

MINUTES OF THE MEETING

PRE BID MEETING FOR Dry Fog Generator EQUIPMENT TENDER – BCGVL PROJECT

Document No. NPI/110729/PEQ/DRY_FOG/TD/16 dtd 20.11.2015

Venue: HBL, TiceL Biopark, Chennai

Project : **BCG Vaccine Manufacturing Facility, Chennai**

Date of the meeting : **27th Nov 2015**

Attendees : **See attached list of attendees**

Issued by : **Senior Manager - Procurement**

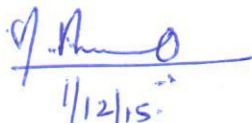
Issued on : **1st Dec 2015**

Agenda : **Pre-bid Meeting – Tender for Supply, Installation, commissioning & validation of Dry fog generator**

S. No.	Clarifications on queries	
	Tender for Supply, Installation, Commissioning & Validation of Dry Fog Generator	
A	Discussion on Tender Enquiry Document: NPI/110729/PEQ/DRY_FOG/TD/16 dtd 20.11.2015	
	General Discussion Points	
1.	Last date for submission of Bid document is extended from 04.12.2015 @ 11.00 Hrs to 11.12.2015 @ 11.00 Hrs. The technical bid opening is extended from 04.12.2015 @ 11.30 Hrs to 11.12.2015 @ 11.30 Hrs.	
	Specific revision in the Tender Enquiry Document	
	Tender Point number and description	Comment/ Modified as
2.	SECTION – III Minimum Eligibility Criteria Point No.2-(Minimum 3 Nos of Purchase Orders & Job completion Certificates/Service Report have to be enclosed).	SECTION – III Minimum Eligibility Criteria Point No.2 (Minimum 3 Nos of similar equipment should be supplied, installed, commissioned & validated and the corresponding Purchase Orders & Job Completion Certificates/Service Report have to be enclosed).
3.	SECTION – III Minimum Eligibility Criteria 3. Net worth of the company shall be positive during the last three financial years (2012-13, 2013-14 and 2014-15). Notarized copies of the Chartered Accountant certified balance sheet, Profit and loss statements should be enclosed.	In case of submitting the original copy of the chartered accountant certification then notarization is not required. If the copy of the chartered accountant certification, then the same needs to be notarized.
4.	<p>Section IV, Point No 2 - PAYMENT SCHEDULE: Payment shall be made within 15 days as specified in the contract in the following manner: a) 80 % of order value shall be paid on receipt of goods in good condition and upon the submission of the following documents :</p> <p>(i) Along with the original invoice, Two copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount; (ii) Consignee Receipt Certificate as per Annexure IV in original issued by the authorized representative of the consignee; (iii) Two copies of packing list identifying contents of each package; (iv) Despatch Clearance from Purchaser or authorized agent (v) Inspection certificate issued by the nominated Inspection agency, if any. (vi) Insurance Certificate (vii) Certificate of Country of origin.</p> <p>b) On Final Acceptance Certificate issued by Client/ Purchaser: Balance 20 % payment would be made against 'Final Acceptance Certificate' as per the proforma mentioned in Annexure V of this tender document to be issued by the consignee/ purchaser subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.</p>	<p>Section IV, Point No 2 - PAYMENT SCHEDULE: A. Advance An advance of 20% of the contract value shall be released against Bank guarantee equivalent to 110% of the advance amount and submission of 5 % of the contract value as Security Deposit/ Performance Security in the form of Bank Guarantee from any scheduled commercial bank. The advance bank guarantee shall be valid for a period upto the completion of the contract with additional claim period of 2 months. The advance will be adjusted 10% from each running bill. (The ABG format shall be given to the Successful Bidder). B. Payment shall be made within 15 days as specified in the contract in the following manner: a) 60 % of order value shall be paid on receipt of goods in good condition and upon the submission of the following documents : (i) Along with the original invoice, Two copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount; (ii) Consignee Receipt Certificate as per Annexure IV in original issued by the authorized representative of the consignee; (iii) Two copies of packing list identifying contents of each package; (iv) Despatch Clearance from Purchaser or authorized agent (v) Inspection certificate issued by the nominated Inspection agency, if any. (vi) Insurance Certificate (vii) Certificate of Country of origin.</p>

S. No.	Clarifications on queries	
		<p>b) On Final Acceptance Certificate issued by Client/ Purchaser: Balance 20 % payment would be made against 'Final Acceptance Certificate' as per the proforma mentioned in Annexure V of this tender document to be issued by the consignee/ purchaser subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.</p>
5.	<p>Section IV, Point No 6.2- TIME SCHEDULE: The Supply, Installation, commissioning and validation should be completed within 8 weeks from the date of issue of purchase order.</p>	<p>Section IV, Point No 6.2- TIME SCHEDULE: The equipment should be supplied at site within 10 weeks from the date of issue of purchase order. Installation, commissioning and validation should be completed with one week from the date of supply of the material at site.</p>
S. No.	Clarifications on URS	
B	Dry fog generator DS/ FG DFG -01	
	URS Point number and excerpt* / description of the specification *	Clarification/Comment/ Modified as
6.	Point No. 2.13 Operating Relative humidity < 75% RH	Point No. 2.13 Operating Relative humidity < 80% RH
7.	Point No. 2.18 No.of spray nozzle – Minimum 4 Nos.	Point No. 2.18 Vendor to finalize depending up on the max. room vol and the same must be proved during the validation by vendor. Spare set of nozzles / Head /spinning disk to be provided.
8.	Point No.3.2 Disinfectant solution tank – SS304	Point No.3.2 Disinfectant solution tank – SS304/Chemical resistant (compatibility certificate to be provided)
9.	Point No. 4.5 Vendor to demonstrate and validate the six log reduction of microbial with suitable indicators.	Point No. 4.5 Vendor to demonstrate and validate the min 3 log reduction of microbial with suitable chemical/biological indicators. (Indicators will be in vendor scope, whereas testing and lab equipments /chemicals for testing will be in BCGVL scope)
10.	Point No. 4.6 Portable hydrogen peroxide sensors to be provided inside the room.	Point No. 4.6 Deleted
11.	General :	The equipment must be compactable to the Clean room. The data recording /printing is not applicable.

For HLL Biotech Limited



1/12/15

Senior Manager Procurement

