

HLL Lifecare Limited
(A Govt. of India Enterprise)
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Minutes of Pre Bid Meeting for the open tender for supply, installation, testing and commissioning of Reagent Dispenser to Manesar Unit, Gurgaon held at 11.00 AM -12.00 Noon on 6th Jan, 2015 in Unit Chief's Office, Manesar

List of Participants

Officers Present from HLL:

1. Shri Manasa Ranjan Harichandan, Dy Mgr (Pur.)
2. Ms Ekta Khattar, Mgr (QA/QC)
3. Shri Naveen Chandra, Dy. Mgr (Fin.)
4. Shri Bijay Prasad Dyundi, Dy Mgr (Prod.)

Bidders Present

S.No.	Name	Organisation
1.	Mr. Sanjeev Kumar Singh	M/s Bioscreen Instruments Pvt Ltd,505,DDA Building-II,District Centre,Janakpuri,New Delhi-110058
2.	Mr. Abhinav Goyal	M/s Advanced Microdevices Pvt. Ltd.,20-21,Industrial Area,Amala Cantt-133006,Haryana,India

The committee welcomed all the participants to the pre- bid meeting and briefed about the tender for the supply, installation, testing and commissioning of Reagent Dispenser non-contact type for backward integration of manufacturing process from basic stages.

There were queries from the bidders related to requirements and type of application of equipments for coating membranes and matrix like nitrocellulose etc. The queries were clarified by the officers present in the meeting as under:

S.No.	Queries / Suggestion	Clarification
1.	Whether reagent dispenser is required contact type of non-contact type	The requirement is for Non-Contact Type Reagent Dispenser.
2.	For what purpose reagent dispenser is required? Whether it required for ELISA Plate coating or something else?	The reagent dispenser is required for coating membranes and matrix like nitrocellulose membrane and release matrix etc. Application- Lateral Flow Rapid test Unit provided the bidder, samples of rapid card-as reference.

In addition to pre-bid minutes further amendments in tender document has made at page no-3 and page no-25 is below:

S.No.	Particular	To be Read As
1.	Page No-3, Point 8.a.- <ul style="list-style-type: none"> Pre bid meeting (IST) at Manesar, Gurgaon : 06.01.2014; IST 11:00 A.M 	Page No-3, Point 8.a.- <ul style="list-style-type: none"> Pre bid meeting (IST) at Manesar, Gurgaon : 06.01.2015; IST 11:00 A.M <p>This shall now be treated as amendment in Tender Document mentioned in Page No-3, Point 8.a. under heading Pre bid meeting (IST) at Manesar, Gurgaon, and will be called as <u>Amendment -1.</u></p>
2.	Page No-25, Point-12 (iii),under heading termination of Contracts: <ul style="list-style-type: none"> In case notice sent by registered post / courier to the address recorded in the office as per clause 11 (i) &(ii) is returned undelivered with the remark addressee not found or addressee refused to accept, the notice shall be deemed to have been served and the termination will automatically take effect from the 31st day of dispatch of the notice. 	Page No-25, Point-12 (iii),under heading termination of Contracts: <ul style="list-style-type: none"> In case notice sent by registered post / courier to the address recorded in the office as per clause 12 (i) &(ii) is returned undelivered with the remark addressee not found or addressee refused to accept, the notice shall be deemed to have been served and the termination will automatically take effect from the 31st day of dispatch of the notice. <p>This shall now be treated as amendment in Tender Document mentioned in Page No-25, Point-12 (iii), under heading termination of Contracts and will be called as <u>Amendment -2.</u></p>