

AMENDMENT NO: 01

Date: 21.02.2018

Sub: Amendment No: 01 For The Tender Enquiry Document For The Supply, Installation, Configuration And Commissioning Of Desktop Computers, Printers (Laserjet), Barcode Scanners, Ups, Configure Microsoft SQL Server Express & Online FTP Backup Solution Package

Ref:HLL/CHO/HCS/IT/2018/19 Dated: 09/02/2018

The following changes have been incorporated in the referred NIT.

AMENDMENT :- (i)

Addition of One Mandatory Annexure named Annexure- I.

ANNEXURE –I

MANUFACTURER'S AUTHORIZATION FORM (MAF)

No. _____ dated _____

To,

The Associate Vice President
HCS Division,
HLL Lifecare Limited, Poojappura,
Thiruvananthapuram – 695 012.

Dear Sir,

Tender Reference No. _____

We _____ who are established and reputable manufactures of _____ having factories at _____ and _____ do hereby authorize M/s. _____ (Name and address of Agent/Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for tender offer.

We confirm that our company (as a single unit, not the group) has had a turnover exceeding Rs 10 crores of last three financial years (i.e. 2013-14, 2014-15 and 2015-16). We also confirm that we made profit in _____ years in last three financial years.

We hereby extend our full guarantee and warranty as per terms and conditions of the tender and the contract for the equipment and services offered against this invitation for tender offer by the above firm. In case of M/s. _____ is out of service due to any reason, we will make alternative arrangement for the service and maintenance of our product on same terms and condition.

Yours
faithfully,
(Name) for
and on behalf
of

M/s (Name of manufactures)

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.

AMENDMENT :- (II)

For,

Guidelines for Submitting Tender Documents: -

The Tender Document consists of Two Parts: **Technical Bid and Price Bid.**

These duly filled-in tender forms shall be placed in TWO separate covers as detailed below:

- i. **Cover – I** TECHNICAL BID For Schedule 01 [**EMD along with Annexures (A,D,E,F).**].
- ii. **Cover – II** TECHNICAL BID For Schedule 02 [**Annexures (B,E,F& EMD (If participating for schedule 2 Only)).**].
- iii. **Cover – III** Price Bid For Schedule 01 [(**Annexure G**)].
- iv. **Cover – IV** PRICE BID For Schedule 02 [(**Annexure H**)].
- v. **Cover – V** Master Cover.

Cover I: - Technical Bid for Schedule 01:The duly signed in Technical Bid (Annexure A,,D,E,F) along with Earnest Money Deposit (EMD) of Rs. 50,000/-, (Rupees fifty thousand only) General Conditions of Contract, Additional Conditions duly signed in all pages should be kept in a Cover and super scribed as Technical Bid Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.If bidder wish to participate on both of the schedules the EMD can be included either in Cover – I or Cover – II.

Cover II: - Technical Bid for Schedule 02:The duly signed in Technical Bid (Annexure B,E,F) along with Earnest Money Deposit (EMD) of Rs. 50,000/-, (Rupees fifty thousand only) General Conditions of Contract, Additional Conditions duly signed in all pages should be kept in a Cover and super scribed as Technical Bid Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.If bidder wish to participate only for **Schedule :02** then EMD should be included on Cover – II.

Note: Tenders received without EMD will be rejected. No indication of the Prices will be made in the Technical Bid.

Cover III: - Price Bid for Schedule: 01 : Only Price Bid (**Annexure G**) should be kept

in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed as PRICE BID with Name of the work: and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

Cover IV: - Price Bid for Schedule: 02 : Only Price Bid (**Annexure H**) should be kept in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed as PRICE BID with Name of the work: and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

Cover V: Covers I, II, III & IV should further be put in a Master envelope sealed and super scribed with the name of the work and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

The bidder shall attach the implementation plan & Technology/software to be used for configuring backup solution on 181 locations mentioned in the scope of work in Annexure – B on Cover – II along with the technical bid for Schedule –II.

The Tenderer must sign all the pages of Annexures enclosed and furnish all details.

This should be submitted to **Associate Vice President (HCS), Corporate and Registered Office, HLL Bhavan, Poojappura, Thiruvananthapuram – 695 012, Phone: 0471- 2354949.** on or before the due date for submission **15.00 Hrs of 24.02.2018.** and the same **will be opened at 15.30 Hrs on the same day** at the same venue in the presence of the representative of the bidder who chooses to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.

Read As,

Guidelines for Submitting Tender Documents: -

The Tender Document consists of Two Parts: **Technical Bid and Price Bid.** These duly filled-in tender forms shall be placed in TWO separate covers as detailed below:

- i. **Cover – I** TECHNICAL BID For Schedule 01 [**EMD along with Annexures (A, D, E, F&I).**].
- ii. **Cover – II** TECHNICAL BID For Schedule 02 [**Annexures (B, E, F,I& EMD (If participating for schedule 2 only).**].
- iii. **Cover – III** Price Bid for Schedule 01 [(Annexure **G**)].
- iv. **Cover – IV** PRICE BID for Schedule 02 [(**Annexure H**)].
- v. **Cover – V** Master Cover.

Cover I: - Technical Bid for Schedule 01:The duly signed in Technical Bid (Annexure A,,D,E,F&I) along with Earnest Money Deposit (EMD) of Rs. 50,000/-, (Rupees fifty thousand only) General Conditions of Contract, Additional Conditions duly signed in all pages should be kept in a Cover and super scribed as Technical Bid Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.If bidder wish to participate on both of the schedules the EMD can be included either in Cover – I or Cover – II.

Cover II: - Technical Bid for Schedule 02:The duly signed in Technical Bid (Annexure B,E,F& I) along with Earnest Money Deposit (EMD) of Rs. 50,000/-, (Rupees fifty thousand only) General Conditions of Contract, Additional Conditions duly signed in all pages should be kept in a Cover and super scribed as Technical Bid Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.If bidder wish to participate only for **Schedule :02** then EMD should be included on Cover – II.

Note: Tenders received without EMD will be rejected. No indication of the Prices will be made in the Technical Bid.

Cover III: - Price Bid for Schedule: 01 : Only Price Bid (**Annexure G**) should be kept in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed as PRICE BID with Name of the work: and Tender Ref: HLL/CHO/HCS/IT/2018/19Dated: 09.02.2018.

Cover IV: - Price Bid for Schedule: 02 : Only Price Bid (**Annexure H**) should be kept in this Cover and no other document should be enclosed with the Price Bid. The Tenderer must sign the Price Bid and also affix company seal. The cover containing duly filled-in Price Bid should be sealed and super scribed

as PRICE BID with Name of the work: and Tender Ref:
HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

Cover V: Covers I, II, III & IV should further be put in a Master envelope sealed and super scribed with the name of the work and Tender Ref: HLL/CHO/HCS/IT/2018/19 Dated: 09.02.2018.

The bidder shall attach the implementation plan & Technology/software to be used for configuring backup solution on 181 locations mentioned in the scope of work in Annexure – B on Cover – II along with the technical bid for Schedule –II.

The Tenderer must sign all the pages of Annexures enclosed and furnish all details.

This should be submitted to **Associate Vice President (HCS), Corporate and Registered Office, HLL Bhavan, Poojappura, Thiruvananthapuram – 695 012, Phone: 0471- 2354949.** on or before the due date for submission **15.00 Hrs of 28.02.2018.** and the same **will be opened at 15.30 Hrs on the same day** at the same venue in the presence of the representative of the bidder who chooses to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.

AMENDMENT: - (iii)

For

SCHEDULE: 01

Annexure- A

TECHNICAL SPECIFICATIONS OF HARDWARE PERIPHERALS

This format duly filled in must be submitted along with the Technical Bid by the Tenderer (include additional page for remarks, if required). All the Technical specifications and other terms stipulated below are Mandatory and Tenderer not meeting any of the specifications & other terms are liable To be rejected.

Sl.No.	Minimum Technical Specifications for HARDWARE PERIPHERALS		Qty
1.	Desktop Computer		41 Nos.
	CPU	Intel Pentium J3710 or higher.	
	Memory	4 GB (1 x 4GB) DDR3 RAM upgradable up to 8 GB	
	Hard Disk Drive	1 TB SATA HDD	
	Display	18.5 " LED monitor	
	Communication	Integrated 10/100/1000 Mbps Ethernet	
	Ports	4 USB Ports, VGA and Audio	
	Operating System	Pre-loaded Microsoft Windows 10 (Licensed).	
	Accessories	Wired Keyboard and Wired mouse (Same OEM Make)	
	Others	OEM system recovery tool	
	Software	SQL Server Express Edition, Database Backup software, Antivirus with 3 years license	
	Warranty	3 Years On-Site Warranty	
	Network Interface	Integrated 100/1000Mbps Ethernet with RJ-45 connector	
NOTE : CPU & Monitor shall be from the same OEM Brands: HP/DELL/ACER			

2.	PRINTER		41 nos
	Laser jet Printer	Black and White	
	Media	A4, Letter and more	
	Print Speed	Up to 12ppm	
	Resolution	600 x 600dpi resolution	
	Operating System Supported	Windows 10	
	Interface Supported	USB 2.0 or higher	
3.	BARCODE SCANNER		41 nos
	Scan Rate	500 scans per second	
	Scan Angle	52 degree	
	MPU	32 bit	
4.	UPS		41 nos
	Capacity	600 VA/360W	
	Battery Back up	20 Minutes	
	Type	Desktop Model	

Read As :

SCHEDULE: 01

Annexure- A

TECHNICAL SPECIFICATIONS OF HARDWARE PERIPHERALS

This format duly filled in must be submitted along with the Technical Bid by the Tenderer (include additional page for remarks, if required). All the Technical specifications and other terms stipulated below are Mandatory and Tenderer not meeting any of the specifications & other terms are liable To be rejected.

Sl.No.	Minimum Technical Specifications for HARDWARE PERIPHERALS		Qty	MAF
1	Desktop Computer		41 Nos	ANEXXURE - I Mandatory
	CPU	Intel Pentium dual-core G4560, 3.5Ghz		
	Memory	4 GB (1 x 4GB) DDR3 RAM upgradable up to 16 GB		
	Hard Disk Drive	1 TB SATA HDD		
	Monitor	TCO Certified 18.5inch Monitor		
	Communication	Integrated 10/100/1000 Mbps Ethernet		
	Ports	4 USB Ports, VGA and Audio		
	Operating System	Pre-loaded Microsoft Windows 10 (Licensed).		
	Accessories	Wired Keyboard and Wired mouse (Same OEM Make)		
	Others	OEM system recovery tool		
	Software	SQL Server Express Edition, Database Backup software, Antivirus with 3 years license		
	Warranty	5 Years On-Site Warranty		
	Network Interface	Integrated 100/1000Mbps Ethernet with RJ-45 connector		
	Certifications	EPEAT Gold Certification in India		
	Cabinet	Micro tower		
NOTE : CPU & Monitor shall be from the same OEM Brands: HP/DELL/ACER				
2	PRINTER		41 Nos	ANEXXURE - I Mandatory
	Laser jet Printer	Black and White		
	Media	A4, Letter and more		
	Print Speed	Up to 12ppm		
	Resolution	600 x 600dpi resolution		
	Operating System Supported	Windows 10		
	Interface Supported	USB 2.0 or higher		
3	BARCODE SCANNER		41 Nos	ANEXXURE - I Not Mandatory
	Scan Rate	500 scans per second		
	Scan Angle	52 degree		

	MPU	32 bit		
4	UPS		41 Nos	ANEXXURE - I Not Mandatory
	Capacity	600 VA/360W		
	Battery Back up	20 Minutes		
	Type	Desktop Model		

AMENDMENT :- (IV)

Addition and Modification of points in Terms & Conditions

For,

23. The supply order shall be placed on the lowest responsive bidder for all the items specified in the tender.

Read As :

23. Separate supply/work orders shall be placed on lowest responsive bidders for Schedule 01 and Schedule -02.
30. HLL reserves the right to cancel the entire Tender or any one schedule (schedule 01, schedule -02) of the tender without assigning any reason whatsoever.
31. For Schedule – 01, MAF is mandatory and Technical bid without 'MAF Document-Annexure – I' will be summarily rejected.