

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -695 005 THIRUVANANTHAPURAM-695 005
PHONE NO: 0471 2437270 / 2539329
EMAIL: materialspft@lifecarehll.com / materialsnt@gmail.com

TENDER NO: HLL/PFT/PUR/COMPUTER STAT/2022-2023

16.09.2022



TENDER FOR THE SUPPLY OF COMPUTER ACCESSORIES & CONSUMABLES

TENDER NO. HLL/PFT/PUR/COMPUTER STAT/2022-2023 dtd 16.09.2022

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PHONE NO : 0471 2437270; FAX NO:0471 2435013;
e-mail: materialspt@lifecarehll.com,

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निविदा सूचना TENDER NOTICE

तिरुवनन्तपुरम में पेरूरकडा फैक्टरी (पी एफ टी), आक्कुलम फैक्टरी (ए एफ टी), कॉर्पोरेट मुख्य कार्यालय पूजप्पुरा (सी एच ओ), हिंडलैब्स , कॉर्पोरेट अनुसंधान एवं विकास प्रभाग आक्कुलम (सीआरडीसी), औरहाइट्स पूजप्पुरा , के हमारी यूनिटों में सितंबर 2022 से अगस्त 2023 की अवधि के लिए कंप्यूटर सहायक उपकरण और उपभोगसामग्रियों की आपूर्ति के लिए सीमित निविदा (दो बोली प्रणाली) (परिमाण ब्यौरा संलग्न शीट के अनुसार)। सामग्री की खरीद संबंधित यूनिटों से आवश्यकताओं के आधार पर कंपित किया जाएगा।

Limited Tender (Two Bid system) for the Supply of Computer accessories & consumables to our units in Thiruvananthapuram - Peroorkada Factory (PFT), Akkulam Factory (AFT), Corporate Head Office Poojappura (CHO), HINDLABS, Corporate R&D Division Akkulam (CRDC) and HITES Poojappura, for the period from September 2022 to August 2023 (Quantity wise requirement is as per the attachment sheet). The procurement of materials shall be on staggered basis based on the requirements from the respective units.

उद्योग आधार / उद्यम पंजीकरण के साथ पंजीकृत एम एस एम इ इकाइयों अपने मान्य पंजीकरण प्रमाणपत्र प्रदान करेंगी और पंजीकरण प्रमाणपत्रों के सत्यापन के अधीन सूक्ष्म और लघु श्रेणी की इकाइयों को निविदा शुल्क से छूट दी जाएगी।

Technical and price bids shall be submitted in sealed covers separately. Tender No shall be superscribed on the respective covers. The two separately marked covers with Technical Bid & Price bid should be submitted in a single sealed cover superscribing "**Supply of Computer accessories & consumables**" complete in all respects.

बोली प्रस्तुत करने की अंतिम तिथि और समय

Last date and time for submission of bid

: **10/10/2022; 15:00 Hrs**

बोली खोलने का दिनांक और समय

Date and time of opening bid

: **10/10/2022; 15:30 Hrs**

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Bidders can participate in the tender by paying Rs. 560/- (Inclusive of GST) as Tender Fee and EMD amount of Rs.20, 000/-in favour of HLL LIFECARE LIMITED by RTGS/NEFT

Tender fee (Non-refundable) and EMD as per the tender conditions shall be paid separately, thru RTGS/NEFT transfer in the following HLL A/c details:

Name of Bank: State Bank of India
A/c number: 0030307535628
IFSC Code: SBIN0004350
Branch name: Commercial Branch,
Thycaud, Thiruvananthapuram

SSI/ MSME units interested in availing exemption from payment of Tender Fee and EMD should submit a valid copy of their registration certificate issued by the concerned DIC or NSIC/Udyog Aadhaar. **If the bidder is a MSME, it shall declare in the bid document the Udyog Aadhar Memorandum Number/ UDYAM NO issued to it under the MSME Act, 2006. NSIC /SSI/MSME units have to submit a Bid Security Declaration Form.**

SSI/MSE units interested in availing exemption from payment of tender fee & EMD should submit a valid copy of their Udyog Aadhaar registration certificate.

महा प्रबंधक (वाणिज्यिक) GENERAL MANAGER (COMMERCIAL)

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
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CONTENTS OF BID DOCUMENT

BID FORMS

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NOTE: Technical Bid & Price Bid forms shall be submitted in Separate Covers

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INSTRUCTIONS TO BIDDERS

1. The Bid is intended to procure **Supply of Computer accessories & consumables** for our units in Thiruvananthapuram namely Peroorkada Factory (PFT), Akkulam Factory (AFT), Corporate Head Office Poojappura (CHO), HINDLABS, Corporate R&D Division Akkulam (CRDC), and HITES Poojappura, for the period from September 2022 TO August 2023.
2. The Bid is intended to procure **Computer accessories & Consumables** to our units in Thiruvananthapuram.

The bid consists of two parts:

a. Technical Bid b. Price Bid

3) Bidders can participate in the tender by paying Rs. 560/- (Inclusive of GST) as Tender Fee and EMD amount of Rs.20,000/- in favour of HLL LIFECARE LIMITED by RTGS/NEFT

Tender fee (Non-refundable) and EMD as per the tender conditions shall be paid separately, thru RTGS/NEFT transfer in the following HLL A/c details:

Name of Bank: State Bank of India

A/c number: 0030307535628

IFSC Code: SBIN0004350

Branch name: Commercial Branch, Thycaud, Thiruvananthapuram

- 4) SSI/ MSME units interested in availing exemption from payment of Tender Fee and EMD should submit a valid copy of their registration certificate issued by the concerned DIC or NSIC/Udyog Aadhaar. **If the bidder is a MSME, it shall declare in the bid document the Udyog Aadhar Memorandum Number/ UDYAM NO issued to it under the MSME Act, 2006. NSIC /SSI/MSME units have to submit a Bid Security Declaration Form.**

SSI/MSE units interested in availing exemption from payment of tender fee & EMD should submit a valid copy of their Udyog Aadhaar registration certificate.

5) Bid submission / Bid opening dates:

- a. The last date & time of Submission of Bids : 10/10/2022; 15.00 hrs
- b. Date & Time of opening of Bid : 10/10/2022; 15:30 hrs

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In the event of any change in the date mentioned above, the same will be published in our website.

6)Bids submitted after the closing date and time will not accepted.

7)The Bidder is expected to examine all specifications (Specification sheet is attached as Schedule B along with tender document), instructions, forms, terms and conditions given in the Bidding document. Failure to furnish all the information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidders risk and may result in rejection of the Bid

8)Any clarification required will have to be obtained one week prior to the Last Date of submission of the Bid

9)A certificate /Declaration as given in **Schedule I** stating that **DECLARATION ACCEPTING TERMS AND CONDITIONS** of this tender is acceptable should be submitted failing which the tender is likely to be summarily rejected.

10)The validity of the Technical Bid and Price Bid is for a period of one year.

11)The quantity mentioned herein is approximate annual requirement with staggered delivery and in case less or more quantity is required the suppliers should be prepared to effect supply at short notice on the same terms and conditions.

12)The Price Bid of those Tenderers who qualify in the Technical Bid only will be opened.

The date and time of opening of price bid will be intimated separately.

13)Please ensure that no sensitive data pertaining to Price are included in the Technical Bid.

14)The Bidder shall furnish, as part of his Bid, a Bid Security Declaration as detailed in the Tender in schedule IA.

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Tax Rate applicable for Corporate R&D Centre.

Based on the Government Notification No.45/2017 dtd.14.11.2017 and Certificate of Department of Scientific & Industrial Research (DSIR), our Corporate R&D Centre (CRDC) is eligible for availing Concessional CGST/SGST @ 2.5% each.

For availing this concessional CGST/SGST @2.5% each, CRDC will issue Essentiality Certificate along with Purchase Orders placed from there.

Hence, the Tax rate for items pertain to CRDC supply will be limited to CGST/SGST@ 2.5% each against the prevailing CGST/SGCT Rates.

The above will be considered for finalizing the rate for CRDC Supplies.

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SCHEDULE - A

Minimum Eligibility Criteria for qualifying in the Technical Bid

Material: Computer accessories & Consumables

- 1)The vendor should submit Proof of Authorization for Manufacturer(s)/ Authorized Dealer (s) and Leading Distributor (s). The certificate provided shall be issued in the name of the vendor itself by the OEM.
- 2)Earnest Money Deposit of Rs. 20,000/- in the form of a RTGS/NEFT of a scheduled bank issued in favour of HLL Lifecare Limited, Thiruvananthapuram, Tender fee (Non-refundable) and EMD as per the tender conditions shall be paid separately, thru RTGS/NEFT transfer in the following HLL A/c details:

Name of Bank: State Bank of India
A/c number: 0030307535628
IFSC Code: SBIN0004350
Branch name: Commercial Branch,
Thycaud, Thiruvananthapuram
- 3) The minimum annual turnover of the bidder (Manufacturer/ Authorized Dealer (s) and Leading Distributor (s)) should be Rs.10 lakhs. Vendors are required to submit copies of P & L and balance sheet relating to the last three years in support of their claim.
- 4) The vendor should have executed supply for the Work Orders executed for Govt. Institutions/Banks/PSU's (to submit proof).
- 5) The bid of vendors who have supplied the materials and got rejected twice and prompt replacement is not made will not be considered for price bid opening
- 6) Vendors who do not meet the minimum eligibility criteria shall be considered as DISQUALIFIED in the tender. Their Price Bid will not be opened.

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SPECIFICATION

SCHEDULE - B

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
1	1310510090	CARTRIDGE-RIBBON FOR EPSON LX300-EPSON (Original-Make:Wipro/Epson)	80 COL.EPSON LQ 300 DOT MATRIX RIBBON CARTRIDGE (Original make)
2	1310510094	CARTRIDGE-HP 840 C INKJET-BLACK (NO.15)	HP 840C INK-BLACK (NO.15)
3	1310510108	CARTRIDGE-HP INKJET 3940/2300/2460 -COLOR (NO. 22)	HP 3940/2460 COLOR (NO. 22)
4	1310510109	CARTRIDGE-HP INKJET 3940/2300/2460-BLACK (NO. 21)	HP 3940/2460 BLACK (NO. 21)
5	1310510114	CARTRIDGE-HP DESKJET D2568 /D1668 BLACK (NO.818)	HPD2568 /D1668 -BLACK (NO.818)
6	1310510115	CARTRIDGE-HP DESKJET D2568 / D1668 COLOUR (NO.818)	HP D2568 /D1668 -COLOUR (NO.818)
7	1310510131	CARTRIDGE-RIBBON-132 COL.DOT MATRIX (Original-Make:Wipro/Epson)	CARTRIDGE-RIBBON-132 COL.DOT MATRIX (Original- Make:Wipro/Epson)
8	1310510332	CARTRIDGE-HP DESKJET 1000 BLACK(HP802)	HP 1000 BLACK(802)
9	1310510333	CARTRIDGE-HP Deskjet 1000 Tri-Color(HP802)	HP 1000 Tri-Color(802)

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SCHEDULE - B

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
10	1310510448	EPSON L310 INK TANK PRINTER-Black -664	EPSON L310-Black -664
11	1310510450	EPSON L310 INK TANK PRINTER-Magenta -664	EPSON L310-Magenta -664
12	1310510451	EPSON L310 INK TANK PRINTER-Yellow -664	EPSON L310-Yellow -664
13	1310510449	EPSON L310 INK TANK PRINTER-Cyan -664	EPSON L310-Cyan -664
14	1310510125	COMPACT DISK-R	With Glass shell
15	1310510128	COMPACT DISK-R	With Pouch
16	1310510130	DVD-R (4.5GB)-INDIVIDUAL PACK	With Glass shell
17	1310510129	DVD-R (4.5GB)	With Pouch
18	1310510536	HP LASERJER PRINTER-M436N-CF256A	HP M436N-CF256A
19.	1310510210	CARTRIDGE HP LASERJET P1606dn (78A)	CARTRIDGE HP LASERJET P1606dn (78A)
20.	1310510261	HP LASERJET P1007 88A	HP LASERJET P1007 88A

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SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
21	1310510167	CARTRIDGE HP OFFICEJET J4580 901 BLACK	CARTRIDGE HP OFFICEJET J4580 901 BLACK
22	1310510168	CARTRIDGE HP OFFICEJET J4580 901 COLOUR	CARTRIDGE HP OFFICEJET J4580 901 COLOUR
23	1310510190	TONNER HP LASERJET CP2025dn CC530A-BLACK	TONNER HP LASERJET CP2025dn CC530A-BLACK
24	1310510191	TONNER HP LASERJET CP2025dn CC531A-CYAN	TONNER HP LASERJET CP2025dn CC531A-CYAN
25	1310510192	TONNER HP LASERJET CP2025dn CC532A-YELLOW	TONNER HP LASERJET CP2025dn CC532A-YELLOW
26	1310510193	TONNER HP LASERJET CP2025dn CC533A-MAGENTA	TONNER HP LASERJET CP2025dn CC533A-MAGENTA
27	1310510349	HP OFFICEJET PRO CATRIDGE 950 BLACK	HP OFFICEJET PRO CATRIDGE 950 BLACK
28	1310510350	HP OFFICEJET PRO CATRIDGE 951 CYAN	HP OFFICEJET PRO CATRIDGE 951 CYAN
29	1310510351	HP OFFICEJET PRO CATRIDGE 951 MAJENTA	HP OFFICEJET PRO CATRIDGE 951 MAJENTA
30	1310510352	HP OFFICEJET PRO CATRIDGE 951 YELLOW	HP OFFICEJET PRO CATRIDGE 951 YELLOW
31	1310510369	TONER CE410A (305A - Black)	Cartridges for the printer HP Laser Jet Pro 400 Color M451da:

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SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
32	1310510370	TONER CE411A (305A - Cyan)	Cartridges for the printer HP Laser Jet Pro 400 Color M451da:
33	1310510371	TONER CE412A (305A - Yellow)	Cartridges for the printer HP Laser Jet Pro 400 Color M451da:
34	1310510372	TONER CE413A (305A - Majenta)	Cartridges for the printer HP Laser Jet Pro 400 Color M451da:
35	1310510422	TONNER FOR COMPUTER-LBP6230DN CANON 326	TONNER FOR COMPUTER-LBP6230DN CANON 326
36	1310510461	CATRIDGE FOR HP OFF. JET PRO 8210 BLACK (955 XL)	CATRIDGE FOR HP OFF. JET PRO 8210 BLACK (955 XL)
37	1310510462	CATRIDGE FOR HP OFF. JET PRO 8210 CYAN	CATRIDGE FOR HP OFF. JET PRO 8210 CYAN
38	1310510463	CATRIDGE FOR HP OFF. JET PRO 8210MAJNTA	CATRIDGE FOR HP OFF. JET PRO 8210MAJNTA
39	1310510464	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW
40	1310510518	CATRIDGE 680 BLACK HP PRINTER	CATRIDGE 680 BLACK HP PRINTER
41	1310510519	CATRIDGE 680 TRI-COLOUR HP PRINTER	CATRIDGE 680 TRI-COLOUR HP PRINTER
42		EPSON 1455 DUPLEX T664 (70 ML)BLACK	EPSON 1455 DUPLEX T664 (70 ML)BLACK

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SPECIFICATION

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
43		HP DESIGNJET - C 9370- PHOTOBLACK(PLOTTER)	HP DESIGNJET - C 9370- PHOTOBLACK(PLOTTER)
44		HP DESIGNJET - C 9371 - CYAN (PLOTTER)	HP DESIGNJET - C 9371 - CYAN (PLOTTER)
45		HP DESIGNJET - C 9372- MAGENTA (PLOTTER)	HP DESIGNJET - C 9372- MAGENTA (PLOTTER)
46		HP DESIGNJET - C 9373- YELLOW (PLOTTER)	HP DESIGNJET - C 9373- YELLOW (PLOTTER)
47		HP DESIGNJET - C 9374- GREY (PLOTTER)	HP DESIGNJET - C 9374- GREY (PLOTTER)
48		HP DESIGNJET - C 9403- MATTE BLACK (PLOTTER)	HP DESIGNJET - C 9403- MATTE BLACK (PLOTTER)
49	1310510426	CANON LBP 9100-322- CYAN	CANON LBP 9100-322- CYAN
50	1310510427	CANON LBP 9100-322- MAGENTA	CANON LBP 9100-322- MAGENTA
51	1310510428	CANON LBP 9100-322- YELLOW	CANON LBP 9100-322- YELLOW
52		CANON LBP 9100-322- BLACK	CANON LBP 9100-322- BLACK
53		CANNON MF 4370-FX9 - BLACK -FX9	CANNON MF 4370-FX9 - BLACK -FX9
54	1310510295	DATA TRAVELLER(PEN DRIVE)-16 GB	DATA TRAVELLER(PEN DRIVE)-16 GB

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पेरूरकडापी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम -695 005 THIRUVANANTHAPURAM- 695 005

PHONE NO : 0471 2437270; FAX NO:0471 2435013;

e-mail: materialspt@lifecarehll.com,

TENDER NO: HLL/PFT/PUR/COMPUTER STAT/2022

16.09.2022

SCHEDULE - B

SPECIFICATION

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
55	1310510538	CANON PIXMA GI010 Original ink Bottle-Black (GI-790)	Black (GI-790)
56	1310510539	CANON PIXMA GI010 Original ink Bottle-Magenta (GI-790)	Magenta (GI-790)
57	1310510540	CANON PIXMA GI010 Original ink Bottle-Cyan (GI- 790)	Cyan (GI-790)
58	1310510541	CANON PIXMA GI010 Original ink Bottle-Yellow (GI-790)	Yellow (GI-790)
59		HP DESIGNJET -728 - YELLOW (YELLOW- 130 ML(Plotter)	HP DESIGNJET -728 -YELLOW (YELLOW- 130 ML(Plotter)
60		HP DESIGNJET -728 - MAGENTA (MAGENTA- 130 ML(Plotter)	HP DESIGNJET -728 -MAGENTA (MAGENTA- 130 ML(Plotter)
61		HP DESIGNJET -728 -CYAN (CYAN- 130 ML(Plotter)	HP DESIGNJET -728 -CYAN (CYAN- 130 ML(Plotter)
62		HP DESIGNJET -728 -MATTE BLACK (MATTE BLACK- 300 ML(Plotter)	HP DESIGNJET -728 -MATTE BLACK (MATTE BLACK- 300 ML(Plotter)
63		EPSON L1455 -664-YELLOW	EPSON L1455 -664-YELLOW

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SCHEDULE - B

SPECIFICATION

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
64		EPSON L1455 -664- MAGENTA	EPSON L1455 -664- MAGENTA
65		EPSON L1455 -664- CYAN	EPSON L1455 -664- CYAN
66		EPSON L1455 -774- BLACK	EPSON L1455 -774- BLACK
67	1310510551	Catridge for HP Lasserjet MFP 436 (56X)	Catridge for HP Lasserjet MFP 436 (56X)
68	1310510550	Drum Unit for HP Lasserjet MFP 436	Drum Unit for HP Lasserjet MFP 436
69	1310510174	TONNER FOR CANON MF4370 ALL IN ONE(FX9	TONNER FOR CANON MF4370 ALL IN ONE(FX9
70	1310510545	TONER FOR CANON IMAGE NPJ59 (BLACK)	TONER FOR CANON IMAGE NPJ59 (BLACK)
71	1310510546	Drumkit for canon image NPJ59 Black	Drumkit for canon image NPJ59 Black
72	1310510544	HP 803 Tricolour	HP 803 Tricolour
73	1310510543	HP 803 Black	HP 803 Black
74	1310510547	Inkjet for canon pixma GI70 PGBK (Black)	Inkjet for canon pixma GI70 PGBK (Black)
75	1310510548	Inkjet for canon pixma GI70 (Yellow)	Inkjet for canon pixma GI70 (Yellow)

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SPECIFICATION

SCHEDULE - B

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
76	1310510549	Inkjet for canon pixma GI70 (Majenta)	Inkjet for canon pixma GI70 (Majenta)
77	1310510542	Inkjet for canon pixma GI70 (cyan)	Inkjet for canon pixma GI70 (cyan)
78	1310510158	HP 851 Black	HP 851 Black
79	1310510537	IMAGING UNIT FOR HP LJ MFP M436N-CF257A (HP 57A Drum Unit)	IMAGING UNIT FOR HP LJ MFP M436N-CF257A (HP 57A Drum Unit)
80	1310510553	EPSON ECO TANK L6160- BLACK INK BOTTLE	EPSON ECO TANK L6160- BLACK INK BOTTLE
81	1310510554	EPSON ECO TANK L6160- CYAN INK BOTTLE	EPSON ECO TANK L6160- CYAN INK BOTTLE
82	1310510555	EPSON ECO TANK L6160- MAGENTA INK BOTTLE	EPSON ECO TANK L6160- MAGENTA INK BOTTLE
83	1310510556	EPSON ECO TANK L6160- YELLOW INK BOTTLE	EPSON ECO TANK L6160- YELLOW INK BOTTLE
84		32 GB Pendrive	32 GB Pendrive
85	1251810047	16 GB Pendrive	16 GB Pendrive
86		8 GB Pendrive	8 GB Pendrive
87		64GB Pendrive	
88		HARD DISK 500 GB	HARD DISK 500 GB
89		MOUSE	MOUSE

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SPECIFICATION

SCHEDULE - B

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
90		KEYBOARD	KEYBOARD
91	1310510560	Canon Image Class MF 269dw- Tonner Cartridge Model 051	
92	1310510561	Canon Image Class MF 269dw- Drum Cartridge Model 051	
93		HP Laserjet pro M405dn Cartridge model 77A	
94		EPSON L6170-001Black Ink	
95		EPSON L6170-001Cyan Ink	
96		EPSON L6170-001 Yellow Ink	
97		EPSON L6170-001Majenta Ink	
98	1310510557	ORIGINAL HP TONER CATRIDGE-HP LJ PRO M 405 Dn	HP-CF277A
99	1310510558	EPSON ECO TANK M3170BLACK INK BOTLE-005	EPSON INK BOTLE-005
100	1310510559	EPSON ECO TANK M3170BLACK INK BOTLE-006	EPSON INK BOTLE-006

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SCHEDULE - B

SPECIFICATION

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
101	1310510565	EPSON ECO TANK M3170BLACK INK BOTTLE-012	EPSON INK BOTTLE- 012
102	1310510566	Canon image CLASS LBP226-Catridge 057	Canon Catridge 057
103		IMAGING UNIT FOR Canon Image Runner 2006N	Canon NPG-59 Drum Unit
104		RIBBON CATRIDGE FOR EPSON FX2175 DOT MATRIX PRINTER	EPSON FX2175(Make Wipro/Epson/TVS
105	13105100567	CATRIDGE RIBBON FOR EPSON LX310+	80 COLOR PRINTER
106	1310510514	INK CATRIDGE EPSON	MAJENTA(001)
107	1310510515	INK CATRIDGE EPSON	YELLOW(001)
108	1310510516	INK CATRIDGE EPSON	CYAN(001)
109	1310510517	INK CATRIDGE EPSON	BLACK(001)
110	1251280273	TONNER FOR CANON LBP226DW- 057	ORIGINAL

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SCHEDULE - B

SPECIFICATION

SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
111		CARTRIDGE FOR HP LASER JET 2055DN	
112		CARTRIDGE FOR HP LASER JET 1536 DNF MFP	
113		CARTRIDGE FOR HP LASER JET 1606	
114		CARTRIDGE FOR HP LASER JET M202 DW	
115		CARTRIDGE FOR CANON LBP 3300	
116		CARTRIDGE FOR HP LASER JET CP1025 COLOUR	
117		CATRIDGE FOR TOSHIBA E-STUDIO 455	
118		CPU	
119		COMPACT DISK	
120		Canon Image class LBP030B - Cartridge 925 ISO/IEC 19752	
121		Canon Image class LBP030B	
122		HP LASER JET P1106 - CE285A	

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SPECIFICATION			SCHEDULE - B
SL. NO.	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
123		SAMSUNG XPRESS M2830DW - MLT- D115L Black toner	
124		CANON PIXMA G2000 (INK) - Ink Bottle GI- 790 (Pigment Black)	
125		CANON PIXMA G2000 (INK) - Ink Bottle GI- 790 (Pigment Black)	
126		BROTHER DCP - L2520D - TN-2365	
127		CANON IMAGECLASS MF6180DW - Black Toner Cartridge 119	
128		SAMSUNG m3870fd - Samsung MLT D203L	
129		HP LASER JET 1020 Plus - HP 12A Catridge	
130		HP PRINTER S.NO.4SR29-64002	
131		CANON PRINTER S.NO:NTNA517143	
132		HP PRINTER S.NO:CNB3Q2BZ76	

We hereby agree to supply the above material as per the specification listed herein.

Place:
Date:

Name & Signature of the Bidder
(With office seal)

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SCHEDULE - C

TERMS & CONDITIONS

1. (a) In the event of failure on the part of the supplier to supply the material as per the delivery schedule or supply material at the agreed rate during the contract period, HLL would procure the material from alternate source at the risk and cost of supplier.
- (b) Failure to supply the material after participating in the Tender will result in blacklisting of the supplier for a minimum period of one year.
2. Conditional tenders/tenders with deviation will not be accepted.
3. Earnest Money Deposit of Rs. 20,000/- in the form of a RTGS/NEFT of a scheduled bank issued in favour of HLL Lifecare Limited, Thiruvananthapuram, Tender fee (Non-refundable) and EMD as per the tender conditions shall be paid separately, thru RTGS/NEFT transfer in the following HLL A/c details:

Name of Bank: State Bank of India
A/c number: 0030307535628
IFSC Code: SBIN0004350
Branch name: Commercial Branch,
Thycaud, Thiruvananthapuram
4. The quantity mentioned herein is approximate annual requirement and in case the company requires more/less quantity, the supplier should be prepared to effect supply at short notice at the agreed rate, terms and conditions.
5. The tenderer shall be in a position to supply the items as and when ordered within 10 days of placement of order/LOI.
6. HLL reserves the right to split up the quantity and place the order on more than one supplier and also reserves the right to accept or reject the offer without assigning any reason.
7. The tender is liable to be suspended or cancelled at anytime at the discretion of the company without assigning any reason.

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8. Units Registered with UDHYOG ADHAR/UDHYAM shall provide valid acknowledgement certificate.
9. Units Registered with UDHYOG AADHAR/ UDHYAM belonging to SC/ST Owners shall mention the same separately
10. 25% of annual procurement value will be sourced from Micro and Small Enterprises (MSE), out of which 4% is earmarked for procurement from MSME's owned by SC or ST entrepreneurs and 3% is earmarked for procurement from MSE's owned by Women entrepreneurs. In the event of failure of SC or ST or Women entrepreneurs to participate in tender or meet tender requirements/conditions regarding price the same will be sourced from other MSE enterprises.
11. Start-up units interested in availing exemption from payment of tender fee & EMD shall submit a valid copy of Registration Certificate from Department of Industrial Policy & Promotion on or before due date as per tender notice. But the party has to provide security deposit if Tender is awarded to them. The shall submit a valid copy of Registration certificate from Department of Industrial policy & Promotion.
12. Indemnity clause shall be signed, sealed by the bidder and submitted.

In the event of placing orders: -

- a) In case of rejection, the material should be taken back and replaced at supplier's risk and cost within 7 days of intimation from HLL.
- b) The supplier shall supply strictly as per the order terms in respect of quantity and quality. HLL reserves the right not to receive material beyond the delivery date given in the order.
- c) The supplier shall supply as per the rate quoted and other terms and conditions for a period of one year during which period no price escalation and no change in terms and conditions will be allowed on any ground.
- d) Acceptance of the delayed supplies and excess quantity is solely at the discretion of HLL.
- e) The parties have to abide by delivery schedule given in the supply order strictly. Penalty @ 0.5% value of the materials per week of delay subject to a maximum of

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- 7.5% of the value of the supply defaulted will be imposed if material is accepted by the company after the stipulated delivery period
- f) Supplier shall agree to take back the used empty cartridge (of the previous supply) back while supplying the next consignment
- g) All dispatch documents like delivery note/challan, packing list and invoice should contain the following details
- i. Purchase Order No.& date
 - i. Description of items as contained in the Purchase Order along with HSN Code.
 - ii. Quantity dispatched
 - iii. Total Number of packages/ serially numbered
 - iv. HLL's GST No & Suppliers GST No.

The LR no. should be intimated immediately after dispatch of the material by email/fax

- h) The following documents should accompany the consignment

- a. Invoice in triplicate
- b. Delivery Note/Challan
- c. Packing List
- d. LR/AWB/----

- i) Mode of Transport shall be by road, unless otherwise specified.

- j) Payment will be made by RTGS within 30 days of receipt, inspection subject to acceptance of the material.

- k) The jurisdiction of any dispute, suits and proceedings arising out of this tender shall be only in the court of Thiruvananthapuram.

- l) Preference to Make in India

Preference shall be given to local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a local supplier, should be as per relevant notification / order issued by the nodal ministry as available on the website of Department of Promotion of Industries and Internal Trade (DPIIT). If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the

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local value addition is made along with their bid, failing which no purchase preference shall be granted.

Verification of Local Content:

a) The supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self certification that the items offered meets the local content requirement for supplier, as the case may be. They shall also give the details of the locations (s) at which the local value addition is made.

b) In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in - India) order 2017 and subsequent amendment dated 16.09.2020 and any other amendments which may be made from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products.

Rule 144 (xi) of the GFR regarding restrictions on procurement from a bidder of a which mandates the bidder from a country sharing land border with India

Regarding restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

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SCHEDULE - C

INDEMNITY CLAUSE:

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate within the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the quantity stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence of this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

**PLACE:
DATE:**

**NAME AND SIGNATURE OF THE BIDDER
(WITH OFFICE SEAL)**

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SCHEDULE - I

DECLARATION

We confirm having read and understood all the specifications (schedule A), instructions, forms, terms and conditions (schedule C) and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

SEAL OF THE BIDDER

SIGNATURE
NAME AND ADDRESS OF BIDDER

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SCHEDULE -IA

BID SECURITY DECLARATION

(To be submitted in the letter head of the firm indicating full name and address, telephone & fax numbers etc.)

From

To
The General Manager (Commercial)
HLL Lifecare Limited
(A Government of India Enterprise),
PEROORKADA FACTORY, Thiruvananthapuram – 695 005,

Dear Sir,

I / We, hereby declare that if we withdraw or modify the bids during the period of Validity, we agree to be suspended for the time specified in the Tender Documents.

Yours faithfully,

SIGNATURE OF THE BIDDER WITH SEAL

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SCHEDULE – K

QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA

1. Proof of Authorization for Manufacturer(s)/
Authorized Dealer(s) & Leading Distributor(s) : Attached/Not
Attached
2. Proof of Turnover & Profit/Loss for last 3 years : Attached/Not Attached
3. Average Annual Turnover during the
last Three years. : Attached/Not
Attached
4. Copies of Work Orders executed for
Govt.Institution/Banks/PSU's if an : Attached/Not Attached
- 5) EMD /Tender fees transaction details: Attached/Not Attached
- 6) MSME/UDYAM Certificate: Attached/Not Attached

PLACE:

NAME AND SIGNATURE OF THE APPLICANT

DATE:

(WITH OFFICE SEAL)

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SCHEDULE - L

TECHNICAL BID

DECLARATION FOR MAKE IN INDIA

Dear Sir/ Madam,

With reference to the above tender for the supply of, we confirm the product offered is with a percentage of local content more than 20% / 50%.

Name & signature of Tenderer

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT. OF INDIA ENTERPRISE)
पेरूरकडापी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -695 005 THIRUVANANTHAPURAM- 695 005
PHONE NO : 0471 2437270; FAX NO:0471 2435013;
e-mail: materialspt@lifecarehll.com,

TENDER NO: HLL/PFT/PUR/COMPUTER STAT/2022

16.09.2022



**PRICE BID FOR THE SUPPLY OF COMPUTER
ACCESSORIES & CONSUMABLES**

TENDER NO. HLL/PFT/PUR/COMPUTER STAT/2022-2023 dtd 16.09.2022

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ANNEXURE-1

PRICE BID

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Bidders are requested to enter the rates in the respective column provided for Rate/Unit and taxes in percentage and submit hard copy of their Price Bid. Please note that details of price and tax have to be entered in the form provided and no other format is to be used for the same.

Rate quoted shall be the Basic rate (Inclusive of all charges) and Taxes separately (should be mentioned in Percentage) in the price bid.

The attached price bid may duly be filled as indicated with you offered rates and submitted.

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1	1310510090	CARTRIDGE-RIBBON FOR EPSON LX300-EPSON (Original-Make:Wipro/Epson)"	NO	40				
2	1310510094	CARTRIDGE-HP 840 C INKJET-BLACK (NO.15)	NO	5				
3	1310510108	CARTRIDGE-HP INKJET 3940/2300/2460 - COLOR (NO. 22)	NO	5				
4	1310510109	CARTRIDGE-HP INKJET 3940/2300/2460-BLACK (NO. 21)	NO	10				
5	1310510114	CARTRIDGE-HP DESKJET D2568 /D1668 BLACK (NO.818)	NO	5				

Certified that the rate quoted will hold good for one year during which period no upward revision will be asked for.

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6	1310510115	CARTRIDGE-HP DESKJET D2568 / D1668 COLOUR (NO.818)	NO	5				
7	1310510131	CARTRIDGE-RIBBON-132 COL.DOT MATRIX (Original-Make:Wipro/Epson)	NO	50				
8	1310510332	CARTRIDGE-HP DESKJET 1000 BLACK(HP802)	NO	18				
9	1310510333	CARTRIDGE-HP Deskjet 1000 Tri-Color(HP802)	NO	18				
10	1310510448	EPSON L310 INK TANK PRINTER-Black -664	NO	20				
11	1310510450	EPSON L310 INK TANK PRINTER-Magenta -664	NO	20				
12	1310510451	EPSON L310 INK TANK PRINTER-Yellow -664	NO	20				

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13	1310510449	EPSON L310 INK TANK PRINTER-Cyan -664	NO	20				
14	1310510125	COMPACT DISK-R	NO	60				
15	1310510128	COMPACT DISK-R	NO	30				
16	1310510130	DVD-R (4.5GB)- INDIVIDUAL PACK	NO	70				
17	1310510129	DVD-R (4.5GB)	NO	40				
18	1310510536	HP LASERJER PRINTER- M436N-CF256A	NO	5				

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19	1310510210	CARTRIDGE HP LASERJET P1606dn (78A)	NO	5				
20	1310510261	HP LASERJET P1007 88A	NO	15				
21	1310510167	CARTRIDGE HP OFFICEJET J4580 901 BLACK	NO	10				
22	1310510168	CARTRIDGE HP OFFICEJET J4580 901 COLOUR	NO	5				
23	1310510190	TONNER HP LASERJET CP2025dn CC530A-BLACK	NO	5				
24	1310510191	TONNER HP LASERJET CP2025dn CC531A-CYAN	NO	7				
25	1310510192	TONNER HP LASERJET CP2025dn CC532A-YELLOW	NO	7				

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26	1310510193	TONNER HP LASERJET CP2025dn CC533A-MAGENTA	NO	7				
27	1310510349	HP OFFICEJET PRO CATRIDGE 950 BLACK	NO	5				
28	1310510350	HP OFFICEJET PRO CATRIDGE 951 CYAN	NO	5				
29	1310510351	HP OFFICEJET PRO CATRIDGE 951 MAJENTA	NO	5				
30	1310510352	HP OFFICEJET PRO CATRIDGE 951 YELLOW	NO	5				
31	1310510369	TONER CE410A (305A - Black)	NO	5				
32	1310510370	TONER CE411A (305A - Cyan)	NO	5				

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33	1310510371	TONER CE412A (305A - Yellow)	NO	5				
34	1310510372	TONER CE413A (305A - Majenta)	NO	5				
35	1310510422	TONNER FOR COMPUTER-LBP6230DN CANON 326	NO	2				
36	1310510461	CATRIDGE FOR HP OFF. JET PRO 8210 BLACK (955 XL)	NO	10				
37	1310510462	CATRIDGE FOR HP OFF. JET PRO 8210 CYAN	NO	7				
38	1310510463	CATRIDGE FOR HP OFF. JET PRO 8210MAJNTA	NO	7				
39	1310510464	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW	NO	7				
40	1310510518	CATRIDGE 680 BLACK HP PRINTER	NO	5				

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41	1310510519	CATRIDGE 680 TRI-COLOUR HP PRINTER	NO	5				
42		EPSON 1455 DUPLEX T664 (70 ML)BLACK	NO	5				
43		HP DESIGNJET - C 9370-PHOTOBLACK (PLOTTER)	NO	5				
44		HP DESIGNJET - C 9371-CYAN (PLOTTER)	NO	5				
45		HP DESIGNJET - C 9372- MAGENTA (PLOTTER)	NO	5				
46		HP DESIGNJET - C 9373-YELLOW (PLOTTER)	NO	5				
47		HP DESIGNJET - C 9374-GREY (PLOTTER)	NO	5				
48		HP DESIGNJET - C 9403- MATTE BLACK (PLOTTER)	NO	5				

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49	1310510426	CANON LBP 9100-322- CYAN	NO	1				
50	1310510427	CANON LBP 9100-322- MAGENTA	NO	1				
51	1310510428	CANON LBP 9100-322- YELLOW	NO	1				
52		CANON LBP 9100-322- BLACK	NO	1				
53		CANNON MF 4370-FX9 - BLACK -FX9	NO	2				
54	1310510295	DATA TRAVELLER(PEN DRIVE)-16 GB	NO	6				
55	1310510538	CANON PIXMA GI010 Original ink Bottle-Black (GI-790)	NO	3				
56	1310510539	CANON PIXMA GI010 Original ink Bottle-Magenta (GI-790)	NO	3				
57	1310510540	CANON PIXMA GI010 Original ink Bottle-Cyan (GI-790)	NO	3				

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58	1310510541	CANON PIXMA GI010 Original ink Bottle- Yellow (GI-790)	NO	3				
59		HP DESIGNJET -728 - YELLOW (YELLOW- 130 ML(Plotter)	NO	3				
60		HP DESIGNJET -728 - MAGENTA (MAGENTA- 130 ML(Plotter)	NO	3				
61		HP DESIGNJET -728 - CYAN (CYAN- 130 ML(Plotter)	NO	3				
62		HP DESIGNJET -728 - MATTE BLACK (MATTE BLACK- 300 ML(Plotter)	NO	3				
63		EPSON L1455 -664- YELLOW	NO	4				
64		EPSON L1455 -664- MAGENTA	NO	4				

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65		EPSON L1455 -664-CYAN	NO	4				
66		EPSON L1455 -774-BLACK	NO	6				
67	1310510551	Catridge for HP Lasserjet MFP 436 (56X)	NO	10				
68	1310510550	Drum Unit for HP Lasserjet MFP 436	NO	5				
69	1310510174	TONNER FOR CANON MF4370 ALL IN ONE(FX9	NO	5				
70	1310510545	TONER FOR CANON IMAGE NPJ59 (BLACK)	NO	35				
71	1310510546	Drumkit for canon image NPJ59 Black	NO	10				
72	1310510544	HP 803 Tricolour	NO	10				
73	1310510543	HP 803 Black	NO	10				

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74	1310510547	Inkjet for canon pixma GI70 PGBK (Black)	NO	5				
75	1310510548	Inkjet for canon pixma GI70 (Yellow)	NO	5				
76	1310510549	Inkjet for canon pixma GI70 (Magenta)	NO	5				
77	1310510542	Inkjet for canon pixma GI70 (cyan)	NO	5				
78	1310510158	HP 851 Black	NO	5				
79	1310510537	IMAGING UNIT FOR HP LJ MFP M436N-CF257A (HP 57A Drum Unit)	NO	2				
80	1310510553	EPSON ECO TANK L6160- BLACK INK BOTTLE	NO	5				
81	1310510554	EPSON ECO TANK L6160- CYAN INK BOTTLE	NO	5				
82	1310510555	EPSON ECO TANK L6160- MAGENTA INK BOTTLE	NO	5				

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83	1310510556	EPSON ECO TANK L6160-YELLOW INK BOTTLE	NO	5				
84		32 GB Pendrive	NO	5				
85	1251810047	16 GB Pendrive	NO	10				
86		64 GB Pendrive	NO	5				
87		8 GB Pendrive	NO	5				
88		HARD DISK 500 GB	NO	7				
89		MOUSE	NO	30				
90		KEYBOARD	NO	30				
91	1310510560	Canon Image Class MF 269dw-Drum Cartridge Model 051	NO	20				

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92	1310510561	Canon Image Class MF 269dw-Drum Cartridge Model 051	NO	10				
93		HP Laserjet pro M405dn Cartridge model 77A	NO	30				
94		EPSON L6170-001Black Ink	NO	8				
95		EPSON L6170-001Cyan Ink	NO	8				
96		EPSON L6170-001YELLOW Ink	NO	8				
97		EPSON L6170-001Majenta Ink	NO	8				
98	1310510557	ORIGINAL HP TONER CATRIDGE-HP LJ PRO M 405 Dn	NO	50				

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PRICE BID FOR SUPPLY OF COMPUTER ACCESSORIES & CONSUMABLES 2022-23

SL. NO.	ITEM CODE	ITEM DESCRIPTION	UOM	TOTAL QTY	BASIC PRICE PER UNIT (RS)	GST (%) (RS)	LANDED COST PER UNIT	TOTAL AMOUNT (RS)
99	1310510558	EPSON ECO TANK M3170BLACK INK BOTTLE-005	NO	5				
100	1310510559	EPSON ECO TANK M3170BLACK INK BOTTLE-006	NO	30				
101	1310510565	EPSON ECO TANK M3170BLACK INK BOTTLE-012	NO	5				
102	1310510566	Canon image CLASS LBP226-Catridge 057	NO	5				
103		IMAGING UNIT FOR Canon Image Runner 2006N	NO	2				
104		RIBBON CATRIDGE FOR EPSON FX2175 DOT MATRIX PRINTER	NO	5				

Certified that the rate quoted will hold good for one year during which period no upward revision will be asked for.

Place:
applicant Date:

Name & Signature of the
(With office seal)

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम)(A GOVT.OF INDIA ENTERPRISE)

पेरूरकडापी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम -695 005 THIRUVANANTHAPURAM- 695 005

PHONE NO : 0471 2437270; FAX NO:0471 2435013;

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TENDER NO: HLL/PFT/PUR/COMPUTER STAT/2022

16.09.2022

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105	13105100567	CATRIDGE RIBBON FOR EPSON LX310+	NO	20				
106	1310510514	INK CATRIDGE EPSON(Majenta(001))	NO	1				
107	1310510515	INK CATRIDGE EPSON(Yellow(001))	NO	1				
108	1310510516	INK CATRIDGE EPSON(Cyan(001))	NO	1				
109	1310510517	INK CATRIDGE EPSON(Black(001))	NO	1				
110	1251280273	TONNER FOR CANON LBP226DW-057	NO	50				
111		CARTRIDGE FOR HP LASER JET 2055DN	NO	3				
112		CARTRIDGE FOR HP LASER JET 1536 DNF MFP	NO	3				
113		CARTRIDGE FOR HP LASER JET 1606	NO	3				

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114		CARTRIDGE FOR HP LASER JET M202 DW	NO	3				
115		CARTRIDGE FOR CANON LBP 3300	NO	3				
116		CARTRIDGE FOR HP LASER JET CP1025 COLOUR	NO	3				
117		CATRIDGE FOR TOSHIBA E-STUDIO 455	NO	3				
118		CPU	NO	10				
119		COMPACT DISK	NO	20				
120		Canon Image class LBP030B - Cartridge 925 ISO/IEC 19752	NO	20				
121		CANON LBP2900 B - Canon 303	NO	30				
122		HP LASER JET P1106 - CE285A	NO	25				

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123		SAMSUNG XPRESS M2830DW - MLT-D115L Black toner	NO	24				
124		CANON PIXMA G2000 (INK) - Ink Bottle GI-790 (Pigment Black)	NO	20				
125		CANON IMAGE CLASS LBP 6230dn - Cartridge 326 ISO/IEC 19752	NO	300				
126		BROTHER DCP - L2520D - TN-2365	NO	20				
127		CANON IMAGECLASS MF6180DW - Black Toner Cartridge 119	NO	50				
128		SAMSUNG m3870fd - Samsung MLT D203L	NO	20				
129		HP LASER JET 1020 Plus - HP 12A Catridge	NO	25				
130		HP PRINTER S.NO.4SR29-64002	NO	2				
131		CANON PRINTER S.NO:NTNA517143	NO	2				
132		HP PRINTER S.NO:CNB3Q2BZ76	NO	2				

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