

ANNEXURE VII - SUBMISSION CHECKLIST

INCORPORATION CERTIFICATE COPY ATTACHED	YES/ NO
DETAILS OF OVERALL REGULAR STAFF STRANGTH ATTACHED	YES/ NO
CMMI LEVEL 5 DEVELOPMENT, SERVICE CERTIFICATE COPIES ATACHED	YES/ NO
ANNUAL REPORT/ CA CERTIFICATION FOR THE LAST 5 YEARS- COPY ATTACHED (2025-26, 2024-25, 2023-24, 2022-23,2021-22) TO PROVE POSITIE NET WORTH AND TURNOVER	YES/ NO
ADDRESS/ CONTACT DETAILS/ MOBILE NO/EMAIL ID – DETAILS ATTACHED	YES/ NO
PAN CARD- COPY ATTACHED	YES/ NO
GST CERTIFICATE- COPY ATTACHED	YES/ NO
DETAILS OF OWNED/ HIRED NODE (AVAILABLE 24X7 WITH MINIMUM 150 NODES IN EACH CENTER) CAPABILITY ACROSS INDIA	YES/ NO
DETAILS OF PRIMARY DATA CENTER WITH SECONDARY DC SITE TO BE MANAGED BY THE BIDDER FOR DATA SECURITY	YES/ NO
POWER OF ATTORNEY FOR AUTHORIZED SIGNATORY - COPY ATTACHED	YES/ NO
EXPERIENCE CERTIFICATES SHOWING MAXIMUM NO OF CANDIDATES APPEARED IN COMPUTER BASED EXAMINATION IN SINGLE SHIFT COMPLETED IN INDIA IN LAST FIVE FINANCIAL YEARS	YES/ NO
QUALITY PROCESS FOR CBT & QUESTION PAPER PREAPRATION – COPY ATTACHED	YES/ NO
ESCALATION MATRIX ATTACHED	YES/ NO
ISO/IEC 27001 CERTIFICATION- COPY ATTACHED	YES/ NO
UNDERTAKING OF NON-BLACKLISTING – ATTACHED	YES/ NO
EMD – ATTACHED	YES/ NO
PRICE BID DETAILS ATTACHED	YES/ NO
ALL THE ANNEXURES FULLY PREPARED	YES/ NO
CHECKLIST SIGNED AND SEALED	YES/ NO
WORK ORDER/CONTRACT AND COMPLETION CERTIFICATE/CLIENT CERTIFICATE W.R.TO QUESTION CONTENT PREPARATION DURIUNG THE LAST 5 YEARS	YES/ NO

Sign & Seal of Authorized Signatory