

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडापी.ओ. **PEROORKADA. P.O,**
तिरुवनन्तपुरम-६९५००५ **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2437270
EMAIL: materialspft@lifecarehll.com

Tender No: HLL/PFT/PUR/COMP STAT/2020-21

Dated 12.05.2020

कंप्यूटर सहायक उपकरणों और उपभोग्य वस्तुओं की आपूर्ति
SUPPLY OF COMPUTER ACCESSORIES &
CONSUMABLES

व्यावसायिक बोली
COMMERCIAL BID

निविदा संख्या: एचएलएल/पीएफटी/क्रय/ कंप्यूटर स्टेशनरी /2020-21

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निविदा नोटिस

TENDER NOTICE

तिरुवनन्तपुरम में हमारी यूनिटों, पेरूरकडा फैक्टरी (पीएफटी), अक्कुलम फैक्टरी (एएफटी), कॉरपोरेट हेड ऑफिस पूजापुरा (सीएचओ), कॉरपोरेट आरएंडडी डिविजन अक्कुलम (सीआरडीसी), हेटस पूजापुरा, एचएमए वेल्लायमबलम और हिंडलाबस मेडिकल कॉलेज त्रिवेंद्रम, एक वर्ष की अवधि के लिए **कंप्यूटर सहायक उपकरण और उपभोग्य सामग्रियों की आपूर्ति के और दो बोली प्रणाली** (टेक्नो कमर्शियल बोलियां) के आधीन निविदा। (जगह सहित परिमाणवार स्प्लिट अप अनुलग्नक पत्रक के अनुसार है)। संबंधित यूनिटों की आवश्यकताओं के आधार पर सामग्रियों की खरीद की जायेगी।

Tender under **Two Bid System** (Techno Commercial Bids) for the **Supply of Computer accessories & Consumables** to our units in Thiruvananthapuram - Peroorkada Factory (PFT), Akkulam Factory (AFT), Corporate Head Office Poojappura (CHO), Corporate R&D Division Akkulam (CRDC), HITES Poojappura, HMA Vellayambalam and Hindlabs Medical College Trivandrum for the period of one year. (Quantity wise split up with location is as per the attachment sheet). The procurement of materials shall be staggered based on the requirements from the respective Units.

बोलीधारक एचएलएल लाइफकेयर लिमिटेड के नाम पर त्रिवेंद्रम में देय निविदा शुल्क के डीडी रु 560 / और ईएमडी रखम के रु 50,000 / - डीडी जमा करके निविदा में भाग ले सकते हैं। ईएमडी और निविदा लगत उद्योग आधार या प्रमाण पत्र वैध प्रति के अनुलग्नक के बिना बोलियों को संक्षेप में खारिज कर दिया जाएगी। कृपया ध्यान दें कि एचएलएल लाइफकेयर लिमिटेड निविदा प्रस्तुत करने में किसी भी देरी के लिए जिम्मेदार नहीं होगा।

Bidders can participate in the tender by paying tender fee of Rs.560/- by DD and EMD amount of Rs.50,000/- through Demand draft in favour of HLL LIFECARE LIMITED payable at Trivandrum. Technical Bids received without enclosures of EMD & Tender Cost OR Valid Copy of Udyog Aadhar Certificate will be summarily rejected. Please note that HLL Lifecare Ltd. will not be responsible for any delay in submission of Tender.

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उद्योग आधार के साथ पंजीकृत एसएसआई/एमएसएमई यूनिट अपना वैध पंजीकरण प्रमाण पत्र प्रदान करेंगी और सूक्ष्म और लघु श्रेणी के तहत यूनिटों को पंजीकरण शुल्क के सत्यापन के आधार पर निविदा शुल्क और ईमडी रकम से छूट दी जाएगी।

SSI/MSME units Registered with UDHYOG AADHAR shall provide their valid registration certificates and units under micro and small category will be exempted from tender fee and EMD amount subject to verification of the registration certificates.

निविदा दस्तावेज और विनिर्देश आदि एचएलएल वेबसाइट में उपलब्ध हैं।
Tender document and specification etc. are available in HLL website.

बोली प्रस्तुत करने की अंतिम तिथि और समय

Last date and time for submission of bid: 02.06.2020; 15:00 Hrs

तकनीकी बोली खोलने की तिथि और समय

Date and time of opening technical bid: 02.06.2020; 15:30 Hrs

महाप्रबंधक (क्रय) GENERAL MANAGER (PURCHASE)

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
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CONTENTS OF BID DOCUMENT

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II. BID FORMS

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3.	SCHEDULE - C	TERMS & CONDITIONS	15-18
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NOTE: Technical Bid & Price Bid forms shall be submitted in Separate Covers.

How to send the Bid:

Both the Bids i.e. Technical Bid & Price Bid shall be submitted in sealed covers separately. Technical Bid & Price Bid shall be superscribed on the respective covers in order to clearly identify between the Two Bids.

The two separately marked Bids enclosed in single sealed cover with Tender No: HLL/PFT/PUR/COMP STAT/2020-21 Complete in all respect addressed to The GENERAL MANAGER (PURCHASE), HLL LIFECARE LTD (A Government of India Enterprise) P.B. No.2, PEROORKADA, THIRUVANANTHAPURAM – 695 005, KERALA, INDIA, Ph. 2437270, 2433459, 2435325, 2539009, Fax: (0471) 2435013, 2432402, e-mail: materialsnft@gmail.com, materialspft@lifecarehll.com should reach us on or before the due date and time mentioned in the Tender document.

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INSTRUCTIONS TO BIDDERS

1. The Bid is intended to procure **Computer accessories & Consumables** to our units in Thiruvananthapuram.

The bid consists of Two parts:

a. Technical Bid b. Price Bid

2. The Earnest Money Deposit (EMD) in the form of DD drawn in the favour of M/s. HLL Lifecare Limited payable at Trivandrum for a sum of **Rs.50,000/-** shall be included in the Technical Bid failing which the bidder's price bid will not be opened. The EMD submitted will be converted to Security Deposit in the case of successful bidders and will be released at the end of contract period.

3. SSI/MSE units Registered with UDHYOG AADHAR shall provide a valid registration certificates and units under micro and small category will be exempted from tender fee and EMD amount subject to verification of the registration certificates. But the Party has to provide Security deposit if Tender is awarded to them.

4. Bid submission / Bid opening dates

a. The last date & time of receipt of Bids : 02/06/2020; 15.00 hrs
b. Date & Time of opening of Technical Bid : 02/06/2020; 15:30 hrs

In the event of any change in the date mentioned above, Amendment will published in HLL website.

5. Bids will not be accepted after the closing time mentioned for the bid.

6. The Bidder is expected to examine all specifications in tender document, instructions, forms, terms and conditions given in the Bidding document. Failure to furnish all the information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the Bid

7. Any clarification required will have to be obtained one week prior to the Date of opening of the Technical Bid.

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8. A certificate /Declaration as given in **Schedule H** stating that **ALL TERMS AND CONDITIONS** of this tender is acceptable should be submitted along with technical bid.
9. The validity of the Technical Bid and Price Bid shall be for a period of one year.
10. The quantity mentioned herein is approximate annual requirement with staggered delivery and in case less or more quantity is required the suppliers should be prepared to effect supply at short notice on the same terms and conditions.
11. The Price Bid of those Tenderers who qualify in the Technical Bid only will be opened. The date and time of opening of price bid will be intimated separately.
12. Please ensure that no sensitive data pertaining to Price are included in the Technical Bid.

Tax Rate applicable for Corporate R&D Centre.

Based on the Government Notification No.45/2017 dtd.14.11.2017 and Certificate of Department of Scientific & Industrial Research (DSIR), our Corporate R&D Centre (CRDC) is eligible for availing Concessional CGST/SGST @ 2.5% each.

For availing this concessional CGST/SGST @2.5% each, CRDC will issue Essentiality Certificate along with Purchase Orders placed from there.

Hence, the Tax rate for items pertain to CRDC supply will be limited to CGST/SGST@ 2.5% each against the prevailing CGST/SGCT Rates.

The above will be considered for finalizing the rate for CRDC Supplies.

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SPECIFICATION

SCHEDULE - A
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Sl.No:	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
1	1310510090	CARTRIDGE-RIBBON FOR EPSON LX300-EPSON (Original- Make:Wipro/Epson)	80 COL.EPSON LQ 300 DOT MATRIX RIBBON CARTRIDGE (Original make)
2	1310510094	CARTRIDGE-HP 840 C INKJET-BLACK (NO.15)	HP 840C INK-BLACK (NO.15)
3	1310510096	CARTRIDGE-HP INKJET 3745 BLACK (NO.27)	HP 3745 BLACK (NO.27)
4	1310510097	CARTRIDGE-HP 3745 INKJET COLOUR (NO.28)	HP 3745 COLOUR (NO.28)
5	1310510108	CARTRIDGE-HP INKJET 3940/2300/2460 - COLOR (NO. 22)	HP 3940/2460 COLOR (NO. 22)
6	1310510109	CARTRIDGE-HP INKJET 3940/2300/2460- BLACK (NO. 21)	HP 3940/2460 BLACK (NO. 21)
7	1310510114	CARTRIDGE-HP DESKJET D2568 /D1668 BLACK (NO.818)	HPD2568 /D1668 -BLACK (NO.818)
8	1310510115	CARTRIDGE-HP DESKJET D2568 / D1668 COLOUR (NO.818)	HP D2568 /D1668 -COLOUR (NO.818)
9	1310510131	CARTRIDGE-RIBBON-132 COL.DOT MATRIX (Original-Make:Wipro/Epson)	132 COL.DOT MATRIX RIBBON CARTRIDGE (Original-Make: Wipro/Epson)
10	1310510332	CARTRIDGE-HP DESKJET 1000 BLACK(HP802)	HP 1000 BLACK(802)
11	1310510333	CARTRIDGE-HP Deskjet 1000 Tri- Color(HP802)	HP 1000 Tri-Color(802)
12	1310510448	EPSON L310 INK TANK PRINTER-Black - 664	EPSON L310-Black -664
13	1310510450	EPSON L310 INK TANK PRINTER-Magenta -664	EPSON L310-Magenta -664
14	1310510451	EPSON L310 INK TANK PRINTER-Yellow - 664	EPSON L310-Yellow -664

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Sl.No:	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
15	1310510449	EPSON L310 INK TANK PRINTER-Cyan - 664	EPSON L310-Cyan -664
16	1310510116	CARTRIDGE-HP LASERJET CP1515N-BLACK	Black (CB540A)
17	1310510117	CARTRIDGE-HP LASERJET CP1515N-MAGENTA	Magenta (CB543A)
18	1310510119	CARTRIDGE-HP LASERJET CP1515N-CYAN	Cyan (CB541A)
19	1310510118	CARTRIDGE-HP LASERJET CP1515N-YELLOW	Yellow (CB542A)
20	1310510125	COMPACT DISK-R	With Glass shell
21	1310510128	COMPACT DISK-R	With Pouch
22	1310510130	DVD-R (4.5GB)-INDIVIDUAL PACK	With Glass shell
23	1310510129	DVD-R (4.5GB)	With Pouch
24	1310510536	HP LASERJET PRINTER- M436N-CF256A	HP M436N-CF256A
25	1310510057	CARTRIDGE HP LASERJET 1022 PRINTER 12A	HP LASERJET 1022 PRINTER 12A
26	1310510061	CARTRIDGE HP LASERJET P1505 PRNTR (36A)	HP LASERJET P1505 PRNTR (36A)
27	1310510072	CARTRIDGE HP LASERJET 1320 [49 A]	HP LASERJET 1320 [49 A]
28	1310510131	CARTRIDGE-RIBBON-132 COL.DOT MATRIX	RIBBON-132 COL.DOT MATRIX
29	1310510210	CARTRIDGE HP LASERJET P1606dn (78A)	HP LASERJET P1606dn (78A)
30	1310510261	HP LASERJET P1007 - 88A	HP LASERJET P1007 - 88A
31	1310510265	CARTRIDGE-SAMSUNG ML 2851 ND	SAMSUNG ML 2851 ND LASER PRINTER TONNER
32	1310510355	CARTRIDGE FOR PANASONIC KX-MB 2030 LASER PRINTER	Panasonic KX MB 2030 printer Drum(KX FAD412D)
33	1310510356	DRUM FOR PANASONIC KX-MB 2030 LASER PRINTER	Panasonic KX MB 2030 printer Drum(KX FAD412D)
34	1310510360	CARTRIDGE FOR BROTHER 2250 LASER PRINTER	CATRIDGE-FOR BROTHER2250 LASERJET PRINTER

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Sl.No:	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
35	1310510361	DRUM FOR BROTHER 2250 LASER PRINTER	DRUM-FOR BROTHER 2250 LASERJET CATRIDGE
36	1310510327	CARTRIDGE-HP LASERJET P3015 DN (CE255A)	HP LASERJET P3015 DN (CE255A)
37	1310510283	CARTRIDGE{RIBBON COMPUTER} 80	80 COLOUMN PRINTER
38	1251810047	16 GB Pendrive	SANDISK PENDRIVE 16G
39	1310510125	COMPACT DISK-R	COMPACT DISK-R
40	1310510129	DVD-R (4.5 GB)	DVD-R (4.5 GB)
41	1310510132	CARTRIDGE-HP INKJET 5550 COLOUR	CARTRIDGE-HP INKJET 5550 COLOUR
42	1310510133	CARTRIDGE-HP INKJET 5550 BLACK	CARTRIDGE-HP INKJET 5550 BLACK
43	1310510141	CARTRIDGE-HP LASERJET P3005 DN (Q7551A)	CARTRIDGE-HP LASERJET P3005 DN (Q7551A)
44	1310510150	CARTRIDGE HP LASERJET 2420 dn Q6511A	CARTRIDGE HP LASERJET 2420 dn Q6511A
45	1310510153	CARTRIDGE HP LASERJET M2727 NFP/P2015	CARTRIDGE HP LASERJET M2727 NFP/P2015
46	1310510158	CARTRIDGE FOR HP 851 BLACK	CARTRIDGE FOR HP 851 BLACK
47	1310510159	CARTRIDGE FOR HP LASERJET M1522nf	CARTRIDGE FOR HP LASERJET M1522nf
48	1310510167	CARTRIDGE HP OFFICEJET J4580 901 BLACK	CARTRIDGE HP OFFICEJET J4580 901 BLACK
49	1310510168	CARTRIDGE HP OFFICEJET J4580 901 COLOUR	CARTRIDGE HP OFFICEJET J4580 901 COLOUR
50	1310510179	TONNER FOR HP LASERJET 1010/1022 - 12A	TONNER FOR HP LASERJET 1010/1022 - 12A
51	1310510190	TONNER HP LASERJET CP2025dn CC530A	TONNER HP LASERJET CP2025dn CC530A
52	1310510191	TONNER HP LASERJET CP2025dn CC531A	TONNER HP LASERJET CP2025dn CC531A
53	1310510192	TONNER HP SERJET CP2025dn CC532A	TONNER HP SERJET CP2025dn CC532A
54	1310510193	TONNER HP LASERJET CP2025dn CC533A	TONNER HP LASERJET CP2025dn CC533A
55	1310510194	TONNER FOR HP LASER JET HP55A	TONNER FOR HP LASER JET HP55A

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SPECIFICATION

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56	1310510210	CARTRIDGE HP LASERJET P1606dn (78A)	CARTRIDGE HP LASERJET P1606dn (78A)
57	1310510261	HP LASERJET P1007 - 88A	HP LASERJET P1007 - 88A
58	1310510332	CARTRIDGE-HP DESKJET 1000 BLACK(HP802)	CARTRIDGE-HP DESKJET 1000 BLACK(HP802)
59	1310510333	CARTRIDGE-HP Deskjet 1000 Tri-Color(HP81)	CARTRIDGE-HP Deskjet 1000 Tri-Color(HP81)
60	1310510349	HP OFFICEJET PRO CATRIDGE 950 BLACK	HP OFFICEJET PRO CATRIDGE 950 BLACK
61	1310510350	HP OFFICEJET PRO CATRIDGE 951 CYAN	HP OFFICEJET PRO CATRIDGE 951 CYAN
62	1310510351	HP OFFICEJET PRO CATRIDGE 951 MAJENTA	HP OFFICEJET PRO CATRIDGE 951 MAJENTA
63	1310510352	HP OFFICEJET PRO CATRIDGE 951 YELLOW	HP OFFICEJET PRO CATRIDGE 951 YELLOW
64	1310510357	TONER HP 80A (HPCF280A BLACK)	TONER HP 80A (HPCF280A BLACK)
65	1310510369	TONER CE410 (305A - Black)	TONER CE410 (305A - Black)
66	1310510370	TONER CE411 (305A - Cyan)	TONER CE411 (305A - Cyan)
67	1310510371	TONER CE412 (305A - Yellow)	TONER CE412 (305A - Yellow)
68	1310510372	TONER CE413 (305A - Majenta)	TONER CE413 (305A - Majenta)
69	1310510395	TONER FOR CANON324	TONER FOR CANON324
70	1310510396	TONER FOR CANON328	TONER FOR CANON328
71	1310510421	TONNER FOR COMPUTER-IMAGECLASS MF226DN	TONNER FOR COMPUTER-IMAGECLASS MF226DN
72	1310510422	TONNER FOR COMPUTER-LBP6230DN CANON 326	TONNER FOR COMPUTER-LBP6230DN CANON 326
73	1310510448	INK CATRIDGE EPSON L310 BLACK	INK CATRIDGE EPSON L310 BLACK
74	1310510449	INK CATRIDGE EPSON L310 CYAN	INK CATRIDGE EPSON L310 CYAN
75	1310510450	INK CATRIDGE EPSON L310 MAJENTA	INK CATRIDGE EPSON L310 MAJENTA

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
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 पेरूरकडापी.ओ. **PEROORKADA. P.O,**
 तिरुवनन्तपुरम-६९५००५ **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2437270
EMAIL: materialspt@lifecarehll.com

Tender No: HLL/PFT/PUR/COMP STAT/2020-21

Dated 12.05.2020

SCHEDULE – A
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SPECIFICATION

Sl.No:	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
76	1310510451	INK CATRIDGE EPSON L310 YELLOW	INK CATRIDGE EPSON L310 YELLOW
77	1310510461	CATRIDGE FOR HP OFF. JET PRO 8210 BLACK	CATRIDGE FOR HP OFF. JET PRO 8210 BLACK
78	1310510462	CATRIDGE FOR HP OFF. JET PRO 8210 CYAN	CATRIDGE FOR HP OFF. JET PRO 8210 CYAN
79	1310510463	CATRIDGE FOR HP OFF. JET PRO 8210MAJNTA	CATRIDGE FOR HP OFF. JET PRO 8210MAJNTA
80	1310510464	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW
81	1310510464	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW
82		CATRIDGE HP DESKJET 5074 - HP680 BLACK	CATRIDGE HP DESKJET 5074 - HP680 BLACK
83		CATRIDGE HP DESKJET 5074 - HP680 COLOUR	CATRIDGE HP DESKJET 5074 - HP680 COLOUR
84		EPSONL1455 DUPLEX T774 (70 ML)BLACK	EPSONL1455 DUPLEX T774 (70 ML)BLACK
85		EPSONL1455 DUPLEX T664 (70 ML)CYAN	EPSONL1455 DUPLEX T664 (70 ML)CYAN
86		EPSONL1455 DUPLEX T664 (70 ML)MAJENTA	EPSONL1455 DUPLEX T664 (70 ML)MAJENTA
87		EPSONL1455 DUPLEX T664 (70 ML)YELLOW	EPSONL1455 DUPLEX T664 (70 ML)YELLOW
88		HP 312A- BLACK(CF 380A)	HP 312A- BLACK(CF 380A)
89		HP 312A- CYAN(CF 381A)	HP 312A- CYAN(CF 381A)
90		HP 312A- YELLOW(CF 382A)	HP 312A- YELLOW(CF 382A)
91		HP 312A- MAGENTA(CF 383A)	HP 312A- MAGENTA(CF 383A)
92		HP DESIGNJET - C 9370- PHOTOBLACK	PHOTOBLACK(PLOTTER)
93		HP DESIGNJET - C 9371 -CYAN	cyan (PLOTTER)
94		HP DESIGNJET - C 9372 - MAGENTA	MAGENTA(PLOTTER)
95		HP DESIGNJET - C 9373- YELLOW	YELLOW (PLOTTER)
96		HP DESIGNJET - C 9374- GREY	GREY (PLOTTER)
97		HP DESIGNJET - C 9403-MATTE BLACK	MATTEBLACK(PLOTTER)

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SPECIFICATION

SCHEDULE – A
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Sl.No:	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
98	1310510426	CANON LBP 9100-322- CYAN	CYAN
99	1310510427	CANON LBP 9100-322- MAGENTA	MAGENTA
100	1310510428	CANON LBP 9100-322- YELLOW	YELLOW
101		CANON LBP 9100-322- BLACK	BLACK
102		HP-P 1007-88A	BLACK-88A
103		HP-P 1606 DN -78A	BLACK -78A
104		HP -P 3015 DN-TONER-55A	BLACK -55A
105		CANNON MF 4370-FX9	BLACK -FX9
106	1310510295	DATA TRAVELLER(PEN DRIVE)-16 GB	16 -BG
107	1310510369	Cartridges for the printer HP Laser Jet Pro 400 color M451dn	305 A CE410A (BLACK COLOR)
108	1310510370	Cartridges for the printer HP Laser Jet Pro 400 color M451dn	305 A CE411A (CEAN COLOR)
109	1310510372	Cartridges for the printer HP Laser Jet Pro 400 color M451dn	305 A CE413A (MAGENTA COLOR)
110	1310510371	Cartridges for the printer HP Laser Jet Pro 400 color M451dn	305 A CE412A (YELLOW COLOR)
111	1310510167	Cartridges for the printer HP Laser P2055d:	CE505X
112		Toner for the Photocopier "Toshiba E-Studio 2507"	T-2507P Tonner
113		Canon Image class LBP030B	Cartridge 925 ISO/IEC 19752
114		CANON LBP2900 B	Canon 303
115		HP LASER JET P1106	CE285A

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SPECIFICATION

SCHEDULE – A
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Sl.No:	ITEM CODE	ITEM DESCRIPTION	ITEM SPECIFICATION
116		SAMSUNG XPRESS M2830DW	MLT-D115L Black toner
117		CANON PIXMA G2000 (INK)	Ink Bottle GI-790 (Pigment Black)
118		CANON IMAGE CLASS LBP 6230dn	Cartridge 326 ISO/IEC 19752
119		BROTHER DCP - L2520D	TN-2365
120		CANON IMAGECLASS MF6180DW	Black Toner Cartridge 119
121		HP LASER JET 1020 Plus	HP 12A Cartridge
122		SAMSUNG m3870fd	Samsung MLT D203L

We hereby agree to supply the above material as per the specification listed herein.

PLACE:

NAME & SIGNATURE OF THE APPLICANT

DATE :

(WITH OFFICE SEAL)

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SCHEDULE - B

Minimum Eligibility Criteria for qualifying in the Technical Bid

Material: Computer accessories & Consumables

- 1) The vendor should submit **Proof of Authorization for Manufacturer(s)/ Authorized Dealer (s) and Leading Distributor (s)**. The certificate provided shall be issued in the name of the vendor itself by the OEM.
- 2) The minimum annual turnover of the bidder (Manufacturer/**Authorized Dealer (s) and Leading Distributor (s)**) should be Rs.10 lakhs. Vendors are required to submit copies of P & L and balance sheet relating to the last three years in support of their claim.
- 3) **The vendor should have executed supply for the Work Orders executed for Govt.Institutions/Banks/PSU's (to submit proof).**
- 4) Vendors who do not meet the minimum eligibility criteria shall be considered as **DISQUALIFIED** in the tender. Their Price Bid will not be opened.

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SCHEDULE - C

TERMS & CONDITIONS

- 1. The Bid should be accompanied by Earnest Money Deposit (EMD) in the form of DD drawn in favour of M/s. HLL Lifecare Limited payable at Trivandrum for a sum of Rs. 50,000/- failing which the Tender is likely to be summarily rejected. The EMD submitted will be converted to Security Deposit and will be released at the end of contract period.**
- 2. The EMD of successful bidders will be converted to Security Deposit and will be refunded at the end of contract period.**
- 3. (a) In the event of failure on the part of the supplier to supply the material as per the delivery schedule or supply material at the agreed rate during the contract period, HLL would procure the material from alternate source at the risk and cost of supplier.**
(b) Failure to supply the material for any of the above reasons will entail forfeiture of Security Deposit and even blacklisting of the supplier for a minimum period of two years.
- 4. Conditional tenders/tenders with deviation will not be considered.**
- 5. The quantity mentioned herein is approximate annual requirement and in case the company requires more/less quantity, the supplier should be prepared to effect supply at short notice at the agreed rate, terms and conditions.**
- 6. The tenderer should be in a position to supply the items as and when ordered within 10 days of placement of order/LOI.**
- 7. HLL reserves the right to split up the quantity and place the order on more than one supplier and reserves the right to accept or reject the offer without assigning any reason.**

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Dated 12.05.2020

- 8. The tender is liable to be suspended or cancelled at any time at the discretion of the company without assigning any reason.**
- 9. Units Registered with UDHYOG AADHAR shall provide valid registration certificate.**
- 10. Units Registered with UDHYOG AADHAR belonging to SC/ST Owners shall mention the same separately.**
- 11. Indemnity clause should be signed**

In the event of placing orders: -

- a) In case of rejection, the material should be taken back and replaced at supplier's risk and cost within 7 days of intimation from HLL.**
- b) The supplier agrees to supply strictly as per the order terms in respect of quantity and quality. HLL reserves the right not to receive material beyond the delivery date given in the order.**
- c) The supplier agrees to supply as per the rate quoted and other terms and conditions for a period of one year during which period no price escalation and no change in terms and conditions will be allowed on any ground.**
- d) Acceptance of the delayed supplies and excess quantity is solely at the discretion of HLL.**
- e) The parties have to abide by delivery schedule given in the supply order strictly. Penalty @ 0.5% value of the materials per week of delay subject to a maximum of 7.5% of the value of the supply defaulted will be imposed if material is accepted by the company after the stipulated delivery period**

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f) Supplier shall agree to take back the used empty cartridge (of the previous supply) back while supplying the next consignment

g) All dispatch documents like delivery note/challan, packing list and invoice should contain the following details

- i. Purchase Order No.& date**
- ii. Description of items as contained in the Purchase Order.**
- iii. Quantity dispatched**
- iv. Total Number of packages/ serially numbered**
- v. HLL's GST No.**
- vi. Supplier's GST No.**

The LR no. should be intimated immediately after dispatch of the material by email/fax

h) The following documents should accompany the consignment

- a Invoice in triplicate**
- b Delivery Note/Challan**
- c Packing List**
- d LR/AWB/----**

i) Mode of Transport shall be by road, unless otherwise specified.

j) Payment shall be made by RTGS within 30 days of receipt, inspection subject to acceptance of the material.

k) The jurisdiction of any dispute , suits and proceedings arising out of this tender shall be only in the court of Thiruvananthapuram as the case may be.

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INDEMNITY CLAUSE:

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate within the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the quantity stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence of this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

**PLACE:
DATE:**

**NAME AND SIGNATURE OF THE APPLICANT
(WITH OFFICE SEAL)**

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SCHEDULE - E
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QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA

- 1. Proof of Authorization for Manufacturer(s)/
Authorized Dealer(s) & Leading Distributor(s) : Attached/Not
Attached**
- 2. Proof of Turnover & Profit/Loss for last 3 years : Attached/Not
Attached**
- 3. Average Annual Turnover during the
last Three years. : Attached/Not
Attached**
- 4. Copies of Work Orders executed for
Govt.Institution/Banks/PSU's if any. : Attached/Not
Attached**

**PLACE:
DATE:**

**NAME AND SIGNATURE OF THE APPLICANT
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SCHEDULE - H
Page 1 of 1

TECHNICAL BID

Item: SUPPLY OF COMPUTER ACCESSORIES & CONSUMABLES

DECLARATION

We confirm having read and understood all the specifications (schedule A), instructions, forms, terms and conditions (schedule C) and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

SEAL OF THE APPLICANT

SIGNATURE
NAME AND ADDRESS OF APPLICANT

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PRICE BID FORMS

For

SUPPLY OF COMPUTER ACCESSORIES & CONSUMABLES

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SCHEDULE – I

PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL PEROORKADA FACTORY 2020-21
Tender No: HLL/PFT/PUR/COMP STAT/2020-21

Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
1	1310510090	CARTRIDGE-RIBBON FOR EPSON LX300-EPSON (Original- Make:Wipro/Epson)	30				
2	1310510094	CARTRIDGE-HP 840 C INKJET-BLACK (NO.15)	5				
3	1310510096	CARTRIDGE-HP INKJET 3745 BLACK (NO.27)	5				
4	1310510097	CARTRIDGE-HP 3745 INKJET COLOUR (NO.28)	5				
5	1310510108	CARTRIDGE-HP INKJET 3940/2300/2460 -COLOR (NO. 22)	5				
6	1310510109	CARTRIDGE-HP INKJET 3940/2300/2460-BLACK (NO. 21)	10				
7	1310510114	CARTRIDGE-HP DESKJET D2568 /D1668 BLACK (NO.818)	5				
8	1310510115	CARTRIDGE-HP DESKJET D2568 / D1668 COLOUR (NO.818)	5				
9	1310510131	CARTRIDGE-RIBBON-132 COL.DOT MATRIX (Original- Make:Wipro/Epson)	50				
10	1310510332	CARTRIDGE-HP DESKJET 1000 BLACK(HP802)	10				

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SCHEDULE – I

PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL PEROORKADA FACTORY 2020-21							
Tender No: HLL/PFT/PUR/COMP STAT/2020-21							
Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
11	1310510333	CARTRIDGE-HP Deskjet 1000 Tri-Color(HP802)	10				
12	1310510448	EPSON L310 INK TANK PRINTER-Black -664	5				
13	1310510450	EPSON L310 INK TANK PRINTER-Magenta -664	3				
14	1310510451	EPSON L310 INK TANK PRINTER-Yellow -664	3				
15	1310510449	EPSON L310 INK TANK PRINTER-Cyan -664	4				
16	1310510116	CARTRIDGE-HP LASERJET CP1515N-BLACK	2				
17	1310510117	CARTRIDGE-HP LASERJET CP1515N-MAGENTA	2				
18	1310510119	CARTRIDGE-HP LASERJET CP1515N-CYAN	2				
19	1310510118	CARTRIDGE-HP LASERJET CP1515N-YELLOW	2				

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PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL PEROORKADA FACTORY 2020-21
Tender No: HLL/PFT/PUR/COMP STAT/2020-21

Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
20	1310510125	COMPACT DISK-R	20				
21	1310510128	COMPACT DISK-R	25				
22	1310510130	DVD-R (4.5GB)-INDIVIDUAL PACK	25				
23	1310510129	DVD-R (4.5GB)	25				
24	1310510536	HP LASERJER PRINTER-M436N-CF256A	5				

MINIMUM TIME REQUIRED TO START THE SUPPLY AFTER RECEIPT OF LETTER OF INDENT/SUPPLY ORDERS

}

VALIDITY

: From **July 2020 to June 2021**

Certified that the rate quoted will hold good for one year during which period no upward revision will be asked for.

PLACE:
DATE:

NAME AND SIGNATURE OF THE TENDERER
(WITH OFFICE SEAL)

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SCHEDULE – I

PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL AAKKULAM FACTORY 2020-21							
Tender No: HLL/PFT/PUR/COMP STAT/2020-21							
Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
25	1310510057	CARTRIDGE HP LAZERJET 1022 PRINTER 12A	5				
26	1310510061	CARTRIDGE HP LASERJET P1505 PRNTR (36A)	5				
27	1310510072	CARTRIDGE HP LASERJET 1320 [49 A]	2				
28	1310510131	CARTRIDGE-RIBBON-132 COL.DOT MATRIX	10				
29	1310510210	CARTRIDGE HP LASERJET P1606dn (78A)	20				
30	1310510261	HP LASERJET P1007 - 88A	4				
31	1310510265	CARTRIDGE-SAMSUNG ML 2851 ND	4				
32	1310510355	CARTRIDGE FOR PANASONIC KX-MB 2030 LASER PRINTER	6				

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पेरूरकडापी.ओ. **PEROORKADA. P.O,**
तिरुवनन्तपुरम-६९५००५ **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2437270
EMAIL: materialspt@lifecarehll.com

Tender No: HLL/PFT/PUR/COMP STAT/2020-21

Dated 12.05.2020

SCHEDULE – I

PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL AAKKULAM FACTORY 2020-21							
Tender No: HLL/PFT/PUR/COMP STAT/2020-21							
Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
33	1310510356	DRUM FOR PANASONIC KX-MB 2030 LASER PRINTER	3				
34	1310510360	CARTRIDGE FOR BROTHER 2250 LASER PRINTER	4				
35	1310510361	DRUM FOR BROTHER 2250 LASER PRINTER	2				
36	1310510327	CARTRIDGE-HP LASERJET P3015 DN (CE255A)	3				
37	1310510283	CARTRIDGE{RIBBON COMPUTER} 80	30				
38	1251810047	16 GB Pendrive	10				

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PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL CORPORATE HEAD OFFICE 2020-21							
Tender No: HLL/PFT/PUR/COMP STAT/2020-21							
Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
39	1310510125	COMPACT DISK-R	50				
40	1310510129	DVD-R (4.5 GB)	100				
41	1310510132	CARTRIDGE-HP INKJET 5550 COLOUR	0				
42	1310510133	CARTRIDGE-HP INKJET 5550 BLACK	0				
43	1310510141	CARTRIDGE-HP LASERJET P3005 DN (Q7551A)	0				
44	1310510150	CARTRIDGE HP LASERJET 2420 dn Q6511A	0				
45	1310510153	CARTRIDGE HP LASERJET M2727 NFP/P2015	2				
46	1310510158	CARTRIDGE FOR HP 851 BLACK	0				
47	1310510159	CARTRIDGE FOR HP LASERJET M1522nf	2				
48	1310510167	CARTRIDGE HP OFFICEJET J4580 901 BLACK	15				
49	1310510168	CARTRIDGE HP OFFICEJET J4580 901 COLOUR	10				
50	1310510179	TONNER FOR HP LASERJET 1010/1022 - 12A	1				

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Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
51	1310510190	TONNER HP LASERJET CP2025dn CC530A	3				
52	1310510191	TONNER HP LASERJET CP2025dn CC531A	6				
53	1310510192	TONNER HP SERJET CP2025dn CC532A	6				
54	1310510193	TONNER HP LASERJET CP2025dn CC533A	7				
55	1310510194	TONNER FOR HP LASER JET HP55A	2				
56	1310510210	CARTRIDGE HP LASERJET P1606dn (78A)	15				
57	1310510261	HP LASERJET P1007 - 88A	10				
58	1310510332	CARTRIDGE-HP DESKJET 1000 BLACK(HP802)	7				
59	1310510333	CARTRIDGE-HP Deskjet 1000 Tri-Color(HP81)	5				
60	1310510349	HP OFFICEJET PRO CATRIDGE 950 BLACK	10				

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Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
61	1310510350	HP OFFICEJET PRO CATRIDGE 951 CYAN	5				
62	1310510351	HP OFFICEJET PRO CATRIDGE 951 MAJENTA	5				
63	1310510352	HP OFFICEJET PRO CATRIDGE 951 YELLOW	5				
64	1310510357	TONER HP 80A (HPCF280A BLACK)	2				
65	1310510369	TONER CE410 (305A - Black)	3				
66	1310510370	TONER CE411 (305A - Cyan)	2				
67	1310510371	TONER CE412 (305A - Yellow)	2				
68	1310510372	TONER CE413 (305A - Majenta)	2				
69	1310510395	TONER FOR CANON324	2				
70	1310510396	TONER FOR CANON328	2				
71	1310510421	TONNER FOR COMPUTER-IMAGECLASS MF226DN	2				
72	1310510422	TONNER FOR COMPUTER-LBP6230DN CANON 326	2				

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Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
73	1310510448	INK CATRIDGE EPSON L310 BLACK	5				
74	1310510449	INK CATRIDGE EPSON L310 CYAN	3				
75	1310510450	INK CATRIDGE EPSON L310 MAJENTA	3				
76	1310510451	INK CATRIDGE EPSON L310 YELLOW	3				
77	1310510461	CATRIDGE FOR HP OFF. JET PRO 8210 BLACK	4				
78	1310510462	CATRIDGE FOR HP OFF. JET PRO 8210 CYAN	3				
79	1310510463	CATRIDGE FOR HP OFF. JET PRO 8210MAJNTA	3				
80	1310510464	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW	3				
81	1310510464	CATRIDGE FOR HP OFF. JET PRO 8210 YELLOW	3				
82		CATRIDGE HP DESKJET 5074 - HP680 BLACK	5				
83		CATRIDGE HP DESKJET 5074 - HP680 COLOUR	5				

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Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
84		EPSONL1455 DUPLEX T774 (70 ML)BLACK	12				
85		EPSONL1455 DUPLEX T664 (70 ML)CYAN	10				
86		EPSONL1455 DUPLEX T664 (70 ML)MAJENTA	10				
87		EPSONL1455 DUPLEX T664 (70 ML)YELLOW	10				

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PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL CRDC 2020-21							
Tender No: HLL/PFT/PUR/COMP STAT/2020-21							
Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
88		HP 312A- BLACK(CF 380A)	2				
89		HP 312A- CYAN(CF 381A)	2				
90		HP 312A- YELLOW(CF 382A)	2				
91		HP 312A- MAGENTA(CF 383A)	2				

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SCHEDULE – I

PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL INFRATECH SERVICES LTD 2020-21
Tender No: HLL/PFT/PUR/COMP STAT/2020-21

Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
92		HP DESIGNJET - C 9370- PHOTOBLACK(PLOTTER)	5				
93		HP DESIGNJET - C 9371 - CYAN (PLOTTER)	5				
94		HP DESIGNJET - C 9372 - MAGENTA (PLOTTER)	5				
95		HP DESIGNJET - C 9373- YELLOW (PLOTTER)	5				
96		HP DESIGNJET - C 9374- GREY (PLOTTER)	5				
97		HP DESIGNJET - C 9403- MATTE BLACK (PLOTTER)	5				
98	1310510426	CANON LBP 9100-322- CYAN	2				
99	1310510427	CANON LBP 9100-322- MAGENTA	2				
100	1310510428	CANON LBP 9100-322- YELLOW	2				
101		CANON LBP 9100-322- BLACK	2				

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PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL INFRATECH SERVICES LTD 2020-21							
Tender No: HLL/PFT/PUR/COMP STAT/2020-21							
Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
102		HP-P 1007-88A - BLACK-88A	5				
103		HP-P 1606 DN -78A -BLACK -78A	5				
104		HP -P 3015 DN-TONER-55A - BLACK -55A	3				
105		CANNON MF 4370-FX9 - BLACK -FX9	3				
106	1310510295	DATA TRAVELLER(PEN DRIVE)-16 GB	6				

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PRICE BID

PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HLL MANAGEMENT ACADEMY 2020-21
Tender No: HLL/PFT/PUR/COMP STAT/2020-21

Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
107	1310510369	Cartridges for the printer HP Laser Jet Pro 400 color M451dn -305 A CE410A (BLACK COLOR)	8				
108	1310510370	Cartridges for the printer HP Laser Jet Pro 400 color M451dn -305 A CE411A (CEAN COLOR)	8				
109	1310510372	Cartridges for the printer HP Laser Jet Pro 400 color M451dn - 305 A CE413A (MAGENTA COLOR)	8				
110	1310510371	Cartridges for the printer HP Laser Jet Pro 400 color M451dn -305 A CE412A (YELLOW COLOR)	8				

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Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
111	1310510167	Cartridges for the printer HP Laser P2055d: CE505X	4				
112		Toner for the Photocopier "Toshiba E-Studio 2507" -T- 2507P Toner	8				

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PRICE BID FOR COMPUTER ACCESSORIES & CONSUMABLES TO HINDLAB 2020-21							
Tender No: HLL/PFT/PUR/COMP STAT/2020-21							
Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
113		Canon Image class LBP030B - Cartridge 925 ISO/IEC 19752	20				
114		CANON LBP2900 B - Canon 303	30				
115		HP LASER JET P1106 - CE285A	25				
116		SAMSUNG XPRESS M2830DW - MLT-D115L Black toner	24				
117		CANON PIXMA G2000 (INK) - Ink Bottle GI-790 (Pigment Black)	20				
118		CANON IMAGE CLASS LBP 6230dn - Cartridge 326 ISO/IEC 19752	300				
119		BROTHER DCP - L2520D - TN-2365	20				

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Sl.No:	ITEM CODE	ITEM DESCRIPTION	Quantity (Nos)	Basic rate per Unit (Rs)	GST % (Rs)	Landed cost per Unit (Rs)	Total amount (Rs)
120		CANON IMAGECLASS MF6180DW - Black Toner Cartridge 119	50				
121		HP LASER JET 1020 Plus - HP 12A Catridge	25				
122		SAMSUNG m3870fd - Samsung MLT D203L	20				

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