

**HLL LIFECARE LIMITED**  
**HLL BHAVAN, REGD & CORPORATE OFFICE, POOJAPURA P.O.**  
**THIRUVANANTHAPURAM - 12**

**TENDER - I**

Sub: TENDER For Contract Vehicle on monthly rate.

BID REFERENCE: HLL/CHO/HR/TRAVEL DESK/2016- dated 04.03.2016.

SI No	DATE OF RECEIPT & OPENING OF TENDER
1.	<p>a) Date of receipt of Bid is on 18/03/2016 at 3.00 PM</p> <p>b) Date of Opening of the Bid is on 19/03/2016 at 3.00 PM</p>

Terms and conditions in the tenders are as follows;

1. Tender rate will be fixed for minimum two years i.e. from 01.04.2016 / date of contract engagement. Initial contract will be for one year which shall be extended for further period depending on satisfactory performance of the contractor. One month notice period will be applicable for both the parties for termination of contract.
2. Quotation may provide with all inclusive rate such as Driver salary, Insurance, Taxes, any other statutory requirements, fuel, lubricants and all other maintenance of the vehicle. The tender will be finalised in the name of least quoted person who may provide the specified vehicle with driver as per quoted/agreed rate for 2,200km/month. Additional kilometres exceeding 6,600km per quarter will be paid at the rate finalised after bid opening.
3. Vehicle should be a new one or less than three year old as of 01.03.2016. However the vehicle can be used upto five years during further renewal/tender.
4. Existing HLL vehicle contractors can also quote tender with the same vehicle with specified category which is currently in use and may replace the same with the make of vehicle specified below in the month of five year completion of the vehicle model.
5. Contract vehicles shall be at the disposal of the company on 24x7 during contract period. If the vehicle or driver is not available on any day, the contractor is liable to provide suitable substitute or else proportionate amount will be deducted from monthly rate. The contractor should ensure to provide well behaved and disciplined personnel as driver.
6. Contract vehicle driver will be personally eligible for additional bata for extra hours, outstation/night halt duties etc as per companies norms.
7. The contractor may get 7 days time to provide the specified vehicle once the contract is finalised on/after bid opening with a security deposit of Rs.5,000/-.
8. Vehicle required in following categories:
  - a) Hatch Back- Tata Indica Vista/Bolt, Maruti Swift, Ford Figo, Chevrolet Sail etc
  - b) Sedan- Toyota Etios, Mahindra Verito, Maruti Swift Desire, Tata Zest, Ford Figo Aspire etc.
  - c) SUV (6-7 Seater or 8-10 Seater)- Maruti Ertiga/Vitara, Honda Mobilo, Mahindra Xylo/ Scorpio, Chevrolet Tavera, Renault Lodgy etc.

d) MUV/ SUV others - Toyota Innova, Mahindra XUV 500 etc.

*However other vehicles coming in same category with similar seating capacity, power and displacement can also quote, which may be considered in case of less quotes in that category or as per company's discretion after bid opening.*

**04.03.2016**

**Chief Consultant (Security)**

## Tender Quotation

<b>Tender No</b>	<b><u>HLL/CHO/HR/TRAVEL DESK/2016- dated 04.03.2016</u></b>	
<b>Vehicle Details</b>	Category	Hatch Back/Sedan/SUV/MUV or SUV Others
	Model	
	Registration Year	
	Vehicle No (Optional)	

<b>Details</b>	<b>Rate per month</b>	<b>Rate for additional KM/Quarter, i.e.6600km</b>
Monthly rate for 2200 KM for vehicle provided for 24 hrs.	Rs.	Rs.

*Note: Separate quotation to be given for each vehicle.*

### DECLARATION BY TENDERER:

I / we agree to provide the vehicle as per the terms and conditions mentioned and at the rate quoted above.

**Place:**

**Signature:**

**Date:**

**Name, Contact Number and  
Address of the Tenderer**