

एचएलएललाइफ़केयरलिमिटेड /HLL LIFECARE LIMITED  
(भारत सरकार का उद्यम) / (A GOVT.OF INDIA ENTERPRISE)  
आक्कुलमफैक्टरी , श्रीकार्यमपी. ओ / AKKULAM FACTORY,SREEKARIYAM P.O.  
तिरुवन्नतपुरम-695 017 / THIRUVANANTHAPURAM-695 017

फोन नं: 0471 2442642 फाक्सनं: 0471 2441383 / PHONE NO:0471 2442642; FAX NO:0471 2441383;  
EMAIL: [materialsft@lifecarehll.com](mailto:materialsft@lifecarehll.com)

TENDER NO. HLL/AFT/MTLS/BB /BOVT/2019-22

Dated: 31/08/2019

## INVITATION FOR BIDS



**ITEM: BREAK OFF VALVE TUBE- NHF**  
**Item Code: 1010110054**

**TENDER NO. HLL/AFT/MTLS/BB /BOVT/2019-22**

**TECHNO-COMMERCIAL BID**

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## निविदा सूचना/TENDER NOTICE

एचएलएल लाइफकेयर लिमिटेड, संयुक्त महा प्रबंधक (सामाग्री)की ओर से निम्नलिखित काम केलिए सुयोग्य ठेकेदारों से मुहरबंद लिफाफे में निविदा आमंत्रित करते हैं। 2019-22 की अवधि के लिए ब्रेक ऑफ वाल्व ट्यूब की सप्ले करना।

Sealed and superscribed tenders under Two Bid System (Techno-Commercial) in the prescribed form are invited for products manufactured in India from Manufacturer(s) for the supply of **Break off valve Tube** to our Akkulam Factory for the year 2019-22

सांकेतिक विवरण , अनुमानित मात्रा और अन्य नियमावली आई एन आर .1050.00 डीडी(के वी ए टी सहित)भुगतान पर 31.08.2019 - 23.09.2019 , 10.30 ए एम और 3.30 पी एम के बीच हमारे कार्यालय से उपलब्ध होगा।

The technical specification, approximate quantities and other terms and conditions are given in the Tender documents, which can be had from our office on any working day from 31.08.2019 to 23.09.2019 between 10.30 A.M to 3.30 P.M by paying INR.1050.00DD (inclusive of KVAT) as tender fee in favor of HLL Lifecare Limited, Akkulam payable at Trivandrum.

अन्यविवरण वेबसाइट [www.lifecarehll.com](http://www.lifecarehll.com). / <https://eprocure.gov.in/cppp/> से प्राप्त होगा। निविदाकर्ताओं हमारी वेबसाइट से दस्तावेज डाउनलोड कर सकते हैं और इस तरह के मामले में निविदा शुल्क तकनीकी बोली के साथ डीडी के माध्यम से भुगतान किया जाना चाहिए।

The details can also be had from our Website at [www.lifecarehll.com](http://www.lifecarehll.com) & Central Procurement Portal <https://eprocure.gov.in/cppp/> . The tenderers can download the documents from our website and in such case the tender fee should be paid by way of DD along with technical bid.

**23.09.2019 , 3.30** पी एम तक निविदा हमारे कार्यालय से उपलब्ध होगा। अंतिम तारीख और समय

**24.09.2019 , 1.00** पी एम, निविदा शुल्क के डीडी के साथ एचएलएलपहूँचा दें। लिफाफे पर निविदानं अंकित करें।

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The last date & time of issue of Techno-commercial Bid documents will be up to 23.09.2019; 3.30 P.M. Completed tenders in sealed cover super scribed with Tender Nos. should reach HLL latest by 24.09.2019; 1.00 PM.

किसी तरह का विलंब हो जाए तो एचएलएल जिम्मेदार नहीं। योग्य निवीदा ही खोलेजाएंगे। निवीदाखोलने के दिन और समय की सूचना अलग दी जाएंगी। सांकेतिक कारणों से जो निवीदाअयोग्य साबित होता है .उसे लौटा दिया जाएगा।

HLL will not be responsible for any delay in transit. Price Bid of those Tenderers who qualify in the Technical Bid only will be opened. The date and time of opening of Price bid will be intimated separately. The Price Bids of Tenderers who do not qualify in the Technical bid evaluation will be returned unopened.

**DEPUTY GENERAL MANAGER (MATERIALS)**

एचएलएललाइफ़केयरलिमिटेड /HLL LIFECARE LIMITED  
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Dated: 31/08/2019

M/s.

Dear Sirs,

Sub: Tender Forms for Technical Bid & Price Bid

We are enclosing herewith the Techno-Commercial Bid & Price Bid Tender Forms.

The Tender Forms are to be duly filled up in duplicate, signed and returned, in a sealed cover superscribed with the above Tender No., the due date and date of opening, addressed to the DEPUTY GENERAL MANAGER (MATERIALS), HLL LIFECARE LIMITED, AKKULAM FACTORY, SREEKARIYAM P.O., THIRUVANANTHAPURAM-695017.

The last date & time of receipt of Bids : 24.09.2019; 1.00 P.M  
Date & Time of opening of Technical Bid : 24.09.2019; 3.30 P.M

The details can also be had from our Website at [www.lifecarehll.com](http://www.lifecarehll.com) &  
<https://eprocure.gov.in/cppp/>

Incomplete tender is likely to be rejected without any further correspondence.

Yours faithfully,  
For HLL LIFE CARE LIMITED.

DEPUTY GENERAL MANAGER (MATERIALS)  
Encl: As above

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**CONTENTS OF BID DOCUMENT**

**I. INSTRUCTION TO BIDDERS:**

**II. TECHNICAL BID FORMS**

1. Schedule A - Drawing, Specification & Quantity
2. Schedule B - Questionnaire for minimum eligibility criteria
3. Schedule C - Questionnaire - General information of the Manufacturer / Supplier
4. Schedule D - Questionnaire –Quality testing information of the Manufacturer / Supplier
5. Schedule E - Terms & conditions
6. Schedule F - Questionnaire for Vendor Development
7. Schedule G - Declaration accepting Terms and Conditions of the Tender

**III. PRICE BID**

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**INSTRUCTIONS TO BIDDERS**

- a) The Bid is intended to procure material as per specification in Schedule A
- b) The Bid consist of two parts:  
i. Technical Bid  
ii. Price Bid
- c) The Technical Bid should be accompanied by Earnest Money Deposit (EMD) in the form of DD drawn in favour of M/s. HLL Lifecare Limited payable at Trivandrum for a sum of **Rs. 1,50,000.00/-(One Lakh Fifty Thousand only)** failing which the Tender is likely to be summarily rejected. The EMD submitted will be converted to Security Deposit and will be released at the end of contract period. **SSI/MSME units interested in availing exemption from payment of Tender Fee & EMD should submit a valid copy of their registration certificate issued by the concerned DIC or NSIC & UDYOG AADHAR.** But the Party has to provide Security deposit if Tender is awarded to them.
- d) Technical & Price Bids should be in separate sealed covers. Technical and Price **Bids shall be superscribed as “Technical Bid” and “Price Bid”** on the respective covers in order to clearly identify between the two Bids. These two bids should be submitted in a single sealed cover with the respective Tender No. mentioned thereon, complete in all respect, addressed to the Deputy General Manager (Materials) HLL Lifecare Limited , Akkulam Factory, Sreekariyam P.O., Trivandrum – 695 017, on or before the due date and time mentioned in the Tender Notification. HLL shall not be responsible for any delay, if any, in the delivery of the bidding document or non-receipt of the same.
- e) The validity of technical bid and price bid will for three years (2017-20).
- f) **Bid submission / Bid opening dates**  
**The last date & time of receipt of Bids : 24.09.2019; 1.00 PM**  
**Date & Time of opening of Technical Bid : 24.09.2019; 3.30 PM**
- g) **In the event of the date mentioned above being declared subsequently as holiday for the purchaser’s office, the due date for submission and opening of bids will be the next working day at the same venue and time.**

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**INSTRUCTIONS TO BIDDERS**

- h) The Purchaser may, at its discretion, extend the date & time for the submission of bids by amending the bid documents in which case, all rights & obligations of the Purchaser & tenderers shall be subject to the extended date & time.
- i) Bids received after the deadline for submission shall not be considered.
- j) The Bidder is expected to examine all specifications, Instructions, Forms, Terms and conditions given in the Bidding documents. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidders risk and may result in rejection of the Bid
- k) Any clarification required will have to be obtained one week prior to the Date of opening of the Technical Bid.
- l) A certificate/Declaration as given in Schedule G stating that ALL TERMS AND CONDITIONS of this Tender is acceptable should accompany the tender failing which the tender is likely to be summarily rejected.
- m) The quantity mentioned herein is approximate annual requirement with staggered delivery and in case less or more quantity is required the suppliers should be prepared to effect supply at short notice on the same terms and conditions.
- n) Those tenderers who download the tender documents from our website should furnish the Name and address of the vendor, name of contact person, telephone & Fax numbers and Email details immediately by fax/Email.
- o) Any changes pertaining to this tender shall be communicated only through our website [www.lifecarehll.com](http://www.lifecarehll.com) & <https://eprocure.gov.in/cppp/>
- p) **(i) The Price Bid of those Tenderers who qualify in the Technical Bid only will be opened. The date and time of opening of price bid will be intimated separately.**
- (ii) The Price Bids of Tenderers who do not qualify will be returned unopened.**
- .....

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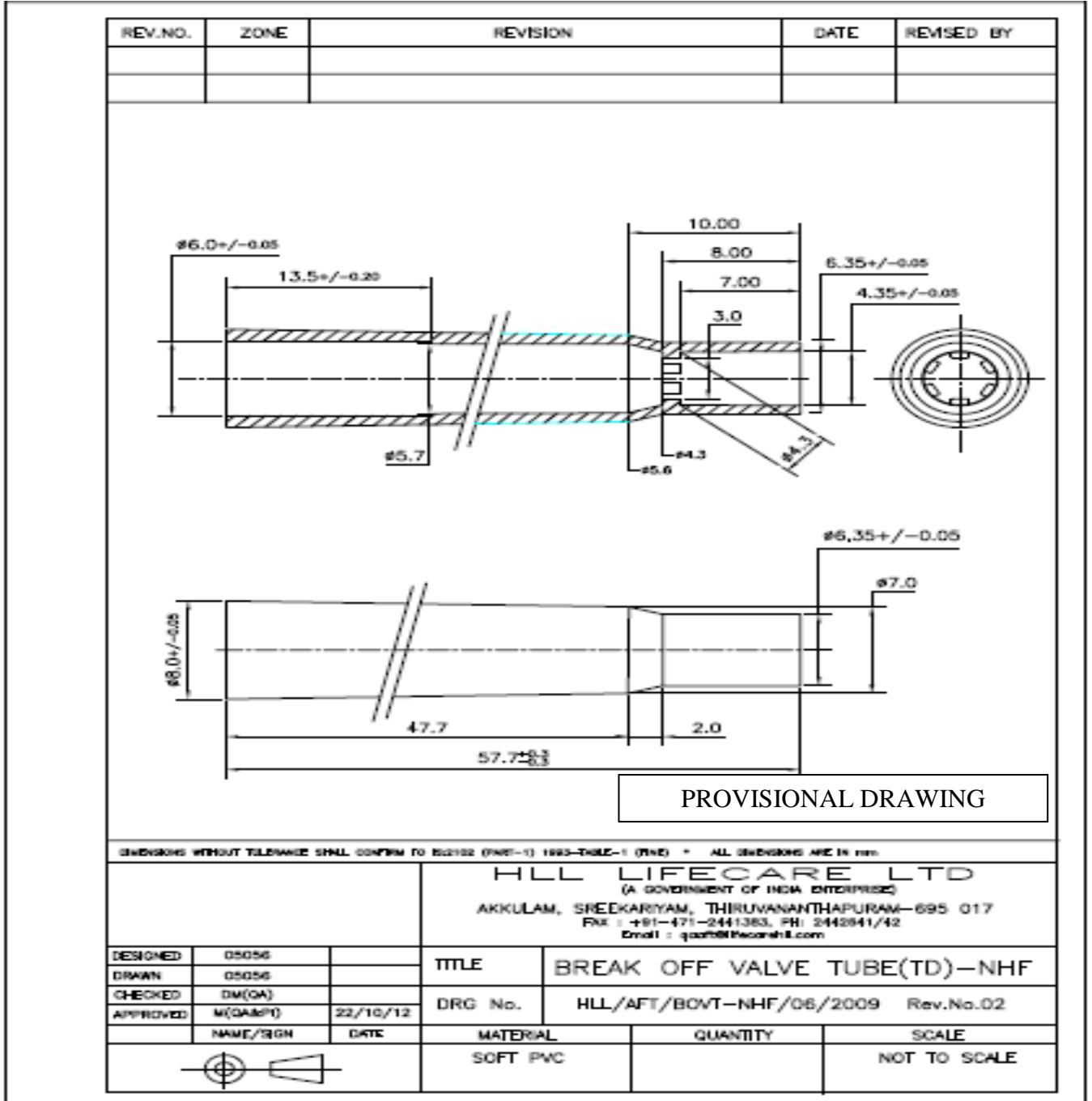
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**SCHEDULE- A**  
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**2. DRAWINGS FOR BREAK OFF VALVE TUBE –NHF**





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SCHEDULE- A  
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**SPECIFICATION**

1. Item Name: Break off valve Tube
2. Component drawing No: HLL/AFT/BOVT-NHF/06/2009 Rev. No. 02
3. Material of the component: Medical grade soft PVC, Moulding grade, Shore A- Hardness- 72 to 78 and should be procured from HLL approved suppliers.
4. Component details
  - a) Method of degating: Automatic
  - b) Dimensions: As per the component Drawing No. HLL/AFT/BOVT-NHF/06/2009 Rev. No. 02
5. Allowable parting line limit: 30 micron
6. Allowable gate projection: 30 micron
7. Mould: Mould manufacturing and Mould maintenance to be done by the supplier without any additional cost during the contract period.
8. Visual Inspection: 100% visual inspection. Component must be free from flash, Burrs, embedded dust, black spot, colour change, Voids, Short molding, Ovality, deformation at gate point, Silver streaks, Burn marks, Bend, warpage, Sink marks, cracks, and free form Oil & Grease.
09. Autoclaving requirement: The component should not bend, crack or deform after autoclaving (steam sterilization at 119°C for 35 minutes). Supplier must possess a laboratory type autoclave and it must be used for the in-process testing of moulded components. The equipment shall be validated before use.
10. Packaging: 500 components shall be stacked and packed vertically as shown in the below photograph (using LDPE Cover of minimum 100 micron thickness) and such 8 to 10 packets shall be packed in one shipper / master carton having bursting strength of minimum 15 Kg/cm<sup>2</sup> and then the carton box must be stretch wrapped (minimum 3 layer) with suitable plastic film.



Primary packing method of Break off Valve Tubes (Qty.: 500 nos.)

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**SCHEDULE- A**  
**Page 3 of 4**

**Components QC Sampling and acceptance criteria:**

Reference: ISO 2859-1

**1.a) For visual inspection:**

Level II Double Normal

For major defects: AQL: 0.40

For minor defects: AQL: 4.0

**b) For Dimensional Inspection**

S-1, Single reduced

For critical dimensions / Major defects: AQL: 0.40 Accept / Reject: 0/1

For non-critical dimensions: AQL: 4.0

Item name	Critical Dimensions	Major defects
Break off Valve Tube	Total Length: $57.7 \pm 0.3$ mm OD(Welding side) : $8 \pm 0.05$ mm ID (Welding side) : $6.0 \pm 0.05$ mm OD (Tube fixing side) : $6.35 \pm 0.05$ mm ID (Tube fixing side) : $4.35 \pm 0.05$ mm	1. Puncture on gate point before and after autoclaving. 2. Flash on parting line (>30 micron). 3. Blockage inside the component 4. Deformation of component before and after Autoclaving.

2. Component should meet all the visual and dimensional requirements as per the specifications and drawing (Frequency of inspection: Visual Inspection: every hour on 3 consecutive shots, Dimensional Inspection: Production start-up/ Once in every shift/ after any correction in mould or process setting). Autoclaving test: Every four hour on 2 consecutive shots. Leak test should be done for autoclaved components for any leakages and the same shall be noted down in the in-process inspection sheet. The allowable shrinkage after autoclaving is less than 5%
3. Pre shipment Inspection: Each batch of finished components must be inspected as per the components acceptance criteria (As mentioned above Visual, dimensional and functional inspection criteria) before dispatch of each consignment and should ensure that the lot is fully complies with the quality requirements. Sample shall be taken on  $\sqrt{n+1}$  basis. (n= no. of boxes)
4. Documentation requirements: Components must be supplied along with the necessary production & QC documents contain the following details.
  - a) Production document: Comprising date of production, Name of the operator, Product batch No, Total Qty produced, Accepted Qty., Rejected Qty. Type of rejection, Process parameters (Machine No., Temperature, Injection Pressure, Injection speed, Cooling Time, Mould temperature, etc.)

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**SCHEDULE- A**  
**Page 4 of 4**

b) QC Document: Contains the details of in-process inspection & finished product Pre-shipment inspection details (Batch No, Date, Time of sampling, Sample size, Product quality status, Instruments / gauges used, etc).

c) Packaging Details: Date, Batch No, Quantity, Mould number, QC Passed sticker etc.

-Documentary proof shall be produced to ensure that, proper material is used for the production of components

The quantity mentioned below is only approximate requirement and HLL reserves the right to modify it at any time during the contract period. The contractor is bound to execute all the supply orders placed during the contract period.

SL.No	Item Name	Item Code	QTY (No) /Annum		
			1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year
1.	BREAK OFF VALVE TUBE – NHF	1010110054	80 Lakh	80 Lakh	80 Lakh

**Note:** Minimum assured quantity for the qualified competitive bidder is **80 lakh components / year for a period of 3 years**. This quantity shall be taken into account for the calculation of **mould amortization cost**.

We hereby agree to supply the above materials as per the specification listed herein.

PLACE:  
DATE:

NAME & SIGNATURE OF THE APPLICANT  
(WITH OFFICE SEAL)

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SCHEDULE B  
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TECHNICAL BID

**QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA**

1.	Are you a manufacturer?	YES/NO
2.	What is your annual production / process capacity? Out of the above how much can you supply to HLL per month?	
3.	Do you have testing facility to check HLL's parameters? If yes, will you be issuing test certificates for each Sample / batch /lot	YES/NO
4.	Do you have minimum two year experience in manufacturing and supply of injection moulded components for medical application <b>(essential criteria for qualifying the Technical bid)</b>	YES/NO
5.	Do you have class 1 Lakh (ISO Class-8) clean room for the moulding of medical components.If yes, please attach a copy of the summary of clean room validation document <b>(essential criteria for qualifying the technical bid)</b>	YES/NO
6.	Are you an existing supplier to HLL? And if yes, Since when	YES/NO
7.	Are you an approved vendor of Akkulam Factory?	YES/NO
8.	EMD furnished or not	YES/NO
9.	Tender Fee furnished or not	YES/NO
10.	Declaration as per Schedule G	YES/NO
11.	What is your Annual Turnover for the last three years?	
12.	Do you have ISO 9001 certification? If yes, please attach a copy of the certificate and summary of latest audit report. <b>(essential criteria for qualifying the technical bid)</b>	YES/NO
13.	Do you have ISO 13485 certification? If yes, please attach a copy of the certificate and summary of latest audit report.	YES/NO

All the information provided herein is true & correct

PLACE:  
DATE:

NAME & SIGNATURE OF THE APPLICANT  
(WITH OFFICE SEAL)

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तिरुवनन्तपुरम-695 017 / THIRUVANANTHAPURAM-695 017

फोन नं: 0471 2442642 फाक्सनं: 0471 2441383 / PHONE NO:0471 2442642; FAX NO:0471 2441383;  
EMAIL: [materialsft@lifecarehll.com](mailto:materialsft@lifecarehll.com)

TENDER NO. HLL/AFT/MTLS/BB /BOVT/2019-22

Dated: 31/08/2019

NOTE: Forms must be completed in all respect and supported by relevant documents.

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SCHEDULE -C  
Page 1 of 2

TECHNICAL BID

QUESTIONNAIRE

(General information of the manufacturer / supplier)

1. Name & Address of the Supplier with :  
(a) Telephone No.  
(b) Fax No.  
(c) E-mail Address  
(d) Name of contact person  
(e) Whether proprietary/partnership/  
Limited company.  
(f) Specify whether SSI / MSME unit  
**(Attach the copy of SSI / MSME registration certificate & Copy of Udyog Aadhar  
without fail)**
2. How many years have you been in the :  
business of manufacturing/selling?
3. What is your annual production capacity :
4. Indicate the quantity you can supply HLL :  
per month
5. What would be the minimum period :  
required to deliver the ordered quantity  
from the date of confirmed purchase  
order?
6. Have you been a supplier to any Blood bag :  
Manufacturer, if so give details of the  
name, address, quantity / values of  
orders received and executed during the  
last three year? (Attach separate sheet)
7. Kindly furnish the name and address of :  
the Transporter through whom the rejected  
material is to be returned on freight to pay

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basis (Ref. clause D of Schedule E)

SCHEDULE - C

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TECHNICAL BID

QUESTIONNAIRE

(General information of the manufacturer / supplier)

8. What is your Annual Turn Over during the last 3 years? :  
(Copy of P&L and Balance sheet to be attached.)
9. Details of tax registration :-  
a) GST No. :  
b) HSN Code of the Item. :
10. Name & Address of your Banker(s) :
11. A/C no. & Swift Code :
12. Any other details :

All the information provided herein is true & correct.

PLACE:  
DATE :

NAME & SIGNATURE OF THE APPLICANT  
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SCHEDULE - D

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**QUESTIONNAIRE**

**(Quality testing information of the supplier)**

1. Do you have a Quality Control set up? : YES/NO  
(If yes)
- a) Specify the quality tests you undertake :
- b) Specify the quality tests carried out :  
during in-process inspection
- c) Specify the quality test carried out during :  
Final inspection
2. Do you have an accreditation? viz., :
- a) ISO 9001: 2015 :
- b) ISO 13485:2016 :
- c) ISO 14001:2015 :
- d) ISO 18001:2007 :

If yes, give details along with a copy of  
Certificate issued by them.

3. Furnish the details of testing facility with :  
list of testing equipments

All the information provided herein is true and correct.

Place:  
Date:

NAME & SIGNATURE OF THE APPLICANT  
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**SCHEDULE - E**  
**Page 1 of 7**

**TERMS & CONDITIONS**

1. The Tender should be completed in all respects and submitted along Tender Fees (non-refundable) and EMD. Incomplete tenders are liable to be rejected.
2. Unsealed Tenders received are liable to be rejected and this will be at the sole risk of the Tenderer.
3. The EMD of successful bidders will be converted to Security Deposit and will be refunded at the end of contract period.
4. Release of EMD: The EMD of unsuccessful tenderers will be refunded soon after finalisation of tender, or after two months from the date of opening of tender whichever is earlier. The EMD will not bear any interest.
5. Forfeiture of EMD: The EMD will be forfeited to the HLL in case, after submitting the tender, the tenderer withdraws his offer or fails to execute the agreement when called for to do so.
6. Period of validity of tender: The tender will remain open for acceptance for 90 days from the date of opening of the tender and the rate quoted shall be firm and valid for a period of three year from the date of commencement of first accepted supply.
7. HLL, Thiruvananthapuram reserves the right to terminate the contract without assigning any reason by giving a notice of 21 days to the successful tenderer by Registered Post to the address given in the tender submitted, or to any other address which may be recorded in the office at the request of the tenderer. The period of 21 days will be counted from the date of dispatch of the notice. In such cases, the Security Deposit of the successful tenderer will be refunded soon on getting demand from the tenderer. The HLL will not be liable for payment of any compensation for any loss that the contractor may be put to or alleged to have been put to on account of such termination.
8. In case of notice sent by registered post/ courier to the address recorded in the office is returned undelivered with the remark addressee not found or addressee refused to accept, the notice shall be deemed to have been served and the termination will automatically take effect from the 22nd day of dispatch of the notice.



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**SCHEDULE - E**  
**Page 2 of 7**

9. The HLL will have the full right to reject any or all the tenders without assigning any reason whatsoever and is not bound to accept the lowest tender. The HLL also reserves the right to award the contract with more than one contractor.
10. **The Purchaser may, as its discretion, extend the date & time for the submission of bids by amending the bid documents in which case all rights & obligations of the Purchaser & bidders shall be subject to the extended date & time.**
11. The Price Bid of those Tenderers who qualify in the Technical Bid only will be opened. Those bidders who qualified in technical bid, but not an approved vendor in Akkulam Factory (AFT) their price bid will be opened only when they become an approved vendor after successful completion of vendor development protocol. The Price Bids of Tenderers who do not qualify will be returned unopened. The date and time of opening of price bid will be intimated separately.
12. The supplier should have good running condition Injection moulding machines (preferably 80 Ton to 110 Ton) and the machine must be validated periodically and the document must be available at the time of inspection/audit. The machines must be located and operated in ISO Class 8 clean room. The clean room must be tested and validated as per the regulatory guidelines (ISO 14644)
13. The tenderer must enclose a copy of ISO 9001 certificate and also enclose the copies of latest audit reports of the certifying body along with the tender document.
14. The supplier should have at least two years' experience in manufacturing and supply of moulded components for medical application.
15. (a) *The quoted rate shall be valid for a period of three years during which period no price escalation and no change in terms and conditions will be allowed on any ground.*  
(b) *In the event of failure on the part of the supplier to supply the material as per the delivery schedule or supply material at the agreed rate during the contract period, HLL would procure the material from alternate source at the risk and cost of the supplier. **In such cases, the additional cost incurred will be recovered from the supplier.***  
(c) *Failure to supply the material for any of the above reasons will also entail forfeiture of Security Deposit and even blacklisting of the supplier for a minimum period of two years.*

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**SCHEDULE - E**  
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- i. *Conditional tenders / tenders with deviation will not be considered.*
- ii. *The quantity mentioned herein is approximate annual requirement and in case the company requires less/more quantity, the supplier should be prepared to supply at short notice at the agreed rate, terms and conditions.*
- iii. *HLL reserves the right to split up the quantity and place the order to multiple suppliers.*
- iv. *The tender is liable to be suspended or cancelled at any-time at the discretion of the company without assigning any reason.*

**In the event of placing orders: -**

- a. Sample should be submitted and got approved before effecting bulk supply.
- b. The remaining period of shelf life of material on arrival at our stores should be minimum 5/6<sup>th</sup> of the total shelf life.
- c. Test Report of the product is to be attached with each consignment batch wise specifying therein the readings of the final test.
- d. *In case of rejection (At the time of incoming inspection or during the production stage), the material should be taken back at supplier's risk and cost within 7 days of intimation from HLL. The cost of rejected material will be deducted from the running bills of the supplier, if the payment was already released for the particular consignment. The procedure in this regard would be as follows:-*
  - a. *Material shall be returned through the Transporter indicated in Schedule C or through our approved Transporter on freight to-pay basis. In the case of overseas bidders material shall be returned through their specified freight forwarder.*
  - b. *Alternatively the rejected material shall be destroyed at our end.*
  - c. *The cost incurred for disposal of the rejected material shall be recovered from the supplier.*
  - d. *The supplier is required to replace the rejected material failing which HLL reserves the right to procure the material from alternate source(s) at supplier's risk and cost.*
- e) The contractor shall not assign/transfer & sub-contract its interests/obligations under the contract without the prior written permission of the purchaser.

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**SCHEDULE - E**  
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- f) The contractor shall notify the purchaser in writing of all sub-contracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the contractor from any liability or obligation under the contract.
- g) Mould has to be fabricated & maintained by the supplier ; HLL lifecare will not bear the mould cost . Mould fabrication to be initiated only after detailed discussion and approval from HLL Lifecare Ltd .The mould must be qualified within 90 days from the date of design approval by HLL.
- h) Should have facility for Mould maintenance and Injection moulding in ISO class 8 clean room. In case of supplier who doesn't possess ISO 13485:2016 certification, the supplier must ensure that the facility will be qualified and certified for ISO 13485:2016 within 6 months period from the date of acceptance of purchase order.  
If the vendor fails to possess the certificate within 6 months from the date of purchase order, HLL will take alternate steps.
- i) The bioburden level on moulded components should not be more than 25 CFU (testing as per ISO 11737) when tested during the incoming inspection stage by HLL, if it fails the consignment will be rejected. This test will be done on a random basis and will be reported to the supplier.
- j) The supplier should allow HLL officials / representatives to audit the facility once in three months with or without prior notice or as and when required depending upon the incidents of non-conforming product during HLL receiving /In-process/ finished product stage.
- k) HLL or Authorized representative of HLL has the right to inspect the factories of bidders (suppliers), at any point of time and also has the right to terminate / cancel the orders, based on adverse reports brought out during such inspections. The Bidder shall extend all facilities to the team to enable them to inspect the manufacturing process, quality control measures adopted etc.for the manufacture of the items quoted/ordered.
- l) The supplier agrees to supply strictly as per the order terms in respect of quantity and quality. HLL reserves the right not to receive material beyond the delivery date given in the order.
- m) The clean room entry protocols and change room procedures must comply with the regulatory requirements with respect to medical device manufacturing.

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**SCHEDULE - E**  
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- n) Product liability & penalty clause: In case of product rejection arising out during HLL manufacturing stage/ semi-finished/finished product, and if it is solely due to the defective moulded components, the financial loss occurred due to the above will be jointly assessed by HLL and the supplier. Accordingly financial loss will be recovered from the supplier.
- o) Acceptance of the delayed supplies and excess quantity is solely at the discretion of HLL. In the case of excess supply the excess quantity shall be returned back through the Transporter indicated in Schedule C (clause 7) or our authorized transporter on freight to pay basis.
- p) The parties have to abide by delivery schedule given in the supply order strictly. Penalty @ 0.5% value of the materials per week of delay subject to a maximum of 7.5% of the value of the supply defaulted will be imposed if material is accepted by the company after the stipulated delivery period
- q) Within the scope of the contract, the purchaser may, at any time by a written order to the contractor, amend one or more of the following.  
a. *The method of packing and shipment.*  
b. *The consignee and/ or the place of delivery.*
- r) All dispatch documents like delivery note/challan, packing list and invoice should contain the following details  
i. **Supply Order No. & date**  
ii. **Description of items as contained in the supply Order.**  
iii. **Quantity dispatched**  
iv. **Manufacturing date.**  
v. **Total Number of packages/ serially numbered**  
vi. **Test certificate**  
vii. **HLL's GST No.**
- The L.R No / AWB /RR No..... should be intimated immediately after dispatch of the material by e-mail/fax*
- s) The following information shall be stenciled or labelled on the exterior of the packing in bold letters, clearly visible, at least 50mm high with waterproof ink.  
a. **Name of Product (as given in supply Order)**  
b. **Date of Manufacture**  
c. **Quantity**  
d. **Name & Address of Manufacturer**  
e. **All packages should be separately numbered and it should appear on top of the Packages with proper labelling.**

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**SCHEDULE - E**  
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- t) The following documents should accompany the consignment
- Invoice in triplicate**
  - Delivery Note/Challan**
  - Packing List**
  - LR/AWB/---**
  - E-Way Bill, etc.**
- u) Mode of Transport shall be by road, unless otherwise specified. In case of overseas bidders mode of freight will be By Air unless otherwise specified. The materials shall be sent through the Transporter who has been granted a Certificate of Registration for transportation of goods as per Carriage by Road Act 2007.
- v) **Payment shall be made by cheque/RTGS within 30 days of receipt, inspection and acceptance of the material. In the case of overseas bidders the payment term will be LC at Sight / Wire Transfer within 30 days of receipt.**
- w) The jurisdiction of any dispute, suits and proceedings arising out of this tender shall be only in the court of Thiruvananthapuram as the case may be.

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**SCHEDULE - E**  
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**INDEMINITY CLAUSE:**

*If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate with in the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.*

*The supplier shall have no right to change the quantity stipulated in the supply order.*

*Bid pronounced Non Responsive by HLL shall be summarily rejected.*

*The decision of HLL will be final and no correspondence on this shall be entertained.*

*We have read and understood the above conditions and agree to abide by the same.*

PLACE:  
DATE:

NAME AND SIGNATURE OF THE APPLICANT  
(WITH OFFICE SEAL)

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SCHEDULE - F  
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**QUESTIONNAIRE FOR VENDOR DEVELOPMENT**  
(TO BE FILLED BY NEW VENDORS)

- NAME OF PRODUCT :
- 1) Name & Address of the Manufacturer :
- a) Telephone No.  
b) Fax No.  
c) E-mail Address  
d) Name of contact person  
e) (i) Whether proprietary/partnership/  
Limited company.  
(ii) Furnish Name/'s, address,  
phone nos. of Proprietor/  
Managing partner/ M.D / Director's  
(Attach separate sheet)  
f) Specify whether SSI / MSME unit  
g) If Yes, pl specify if your unit is owned by :  
SC/ST entrepreneur
- 2) Details of tax registration:- :  
c) GST No.
- 3) Name & Address of your Banker(s) :  
Account no.  
Swift Code
- 4) Annual Turn over
- 5) Do you have a Quality Control department. If yes, give the : Yes/No  
details of the facilities.
- 6) a) Do you have inspection for incoming materials : Yes/No

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**SCHEDULE - F**

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- b) Do you have in process inspection facilities : Yes/No
- c) Do you have final inspection of the product : Yes/No
- 7) Do you have any accreditations - : Yes/No
- a) ISO 9001: 2015 : YES / NO
- b) ISO 13485: 2016 : YES / NO
- c) ISO 18001: 2007 : YES / NO
- d) ISO 14001:2015 : YES / NO
- 8) Furnish the details of testing equipments
- 9) Have you been assessed previously by HLL : Yes/No
- 10) List of customers
- a) Government Dept. / PSU's
- b) Private Sector
- 11) List of Machineries and other utility equipments :
- 12) List of key technical persons with qualification and experience :

Place : **NAME AND SIGNATURE OF THE VENDOR**  
Date : **(Office Seal)**

This is to be filled up by **HLL LIFECARE LIMITED, THIRUVANANTHAPURAM**

Recommendation/Remarks of the committee Members:

1.Head of Quality Control

2.Head of User Department

3.Head of Purchase Department



एचएलएललाइफ़केयरलिमिटेड /HLL LIFECARE LIMITED  
(भारत सरकार का उद्यम) / (A GOVT.OF INDIA ENTERPRISE)  
आक्कुलमफैक्टरी , श्रीकार्यमपी. ओ / AKKULAM FACTORY,SREEKARIYAM P.O.  
तिरुवन्नतपुरम-695 017 / THIRUVANANTHAPURAM-695 017

फोन नं: 0471 2442642 फाक्सनं: 0471 2441383 / PHONE NO:0471 2442642; FAX NO:0471 2441383;  
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TENDER NO. HLL/AFT/MTLS/BB /BOVT/2019-22

Dated: 31/08/2019

**SCHEDULE - G**  
**Page 1 of 1**

**TECHNICAL BID**

**Item: BREAK OFF VALVE TUBE (Item code: 1010110054)**

**DECLARATION**

We confirm having read and understood all the specifications, instructions, forms, terms and conditions and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

NAME AND ADDRESS OF APPLICANT

SIGNATURE&SEAL OF THE APPLICANT

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**PRICE BID FORMS**  
**FOR**  
**BREAK OFF VALVE TUBE**

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Page 1 of 1

**PRICE BID FOR BREAK OFF VALVE TUBE**  
**Item Code: 1010110054**

PRICE PARTICULARS	Rate / 1000 Nos. (in INR)		
	For the 1 <sup>st</sup> year	For the 2 <sup>nd</sup> year	For the 3 <sup>rd</sup> year
BASIC PRICE			
FREIGHT			
OTHERS, IF ANY (PLEASE SPECIFY)			
GST (%)			
<b>TOTAL DELIVERED RATE AT HLL STORES</b>			

**HSN CODE OF THE ITEM:**

*Commencement of Bulk supply with in how many week/  
Days including mould development and part qualification* }

**Note: The average of three year quoted price will be the base for fixing the L1 (Lowest quoted) party.**

PLACE:  
DATE:

NAME & SIGNATURE OF THE APPLICANT