

Career Title: Walk in selection for Senior Accounts Officer, Accounts Officer, Central Post Camp Co-ordinator, District Co-ordinator, Health Screening Co-ordinator, Lab Operations Officer, Quality Assurance Officer, Senior Lab Technician Grade 1 & Lab Technician Grade 1 on Fixed Term Contract basis for HCS Maharashtra Operations.

Start Date: 13.09.2023

End Date: 15.09.2023

HLL Lifecare Limited, a Mini Ratna Central Public Sector Enterprise under the Ministry of Health & Family Welfare is a global provider of high quality healthcare products & services.

HLL Lifecare Limited, Healthcare Services Division, Kharghar, Navi Mumbai has setup **HINDLABS** in Maharashtra State for which the company is looking for dynamic and performance driven professionals for the following positions on Fixed Tenure Contract basis.

Interested candidates and those fulfilling the educational and experience criteria as given below shall walk-in to the respective location as per the schedule given in this advertisement.

Sr No	Position	Qualification & Experience Criteria
1	Senior Accounts Officer	CA (Inter)/ ICWA (Inter)/ MMS (Finance)/ MBA (Finance)/ MCom with minimum 4 years of post qualification experience in finance and accounts function of a reputed organisation
2	Accounts Officer	CA (Inter)/ ICWA (Inter)/ MMS (Finance)/ MBA (Finance)/ MCom with minimum 2 years of post qualification experience in finance and accounts function of a reputed organisation
3	Central Post Camp Co-ordinator	MSc Medical Microbiology/ Medical Biochemistry/ Medical Biotechnology/ Microbiology/ Biochemistry/ Biotechnology/ Health Science / MPH/ MHA/ MBA (Healthcare) with minimum 1 year of post qualification experience in a diagnostic laboratory OR BSc with PGDMLT/ BSc MLT/ BPMT/ BSc with Govt approved full time DMLT with minimum 3 years of post qualification experience in a diagnostic laboratory
4	District Co-ordinator	MBA in Health Care Management/ MSc in Medical Microbiology/Medical Biochemistry/Biotechnology/Microbiology/ MLT/Biochemistry/Health Sciences with minimum 1 Year of relevant post qualification experience OR BSc with PGDMLT with minimum 3 years of relevant post

		qualification experience
5	Health Screening Co-ordinator	<p>MBA in Healthcare Management/ Masters in Hospital Administration/ Masters in Public Health/ MSc in Medical Microbiology/ Medical Biochemistry/ Biotechnology/ Microbiology/ MLT/ Biochemistry/ Health Science with Minimum 1 year of post qualification experience of working in healthcare sector</p> <p>OR</p> <p>BSc with PGDMLT/ BSc MLT with Minimum 2 years of post qualification experience of working in healthcare sector</p>
6	Lab Operations Officer	<p>MSc Medical Microbiology/ Medical Biochemistry/ Medical Biotechnology/ Microbiology/ Biochemistry/ Biotechnology/Health Science with Minimum 5 years of post qualification experience in a Clinical diagnostic lab</p> <p>OR</p> <p>BSc with PGDMLT/ BSc MLT/ BPMT/ BSc with Govt approved full time DMLT with Minimum 7 years of post qualification experience in a Clinical diagnostic lab</p>
7	Quality Assurance Officer	<p>MSc MLT/ Biochemistry/ Biotechnology/ Microbiology/Health Science with Minimum 1 year of post qualification experience in medical diagnostic laboratories and undertaken quality control activities, faced NABL audits, etc</p> <p>OR</p> <p>BSc MLT with PGDMLT/ BSc MLT/ BPMT with Minimum 3 years of post qualification experience in medical diagnostic laboratories and undertaken quality control activities, faced NABL audits, etc</p> <p>OR</p> <p>DMLT (Govt approved full time course) with Minimum 5 years of post qualification experience in medical diagnostic laboratories and undertaken quality control activities, faced NABL audits, etc</p>
8	Senior Lab Technician Grade 1	Govt Approved DMLT/PGDMLT/ADMLT/BSc MLT with Post Qualification Experience of 5 years or more
9	Lab Technician Grade 1	Govt Approved DMLT/ PGDMLT/ADMLT with Post Qualification Experience of 3 yrs or more

Selection for all the above mentioned positions shall be conducted as per the schedule given as below:

DATE	VENUE (Timing-10 AM to 1 PM)
15.09.2023	HLL Lifecare Limited, HLL Bhavan, 5th floor, Plot No.86, Sector-11, Near Mandir Chowk, Khopra Road, Behind Khopra Bus Stop (Mumbai-Pune Highway Road), Kharghar, Navi Mumbai- 410210

The selection procedure for all the above positions may comprise of Skill Test and Written Test. The shortlisted candidates for Senior Lab Technician Grade 1 and Lab Technician Grade 1 have to appear for Skill Test and those who are qualifying Skill Test alone will be allowed to attend Written Test. The position of Senior Accounts Officer, Accounts Officer, Central Post Camp Co-ordinator, District Co-ordinator, Health Screening Co-ordinator, Lab Operations Officer and Quality Assurance Officer have only written test. Duration for the written test is 30 minutes and the maximum marks is 50.

Age: Maximum 37 years as on 01.09.2023.

Interested and eligible candidates may walk-in for selection test between **10.00 AM and 01.00 PM** at the respective locations mentioned as above

(Candidates who register up to 01 PM only will be allowed to attend the selection test. Candidates are required to bring their original Mark sheets and Certificates for verification)

General Conditions

1. Upper age relaxation will be given to candidates belonging to SC/ST/OBC/PH, as per Government of India Rules in this regard.
2. Canvassing in any form will be a disqualification.
3. Candidates are requested to fill up the Application Blank attached herewith affixing their latest passport size photograph, which has to be produced at the time of verification of certificates.
4. Appointment will be on **Fixed Tenure Contract** basis.
5. Candidates are required to bring all certificates in original along with attested copies to prove age, qualification, experience and latest salary certificate with break-up. SC/ST/OBC (non-creamy layer) candidates should produce their Community Certificate in original from the concerned Revenue Authorities.

Failure to produce the above certificates in original will disqualify from appearing for the selection test.

6. Proposed place of posting shown in the detail may vary as per the business requirement, management keeps the right for the final place of posting as deemed fit.
7. Only candidates with relevant QUALIFICATION and EXPERIENCE will be permitted to attend the written test.