

**HLL LIFECARE LIMITED**  
**(A Government of India Enterprise)**

**KANAGALA – 591 225**

**Tender No. HLL/BG/PS/ELECT/ENERGY/2018-19**

**Date: 17.05.2018**

**NOTICE INVITING TENDER (NIT) FOR PURCHASE OF ELECTRICAL ENERGY /  
ELECTRICITY UNDER OPEN ACCESS THRO INDIAN ENERGY EXCHANGE**

HLL Lifecare Limited (Formerly Hindustan Latex Ltd), India's leading Manufacturers and Marketers of Contraceptive, Health Care and Pharma Products is a Mini Ratna Company.

HLL Lifecare Limited (HLL), a PSU under the Ministry of Health & Family Welfare, Govt. of India invites Sealed and Superscribed under **Two-Bid System (Technical & Price)** in the prescribed forms enclosed for Procurement of Electrical Energy thro Open Access.

Interested Bidders are requested to submit their Sealed and Superscribed Tenders in TWO-BID. 1) Technical Bid & 2) Price Bid in two separately sealed covers as explained below. Technical Bid must be Sealed & Superscribed with "TECHNICAL BID FOR TENDER HLL/BG/PS/ELECT/ENERGY/2018-19" & Price Bid must be Sealed & Superscribed with "PRICE BID FOR TENDER HLL/BG/PS/ELECT/ENERGY/2018-19" Both the Bids must be put inside another Sealed cover Superscribed with "TECHNICAL & PRICE BID FOR TENDER HLL/BG/PS/ELECT/ENERGY/2018-19" Refer all the Annexures, Terms & Conditions enclosed. Bidders are requested to confirm criteria, point by point as mentioned in Annexures.

**Last Date and Time for Receipt of Technical & Price Bid : 01-JUN-2018 up to 15:00 Hrs.**

**Date and Time of Opening of Technical Bid : 02-JUN-2018 @ 10:30 Hrs.**

**Date and Time of Opening of Price Bid : Will be intimated later.**

**This Tender Document contains VI (Six) Annexures & details are given below:**

- Annexure-I- Criteria for Technical Evaluation
- Annexure-II- Scope of the work
- Annexure-III- Commercial Terms & Conditions
- Annexure-IV- General Information
- Annexure-V- Declaration
- Annexure-VI- Price Bid

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**Contents of Technical Bid:**

- 1) Acceptance to the Terms & Conditions of Annexure I, II, III, IV & V duly filled and signed point by point. Bidder should submit all documents in support of the claim of acceptance of above Terms & Conditions as needed in each Annexure.

**Contents of Price Bid:**

- 1) Price Bid duly filled and signed in the format as per **Annexure VI**.

**Dy. General Manager (Purchase)**

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**Annexure 'I'**  
**Criteria for Technical Evaluation**

<b>SI No</b>	<b>Particulars</b>	<b>Documents to be enclosed</b>
1	The Bidder should have Authorized License for Trading of Energy under Open Access through IEX issued by Central Electricity Regulatory Commission (CERC)	Valid Licence copy
2	Customer Details: Bidder should have Minimum 10 (Ten) Customers in Karnataka State <b>OR</b> 100 (Hundred) Customers on PAN India basis.	List of Customers to be enclosed with self-attestation.
3	Customer Feedback Forms: Bidder should produce Minimum 01 (One) Customer Feedback Form from the Customers in the State of Karnataka <b>OR</b> Minimum 10 (Ten) Customer Feedback Forms from the Customers on PAN India.	Customer Feedback Forms shall be enclosed
4	Undertaking from the Bidder that they can attend the Complaint within 12 Hrs of reporting the complaint	Undertaking letter to be enclosed
5	Bidder should have the Registered / Branch Office in the radius of 750 Kms from our Kanagala Office location.	Letter with Registered Office / Branch Office, address & its details shall be enclosed.

**Signature of the Bidder with Seal**

Place:

Date:

Name :  
Designation :  
Bidder Name : M/s.  
Address :  
Phone Nos. :  
Email ids :

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**Annexure 'II'**  
**SCOPE OF THE WORK**

HLL Lifecare Limited, Kanagala, Dist: Belagavi has decided to go for the purchase of **Electrical Energy/Electricity** under Open Access thru Indian Energy Exchange (IEX) as per the provision given in The Electricity Act 2003. Purchased energy will be utilized for the internal electricity consumption. In this context this Tender is floated for the Registration as Client Membership of Indian Energy Exchange (IEX) by engaging a suitable Power Trader / IEX Member, who can assist in Power Trading activity on day-to-day basis for HLL Lifecare Limited, Kanagala. Detailed Scope of the Work to be carried out by the Vendor are listed below.

- 1) Vendor shall be responsible for the completion of all the required Documentation Procedure and Liaison Work for Registration and getting the Membership of Indian Energy Exchange (IEX) for HLL Lifecare Limited, Kanagala, Dist: Belagavi.
- 2) Vendor shall be responsible for the Liaison Work with the different Authorities like NLDC, RLDC, SLDC, HESCOM and HRECS for the necessary clearances, approvals and No Objection Certificates etc., that are mandatory for Registration with IEX and Trading of Electrical Energy with IEX. Required clearances may be for one time or periodical manner like (monthly / annually etc...).
- 3) Vendor shall carryout the Energy Trading on day-to-day basis on Day Ahead Market thru IEX on behalf of HLL Lifecare Limited, Kanagala. Quantity for bidding and bid price will be communicated by M/s. HLL to Vendor on daily basis or as per mutually decided. Bidding quantity should be exactly as per the confirmation by HLL Lifecare Limited. Vendor shall also ensure that bid quantity is successfully delivered to HLL Lifecare Limited Kanagala, and billed only for the same quantity. Vendor shall provide the contact details of his Authorized Representative, who will co-ordinate with HLL Lifecare Limited, Kanagala on day-to-day basis.
- 4) Vendor shall assist to HLL Lifecare Limited for the billing process. Bills being submitted from the Vendor or IEX or any concerned Authority (like SLDC) should have the complete clarity on the amount payable to the IEX and amount payable to HRECS. It is responsibility of Vendor to clear any doubts and/or anomalies in the electricity bills to be paid to HRECS on monthly basis.
- 5) Vendor shall provide the necessary and useful advisory services on power prices and bidding strategy.
- 6) Vendor shall provide the daily and monthly reports to understand the trends in the Exchange Market and updates on the key developments in the Power Market.

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- 7) Vendor shall provide the forecasting model and anticipated market rates to maximize the saving with minimal risk.
- 8) Vendor shall be responsible to provide sufficient training to our concerned Officer or Group of Officers for the successful bidding of energy with Energy Exchange.
- 9) Vendor shall mention the Trading Margin in separate Price Bid as per “Annexure VI”.
- 10) Vendor shall provide the necessary IT Infrastructure to HLL Lifecare Limited for bidding the energy without any extra cost to Indian Energy Exchange. Also necessary Tools / Applications / Softwares shall be provided for day-to-day calculations on savings achieved thru Power Trading with respect to existing Tariff Rates.
- 11) Vendor shall comply with the provisions of the various Statutory Acts, any amendments / modification thereof or any other Law and Rules in connection with the Open Access.
- 12) Details of existing Power Consumption:
  - a. Location: Kanagala – 591225, Dist: Belagavi, State: Karnataka
  - b. Sanction Demand: 1250 kVA
  - c. Incoming Voltage Level: 11 kV
  - d. Connected with: Hukkeri Rural Electric Co-operative Society (HRECS).
  - e. Daily Consumption: 15000 Units to 17000 Units (kWh)
  - f. Hourly Consumption: 625 Units to 708 Units

**We have read and understood the above Scope of Work and agree to abide by the same.**

**Signature of the Bidder with Seal**

Place:

Date:

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**KANAGALA – 591 225**

**Tender No. HLL/BG/PS/ELECT/ENERGY/2018-19**

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**Annexure 'III'**  
**Commercial Terms & Conditions**

1. This is TWO BID System comprising of:
  - i. Technical Bid
  - ii. Price Bid
  
2. Tender Names Technical Bid and Price Bid shall be superscribed on the respective covers in order to clearly identify between the Two Bids. Technical Bid must be superscribed with "TECHNICAL BID FOR TENDER HLL/BG/PS/ELECT/ENERGY/2018-19" & Price Bid must be superscribed with "PRICE BID FOR TENDER HLL/BG/PS/ELECT/ENERGY/2018-19" Both the Bids must be put inside another sealed cover superscribed with "TECHNICAL & PRICE BID FOR TENDER HLL/BG/PS/ELECT/ENERGY/2018-19" complete in all respects addressed to the Dy. General Manager (Purchase) HLL Lifecare Limited, Kanagala – 591 225 Dist. Belagavi should reach us on or before **1<sup>st</sup> June 2018 15:00 Hrs.**
  
3. HLL Lifecare Limited shall not be responsible for postal delay if any, in the delivery of bidding the document or non-receipt of the same.
  
4. Period of Work: One year from the date of Service / Work Order.
  
5. If the Bidder is a MSME, it shall declare in the Bid Document the Udyog Aadhar Memorandum (UAM) Number issued to it under the MSMED Act, 2006. If a MSME Bidder does not furnish the UAM Number along with Bid Documents, such MSME Unit will not be eligible for the benefits available under Public Procurement Policy for MSEs Order 2012.
  
6. In the event of the date/s mentioned above being declared subsequently as holiday/s for the Purchaser's Office, the due date for meeting, submission and opening of Bids will be the next working day at the same venue and time.
  
7. Bids received after the deadline for the submission will not be considered.
  
8. Unsealed Tenders received are liable to be rejected and it will be on sole risk of Tenderers.
  
9. The Bidder is expected to examine all Specifications, Instructions, Forms, Terms & Conditions given in the Tender Document.

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**KANAGALA – 591 225**

**Tender No. HLL/BG/PS/ELECT/ENERGY/2018-19**

**Date: 17.05.2018**

10. The Tender should be complete in all respects and incomplete Tenders are liable for rejection.
11. Price Bid of a particular Bidder would be considered for opening only if their Technical Bid is qualified. **The date & time of opening of Price Bid will be intimated separately.** The Price Bid of those Bidders who do not qualify will be returned unopened.
- 12. Security Deposit:** If the work is awarded, 5% will be retained as Security Deposit on every monthly bill till the expiry of Contract from the Contractor & the same will be returned at the end of the Contract after deduction of Penalty or other deductions, if any.
13. The work should be completed within the stipulated time, failing which penalty will be imposed.
14. GST should be shown separately in the Price Bid. In case no reference is made to GST, etc., it would be presumed that GST, etc., are inclusive and no extra amount is payable. Statutory deductions applicability if any would be carried out as per existing Laws and Rules.
15. Bidders invited to participate in the Tender may collect additional data from Electrical Department / study system on site to quote.
16. The Jurisdiction of any disputes, suits and proceedings arising out of this NIT / Tender shall be only in the Courts of Hukkeri Taluk, Belagavi District.
17. There shall not be any corrections / overwriting in the Price Bid, if so the same are to be duly attested.
18. Suppression of facts will disqualify the Bidder.
19. HLL Lifecare Limited reserves the right to qualify or not a Tender without assigning any reasons. The decision of HLL will be final and no correspondence will be entertained in this regard.
20. The last date for receipt of Technical & Price Bid documents will be **up to 3.00 PM on 1<sup>st</sup> June 2018.**
- 21. Bids received by FAX / E-MAIL will not be considered.**
22. The Contractor has to pay the Wages to their Employees as per Rules and Regulations and the proof shall be submitted if required.

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23. Acceptance / Rejection of the Tender is entirely at the discretion of the HLL.
24. The quoted amount / rate should be inclusive of all Taxes & final.
25. Statutory Deductions, if any, applicable, like PF, ESI, Work Contract Tax and TDS etc., will be recovered from your payment.
26. The Tenderer should put his signature on all pages of the Tender documents along with Annexures.
27. HLL Lifecare Limited reserves the rights to reject any or all the tenders either partly or completely without assigning any reason and to split up the order for the entire quantity on more than a supplier.
28. Payment will be made after satisfactory completion of work on monthly basis.
29. Contracts All Risk (CAR) Policy is to be obtained by Contractors.
30. During execution of work, the Contractor or Authorized Representative should be present at site.
31. In case of any damages caused to our (HLL Lifecare Ltd.) property by you/your workmen/activity while executing the above job/supplying of Power, the Company (HLL) shall recover the cost of such damages from you.

**We have read and understood the above Terms & Conditions and agree to abide by the same.**

**Signature of the Bidder with Seal**

Place:

Date:



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**Annexure 'IV'**  
**General Information**

<b>VENDOR NAME</b>	
<b>COMPANY TYPE</b>	Private Limited Company Public Limited Company Unlimited Company Limited Liability Partnership (LLP) Partnership Sole Proprietorship
<b>MSE (UAM) REGISTRATION NO. (IF APPLICABLE)</b>	
<b>CORPORATE IDENTIFICATION NUMBER (CIN)</b>	
<b>ADDRESS / CONTACT / E-MAIL ID</b>	
<b>TIN/PAN/GST</b>	
<b>EXCISE REGISTRATION No.</b>	
<b>CONTACT DETAILS</b>	
<b>ENVIRONMENTAL CLEARANCE CERTIFICATE (IF APPLICABLE)</b>	
<b>MAJOR CUSTOMERS</b>	
<b>QUALITY CERTIFICATIONS</b>	

All the information provided herein is true & correct.

**Signature of the Bidder with Seal**

Place:

Date:

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**Tender No. HLL/BG/PS/ELECT/ENERGY/2018-19**

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**Annexure ‘V’**

**(Please Download / Print on the letter head, Sign, Stamp and enclose in the  
Technical Bid)**

**DECLARATION ON LETTER HEAD**

I/ We solemnly affirm as under:

- a) This Tender Document Set was downloaded by us from your website and is being used for submitting our Technical Bid.
- b) The downloaded file was printed and is being submitted without any alterations, deletions, additions, or changes.
- c) The Clauses, Stipulations, etc., contained in the Tender Documents, which are not acceptable to us are highlighted separately in the Letter Head appended to our Technical Bid.
- d) **I/ We further affirm that I/ We have gone through the Tender Document completely and understood the contents, letter & spirit. I/ We further confirm that except for these deviations highlighted as above, all the Terms & Conditions of the Tender Document Set are acceptable to us and we hereby accept and agree to abide by all the other Terms & Conditions contained in the Tender Document Set.**
- e) **We also affirm that we are not banned or blacklisted by HLL or any other P.S.U from participating in Tenders.**
- f) We understand that in case it is found subsequently that the downloaded Tender Document Set was altered or tampered with, in any manner, then our Bid is liable to be rejected or in case a Purchase Order is placed with us on basis of such tampered Tender Document, then the Order is liable to be cancelled without any further reference to us.

**Signature of the Bidder with Seal**

Place:

Date:

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**Annexure 'VI'**  
**Format for Price Bid**

Sl. No.	Particulars	Options for Payment of Obligation Charges	
		Payment on Monthly basis	Payment on Weekly basis
1.	Trading Margin* (Rate in INR per one KWH)		

\*Trading margin will be paid on monthly basis only.

**GSTIN** :

**GST (%) Applicable** :

**SAC Code** :

**Signature of the Bidder with Seal**

**Place:**

**Date:**