

एचएलएललाइफकेयरलिमिटेड HLL LIFECARE LIMITED
भारतसर्कारकाउद्यम (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा.पि.ओ.. PEROORKADA. P.O.,
तिरुवनंतपुरम-695005 THIRUVANANTHAPURAM-695 005
PHONE NO: 0471 2437270 / 2539329
EMAIL: materialspt@lifecarehl.com/materialsnt@gmail.com

Tender No: HLL/PUR/SPIN DRIER/2023-24

Dated:18.03.2023

स्पिन ड्रायर की आपूर्ति, स्थापना, परीक्षण, चालू करने के लिए
निविदा

TENDER FOR THE SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF SPIN
DRIER

तकनीकीवाणिज्यिकबोली
TECHNO COMMERCIAL BID

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निविदासूचना
TENDER NOTICE

निर्धारित प्रारूप में लिमिटेड टू बिड सिस्टम (तकनीकी और मूल्य) के तहत मुहरबंद और सुपरस्क्राइड निविदाएं हमारे पेरूरकडा फैक्ट्री, तिरुवनंतपुरम को आपूर्ति, स्थापना, परीक्षण, स्पिन ड्रायर के लिए आमंत्रित की जाती हैं। Sealed and super scribed tenders under limited two bid system (Technical and Price) in the prescribed format are invited for the supply, installation, testing, SPIN DRIER to our Peroorkada Factory, Thiruvananthapuram.

निविदा दस्तावेज हमारी वेबसाइट www.lifecarehll.com से भी डाउनलोड किए जा सकते हैं। हालांकि, निविदा दस्तावेजों की लागत यानी रु। 560/- और 24000/- रुपये की ईएमडी का भुगतान अलग से आरटीजीएस/एनईएफटी हस्तांतरण के माध्यम से निम्नलिखित एचएलएल खाते के विवरण में किया जाएगा:

Name of Bank: State Bank of India

A/c number: 0030307535628

IFSC Code: SBIN0004350

Branch name: Commercial Branch, Thycaud, Thiruvananthapuram

Document of the above transactions completed successfully by the bidder, shall be enclosed along with the Technical Bid only.

निविदा शुल्क/ईएमडी के भुगतान से छूट प्राप्त करने के इच्छुक एसएसआई/एमएसई इकाइयों को तकनीकी बोली के साथ अपने उद्यम पंजीकरण प्रमाण पत्र की एक वैध प्रति प्रस्तुत करनी चाहिए।

SSI/MSE units interested in availing exemption from payment of Tender fee/EMD should submit a valid copy of their udyam registration certificate along with technical bid.

निविदाप्राप्तकरनेकीअंतिमतिथिऔरसमय

Last date and time for receipt of tender

: 31.03.2023.at 15.00 Hrs

निविदाखोलनेकीतिथि एवंसमय

Date and time of opening tender

: 31.03.2023 at 15.30 Hrs

महाप्रबंधक (वाणिज्य)
GM (COMMERCIAL)

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CONTENTS OF BIDDING DOCUMENTS

TECHNICAL BID

| Sl.No | Schedules | Description | Page Nos. |
|-------|--------------|---|-----------|
| 1. | SCHEDULE – A | MINIMUM ELIGIBILITY CRITERIA | 4-6 |
| 2. | SCHEDULE – B | SPECIFICATION | 7-10 |
| 3. | SCHEDULE – C | TERMS & CONDITIONS | 11-15 |
| 4. | SCHEDULE – F | QUESTIONNAIRE GENERAL INFORMATION OF VENDOR | 16-17 |
| 5. | SCHEDULE – I | DECLARATION | 18 |
| 6. | | BID SECURITY DECLARATION | 19 |
| 7. | | MAKE IN INDIA DECLARATION | 20 |

Bidders are requested to submit following filled and signed documents along with the Technical bid:

EMD, Tender Fee or valid copy of their udyam registration certificate, Schedule-B, Schedule-F, Schedule-G, Schedule I, Questionnaire for minimum eligibility criteria, Bid security declaration, Make In India Declaration and all supporting document mentioned in SCHEDULE – A and Copy of Income Tax Returns for previous two Financial Years.

PRICE BID

| | | | |
|----|--------------|-----------|-------|
| 1. | SCHEDULE - I | PRICE BID | 21-22 |
|----|--------------|-----------|-------|

Technical and price bids shall be submitted in sealed covers separately. Tender No shall be superscribed on the respective covers. The two separately marked covers with Technical Bid & Price bid should be submitted in a single sealed cover superscribing **“TENDER FOR THE SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF “SPIN DRIER”** complete in all respects.

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SCHEDULE – A
Page 1 of 1

MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE TECHNICAL BID

Supply, installation, testing, commissioning of two spin dryers at HLL Lifecare Ltd, Peroorkada Factory.

Bidders shall enclose as part of its offer, relevant details and documents establishing its eligibility and qualification to perform the contract.

The minimum criteria to participate in this IFB are as under:

1. Bidders shall have minimum **TEN years** of experience in the manufacturing of industrial spin dryers in **case of OEM** and shall have supplied minimum 5 industrial purpose spin dryers of capacity not less than 30kg during last four years. In case of authorized distributor, they shall have supplied minimum 5 industrial purpose spin dryers during the last four years to PSU's ,Govt firms or other leading private firms. Relevant certified documents establishing the same must be submitted along with the bid.
2. Bidder must have minimum group turnover of Rs. 50 lakhs (cumulative average) during the last three years. The bidder must submit their balance sheet, profit and loss account for last three years ending 31st March 2022 duly certified by chartered accountant.
3. GST/PAN registrations certificates must be submitted along with the bid.
4. Bidders or their authorized service representative firm must have their office in Kerala, within 250 kms from Trivandrum with trained service engineers and full-fledged service facilities so as to attend breakdown calls immediately on request. Proof for the same need to be submitted.
5. Bidders shall have excellent work force and infrastructure so as to execute the committed projects on time irrespective of any adverse pandemic situation.
6. Spin dryers should have minimum 2 years guarantee from the date of installation. All spare parts including labour, consumables , quarterly preventive

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maintenance visit, breakdown calls shall be free of cost during this period.

7. *Vendors who do not meet the minimum eligibility criteria will be disqualified.

QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA

| SI No. | Description | |
|--------|--|--------|
| 1 | Are you OEM or Authorized Dealer/ Authorized Distributor | |
| 2 | In case of OEM , do you have minimum TEN years of experience in the manufacturing of industrial spin dryers? | YES/NO |
| 3 | In case of OEM , have you supplied minimum 5 industrial purpose spin dryers of capacity not less than 30kg during last four years? | YES/NO |
| 4 | In case of authorized distributor, have you supplied minimum 5 industrial purpose spin dryers during the last four years to PSU's ,Govt firms or other leading private firms? | YES/NO |
| 5 | Do you have minimum group turnover of Rs. 50 lakh (cumulative average) during the last three years? The bidder must submit their balance sheet, profit and loss account for last three years ending 31st March 2022 duly certified by chartered accountant. Have you submitted the same? | YES/NO |
| 6 | Have you enclosed GST registrations certificates and PAN card copy along with the technical bid? | YES/NO |
| 7 | Do you have authorized service representative firm office in Kerala, within 250 kms from Trivandrum with trained service engineers and full-fledged service facilities so as to attend breakdown calls immediately on request? | YES/NO |
| 8 | If the answer for sl.No:07 is YES, Have you uploaded the proof /Declaration for the same. | YES/NO |
| 9 | Do you agree to attended Breakdown calls within 24 hours on intimation? | YES/NO |
| 10 | Do you have excellent work force and infrastructure so as to execute the committed projects on time irrespective of any adverse pandemic situation? | YES/NO |

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|----|---|--------|
| 11 | Have you submitted tender fee and EMD? | YES/NO |
| 12 | If the answer for sl.No:11 is NO, Have you uploaded valid Udyam registration certificate | YES/NO |
| 13 | Spin dryers should have minimum 2 years guarantee from the date of installation. All spare parts including labour, consumables , quarterly preventive maintenance visit, breakdown calls shall be free of cost during this period.. | YES/NO |

All the information provided herein is true & correct

NOTE: Forms must be completed in all respect and supported by relevant documents.

PLACE

NAME & SIGNATURE OF THE APPLICANT

DATE:

(WITH OFFICE SEAL)

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SCHEDULE- B

SPECIFICATION

**USER REQUIREMENT SPECIFICATION FOR THE SUPPLY INSTALLATION TESTING,
COMMISSIONING OF SPIN DRIER.**

Description:

| Sl No | Item & Specification | Quantity |
|-------|--|----------|
| 1 | <p>Capacity: 30 kg Basket RPM: 900rpm Motor:6 HP Quantity required:2 NOs Drum volume : 130 to 160 litres Brakes : Automatic DC injection brakes MOC for inner and outer drums : Stainless steel Dimensions shall not exceed 1000mm*1150mm*1250 mm Motor shall have IP56 protection.</p> <p>GENERAL CONDITIONS</p> <p>1. Given specification are indicative only. The supplier should visit the plant at Peroorkada Thiruvananthapuram , Kerala and see the machines and also take their own assessments before quoting of</p> | 1 No |

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| | <p>bids. Prior permission from HLL shall be taken for visiting the plant. No photographs will be allowed inside the plant. The purchaser will not be responsible for any wrong quotes due to inadequate information.</p> <p>2. The supplier should submit 3 copies of the following documents relevant to his scope of work, two weeks prior to the commissioning of the unit, free of cost.</p> <p>a. Instruction/Testing/Operation manual (3 copies)</p> <p>b. Maintenance manual/Lubrication Chart (3 copies)</p> <p>c. A ll final drawings - Electrical, mechanical and civil (3 copies)</p> <p>d. Relevant Test Certificates, Guarantee Certificate for each item of equipment.</p> <p>e. Catalogue and literature on bought outs (3 copies)</p> <p>f. Any other related documents</p> <p>3. The equipment should be complete with all accessories and interconnections.</p> <p>4. Guarantee/ validation run of the machine shall be certified after 7 days of successful production from the machine, meeting the required</p> | |
|--|--|--|

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| | <p>capacity and product quality standards.</p> <p>5. All the piping within the equipment is to be provided by the supplier. Purchaser will provide utilities, such as steam/air etc. to the battery limit of all equipment.</p> <p>6. The purchaser will be providing the required electrical supply to the equipment. All wiring requirements within the equipment are to be provided by the supplier as per standard.</p> <p>7. The equipment offered should be suitable for Indian electrical ratings as follows. Power supply: 200-230V, 50 Hz (Single Phase) or 400-440 V, 50 Hz (3 Phase)</p> <p>8. Calibration certificates with traceability to National Standards shall be supplied for all the instruments coming under the scope of supply of supplier.</p> <p>9. The supplier should submit</p> | |
|--|---|--|

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| | <p>necessary test certificates as per relevant standards of material used, free of cost.</p> <p>10. The equipment should be complete with starters and other controls, timers, indicating lamps etc.</p> <p>11. Any deviations from the bid documents shall be clearly indicated.</p> <p>12. The bid should be complete with all the relevant details</p> | |
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TERMS AND CONDITIONS

- 1) This is a TWO BID system comprising of:
 - (a) Technical Bid
 - (b) Price Bid
- 2) The Bidder is expected to examine all instructions, forms, terms and conditions given in the Bidding documents. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the bidders risk and may result in rejection of the bid.
- 3) The validity of both Technical Bid and Price bid shall be valid for **one year**. However, HLL reserves the right to limit/extend the validity period without assigning any reason.
- 4) The date and time of opening of Price Bid will be intimated separately. The Price Bids of Tenderers who do not qualify in the technical bid will not be opened.
- 5) The tenders should be complete in all respects. Incomplete tenders are liable to be rejected.
- 6) The Tenderer who does not meet the Minimum Eligibility Criteria shall be considered as DISQUALIFIED in the tender.
- 7) Technical and price bids shall be submitted in sealed covers separately. Tender No shall be superscribed on the respective covers. The two separately marked covers with Technical Bid & Price bid should be submitted in a single sealed cover superscribing **“TENDER FOR THE SUPPLY, INSTALLATION, TESTING, COMMISSIONING of SPIN DRIER”** complete in all respects.
- 8) The Tenderer who does not meet the Minimum Eligibility Criteria in Technical bid shall be considered as DISQUALIFIED in the tender. Their Price Bid shall be returned unopened.
- 9) The rate quoted should be firm for the period of one year and may be extended for further period on mutual consent.

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10)Breakdown calls need to be attended within 24 hours on intimation. Delay in addressing and rectifying breakdowns post 24 hours will attract penalty.

11)Payment terms

70% against supply ,20% against commissioning and 10% against PBG for 1 year.

12)Delivery schedule:-

Supply installation testing and commissioning shall be completed within 12 weeks from the date of awarding LOI/PO.

13)All disputes, suites and proceedings in case shall be only in the courts of competent jurisdiction

14)Tender Document Fees and Bid Security (EMD):

Tender fee (Non-refundable) and EMD as per the tender conditions shall be paid separately, through RTGS/NEFT transfer in the following HLL A/c details.Failing that, the bidder's bid will not be opened.

Name of Bank: State Bank of India
A/c number: 0030307535628
IFSC Code: SBIN0004350
Branch name: Commercial Branch, Thycaud, Thiruvananthapuram

Document of the above transactions completed successfully by the bidder, shall be enclosed along with the Technical Bid only.

Note: Any transaction charges levied while using any of the above modes of payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment is effective on the date and time of bid opening.

15) The EMD submitted will be converted to security Deposit and will be released at the end of contract period.

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- 16)The bidder has to provide “Bid Security Declaration” and in case if the bidder withdraws or modify the bids during the bid validity period, the bidder will not be allowed to participate in HLL Tenders for a period of 2 Years from the date of this tender.
- 17). The EMD (2% of the order value) of successful bidders will be converted into a security deposit. The security deposit for this tender will be 3% of the order value.Balance 1% for the security deposit will be deducted from their bill and will be refunded at the end of the contract period, or else we will release the SD after the submission of PBG valid for 12 months from the date of commissioning.MSE units interested in availing exemption from payment of EMD should submit a valid copy of their Udyam registration certificate. But the Party has to provide Security deposit if Tender is awarded to them.
- 18)The tender is liable to be suspended or cancelled at any time at the discretion of the company without assigning any reason.
- 19)SSI/MSE units interested in availing exemption from payment of EMD should submit a valid copy of their Udhyog Aadhar registration Certificate issued by the concerned DIC or NSIC. But the Party has to provide Security deposit if Tender is awarded to them. Start-up units interested in availing exemption from payment of EMD shall submit a valid copyof Registration Certificate from Department of Industrial Policy & Promotion along with the tender. But the party has to provide security deposit if Tender is awarded to them. 25% of annual procurement value will be sourced from Micro and SmallEnterprises (MSE), out of which 4% is earmarked for procurement from MSE’s owned by SC or ST entrepreneurs and 3% is earmarked for procurement from MSE’s owned by Women entrepreneurs. In the event of failure of SC or ST or Women entrepreneurs to participate in tenderor meet tender requirements/conditions regarding price the same will be sourced from other MSE enterprises.

20) Preference to Make in India

Preference shall be given to local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a local supplier, should be as per relevant notification / order issued by the nodal ministry as available on the website of Department of Promotion of Industries and Internal Trade (DPIIT). If the bidder wants to avail the Purchase preference, the

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bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted.

Verification of Local Content:

a) The supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self certification that the items offered meets the local content requirement for supplier, as the case may be. They shall also give the details of the locations (s) at which the local value addition is made.

b) In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 and subsequent amendment dated 16.09.2020 and any other amendments which may be made from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products.

Rule 144 (xi) of the GFR regarding restrictions on procurement from a bidder of a which mandates the bidder from a country sharing land border with India Regarding restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

21) A self-certified certificate in the letter head of the firm confirming that the product offered is environment friendly i.e., non-hazardous to the environment is to be enclosed with the tender.

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तिरुवनंतपुरम-695005 THIRUVANANTHAPURAM-695 005
PHONE NO: 0471 2437270 / 2539329
EMAIL: materialsft@lifecarehll.com/materialsft@gmail.com

Tender No: HLL/PUR/SPIN DRIER/2023-24

Dated:18.03.2023

SCHEDULE – C
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22)The parties have to abide by delivery schedule given in the supply order strictly. Penalty @ 0.5% value of the materials per week of delay subject to a maximum of 7.5% of the value of the supply defaulted will be imposed if material is accepted by the company after the stipulated delivery period

23) ***The bidder should have submitted a copy of the income tax returns for the previous two financial years.***

24)INDEMINITY CLAUSE:

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate within the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the quantity stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence on this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

25) The tender is liable to be suspended or cancelled at any time at the discretion of the company without assigning any reason.

26) The supplier agrees to supply strictly as per the order terms in respect of quantity and quality.HLL reserves the right not to receive material beyond the delivery date given in the orde

एचएलएललाइफकेयरलिमिटेड HLL LIFECARE LIMITED
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SCHEDULE –F
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QUESTIONNAIRE
(General information of the manufacturer / supplier)

1. Name & Address of the Supplier with :
(a) Telephone No.
(b) E-mail Address
(c) Name of contact person
(d) Whether proprietary/partnership/
Limited company.
(e) Specify whether SSI / MSE unit
(f) If Yes, pls specify if your unit is owned by :
SC/ST /Women entrepreneur
(g) Specify whether Startup unit :
2. How many years have you been in the :
business of manufacturing/selling?
3. (a) What is your annual production capacity :
4. Indicate the quantity you can supply HLL :
per month
5. What would be the minimum period :
required to deliver the ordered quantity
from the date of confirmed purchase
order?
6. Have you been a supplier to any Condom :
Manufacturer, if so give details of the
name, address, quantity and values of
orders received and executed during the
last three years? (Attach separate sheet)
7. Kindly furnish the name and address of :
the Transporter through whom the rejected
material is to be returned on freight to pay
basis

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SCHEDULE – F
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QUESTIONNAIRE
(General information of the manufacturer / supplier)

8. What is your Annual Turn Over during the :
Last 3 years?
9. Details of Tax Registration: -
- a) GST NO :

All the information provided herein is true & correct.

PLACE:
DATE :

NAME & SIGNATURE OF THE APPLICANT
(WITH OFFICE SEAL)

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PHONE NO: 0471 2437270 / 2539329
EMAIL: materialspft@lifecarehl.com/materialsnft@gmail.com

Tender No: HLL/PUR/SPIN DRIER/2023-24

Dated:18.03.2023

SCHEDULE - I
Page 1 of 1

ITEM: SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF SPIN DRIER

DECLARATION

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

We confirm having read and understood all the specification (Schedule B), Minimum eligibility (Schedule-A), instructions, forms, terms and conditions (Schedule C) and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

**SEAL OF THE APPLICANT
SIGNATURE**

NAME AND ADDRESS OF APPLICANT

एचएलएललाइफकेयरलिमिटेड **HLL LIFECARE LIMITED**
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BID SECURITY DECLARATION

(To be submitted in the letter head of the firm indicating full name and address, telephone & fax numbers etc.)

From

To

GM (COMMERCIAL)
HLL Lifecare Limited
(A Government of India Enterprise),
PEROORKADA FACTORY, Thiruvananthapuram – 695 005,

Dear Sir,

I / We, hereby declare that if we withdraw or modify the bids during the period of Validity, we agree to be suspended for the time specified in the Tender Documents.

Yours faithfully,

SIGNATURE OF THE BIDDER

(With seal)

एचएलएललाइफकेयरलिमिटेड HLL LIFECARE LIMITED
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MAKE IN INDIA DECLARATION

To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

I / We, hereby declare that the material offered contain
.....% more than local content .

SEAL OF THE APPLICANT

SIGNATURE

NAME AND ADDRESS OF APPLICANT

एचएलएललाइफकेयरलिमिटेड HLL LIFECARE LIMITED
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स्पिन ड्रायर की आपूर्ति, स्थापना, परीक्षण, चालू करने के लिए मूल्य बोली

PRICE BID FOR THE SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF SPIN DRIER

मूल्य बोली
PRICE BID

एचएलएललाइफकेयरलिमिटेड HLL LIFECARE LIMITED
भारतसरकारकाउद्यम (A GOVT.OF INDIA ENTERPRISE)
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SCHEDULE- I

PRICE BID

| Item Description | Quantity (No) | Basic Amount (Rs) | Others if any | | GST | | Total Value (Rs) |
|--|---------------|-------------------|---------------|-------------|-----|-------------|------------------|
| | | | (%) | Amount (Rs) | (%) | Amount (Rs) | |
| SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF SPIN DRIER (AS PER TENDER SPECIFICATION) | 1 | | | | | | |

Delivery schedule: Supply installation testing and commissioning shall be completed within 4 weeks from the date of awarding LOI/PO.

Place:
Date:

Name & Signature of the bidder
(With office seal)