



HLL Lifecare Limited
(A Government of India Enterprise)
Corporate and Registered Office,
HLL Bhavan, Poojappura,
Thiruvananthapuram– 695 012
Kerala, India.
Phone: 0471 – 2354949
Website: www.lifecarehll.com

Invitation for Bids

RENEWAL OF KASPERSKY ANTIVIRUS SOFTWARE LICENSES

Date	:	16 th September 2014
IFB No.	:	HLL/CHO/IT/Software/AV/2014

The schedule of the bid is given below.

Last date and time for receipt of bids	:	15.00 Hrs on 23.09.2014
Time and date of opening of Bids	:	15.30 Hrs on 23.09.2014

Dear Sir,

Sub: Renewal of Kaspersky Antivirus Software Licenses at our Offices and Factories

HLL Lifecare Limited Thiruvananthapuram now invites the competitive bids from the eligible bidders for the renewal of existing 1500 Nos of User licenses **of Kaspersky Antivirus at our Head office, Factories and Regional offices all over India.** The detailed specifications are given as follows.

Sl.No	Item	No of Licenses
1	Renewal of Kaspersky Antivirus Endpoint Security for Server and Workstations for 1 year	1500

Terms & Conditions

1. The respective bidder should have minimum 3 years experience in Antivirus implementation. For this, the bidder can submit the documentary evidence of the following along with the bid.
 - a) The copies of Supply / work orders for the similar kind of items for the past three years.
 - b) Certificate from at least three clients for the similar works done.
2. The bidder should provide latest endpoint software version of OEM and the periodic updates from OEM should be available at free of cost during the support period.
3. The prices should be quoted as per the format for price schedule enclosed as **Annexure – 1.**
4. In the price schedule, if there is any discrepancy between the unit price and total price the unit price shall prevail and the total price shall be corrected by the purchaser accordingly.
5. The bids will be evaluated by taking the total amount for all the items.
6. The supplier has to supply the product with license at Head office and necessary support should be provided for installation at respective locations.
7. The Authorization Letter from the OEM of the product quoted should be submitted along with the bid.
8. The prices quoted shall be valid for a period of 90 days from the date of opening of bids.
9. The items should be delivered within **2 weeks** from the date of placement of order.
10. Penalty at 0.5% per week's delay subject to maximum of 5% is applicable for delayed delivery.
11. Necessary documentations/CDs/DVDs are to be supplied along with the product.

12. Statutory documents like licenses if any should be supplied along with the product.
13. Bids should be clear in all respects and those with ambiguous clauses shall be summarily rejected.
14. The supply order will be placed on the first lowest responsive bidder.
15. Necessary support should be provided as and when required within 2 Hrs of intimation of problem.
16. HLL will have the right to increase up to 50% of the quantity of licenses specified in the schedule of requirements without any change in the unit price or other terms and conditions during one year period.
17. Payment will be released within 30 days from the date of delivery and installation of the items.
For claiming this payment the following documents are to be submitted.
 - a) Invoice
 - b) Installation report/delivery Chelan signed by both the user and the supplier's representative.
 - c) Statutory documents (License) if any,
18. The bids should be submitted at the following address.

**Associate Vice President (IT)
HLL Lifecare Limited
Corporate and Registered Office,
HLL Bhavan, Poojappura,
Thiruvananthapuram – 695 012,
Phone: 0471- 2354949.**

Bids should be submitted on or before **15:00 Hrs on 23.09.2014** and the same **will be opened at 15.30 Hrs on the same day** at Corporate Head Office, Poojappura, and Thiruvananthapuram in the presence of the representative of the bidder who chooses to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.

19. The envelopes containing the bid should bear the Invitation for Bids title and number, and the statement **DO NOT OPEN BEFORE _____** (Here insert time and date of bid opening)
20. HLL reserves the right to accept or reject any or all of the bids without assigning any reason whatsoever.
21. Any bid received after the deadline will be rejected
22. No fax/email bids will be accepted.
23. Any dispute arising out of the tender/bid document/ evaluation of bids/issue of purchase order shall be subject to the jurisdiction of the competent court at Thiruvananthapuram only.

Thanking you,
Yours faithfully,

**P. Sivakumar
Senior Manager (Hardware)**

Price Schedule							Annexure – I		
Sl.NO	Description of item / work	Unit	Quantity	Basic Price (Rs)	Taxes/ Duties (Rs)	Other incidental costs if any (Rs)	Total Price for each unit (Rs)	Amount (Rs)	
1	2	3	4	5	6	7	8= 5+6+7	9= 4 * 8	

Total Price (in Figure) : Rs.....

Total Price (in words) : Rs.