

AMENDMENT NO: 02

Date: 27.02.2018

Sub: Amendment No: 02 For The Tender Enquiry Document For The Supply, Installation, Configuration And Commissioning Of Desktop Computers, Printers (Laserjet), Barcode Scanners, Ups, Configure Microsoft SQL Server Express & Online FTP Backup Solution Package.

Ref:HLL/CHO/HCS/IT/2018/19 Dated: 09/02/2018

The following changes have been incorporated in the referred NIT.

Point :- (i)

For,

Guidelines for Submitting Tender Documents: -

The Tender Document consists of Two Parts: **Technical Bid and Price Bid.**
These duly filled-in tender forms shall be placed in TWO separate covers as detailed below:

- i. **Cover – I** TECHNICAL BID For Schedule 01 [**EMD along with Annexures (A, D, E, F&I).**].
- ii. **Cover – II** TECHNICAL BID For Schedule 02 [**Annexures (B, E, F,I & EMD (If participating for schedule 2 only).**].
- iii. **Cover – III** Price Bid for Schedule 01 [(Annexure **G**)].
- iv. **Cover – IV** PRICE BID for Schedule 02 [(Annexure **H**)].
- v. **Cover – V** Master Cover.

Cover I: - Technical Bid for Schedule 01:The duly signed in Technical Bid (Annexure A,,D,E,F&I) along with Earnest Money Deposit (EMD) of Rs. 50,000/-, (Rupees fifty thousand only) General Conditions of Contract, Additional Conditions duly signed in all pages should be kept in a Cover and super scribed as Technical Bid Ref: HLL/CHO/HCS/IT/2018/19 Dated:

09.02.2018.If bidder wish to participate on both of the schedules the EMD can be included either in Cover – I or Cover – II.

Cover II: - Technical Bid for Schedule 02:The duly signed in Technical Bid (Annexure B,E,F& I) along with Earnest Money Deposit (EMD) of Rs. 50,000/-, (Rupees fifty thousand only) General Conditions of Contract, Additional Conditions duly signed in all pages should be kept in a Cover and super scribed as Technical Bid Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.If bidder wish to participate only for **Schedule :02** then EMD should be included on Cover – II.

Note: Tenders received without EMD will be rejected. No indication of the Prices will be made in the Technical Bid.

Cover III: - Price Bid for Schedule: 01 : Only Price Bid (**Annexure G**) should be kept in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed as PRICE BID with Name of the work: and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

Cover IV: - Price Bid for Schedule: 02 : Only Price Bid (**Annexure H**) should be kept in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed as PRICE BID with Name of the work: and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

Cover V: Covers I, II, III & IV should further be put in a Master envelope sealed and super scribed with the name of the work and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

The bidder shall attach the implementation plan & Technology/software to be used for configuring backup solution on 181 locations mentioned in the scope of work in Annexure – B on Cover – II along with the technical bid for Schedule –II.

The Tenderer must sign all the pages of Annexures enclosed and furnish all details.

This should be submitted to **Associate Vice President (HCS), Corporate and Registered Office, HLL Bhavan, Poojappura, Thiruvananthapuram – 695 012, Phone: 0471- 2354949.** on or before the due date for submission **15.00 Hrs of 28.02.2018.** and the same **will be opened at 15.30 Hrs on the same day** at the same venue in the presence of the representative of the bidder who chooses to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.

Read as,

Guidelines for Submitting Tender Documents: -

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- v. **Cover – V** Master Cover.

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Cover II: - Technical Bid for Schedule 02:The duly signed in Technical Bid (Annexure B,E& F) along with Earnest Money Deposit (EMD) of Rs. 50,000/-, (Rupees fifty thousand only) General Conditions of Contract, Additional Conditions duly signed in all pages should be kept in a Cover and super scribed as Technical Bid Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.If bidder wish to participate only for **Schedule :02** then EMD should be included on

Cover – II.

Note: Tenders received without EMD will be rejected. No indication of the Prices will be made in the Technical Bid.

Cover III: - Price Bid for Schedule: 01: Only Price Bid (**Annexure G**) should be kept in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed as PRICE BID with Name of the work: and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

Cover IV: - Price Bid for Schedule: 02: Only Price Bid (**Annexure H**) should be kept in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed as PRICE BID with Name of the work: and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

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The Tenderer must sign all the pages of Annexures enclosed and furnish all details.

This should be submitted to **Associate Vice President (HCS), Corporate and Registered Office, HLL Bhavan, Poojappura, Thiruvananthapuram – 695 012, Phone: 0471- 2354949.** on or before the due date for submission **15.00 Hrs of 05.03.2018.** and the same **will be opened at 15.30 Hrs on the same day** at the same venue in the presence of the representative of the bidder who chooses to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.