

**एचएलएल लाइफ़केयर लिमिटेड HLL Lifecare Limited**

**पेरूरकडा फैक्टरी Peroorkada Factory तिरुवनन्तपुरम  
Thiruvananthapuram – 5**

Tender No: HLL/PFT/PUR/AMBULANCE VEHICLE/2018-19

Dated:23/03/2018

**TENDER NOTICE**

**Sub:- Hiring of Ambulance Vehicle on Contract basis Reg:-**

Sealed competitive quotations are invited from Agencies/Individuals for providing the following ambulance vehicle registered after January 2015 on contract for a period of **Three** years at our Peroorkada Factory:-

1	Ambulance (Maruti Omni - non- a/c) – Petrol /diesel	1
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The tender documents can be had from the office of the undersigned between 10.00 A.M. to 2.00 P.M. on all office working days up to 13/04/2018. The bidders are required to enclose Demand Draft for Rs.5000/- drawn in favour of HLL Lifecare Ltd., payable at Trivandrum towards the cost of EMD, along with the Bid. The Tenders not accompanied by the DD for Rs. 5000/- will be summarily rejected.

The tender documents can also be downloaded from our Website: [www.lifecarehll.com](http://www.lifecarehll.com).

The last date of issue of Tender documents : 13.04.2018, 2.00 PM  
The Last date of receipt of Tenders : 13.04.2018, 3.00 PM  
Date of opening of Tenders : 13.04.2018, 3.30 PM

**Senior Manager (Purchase)**

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**TERMS AND CONDITIONS FOR HIRING OF AMBULANCE VEHICLE ON CONTRACT BASIS**

- 1) The tenderer must be the owner of the ambulance vehicle. The ambulance vehicle should be new or registered after January 2015. Copy of the RC book to be enclosed along with the tender to prove the ownership and year of Registration.
- 2) An EMD of Rs.5,000/- (Rupees five thousand only) by way of Demand Draft favouring HLL Lifecare Limited, Trivandrum payable at Thiruvananthapuram should accompany the tender. Tender without EMD will be summarily rejected.
- 3) The rate should be quoted in the enclosed format.
- 4) An amount of Rs.10,000/- is to be remitted as security deposit by the successful tenderer for the ambulance vehicle.
- 5) The Earnest money of successful bidder/s will be converted to Security deposit and they will be required to remit only the balance amount. EMD remitted will be forfeited if the successful tenderer withdraws after opening the tender.
- 6) The rates quoted shall include wages to the driver, cost of oil, fuel, taxes, insurance, service charges. The Contractor shall solely be responsible for compliance of statutory and non-statutory requirements involved in providing the ambulance vehicle on monthly rental.
- 7) The contractor should take necessary third party insurance coverage for the vehicle and that any accident or loss or damage that happens either to the vehicle or to the driver or any persons shall be taken care of by the contractor. The contractor alone will be liable for compensation if any to be paid and the company shall not have any liability in this regard..
- 8) The contractor shall bear the cost of all the maintenance work of the ambulance vehicle provided. In case, the ambulance vehicle cannot be made available due to breakdown, Inspection etc., the contractor shall make alternative arrangements to provide substitute ambulance vehicle
- 9) The bidder should not offer ambulance vehicle which are already under contract with other units of HLL or with any other organization.

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- 10) No advance will be given for the service provided by the contractor and the payment will be made only on monthly basis on presentation of bill after statutory deductions such as Income Tax. The contractor should also ensure that minimum wages if applicable is paid to the driver and a certificate to this effect shall be submitted by the contractor along with the monthly bill. PF & ESI coverage as applicable shall be the responsibility of the contractor.
- 11) If the services of the contractor are not satisfactory, HLL Lifecare Limited reserves the right to cancel the contract after giving 30 days notice.
- 12) In case the contractor fails to provide the ambulance vehicle on any day, the same will attract penalty and the additional expense incurred by the company in this regard for engaging vehicles from alternate sources will be deducted from the contractor bill / Security Deposit.
- 13) Failure to supply Ambulance vehicle continuously for a period of seven days will be treated as breach of contract and the Security deposit will be forfeited.
- 14) The meter indicating the kilometre should be accurate and in working condition as per the regulation of the Regional Transport Authorities concerned. The kilometre reading will be recorded at the factory premises
- 15) Log book will be kept in ambulance vehicle under the custody of the driver for recording the distances of journeys performed and will be verified on daily basis for settlement of monthly bill.
- 16) The contract will be for a period of **THREE** years and extendable to further period on mutually agreed terms and conditions. The contractor shall provide the ambulance vehicle based on the requirement of the company.
- 17) On awarding the contract, the contractor shall execute an agreement with HLL Lifecare Limited to the effect in a stamp paper equivalent to Rs.200/- (Rupees Two Hundred Only). The draft Agreement available with HR Department shall be fully understood by the tenderers before filling the tender.

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- 18) The driver of the ambulance vehicle should be well behaved and hold valid driving license. In case the company decides to change the driver, the contractor should provide substitute immediately.
- 19) The ambulance vehicle shall be provided for all the days including Sundays & holidays.
- 20) The driver appointed should be well experienced with valid driving license and badge as the case may be on a full time basis with mobile phone, shall be made available for running the vehicle at the disposal of HLL for 24 hours (Day & Night) including all days in a year.
- 21) The ambulance vehicle should be always kept in a good running condition.
- 22) The ambulance vehicle will be required to run a minimum distance of about 500 Kms in a month and is required to run seven days in a week and 24 hours daily (day and night). The charges for additional Kilometres, if any, will be paid every month at the rates finalized.
- 23) In the event of any dispute the same shall be referred to the Unit Chief, Peroorkada Factory, Thiruvananthapuram. The decision of Unit Chief in the matter shall be final and binding on all the tenderers/ contractors.
- 24) The rate finalized against the tender shall remain firm and valid for a period of **THREE** years from the date of work order and no revision/escalation will be considered except in the case of increase or decline in fuel price.

**Diesel rate increase /consumption Norm :**

(a) Rate of the petrol/diesel on the tender opening date will be considered as base rate for rate revision.

(b) Formulae for rate revision :

$$\frac{\text{Rate variation per liter X Total No of KM run}}{\text{Running KM per liter}}$$

The running KM per liter of diesel / petrol will be computed for the ambulance vehicle as under:-

Ambulance (Maruthi Omni) - 15KM

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Rate increase / decrease on account of change in fuel price will be allowed based on the above working.

- 26) The company reserves the right to cancel the tender or to award the contract to one or more fully or partially at its discretion.
- 27) The tender in sealed covers, duly super scribed as “Tender for hiring of ambulance vehicle” should be submitted to the Senior Manager (Purchase), HLL Lifecare Limited, Peroorkada Factory, Thiruvananthapuram- 695005. The last date of receipt of sealed tender is 13.04.2018, 3.00 PM and the same will be opened on 13.04.2018, 3.30 PM.
- 28) Any delay in receipt of tender will be at the tenderer’s risk. HLL Lifecare Limited reserves the right to reject any or all the tenders without assigning any reason

**Senior Manager (Purchase)**

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**TENDER FORM**

1. Tender No. : HLL/PFT/PUR/AMBULANCE VEHICLE/2017-18

2. Name and Address of Tenderer :

Contact Phone No.- Office :

Resi. :

Mobile :

3. GST No. and PAN No. :

4. Details of EMD paid :

5. Details of Vehicle owned by the tenderer .

		Reg. No.	Yr. of Regn.
1	Ambulance (Maruthi Omni) pertrol/diesel -non a/c		

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**RATE SCHEDULE**

6. Rate to be quoted :

**AMBULANCE (MARUTHI OMINI)**

Details	Rate per month	Rate for additional KM
Monthly rate for providing ambulance (24 hrs. daily) for 500 KM. (With 2 drivers)	Rs.	Rs.

**DECLARATION BY TENDERER**

I / we agree to provide the ambulance vehicle as per the terms and conditions mentioned and at the rate quoted above.

Place :

Signature:

Date:

**Name and Address of the Tenderer**