOI for registration of Radiologist with HLL on contract basis for empanelment in the panel of Tele Radiology Reporting across India.

BACKGROUND

HLL Lifecare Limited (HLL) is a Public Sector Enterprise under the administrative control of the Ministry of Health & Family Welfare, Government of India. HLL's purpose of business is "to provide quality healthcare products and services at affordable rates". In its quest to become a comprehensive healthcare solutions provider, HLL had diversified into hospital products and healthcare services, while nurturing its core business of providing quality contraceptives.

The Diagnostic Services Division of HLL-"HINDLABS", provides quality and affordable Diagnostic Services (Path lab and Imaging) to partner Institutions in a Public -Public Partnership model.

HLL is having teleradiology facility and through this we are providing teleradiology reporting services to various hospitals and Imaging clinics. HLL is now planning to expand the panel of radiologists for our teleradiology services. For this we are inviting EOI from eminent radiologists across the country. The Group of Doctors constituted under a legal entity/ Hospitals/ Radiology Diagnostic Centers having registered radiologists for Reporting can also express their interest to be empanelled with HLL on rate contract basis.

Eligibility Criteria of Reporting Doctors

1. Who can participate?

1.1. Individual Radiologist who can fulfil the eligibility criteria clause-2 below.

1.2. Tele Reporting firms/ Diagnostic Centers/ Hospitals who can fulfilling the eligibility criteria clause-2 and 3 below.

2. Eligibility Criteria of Reporting Doctors

The eligibility criteria for application of prospecting applicants for consideration of selection are provided as under:

2.1.1). **General Qualification-** The applicant must have MBBS with any of the following additional qualification

MD (Radio diagnosis) / DMRD (Radio diagnosis) / DNB Radio diagnosis .

2.1.2.) All the applicants should enclose the copy of PAN and Registration of radiologist with MCI/State Medical Councils. In case of Hospitals/Service Provider's firms, the name of engaged Radiologists along with copy of their registration with MCI/State Medical Council should be furnished along with application.

2.1.3.) **The Radiologist who can spare minimum 5 hours in a day and 6 days in a week for tele reporting shall only apply.**

2.2.). For MRI Reporting

2.2.1). The applicant must have immense experience in 1.5 tesla MRI for more than 1 year (Post qualification) with above 5000 numbers of MRI reports. (Please submit a self-declaration mentioning this along with the application)

2.2.2). The applicant must have sufficient reporting experience in all the special procedures in MRI. Proof of experience certificate is enclosed with application.

2.3.). For CT Reporting

2.3.1). The applicant must have immense experience in Multi Slice CT reporting for more than 1 year (Post qualification) with above 10000 numbers of CT reports. (Please submit a self-declaration mentioning this along with the application)

2.3.2). The applicant must have sufficient reporting experience in all the special procedures in CT. Proof of experience certificate is enclosed with application.

2.4.). For Conventional Radiography Reporting

2.4.1). The applicant must have immense experience in reporting conventional Radiography including plain and contrast X-ray radiography for more than 1 year (Post qualification) with above 1000 numbers of X-ray reports. (Please submit a self declaration mentioning this along with the application)

2.4.2). The applicant those who have sufficient reporting experience in the special procedures in conventional radiography like X-ray mammography, IVU, IVP, HSG etc should mention the same in detail. Proof of experience certificate is enclosed with application.

3). Eligibility Criteria of Diagnostic Centers/ Hospitals/ Tele Radiology Service providers.

3.1). Should be registered body under the Indian Societies Registration Act/Indian Religious and Charitable Act/Indian Trust Act/The Companies Act with at least 3 years of experience in providing Radiology reporting of CT/ MRI studies. Detail of the

organization (including Name, Complete Address, Phone No, Contact Person, Email ID, Brief Description of the organization, etc) should be provided with application, along with Attested/Notarized copy of the Registration Certificate/Certificate of Incorporation Attested/Notarized copy of VAT/Service Tax Registration Certificate Attested/Notarized copy of Income Tax PAN Card.

3.2). Average Annual Turnover of the organisation during last three financial years should not be less than Rs 2 crore. A copy of last three financial years' relevant audited balance sheets should be submitted with the offer.

3.3). All the Radiologists in the panel should fulfil the eligibility conditions mentioned in the above clause number (2).

3.4). The organisation having at least one central reporting hub with not less than 5 in-house doctors for giving reporting. Proof of the appointment of the Radiologist and office availability shall be attached with the application.

3.5). The institution/ firm should have not been blacklisted during last three years by any government/ Private institution and there should be no Vigilance/CBI case pending against the firm/Radiologist. A notarised declaration will be submitted by the institution along with the application.

3.6). All organisations applying against the EOI must be accompanied by EARNEST MONEY DEPOSIT (EMD) of Rupees One Lakh (Rs 1 Lakh) only in the form of Demand Draft/Bankers Cheque from any Indian Scheduled Bank, in favour in favour of HLL Lifecare Ltd payable at Thiruvananthapuram. EMD submitted in any other form or EOI without EMD shall not be accepted.

3.7). The EMD of the successful bidder shall be retained till completion of the agreement period as performance security but shall not carry any interest. The EMD of the unsuccessful bidders will be returned within 30 days after the valuation of the bid by HLL authorities.

3.8). The organisation/ reporting firm have the capacity to provide service 24 hours in 365 days shall only apply.

4). Report Turnaround Time (TAT)

The Radiologist shall submit the report within the stipulated time mentioned below after assigning the study.

4.1). All Head injuries, trauma cases and cases declared as urgent by the referring Hospital within 2 hours

4.2.) All routine scans from 8 a.m. to 7 p.m. within 6 hours

The Radiologist / Service Provider shall be responsible for accuracy of test reports. Radiologist/ Service Provider will be liable for any casualty/legal implication due to wrong diagnosis of the patient basis inaccuracy in the test report of the patient.

5. Quality Check

HLL will periodically verify the quality of the report with the clinical or other parameters and if found any report is unsatisfactory the same may be performed with other Radiologist and cost of the reporting fee will be deducted subsequently.

6). TAT Penalty

The 50% of the reporting fee would be applied as penalty on the cases where reporting time (TAT) was beyond specified limits, mentioned in clause number (4) above.

7. HLL will provide the software required for the imaging viewing and reporting.

8. The reporting charges will be paid on monthly basis.

9. Each applicant has to provide proof for their eligibility while expressing their interest.

10. HLL will have full discretion to select the number of radiologists in the panel. HLL reserves the right to accept or reject any application and cancel the bidding process at any time without any liability and assigning any reason thereof.

11. The Images and all other related details provided to Radiologist/ service provider shall be the property of the HLL and shall not be used and/or shared with anybody other than the HLL except with the prior written approval of the HLL.

12. The qualified Radiologist / service provider shall enter into detailed agreement with HLL for giving the service.

13. Mode of submission of Expression of Interest.

Documents in electronic form will not be accepted. Interested persons / firms qualifying the above conditions may express their interest in writing with a brief about them to the following address along with following documents.

- Curriculum Vitae of the reporting doctor
- Self-attested copies of qualification certificates, MCI registration and PAN
- The institutions/ firms shall submit registration certificate and GST certificate

The attested documents should be submitted in a sealed envelope super scribed 'EOI FOR REGISTRATION OF RADIOLOGIST FOR HINDLABS TELE REPORTING PANEL'.

Senior Manager (OMI)
Hindlabs Tele Radiology Reporting Service
Healthcare Services Division
HLL Lifecare Limited.
HLL BHAVAN, POOJAPPURA
THIRUVANTAHPURAM-695012
KERALA
PH.NO. 0471-2350323
0471-2354949

- **Though the deadline for the submission is 26 -02-2020 the EOIs will be evaluated as and when they are received.**

14. INDEMNITY

The empanelled Radiologists shall indemnify HLL and hold harmless from and against any and all claims, liabilities suits and proceedings by third parties relating to and /or resulting in liabilities, damages, costs, losses and expenses, including court costs and reasonable attorney's fees, which solely arise out of the performance of Doctor's/Radiologist's services or non-performance by the Doctors/Radiologists. The empanelled Doctor/Radiologist shall provide indemnity insurance for Rs.10,00,000/- (Rupees Ten Lakhs Only), at his own cost against any malpractice or medico/legal claim and endorse the same to HLL.

15. Language of Application

All correspondence and documents related to the application shall be in English.

16. Clarifications on bid

During the bid evaluation, HLL may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the substance of the bid shall be sought, offered, or permitted

17. HLL's Right to Accept or reject any or all Bids

HLL reserves the right to accept or reject any bid or to annul the Expression of Interest and reject all bids at any time prior to Agreement, without assigning any reason thereof

18. SELECTION PROCESS:

The empanelled Doctor/Radiologist/Hospital/Entity/Radiology Diagnostic Centre shall be selected based on the evaluation of EOI submitted. The EOI

shall be evaluated based on the eligibility criteria. Those who qualify successfully shall be empanelled.

19. AWARD OF CONTRACT AND AGREEMENT:

The Empanelled Doctor/Radiologist shall have to sign an agreement with HLL after confirmation/acceptance of empanelment.

20. JURISDICTION

In the event of any disputes, the courts at Trivandrum, Kerala shall have exclusive jurisdiction.