

**Sub: Minutes of the Pre Bid Meeting held on 10<sup>th</sup> July 2014 for DESIGN, SUPPLY, INSTALLION, COMMISSIONING And O & M OF PNEUMATIC TUBE CONVEYOR SYSTEM at JIPMER, Puducherry.**

A Pre Bid Meeting for the work “Design, Supply, Installation, Commissioning and O&M of Pneumatic Tube Conveyor System at JIPMER Puducherry was held on 10<sup>th</sup> July 2014 at 11:00 hrs in the P&SM Seminar Hall, Administrative Block, JIPMER Campus. The List of Participants is attached as Annexure I.

1. The Director, JIPMER chaired the pre- bid meeting. The Director welcomed the participants, JIPMER and HLL officials to the meeting and requested the participants to introduce themselves. The representatives of M/s Sun Narula Group, M/s Protos Engineering Co. Pvt. Ltd, M/s Harshadray Pvt. Ltd, M/s Narula Udyog Pvt. Ltd (Sumetzberger) introduced themselves. The Director, JIPMER requested HLL officials to conduct further proceedings.
2. The Bidders requested about the number of work stations and the length of the conveyors to be installed for which JIPMER/HLL replied that locations and the number of workstations will be finalized and the same will be informed.
3. Bidders requested HLL/JIPMER to provide the drawings for the existing buildings. HLL/JIPMER agreed to provide the drawings for new buildings like SSB, EMS (3<sup>rd</sup> ,4<sup>th</sup>and 5<sup>th</sup> floors), WCH building. Survey shall be done by the bidders for the remaining buildings.
4. All the Bidders requested that a common specification may be finalized from HLL/JIPMER side for the work. JIPMER/HLL has accepted the proposal given by the bidders that the bidders will present their proposals from which a common specification will be finalized by HLL/JIPMER and the bidders will quote price-bid for the common specifications.
5. The following are the dates finalized for the following
  - a. Uploading of drawings by HLL/JIPMER by 19.07.2014
  - b. Survey by bidders shall be completed by bidders before 24.07.2014
  - c. Presentation to HLL/JIPMER by the bidders based on their design criteria – 07.08.2014.

**List of Attachments**

1. Annexure I- List of participants