
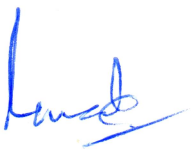




nne pharmaplan	<b>HLL BIOTECH LIMITED</b>			
	Project:	Integrated Vaccines Complex at Chengalpattu		
	Reference No:	HBL/IVC/Pre-Q/MECH/WTS/2013-14		Dare: 10.03.2014
	Document name:	IVC- Vendor Pre-Qualification For Water System		

## Vendor Pre-Qualification For Water Treatment, Generation & Distribution Works

Issue	Date	Issued For	Issue By	Sign
1	10-03-2014	Vendor Pre- Qualification for Water System	CHIEF EXECUTIVE OFFICER HLL BIOTECH LIMITED	

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**Introduction:**

HLL Biotech Limited (HBL), a subsidiary of HLL Lifecare Limited, (a CPSU under Ministry of Health & Family Welfare, Government of India, is implementing "**an Integrated Vaccines Complex (IVC) - a project of national importance**" at Chengalpattu, near Chennai. The proposed complex is a state of the art facility with cGMP compliance for manufacturing vaccines required for the immunization programme of Government of India.

**Scope of Work:**

This pre-qualification is pertaining to prequalifying the vendors for water system works of Integrated Vaccines Complex at Chengalpattu, near Chennai. Water system works for this project is proposed to be executed in three different tenders viz., Tender 1, 2 & 3. The proposed blocks/facilities to be executed in three phases are as below:

TENDER - 1	TENDER - 2	TENDER - 3
Water Pre-treatment	Bacterial Formulation –F2	Anti-Rabies Bulk – B4
Viral Vaccine Formulation –F1	Centralized Laundry & Canteen –G12	BCG Bulk & Formulation –F4
QA, QC, Admin – Q1	Multiple Viral & Pilot Plant -R1	WFI Formulation – F3
Warehouse –W1		Multiple Bacterial Bulk–B1
		Animal House – G1
		JE Production Block – B3

**Note:** The above block wise grouping is prepared on tentative basis only and the same may be subjected to change during the finalization of tenders

All the above manufacturing blocks (bulk & formulation blocks along with the general blocks) shall be connected through a spine. The above blocks shall comprise of ground floor as process area & first floor as technical floor for housing the water treatment generation systems and storage tanks wherever applicable.



This Pre-Qualification exercise is applicable for all the above phases. However the tenders shall be issued to the qualified vendors and the contract will be awarded to the party who becomes L1 in each phase.

The **broad scope of work** for water system works will be as below. However the actual quantum of work shall be published in the tender (to be circulated to pre-qualified agencies):

**Water System Works:**

Supply, installation, commissioning, Qualification and Validation Support of:

1. Pre-treatment System & Distribution System
2. Purified Water System & Distribution System
3. Water for Injection (WFI) System & Distribution System
4. Pure Steam Generator (PSG) & Distribution System

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**Note:** Scope also includes testing, qualifying and validating of the entire system & providing proper documentation including test reports, filter test certificates, calibration certificates, validation documents, operation & maintenance manuals, catalogues / instruction sheets of all bought out items, as-built drawings, guarantee / warranty certificates etc. After handing over facility vendor should provide training for operation, maintenance and trouble shooting.

**TIME PERIOD:**

- **The project will be executed in phased manner and each tender of the project will be executed in a single stretch and each phase is proposed to be completed in a span of 15 months.**



**MINIMUM ELIGIBILITY CRITERIA:**

1. Net worth of the company shall be positive during the last audited financial year.(2012-13).
2. The bidder should have successfully designed and executed at least three projects in pharmaceutical/biopharmaceutical sector in last 5 financial years covering design, engineering, supply, installation, testing and commissioning.
3. Turnover of the company shall be at least **₹34 Million** in anyone of the last 3 financial years (2010-11, 2011-12, and 2012-13).
4. The bidder should have executed, during the last 5 years ending the last day of the month of February 2014, at least
  - ✓ Three similar works, in pharmaceutical/ biopharmaceutical or healthcare sector, of worth not less than **₹ 27.00 Million** each
  - Or
  - ✓ Two similar works, in pharmaceutical/ biopharmaceutical or healthcare sector, of worth not less than **₹ 33.80 Million** each
  - Or
  - ✓ One similar work in pharmaceutical/ biopharmaceutical or healthcare sector of worth not less than **₹ 54.80 Million**

**The following documents must be submitted along with application.**

- In proof of criteria - 1: Duly notarized copy of CA audited balance sheet and profit loss statement for last 3 financial years.
- In proof of criteria – 2 & 4: Duly notarized copies of relevant work orders, purchase orders and completion certificates from client.

Please note that the bids without the documentary proof stipulated above in support of the minimum eligibility criteria will be summarily rejected without further reference and tender documents will not be issued to such firms.

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**NOTE:**

- For “Similar works” please refer to details mentioned in page 2.
- Same vendors will be pre-qualified for all the three tenders (i.e., 1, 2& 3) based on the evaluation of above minimum eligibility criteria. The tenders for the three phases will be issued to the pre-qualified vendors in three different time frames and work will be awarded to the L1 party emerged from each phase tendering.

**Pre Bid Meeting:**

All the interested contractors are requested to attend the pre bid meeting. The pre bid meeting is scheduled to be held on **19<sup>th</sup> March, 2014, 12:00 HRS** at “**HLL Biotech Limited, TICEL Biopark Campus (Module no. 013-015), CSIR Road, Taramani, Chennai- 600 113 Contact No: 044 22544949 / 55/57/75**”



**Timelines:**

The documents supporting the pre-qualification criteria should be sealed with mention of document name and number. The same must reach the below mentioned address latest by **4<sup>th</sup> April, 2014** at 16:00 HRS.

**Chief Executive Officer (CEO)**

**HLL Biotech Limited,  
Ticel Biopark Campus (Module no. 013- 015),  
CSIR Road, Taramani,  
Chennai- 600 113.  
Contact No: 044 22544949 / 75 / 78, Fax – 044 22540101.  
Email: [ceo@hllbiotech.com](mailto:ceo@hllbiotech.com)**



Any document, reaching HBL after the above mentioned time shall be considered as late and will be rejected.

	<b>HLL BIOTECH LIMITED</b>			
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**COMMERCIAL:**

**General information**

Name of Company	
Registration No.	
Number of Years in Operation	
Registered Address	
Operating Address	
Telephone No/ Fax (Country Code) (Area Code) Tel No	
Email Address	
SERVICE TAX No.	
PAN No.	
TIN No.	

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**B.FINANCE**

**Name & Address of Banks and Branches used :**


What is your average annual turnover ( based on past 5 years records )

Year 1	Year 2	Year 3	Year 4	Year 5

**Please provide the last three years financial results(copy of balance sheet and P&L account) for the year 2010-2011, 2011-2012, 2012-2013**



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**C. EXPERIENCE:**

**Project Experience: Details of the Major Projects completed during the last five years where the contract value is greater than ₹ 27 Million:**

**(In Pharma/ Biotech segment)**

Year awarded	Project Name	Scope of work	Original Date of Completion	Actual Date of Completion	CONTRACT VALUE (₹)	CLIENT NAME & REFERENCE (Name, Designation, Tel. No. and Fax No.)



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**Details of Ongoing project:**

**(In Pharmaceutical/ Biotech segment)**

Year Awarded	Project/ Client	Scope of work	Contract Value (₹)	Completion as on date	Commitments as on date	Client Name & Reference (Name, Designation, Telephone No. and Fax No.)



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#### D. MANPOWER AND SCOPE OF SERVICES

Number of Current Permanent Employees

Details of the permanent employees into the following categories :

1 MANAGEMENT

2 DESIGN / SUPPORT SERVICES

2.1 Engineers / Design Staff

2.2 Support Staff

3 SITE



3.1 Supervisors

3.2 Skilled Operative

3.3 Unskilled Operatives

4 Number of current contract / Temporary staff

**Services Offered:**

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**COMPANY FACILITIES**

**Field Equipment Plant**

Equipment	Quantity	Capacity/ Year of manufacturing	Location	Address



**Test Equipment Plant**

Equipment	Quantity	Capacity/ Year of manufacturing	Location	Address

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**E. QUALITY POLICY**

**PLEASE PROVIDE THE QUALITY POLICIES.**


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**F. ENVIRONMENTAL, HEALTH & SAFETY**

1) Do you have your own Safety Plan and Safety Policy, If "yes", please give details:

2) Do you have your own Safety Department / Safety Personnel, If "yes" who is responsible? please give details



3) Do you have your own in-house Safety Training / Promotional Program, If "yes" who is responsible? please give details:

4) Who is responsible for health, Environmental, Health & Safety matters?

5) By what means have you drawn your policy statement to the attention of all your employees?

6) Do you have documented system for injury / incident reporting, recording & investigation and findings? If "yes", please give details:

7) Have managers and supervisors received formal environmental, health & safety training?

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**F. ENVIRONMENTAL, HEALTH & SAFETY**

8) Describe your arrangements for the selection of sub-contractors:



9) Do you have inspection schedules, checklists and registers of plant and equipment (including electrical equipment and transport)?

10) Do you have Inspection schedules, checklists and registers of workplace hazards & practices?

11) Do you have copies of up to date legislation, codes of practices, guidelines and standards relevant to your activities?

12) Do you have procedures for identifying, assessing and controlling risk associated with manual handling, hazardous substances, plant, permit to work systems, safety and inspection and procedures etc.? If "yes", please give details:

13) Do you conduct periodical safety audits? If "yes", please give details:



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## F. ENVIRONMENTAL, HEALTH & SAFETY

14) Give details of any significant safety achievement or award.



## G. TYPES OF SERVICES AND OR CONTRACTS PERFORMED

Sr. No	Description	Details
1	<b>Erection works</b>	
1.1	Supply, Fabrication & Erection of SS 316L/316/304 storage vessels	
1.2	Supply, Fabrication & Erection of SS 316L/316/304 Heat Exchangers	
1.3	Erection of sanitary Pumps	
1.5	Erection of PW Generation System	
1.6	Erection of WFI Generation System	
1.7	Erection of PS Generation System	
2	<b>Fabrication Works</b>	
2.1	Fabrication & Erection of SS 316L/316/304 storage vessels	

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### G. TYPES OF SERVICES AND OR CONTRACTS PERFORMED

2.2	Welding Works ( Orbital Welding)	
2.3	Gas Cutting Works	
2.4	Machining works	
3	Distribution Services	
3.1	Fabrication & laying of Pipe lines for Purified Water Distribution loop	
3.2	Fabrication & laying of Pipe lines for WFI Distribution loop	
3.3	Fabrication & laying of Pipe lines for RO Water Distribution line	

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	Document name:	IVC- Vendor Pre-Qualification For Water System		

### H. CHECKLIST

Sr. No	Please provide the following documents in your submissions:	Remarks
1	Current Major Work in Progress or Committed	
2	Balance sheet for last 3 financial year	
3	Copy of PAN	
4	Copy of PF registration	
5	Copy of ESI registration	
6	Copy of Service tax registration	
7	Copies of WO & Completion certificates – for experience.	

**NB: Sl. no 2-7 all copies should be duly notarized.**