

**Tender for  
Developing of E-Commerce portal  
for online sales of Menstrual Cup  
for HLL Lifecare Limited Akkulam Factory, Sreekariyam (PO)  
Thiruvananthapuram - 695017**

**IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25/**

**Dt. 02.05.2024**



**HLL LIFECARE LIMITED**

(A GOVT. OF INDIA ENTERPRISE)

AKKULAM FACTORY, SREEKARIAM P.O.

THIRUVANANTHAPURAM - 17

Phone +91 471 244 5930, Fax +91 471 244 5935

Email: [epurchaseaft@gmail.com](mailto:epurchaseaft@gmail.com)

Web: [www.lifecarehll.com](http://www.lifecarehll.com)

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION I**  
**INSTRUCTION TO THE BIDDERS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

Sealed and super scribed tenders are invited under TWO BID SYSTEM, in the prescribed form from the reputed competitive E-Commerce Portal developers for developing of new e-Commerce portal for online sales of Menstrual Cup which will be linked to HLL's website [www.lifecarehll.com](http://www.lifecarehll.com)

**SCHEDULE OF TENDER**

Bid Floating Date	: 02/05/2024
Last date for submission of Tender	: 16/05/2024 at 14.30 HRS
Date of opening of Technical Bid	: 16/05/2024 at 15.30 HRS

The tender no. & date of opening must invariably be mentioned at the top of the cover.

1. The bidder shall furnish, as part of this bid, Earnest Money Deposit (EMD) for an amount of Rs.10,000/-. The Bid Security is required to protect the purchaser against the risk of bidder's conduct, which would warrant the forfeiture of bid security. The bid security shall be in the form of RTGS/NEFT transfer or a Bank Guarantee from Scheduled Banks.  
HLL Bank A/c details as follows:  
Name of Bank : State Bank of India  
A/c number : 30307559515  
IFSC Code : SBIN0004350  
SWIFT Code : SBININBB564  
Branch name : Commercial Branch, Thycaud, Thiruvananthapuram.
2. The Bid Security of the unsuccessful bidder will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of the bid validity.
3. SSI/MSE/MII/Start ups units interested in availing exemption from payment of bid security should submit a valid copy of their registration certificate issued by the concerned Udyam. If the bidder is a MSE, it shall declare in the bid document the Udyam Memorandum Number issued to it under the MSME Act, 2006 & MII Declaration. If a MSE bidder do not furnish the UAM Number along with bid documents, such MSE unit will not be eligible for the benefits available under Public Procurement Policy for MSEs Order 2012. But the Party has to provide Performance Security/Security Deposit if Tender is awarded to them.
4. SSI/MSE/MII/ Start ups units have to submit a Bid Security Declaration Form to avail Bid Security exception. The offer shall be firm in Indian Rupees. No Foreign exchange

- will be made available by the purchaser. The supplier shall quote as per price schedule for all the items given in schedule of requirement.
5. The Rate quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non - responsive and rejected. The prices quoted by the bidder shall be in sufficient detail to enable the Purchaser to arrive at the price of equipment/system offered.
  6. The Rates for the various items quoted by the Bidder shall be rounded to two decimal places. The decimal places in excess of two will be discarded during evaluation.
  7. The Technical Bids will be evaluated based on the eligibility criteria and responsiveness to the tender requirements. The Price Bids of tenderers who fulfill the Technical bid requirements only will be opened for further evaluation. HLL Lifecare Limited reserves the right to reject any or all of the offers without assigning any reason.
  8. In the event of the date specified for bid receipt and opening being declared as a closed holiday for HLL's office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.
  9. Bidders shall submit a written Power of Attorney authorizing the signatory (ies) of the tender to commit the tender.
  10. Each page of ATC shall be signed by the authorized signatory of the Tenderer.
  11. Cancellation or creation of a document such as Power of Attorney, Partnership deed, Constitution of firm etc., which may have bearing on the Tender/Contract shall be communicated forthwith in writing by the Tenderer to HLL.
  12. The HLL may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents or any other reasons, in which case all rights and obligations of the HLL and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended. HLL will not be held responsible for the postal delay, if any, in the delivery of the bidding document or the non-receipt of the same. Bids sent by Telex/Fax/Telegraph will not be accepted. The company reserves the right to change the qualifying criteria at their discretion and to cancel the tender or reject any of the bids without assigning any reason thereof.
  13. **Any changes regarding extension of tender time etc. shall be communicated through HLL's website [www.lifecarehll.com](http://www.lifecarehll.com) only.**
  14. Unit Chief, HLL Lifecare Limited, Akkulam Factory reserves right to cancel this tender at any point of time without assigning any reason.

**Joint General Manager (Materials)**  
**Phone No: +91 471 244 5930**  
**Fax No: +91 471 244 2642**  
**Email: [epurchaseaft@gmail.com](mailto:epurchaseaft@gmail.com)**

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION II**  
**TECHNICAL DETAILS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

HLL Lifecare Limited hereby invites sealed bids under two bid system from the reputed e-Commerce portal developers for developing of new e-Commerce portal for online sales of Menstrual Cup which will be linked to HLL's website: [www.lifecarehll.com](http://www.lifecarehll.com)

**Scope of Work:**

- Design & development of E-Commerce Portal for Online Sales of Menstrual Cup's with CMS module as per GIGW.
- Hosting the e-Commerce portal on cloud and launching of the new portal.
- Procurement and installation of SSL certificate.
- STQC certification - Security audit of the Portal.

**The steps involved in developing e-Commerce portal are:**

- **Platform Selection:** Choose a suitable e-Commerce platform based on factors like ease of use, customization options, and scalability.
- **e-Commerce Website Design:** Develop an intuitive and user-friendly website with a clear layout, high-quality product images, detailed descriptions, and easy navigation.
- **Product Catalog:** Organize the menstrual cups into categories, provide comprehensive product information, including size, material, usage instructions, and benefits.
- **Secure Payment Gateways:** Integrate reliable and secure payment gateways to facilitate smooth and secure transactions, gaining customer trust.
- **Inventory Management :** Implement an inventory tracking system to avoid stock outs and ensure timely order fulfillment.
- **Customer Support:** Offer various channels for customer support, including live chat, email, and phone, to address queries and concerns promptly.
- **Shipping and Returns :** Set up shipping options, provide estimated delivery times, and establish a transparent returns policy to enhance customer satisfactions.
- **Reviews and Ratings :** Incorporate a customer review section to showcase positive feedback from previous buyers, building trust and credibility.

- **Security Measures:** Implement SSL certificates and robust cybersecurity measures to protect customer data and ensure secure transactions

### **Technical Details:**

- 1) The website shall be a fully-fledged CMS developed with latest web development technology and tools including latest open source technologies.
- 2) The list of technologies to be used for developing the Portal:
  - HTML5
  - JavaScript and jQuery
  - PHP
  - Woo Commerce API
  - MySQL Database
- 3) Website shall be hosted on a highly secured annex environment in compliance with the Guidelines for Indian Government Websites. Configuration, operation and maintenance of the hosting infrastructure in the cloud will be the responsibility of the bidder.
- 4) For any add on features, open source tools, s/w may be predominantly used.
- 5) Mandatorily to implement Guidelines for Government of India websites (GIGW), World Wide Web Consortium compliance for Website (W#C) and Web Content Accessibility Guidelines (WACG 2.0).
- 6) Web Portal shall be free from all OWASP vulnerabilities.
- 7) The Website shall have STQC Security audit certification (Safe to Host certificate) before hosting.
  - a. Online registration for end customer.
  - b. Product listing.
  - c. Shopping cart.
  - d. My Wishlist.
  - e. My orders.
  - f. Payment gateway integration.
  - g. Order tracking.
  - h. Customer notifications (Email & SMS).
  - i. Integration of portal with HLL website.

### **Features to be included in Back office Module:**

- a. View pending orders.
- b. Order processing and status update.
- c. User & Role management.
- d. Reports.
- e. Order notifications.

### **Completion Period**

Development of e-Commerce Portal shall be completed, tested, validated and commissioned within 60 days from the date of confirmed Letter of Intent (LOI) / Service Order.

### **Payment Terms**

- a) 90 % Payment shall be released Within 30 days from the date of completion of Development of e-Commerce Portal, Testing, Validation, Commissioning and Handing Over to HLL.
- b) Balance 10% shall be released against Performance Guarantee from a Nationalized Bank for the equal amount and valid for ONE Year.

### **Other general commercial terms & conditions:**

1. The Quote should be inclusive of design, development t& hosting the application.
2. Party should do cost free bug support for six months after site goes real time.
3. Party should quote for AMC charges for each year separately for the next five years after the warranty period.
4. Obtaining the STQC security audit certificate is the responsibility of the Party and the rate should be inclusive of the same.
5. The warranty period should be minimum of One year.
6. AMC charges should include error correction, product catalog changes and other requirements arising from time to time.
7. If any additional software licenses are required, the same should be included in the Quote.
8. The L1 party will be calculated including the 5 year AMC charges also. However, AMC will be awarded each year based on the performance of the previous year.

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION III**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

- 1) The tenderer should have minimum 3 years Experience in the relevant field of developing e-Commerce portal
- 2) The tenderer should have completed at least five projects similar in nature for reputed institutions for the last 3 years.  
For the purpose of this clause.
  - a) 'Similar work' shall mean "developing of new e-Commerce portal for online sales of customer products"
  - b) The list of technologies to be used for developing the Portal:
    - HTML5
    - JavaScript and jQuery
    - PHP
    - Woo Commerce API
    - MySQL Database

The Client Satisfaction Certificate/Client Service Order shall clearly indicate the name of work completed, period during which completed (giving date of commencement and date of completion and cost work). The certificate should bear the name, signature and seal of the Authorised Signatory. In the absence of such a certificate the tender may not be considered.

- 3) Average Annual Financial Turnover of the bidder during the last 3 years, ending 31st March of the previous financial year. (2020-2021, 2021-2022, 2022-2023).
- 4) The tenderer should submit **Earnest Money Deposit** in the manner specified along with the tender document. If the bidder is MSE/Start Up, EMD is exempted and the bidder shall submit duly filled **Bid Security Form**.
- 5) The tenderer should ready to submit Security Deposit (SD) for the 3% of the value
- 6) The tenderer should submit duly filled Acceptance letter (**Schedule 7**) & Declaration (**Schedule 7**) with this Technical Bid

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION III**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**FORM T-I**  
**NUMBER OF PROJECTS EXECUTED IN THE LAST THREE YEARS**

Sl. No	Name and location of the Project	Name and address of the Client	Duration of project		Year of Completion of Project	Contract Value
			From	To		
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						



**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION III**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**Form T-II**

**KEY PERSONNEL PROPOSED FOR THIS PROJECTS**

Sl. No.	Sector	Number of proposed personnel	Education	Proposed Designation	Total Years of Experience	Relevant Experience in years
1.						
2.						
3.						
4.						
5.						

Note :

- 1) A summary of the qualification and work experience of each key staff, to be attached.
- 2) **CVs** to be submitted for all the proposed personnel in the format provided

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION III**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**FORM T-III**

**CVs OF KEY STAFF**

Name of the Staff		
Designation		
Name of the firm presently employed		
Years with the firm		
Proposed position		
Details of task assigned		
Man- Months budgeted for the task assigned		
Key Qualifications		
Education		
Employment Record		
Name of the Firm	Position Held	Years of Employment

- **SEPARATE FORMS SHALL BE USED FOR EACH KEY STAFF**

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION III**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**FORM T-IV**

**PERFORMANCE REPORT OF WORKS**

1. Name of Project and location
2. Agreement No.
3. Estimated Cost
4. Date of Start
5. Date of Completion
6. Performance Report
8. Quality of Services provided Very Good/ Good/ Fair/ Poor

DATE:

AUTHORISED SIGNATORY (WITH STAMP)

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION IV**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**GENERAL CONDITIONS**

1. The Bidder shall examine scope of work , Instructions, Forms, terms and conditions given in the Bidding documents carefully before submitting tender. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidders risk and may result in rejection of the Bid.
2. Any clarification required will have to be obtained within 2 days prior to the Date of opening of the Bid document.
3. The Unit Chief, Akkulam Factory reserves the right to cancel or reject this Tender fully or partially, without assigning any reason and his decisions on this will be final and binding on all Tenderers.
4. The bids shall be submitted in sealed covers with the respective Tender no., complete in all respect, addressed to Joint General Manager (Materials) HLL LIFECARE LIMITED, AKKULAM FACTORY, THIRUVANANTHAPURAM-695017 and should reach us on or before the due date and time mentioned in the Tender Notification. HLL shall not be responsible for the delay, if any, in the delivery of the bidding documents or non-receipt of the same.

**7. Bid Schedules are as listed below.**

Bid Floating Date	: 02/05/2024
Last date for submission of Tender	: 16/05/2024 at 14.30 HRS
Date of opening of Technical Bid	: 16/05/2024 at 15.30 HRS

**8. Amendment of Bidding Documents**

At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by an amendment.

**9. Language of Bid**

The Bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser, shall be written in the English language. Supporting documents and printed literature furnished by the Bidder may be written in another language provided they are accompanied by an accurate translation of the relevant passages in the English language in which case, for purposes of interpretation of the Bid, the English translation shall govern

**10. Documents Comprising the Bid**

Following documents and forms are to be comprised

- a. Duly attested copies of certificates, quality system certifications, EMD, Declarations, etc. as specified in technical specification. Details confirming to minimum eligibility criteria should be attached with offer in a Cover Superscribed as TECHNICAL BID.
- b. Duly filled Price Schedule in separate sealed envelop Superscribed as PRICE BID

#### 11. Bid Prices

Quoted Rate shall be firm & fixed for the entire period of contract. Price escalation not entertained during the pendency of contract.

#### 12. Bid Currencies

Prices shall be quoted in Indian Rupees.

#### 13. Period of Validity of Bids

- a. Price Bid / Rate contract shall be valid for 90 days from the date of opening of Price Bid
- b. In exceptional circumstances, the Purchaser may solicit the bidders consent to an extension of the period of validity. The request and the responses thereto shall be made in writing.

#### 14. SUBMISSION OF BIDS

The bidders shall seal the Technical Documents and Price Document in a single cover and the envelope shall bear the tender number superscribed with “Developing of E-Commerce portal for online sales of Menstrual Cup” and also “DO NOT OPEN BEFORE 15.30Hrs. ON 16.05.2024”. The envelope shall be addressed to the following address:

**Joint General Manager (Materials)**  
**HLL Lifecare Limited,**  
**Akkulam Factory, Sreekaryam P.O. ,**  
**Thiruvananthapuram -17**  
**Phone 0471 2445930 / 2442642**  
**Phone 0471 2445930 / 2442642**  
**Email :[epurchaseaft@gmail.com](mailto:epurchaseaft@gmail.com)**

- a. The inner envelope (**Price Schedule**) shall also indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared “late/disqualified”.
- b. If the envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the bid’s misplacement or premature opening.
- c. Bids must be received by the Purchaser at the address specified not later than the date and time specified in the **Invitation For Bid (IFB)**. In the event of the specified date for the submission of bids, being declared a holiday for the Purchaser, the bids will be received up to the appointed time on the next working day.
- d. The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

#### 15. LATE BIDS

Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser, will be rejected and returned unopened to the bidder.

#### **16. MODIFICATION AND WITHDRAWAL OF BIDS BID OPENING AND EVALUATION**

- a) The bidder may modify or withdraw its bid after the bid submission, provided that written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids.
- b) The bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of this TENDER. A withdrawal notice may also be sent by e-mail, but followed by a signed confirmation copy, post-marked not later than the deadline for submission of bids.
- c) No bid may be modified subsequent to the deadline for submission of bid.
- d) No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the bidder in the Bid Document

#### **17. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BID**

- a) The Purchaser will open all bids in the presence of bidder's representatives who choose to attend, at 16.00 Hrs on 02.05.2024 at the following location:  
**HLL Lifecare Limited,**  
**Akkulam Factory, Sreekaryam P.O. , Thiruvananthapuram -17**
- b) In the event of the specified date of bid opening being declared a holiday for the Purchaser, the bids shall be opened at the appointed time and location on the next working day. The Company will scrutinize the technical bid for compliance to the conditions and documentation requirement as per the bid document. The bidders will be short-listed on the basis of responsiveness of technical bid & Price bid. The short listed bidders will be informed about the time, date and venue of the price bid opening.
- c) The Price Bid of those Tenderers who qualify in the Technical Bid only will be opened. The date and time of opening of Price bid will be intimated separately. The Price Bids of Tenderers who do not qualify will be returned unopened.
- d) The Purchaser reserves the right to accept or reject any or all bid(s), and to annul the bidding process at any time prior to award

#### **18. EVALUATION AND COMPARISON OF BIDS**

The purchaser's evaluation of a bid will take into account the bid price including all costs as well as duties and taxes paid or payable and price of incidental services, if any, and to the extent of technical specifications.

#### **19. CONTACTING THE PURCHASER**

If the bidder wishes to bring additional information to the notice of the purchaser, during the process of tenderers, it should do so in writing.

#### **20. INSPECTION AND TESTS**

The Purchaser or its representative shall have the right to inspect and/or to test the Service (software/programme being developed) to confirm their conformity to the Contract at no extra cost of the Purchaser. The Purchaser shall notify the Supplier in writing of such inspection/test in detail.

#### **21. AWARD OF CONTRACT- AWARD CRITERIA**

The contract will be awarded to the successful bidder whose bid has been determined to be substantially responsive and as the lowest price offered by the bidder.

#### **22. ONTRACT AMENDMENTS**

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

#### **23. LIQUIDATED DAMAGES**

a) If the Supplier fails to deliver the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, deduct liquidated damages from the Contract Price, a sum equivalent to the percentage of price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage as specified below.

b) **Liquidated Damage** : Penalty shall be at the rate of 0.5% per week subject to a maximum of 7.5% of the total contract value for the delay beyond the agreed period. Once the maximum is reached, the Purchaser may consider termination of the Contract at cost of supplier.

#### **24. TERMINATION BY DEFAULT**

a. In case the Supplier fails to deliver any or all of the goods within the period specified in the LOI/PO or extension thereof or the Supplier fails to perform any other obligation(s) under the contract, the Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, terminate the Contract in whole or part;

b. In the event the such termination, in whole or in part, the Purchaser may procure the Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods/Services.

#### **25. FORCE MAJEURE**

a) For purposes of this Clause "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

b) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all

reasonable alternative means for performance not prevented by the force majeure event.

26. Party shall maintain the data and information with respect to HLL website and portal for developing link with e-Commerce page should be made confidential and should not release with any third party without taking prior written approval and consent from HLL Lifecare Limited, failing which HLL will be forced to take legal action and punish against the bidder.
27. Blacklisted contractors/in Govt/Quasi/Pvt etc., are not eligible to quote, if found such tenders will be rejected. One who (Contractor) is penalized due to delay in completion of the previous work, those bidders will be rejected.
28. HLL does not bind itself to accept the lowest or any tender, and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so. Power of Attorney in case an authorized representative has signed the tender.
29. **RESOLUTION OF DISPUTES**
  - a) The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
  - b) In case the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute within 30 days, the dispute may be referred for resolution to the formal mechanisms. These mechanisms may include, but not limited to, conciliation mediated by a third Party, adjudication in an agreed national forum, and national arbitration.
  - c) The jurisdiction of any disputes, suits and proceedings arising out of this tender shall be only in the court of Thiruvananthapuram.

**Joint General Manager (Materials)**



**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION V**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**General information of the Contractor**

Sl No	Description	Status
1	Name & Address of the Supplier	
a.	Telephone No.	
b.	E-mail Address	
c.	Name of contact person	
d.	Whether proprietary/partnership/ Limited company.	
e.	Specify whether SSI / MSE unit	
f.	If Yes, please specify if your unit is owned by SC/ST /Women entrepreneur	
g.	Specify whether Startup unit	
h.	GST NO	
i.	PAN No	
j.	HSN Code of the Item	
2.	Bank Details	
a.	Name	
b.	Branch & Address of your Banker	
c.	Account No.	
d.	Swift Code / IFSC Code	
3.	How many years have you been in the business of manufacturing/selling	
6.	What would be the minimum period required to complete the project from the date of confirmed purchase order	

PLACE:  
DATE:

NAME AND SIGNATURE OF THE TENDERER  
(WITH OFFICE SEAL)

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION VI**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**INDEMINITY CLAUSE**

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all loses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate within the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the quantity stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence on this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

**PLACE:**

**NAME AND SIGNATURE OF THE TENDERER**

**DATE:**

**(WITH OFFICE SEAL)**

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION VII**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**DECLARATION**

I/WE, The Bidder undertake, we shall execute, within the purview of the contract, all the activities at the designated site as per the contract/purchase order.

We confirm having read and understood all the specifications, instructions, forms, terms and conditions and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

**SIGNATURE**  
**NAME AND ADDRESS OF TENDERER**

**SEAL OF THE TENDERER**

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION VIII**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**BID SECURITY DECLARATION FORM**

Date: \_\_\_\_\_ Tender No. \_\_\_\_\_

To

(insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of THREE year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
  - (i) fail or reuse to execute the contract, if required, or
  - (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signature

(insert signature of person whose name and capacity are shown)

in the capacity of

(insert legal capacity of person signing the Bid Securing Declaration)

Name

(insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder) Dated on \_day of \_\_\_\_\_ (insert date of signing) Corporate Seal (where appropriate)

**Tender for  
Developing of E-Commerce portal  
for online sales of Menstrual Cup  
for HLL Lifecare Limited Akkulam Factory, Sreekariyam (PO)  
Thiruvananthapuram - 695017**



**PRICE BID**

**IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25/**

**Dt. 02.05.2024**

**HLL LIFECARE LIMITED**

(A GOVT. OF INDIA ENTERPRISE)

AKKULAM FACTORY, SREEKARIAM P.O.

THIRUVANANTHAPURAM - 17

Phone +91 471 244 5930, Fax +91 471 244 5935

Email: [epurchaseaft@gmail.com](mailto:epurchaseaft@gmail.com)

Web: [www.lifecarehll.com](http://www.lifecarehll.com)

**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
AKKULAM FACTORY, SREEKARIAM P.O.

**SECTION IX**  
**PREQUALIFICATION REQUIREMENTS**

IFB NO: HLL/AFT-eCOMMERCE/MCUP/2024-25

02/05/2024

**PRICE BID**

Sl. No	Name of the item	Qty.	Basic Rate	GST %	GST Amt in Rs.	Total Value
1	Developing of e-Commerce portal for online sales of Menstrual Cup	Ls				
<b>AMC charge after warranty</b>						
2	1 <sup>ST</sup> YEAR AFTER WARRANTY					
3	2 <sup>ND</sup> YEAR AFTER WARRANTY					
4	3 <sup>RD</sup> YEAR AFTER WARRANTY					
5	4 <sup>TH</sup> YEAR AFTER WARRANTY					
6	5 <sup>TH</sup> YEAR AFTER WARRANTY					
7	<b>Sub Total (Sl No. 2 to 6)</b>					
8	<b>Grand Total (Sl No 1 + 7)</b>					

**Remarks :-**

- a) Bidder shall quote for all the items in the schedule, if any of the item not quoted, then their bid will be treated will be non responsive.
- b) Payment Term: within 30 days from the date of completion of the project.

Place:  
Date:

NAME AND SIGNATURE OF THE TENDERER

(WITH OFFICE SEAL)