

ANNEXURE -B

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY AND MANAGEMENT – KERALA

(An Autonomous Institution Established by the Govt. of Kerala)

**IIITM-K Bldg, Technopark Campus
Thiruvananthapuram – 695 581, Kerala
Tel: 91-471 - 2527567, 2700777: Fax: 2527568**

Home: www.iiitm.ac.in

Proposal for providing total consultancy for design, implementation and obtaining LEED India rating for CORE & SHELL of the proposed Development of Campus of IIITM-K at Technocity, Pallippuram, Thiruvananthapuram

The Scope of Service is briefly as follows:

1. Conduct of LEED India Feasibility Study
2. LEED India Core & Shell Facilitation
3. Performing Energy & Lighting simulation
4. Executing Fundamental commissioning
5. Applying for LEED India Core & Shell pre-certification to IGBC.
6. Obtaining LEED India Core & Shell rating

The detailed Scope of Works is attached.

Terms & Conditions

1. Quoted fee is deemed to include Third party commissioning agent fee if any for which no extra payment will be made. All charges including travel expense for visits for inspection or discussion, accommodation local travel, will be paid by the Institute as per actuals
2. No 'Advance' or 'Retainer fee' will be paid by the Institute.
3. Service tax will be paid extra as applicable.
4. All the fees including project registration with IGBC and Credit interpretation ruling fee charged by IGBC will be paid extra.

5. **M/s. Consulting Engineering Services (India) Pvt. Ltd., Platinum Tower, Plot No. 184, Udyog Vihar-1, Gurgaon-122016, Haryana is the Design Consultant for this project and M/s. HLL Life Care Ltd, Infrastructure Development Division, Thiruvananthapuram is the Project Management Consultants.** The LEED Consultants shall work in close co-ordination with the Architect /Project Management Consultants who will furnish all input data for the work.
6. A time schedule for achievement of milestones/ deliverables shall be submitted along with the bid. IIITM-K shall have the right to demand changes in the time schedule.
7. Conditional offers are liable to be rejected.

Mode of Payment will be as follows:

Milestones	Activities / Deliverables	Fees (% of Total)
Phase - 1 : Preliminary Design	<ul style="list-style-type: none"> • Collect appropriate site and climate data • Work with design team and owner to set sustainability and LEED-India goals. Revising (if required) the “feasibility study” • LEED-India Certification Execution Plan • Conducting an Eco-Charrette. 	15%
Phase – 2 : Schematic Design and Pre-Certification	<ul style="list-style-type: none"> • Conduct feasibility studies for topics identified in the Eco Charrette • Preliminary Energy Simulation • Review of design intent and basis of design documentation • Predict economic and environmental performance benefits • Application for pre certification to IGBC • LEED-India Credit Interpretation Rulings Submittal • Development of a commissioning plan for all equipment and systems 	20%

Phase – 3 : Design Development	<ul style="list-style-type: none"> • Conduct energy and daylight modeling. Prepare base case and proposed case models with various energy conservation measures • Energy conservation measures and strategies at the design level • Provide technical assistance to support the selected green proposals • Research appropriate green materials and provide assistance in selecting them to meet maximum possible requirements as per LEED-India CS • Life cycle cost assessment & payback analysis • Light pollution reduction simulation • Review drawings and specifications to ensure related sustainability and LEED-India requirements are included • LEED-India facilitation and document management 	15%
Phase – 4 : Construction Documents & Specification	<ul style="list-style-type: none"> • Final building energy model, day lighting and light pollution reduction analysis documentation • LEED-India facilitation and document management • LEED-India design templates • Verify inclusion of commissioning requirements in the tender, installation and commissioning documents in accordance with the commissioning plan 	15%
Phase- 5 : Bidding and Construction Administration	<ul style="list-style-type: none"> • Conduct pre-bid meeting so that appropriate and informed bids are submitted • Review submittals, including substitution requests that may affect building performance or a LEED credit 	15%

	<ul style="list-style-type: none"> • Conduct site visits focusing on implementation of green and LEED features during construction • Collect and assemble construction documentation • LEED-India facilitation and document management • LEED-India final submittals • Verify installation, functional performance, training and documentation for each of the equipment/system 	
Phase – 6: Final Report and Documentation	<ul style="list-style-type: none"> • LEED-India certification final Report • Commissioning Report • Obtaining LEED –India rated Certificate 	20%

PRICE BID

Our total fee for rendering comprehensive service for above Six Services and as per the detailed scope and terms and conditions attached is Rs..... Lumpsum (Rupees..... only).
Service tax extra.

Authorised signatory

Name :

Address:

.....

Phone: (M)
(O)

(Seal)

Email: