



एचएलएल लाइफ़केयर लिमिटेड
(भारत सरकार का उद्यम)

Kakkanad Factory, Cochin

**TENDER NO. : HLL/PUR/ MATERIAL SHIFTING /2017-2018
DATED: 08/03/2017**

TENDER FORM

SUB: - PROVIDING VEHICLES FOR MATERIAL SHIFTING INSIDE CSEZ.

Sealed Tenders are invited in prescribed format for supply of the following vehicles for a period of one year starting from 1st April 2017 as detailed below for material shifting from HLL premises to Company Godown inside CSEZ .

Requirement:

Sl. No.	Type of Materials	Category of Finished Boxes			
		18 Kg	20 Kg	25 Kg	30 Kg
1	Finished Goods in Box Rate				
2	Packing Materials and Raw materials in Per Kg Rate				

Packing Materials, Raw materials and Finished Goods has to be collected from HLL Premises and to be arranged batch wise, as the case may be, in company godown located inside CSEZ. Necessary manpower shall be provided by the contractor for arranging/shifting of goods. All necessary pre-cautions shall be made for the safe custody of our material.

The tender documents can be collected from the office of the undersigned between 10.00 A.M. to 3.00 P.M. on all office working days up to 18/03/2017 (2.00 P.M.)

The tender documents can also be downloaded from our Website: www.lifecarehll.com.

The last date of issue of Tender documents : 18.03.2017, 2.00 PM
The Last date of receipt of Tenders : 22.03.2017, 3.00 PM
Date of opening of Tenders : 24.03.2017, 2.30 PM

Dy. Manager (Purchase & Stores)

1. The Contractor should be the owner of the vehicle – Trucks, Pick up auto, TATA ACE / similar type of vehicle. In case of Firm/Company the vehicle can be owned by the Firm/Company. The vehicles should be roadworthy, in good condition, and valid registration, road permit, records of having paid road tax and insurance, to carry out Transportation of Goods and materials as mentioned.
2. The vehicle offered should have valid fitness certificate issued by RTO and the bidder should submit copy of RC Book, Road Tax and Insurance paid Certificate, Fitness Certificate, Goods carriage permit and Pollution Certificate duly self attested along with Tender document. The odometer of the vehicle should be in working condition and in case any defect occurs, it shall be rectified within 3 days after making alternate arrangements to perform the work undertaken
3. The Contractor should ensure that the goods and materials transported is protected from dust, rain, pilferage, etc by proper covering till the materials are unloaded at the locations specified from time to time. In case of any loss or damage to the goods in transit, the cost of the material along with penalty equal to 3 times the cost will be recovered from the contractor, from the amount payable to him/her or from security deposit made by him/her to the Company.
4. The breakup of the rate should be furnished in the price bid. Income tax as applicable will be deducted.
5. The Contractor shall submit bills for payment and the bills will be paid within 15 days of receipt of the bills.
6. The Drivers engaged by the contractor should be experienced and should have valid driving license and badge. They should have good character and conduct. In case the Company desires to change the driver, the contractor should provide substitute immediately.

Necessary Insurance coverage should be taken by the contractor for the drivers and supporting staffs engaged by him.
7. There shall be no employer employee relation between the HLL and the driver and cleaner. The whole supervision and control of driver and cleaner shall be with the contractor. They shall be employees of the owner of the vehicle (Contractor).

8. Tender forms can be collected from the **Purchase Department**, HLL Lifecare Limited, Plot No.16/A-1,CSEZ, Kakkanad, Cochin-682037. between 10.00 am and 3.00 pm from 08/03/2017. The documents can also be downloaded from our website (www.lifecarehll.com).
9. The rate quoted should be firm for a period of one year from the date of work order and no revision/escalation will be considered except in the case of increase or decline in fuel price by more than Rupee one, in the manner as given below:

Diesel / Petrol rate increase /decrease calculation:

- a) Rate of the diesel / petrol at COCHIN on the tender opening date will be considered as base rate for rate revision (R1).
- b) Amount for rate revision(A) :
- $$\text{Rate change per litre (R1-R2) X Total No of KM run} \\ \text{Running KM per litre}$$

Revised rate =Quoted rate + (A) in case of hike in rate and
Quoted rate - (A) in case of decrease in rate

The running KM per liter of diesel / petrol will be computed for various categories of vehicles as under:-

- c) TATA ACE /similar type of vehicle- 20 KM
d) Pick up auto - 20KM

Rate revision on account of change in fuel price will be allowed based on the above calculation from the date of fuel revision and the same will be considered once in every quarter. **The request for the revision should be submitted before 30th of the 1st month of the next quarter. Request submitted after this date will be rejected.**

10. Tenders duly completed in all respects should be submitted to DM (Purchase & Stores), HLL Lifecare Ltd., Plot No.16/A-1, CSEZ, Kakkanad, Cochin latest by 3.00 pm on 22/03/2017. The Tender will be opened at 2.30 p.m. on 24/03/2017.
11. Tenderers may depute their representatives who wish to participate in the Tender opening meeting which was scheduled on the date mentioned here.

12. Tender by fax/e-mail will not be accepted.
13. The Company shall not be liable for the delay in submission of tenders after the due date specified above due to any reason including Postal delays etc.
14. The Unit Chief of Kakkanad Factory, Cochin, reserves the right to cancel or reject the Tender fully or partially, without assigning any reason and his decisions will be final and binding on all Tenderers.
15. HLL will have the right to cancel the contract at any point of time, after giving 3 months notice

Dy. MANAGER (PURCHASE & STORES)

**HLL LIFECARE LTD
(A GOVERNMENT OF INDIA ENTERPRISE)
PLOT NO. 16/A-1, CSEZ, KAKKANAD, COCHIN-682037**

PRICE BID

**SUPPLY OF VEHICLES FOR SHIFTING OF GOODS AND MATERIALS FROM
HLL KFC TO HLL GODOWN INSIDE CSEZ.**

**TENDER NO. : HLL/PUR/ MATERIAL SHIFTING /2017-2018
DATED: 08/03/2017**

1. Name & Address of the Tenderer:

Email:

Ph: Res:

Mob.:

PAN No:

2. Details of Rates.

Sl. No.	Type of Materials	Category of Finished Boxes			
		18 Kg	20 Kg	25 Kg	30 Kg
1	Finished Goods in Box Rate				
2	Packing Materials and Raw materials in Per Kg Rate				

The rate quoted should be firm for a period of one year from the date of Work Order. No escalation in rate will be considered during the contract period except in case of increase or decrease in fuel price. Rate revision on account of change in fuel price will be allowed based on the calculation provided in the tender.

Signature of Tenderer:

Date: