

**PRE-BID MEETING OF THE TENDER FOR SUPPLY OF HSD AT IVC, CHENGALPATTU**

Document No.: HBL/IVC/HSD/2017/001 dtd 17/05/2017

Venue: HLL Biotech Ltd, IVC, Chengalpattu

Date: 24<sup>th</sup> May 2017

Project: IVC, Chengalpattu

Attendees: See attached list of attendees


Issued By: DGM (PC)

Issued On: 09<sup>th</sup> June, 2017

Agenda	
1.	Pre bid Meeting of the Tender for supply of HSD at IVC Chengalpattu

S. No.	Clarifications on queries	Tender for supply of HSD at IVC, Chengalpattu Doc No: HBL/IVC/HSD/2017/001 dtd 17/05/2017	A	Discussion on Tender Enquiry Document: HBL/IVC/HSD/2017/001 dtd 17/05/2017	General Discussion Points
1	In Section-I NIT of TED, typographical error – quantity per day is given as 5000 ltrs	Amended to 5000 litres/day			
2	Page No 31, Point no 20.4- regarding issue of "C" Form	HBL is eligible to issue "C" Form to the vendors of HSD			
3	Price bid format to be provided for both interstate and local	New format of Price Bid attached as Annexure - XIA			
4	Take or pay clause or minimum required quantity of HSD is to be mentioned in the tender	5000 litres of HSD is the approximate requirement per day			
5	Vendor asked for exemption of EMD & tender fees for private parties	Government department/PSUs are exempted from the payment of EMD & Tender Fee			
6	Time extension for submission of vendor up to 20th June 2017.	The closing date and time for submission of bids is extended upto 30 <sup>th</sup> June 2017, 16:00 Hrs.			
7	Can RTB pricing quote can be considered for the tender - as per the formula given by the vendor	Not acceptable. Vendor has to quote as per the price bid given in the tender document			
8	Whether explosive License for the storage facility/terminals of the vendor is required?	Tender Terms remains the same			
9	Section –IX Eligibility Criteria Point No.2 documentary evidence to be included for the order value as mentioned.	Copy of Contract agreement/Purchase Orders/Documentary Evidence of supply of HSD will be accepted			
10	In Section V SCC, Point No.4 - vendor informed that supply of HSD will be on advance mode only through RTGS.	Payment will be made in advance through RTGS/NEFT on submission of Proforma Invoice by the vendor			
11	In Section V SCC, Point No.3 Vendor requested to increase the delivery time up to 48 hrs (within working hours) from the date and time of indent.	Supply has to be completed with 48 hours of the date and time of placing the indent			
12	Vendor requested the LD clause to be removed	LD clause is amended as: "Penalty at the rate of 0.5% per day is applicable on the order value for delivery beyond 48 hours up to a maximum of 5%."			
13	Vendor wanted to know about the Insurance terms for the product or equipment.	Only transit insurance for the supply of HSD is applicable. All other insurance clauses are nullified			
13	Vendor wanted clarity regarding Maintenance of storage tanks, pumps etc	Tender terms remains the same			

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14	Vendor want to know whether transit insurance will be on delivered basis
15	Vendor requested that Performance security to be removed as not applicable for HSD
16	Vendor requested confirmation that HSD will be bought only from the L1 bidder as per agreement between HBL & the finalized vendor
17	Vendor requested that contract period to be increased up to minimum 10 - 15 years or minimum quantity to be bought from the vendor to be specified in the TED.
18	Vendor requested to remove the statutory variation clause since HSD rate varies fortnightly as per Govt guidelines
19	Vendor requested to remove AMC terms in the TED
<b>Technical Discussion Points</b>	
<b>QUERY RAISED BY BIDDER</b>	
<b>CLARIFICATION BY HBL</b>	
No.	Technical point
20	Vendors informed that 50 KL tank is not a standard capacity tanks. 20 KL and 45 KL are the standard capacity tanks. Non standard capacity tanks will take 4 months time for fabrication and installation and requested to consider standard capacity tanks for installation.
21	Vendor requested to confirm that the scope of 400 mtrs pipe line work lies with client or vendor?
22	Vendor requested to confirm the scope of civil works lies with client or vendor?
23	Vendor requested to confirm the scope of day tanks for DG sets and boilers lies with client or vendor?
24	Vendor requested to confirm that maintenance is under the scope of client or vendor? storage yard is under the property of HBL even after the contract period is over.
	In case of any failure in fuel storage system including tanks, pumps etc., the successful bidder should attend and make it operational during the contract period.

9/6/17.  
  
 Authorized Signatory

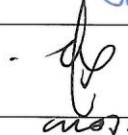
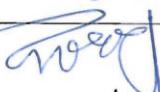





For HLL Biotech Limited

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25	Vendor requested to consider the installation of HSD storage yard facility by client scope.	Installation of HSD storage yard will be under the scope of successful bidder with free of cost.
29	Vendor informed that the contract period mentioned in the tender document is very minimum, normally it would be for the period of 10 to 15 years or approximate minimum quantity requirement of HSD (---- KL) to be bought from the oil supplier has to be mentioned in the tender document.	Approximate HSD quantity required is 5 KL / day from November 2017.

	Name: _____ Business Address: _____ Place: _____ Date: _____ Signature of Tenderer: _____ Seal of Tenderer: _____																		
<p><b>NOTE:</b></p> <p>1. For price evaluation, the basic rate as per government guidelines shall be considered as on 26/06/2017.                  2. Though decision will be taken on the Landed price as above, invoicing will be based on the base price prevailing on the date of invoicing.                  3. Invoicing is to be done on the date of indent.</p>																			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">(A)</td> <td style="width: 45%;">Base Price per Litre as per government guidelines as on 26/06/2017</td> <td style="width: 50%;"></td> </tr> <tr> <td>(B)</td> <td>Applicable Tax per Litre CST/VAT</td> <td></td> </tr> <tr> <td>(C)</td> <td>Freight/Litre</td> <td></td> </tr> <tr> <td>(D)</td> <td>Total Price/Litre</td> <td>(A)+(B)+(C)</td> </tr> <tr> <td>(E)</td> <td>Discount offered/Litre</td> <td></td> </tr> <tr> <td>(F)</td> <td>Landed Price/Litre</td> <td>(D) - (E)</td> </tr> </table>	(A)	Base Price per Litre as per government guidelines as on 26/06/2017		(B)	Applicable Tax per Litre CST/VAT		(C)	Freight/Litre		(D)	Total Price/Litre	(A)+(B)+(C)	(E)	Discount offered/Litre		(F)	Landed Price/Litre	(D) - (E)
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(D)	Total Price/Litre	(A)+(B)+(C)																	
(E)	Discount offered/Litre																		
(F)	Landed Price/Litre	(D) - (E)																	
AMOUNT (in INR)	Annexure - XIA Price Schedule for HSD (BS IV Grade)																		

**LIST OF ATTENDEES**

Subject : Pre bid Meeting for Supply of HSD at IVC, Chengalpattu  
 Date & Time : 24.05.2017 @11.00 A.M  
 Venue : HBL - IVC

S.NO	Name & Designation	Organization	Contact No	Signature
1.	Arjun Kumar	KIL	8113974999	
2.	P. BHASKAR RAO	IOCL	9444355728	
3.	EMMANUEL SUMIT	IOCL	9444442497	
4.	M.S. MAHADEWAN	BPL	8754487397	
5.	PAUL MATHEWS	HPCL	8939859029	
6.	Melakke Nandou	HBL	999510281	
7.	T.R. Ravi	HBL	9844135822	
8.	S. Jandayan	HBL	9751557106	