

एचएलएल लाइफकेयर लिमिटेड, कणगला – 591225 HLL LIFECARE LIMITED KANAGALA – 591225

(भारत सरकार का उद्यम) (A GOVT. OF INDIA ENTERPRISE)

तहसील – हुक्केरी, जिला बेलगांवी TQ: HUKKERI, DIST: BELAGAVI

08333-279244, 279682

EMAIL : salesnfk2@gmail.com

Web : www.lifecarehll.com

TENDER NO. HLL/BGM/SL/TRANSPORT/CARGO/2024-25

DATED : July 15, 2024

Sealed quotations are invited under single bid system for transportation of FINISHED GOODS from HLL, Kanagala, Belgaum to various locations in India through Surface Cargo from reputed transport company's / fleet operators having Offices/other facilities at all the centers for a period of one year from 01.08.2024 to 31.07.2025. However, the period of contract is likely to extend by another two or three months as decided by the management. Name of destinations and others terms and conditions are given in the tender documents which can be collected from our Office on any working day between 11.00 am to 4.00 pm free of cost up to 03.08.2024 or download tender form from our website.

The tender forms are to be duly filled, signed and returned, in a sealed cover superscribed with Tender No. HLL/BGM/SL/Transport/Cargo/2024-25 dt.15.07.2024, due date and date of opening, addressed to Head (Sales), HLL Lifecare Limited, Kanagala - 591 225, Dist.: Belgaum.

*The last date and time for submission of bid : 05.08.2024 at 03.00 pm
Along Bid Security Declaration*

*The last date of opening of bid : 05.08.2024 at 03.30 pm
in presence of those who are present.
(if possible)*

The last date & time of receipt of Completed tender is: 3.00 p.m. on 05.08.2024 along with EMD amount of Rs. 10,000/- through DD/NEFT/RTGS. DD in favour of HLL Lifecare Ltd., payable at SBI, Nipani. On line transfer should be to our SBI, Nipani Account No. 11130285123 (IFSC Code is -SBIN0000888). HLL Lifecare Ltd., HLL will not be responsible for any delay.

TRANSPORTERS HAVE TO QUOTE THEIR RATES FOR PARTICULAR STATE AND DELIVERY MAY BE AT ANY PLACE/S IN PARTICULAR STATE AS PER OUR REQUIREMENT.

INCOMPLETE TENDER IS LIKELY TO BE SUMMARILY REJECTED WITHOUT ANY FURTHER CORRESPONDENCE.

Deputy General Manager (Sales)

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SCHEDULE - A

SPECIFICATION OF BOX (size in mm)

SN	Scheme	Height	Width	Length	Approx. Weight (Kg)
1	Free Supply Nirodh	425	570	630	23.50
2	Free Supply (Naco)	425	570	630	24.00
3	Rakshak Condom	345	405	570	18.00
4	Deluxe Nirodh	465	430	585	22.00
6	Ustad Condom	290	670	670	18.00
7	Mala D	330	530	615	14.60
9	Mala N (FS)	325	365	400	12.50
10	Saheli	265	270	410	4.00
11	Khushi	450	275	630	10.50
12	EZY PILL	300	350	400	8.50
13	CHHAYA	300	400	420	7.80
14	NOVEX	410	410	610	10.75
15	NOVEX DS	270	215	350	5.00
16	NOGESTOL	420	410	610	15.60
17	MIFEPRO	420	420	610	11.30
18	FERRO PLUS	330	300	460	9.00
19	SUCHI (New)	480	460	780	14.50
20	PUTHUYUGAM	480	445	700	10.50
21	HAPPY DAYS 8's	385	440	690	13.00
22	HAPPY DAYS 3's	240	445	445	4.80
23	HAPPY DAYS SINGLE	300	520	490	4.00
24	E-SURAKSHA 3's	480	445	700	13.00
25	E-SURAKSHA 8's	480	445	700	14.50
26	HAPPY DAYS 6's	230	445	445	11.05
27	SHE PAD	520	490	600	14.00

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Size and weight is tentative due to change in packing configuration

SCHEDULE - B

GENERAL CONDITIONS FORMING PART OF BID

1. *Tenders are called on single Bid system i.e., PRICE BID-*
2. *Price bids shall be submitted in sealed cover. Tender No. and date shall be superscribed on the sealed cover, complete in all respect, addressed to the Joint General Manager (Sales), HLL Lifecare Ltd., Kanagala- 591225, Dist.: Belagavi, should reach us on or before the due date and time mentioned in the tender notification. HLL Lifecare shall not be responsible for postal delay if any, in the delivery of the bidding document or non-receipt of the same.*
3. *EMD of Rs. 10,000/- should be remitted by DD only, drawn in favour of HLL Lifecare Limited, payable at State Bank of India, Nipani and shall be enclosed Price bid. Tender without EMD will be out rightly rejected. However, MSME Vendors need not submit EMD and they need to produce MSME certificate in proof of their claim.*
4. *Tender without Bid Security **will** be out rightly rejected.*
5. *In the event of the date mentioned for opening of Bid being declared subsequently as holiday for HLL Lifecare Ltd., Kanagala the due date for submission and opening of bids will be the following working day and time.*
6. *Bids received after the due date for the submission will not be considered.*
7. *Un-sealed tenders received are liable to be rejected and this will be at the sole risk of tenderers.*
8. *The bidder is expected to study all instructions, forms, terms and conditions given in the document.*
9. *The tender should be complete in all respects and incomplete tenders are liable to be rejected.*
10. ***There will not be any post Tender Negotiation except with L-1 party (Transporter).***
11. *Delivery period is essence of the Contract.*

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12. *In the event of placing orders as per requirement based on orders received from Government or any other agencies: -*

- a) *The party has to execute an agreement in the prescribed form on Govt. Stamp Paper as required by rule in force from time to time.*
- b) *The successful tenderer should deposit Security Deposit of Rs.100000/- within two weeks of award of work order by DD/BG in favour of HLL Lifecare Ltd., payable at SBI, Nipani. The validity of Security Deposit shall be the period of contract plus three months, in case Bank Guarantee is provided. The security Deposit would be released after three months on satisfactory completion of the contract.*
- c) *Penalty clause applies for the delayed delivery as well as delay in providing vehicle.*

13. *The jurisdiction of any disputes, suits and proceedings arising out of this tender shall be only in the jurisdiction of Hukkeri Taluk, Belagavi Dist.*

14. *There shall not be any corrections/overwriting on the commercial bid, if so the same are to be duly attested. However, typed tenders will be preferred.*

15. *HLL Lifecare Ltd., shall fix the criteria for responsiveness of a bid based on critical factors in the tender document. Bids pronounced non-responsive by HLL Lifecare Ltd., shall be summarily rejected.*

16. *Suppression of facts will disqualify the tender document.*

17. *Payment Terms: - Our intention is to make payment at the earliest by RTGS within 60 days of receipt of invoices with duly acknowledged LRs.*

18. *HLL Lifecare Ltd., reserve the right to qualify or not a tenderer without assigning any reasons. The decision of HLL Lifecare Ltd., will be final and no correspondence will be entertained in this regard.*

19. *A letter need to enclose by tenderer with details, in case tenderer wish to adjust their earlier Deposit with this EMD/Security Deposit.*

We have read and understood the above conditions and agree to abide by the same.

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Place :

Signature of the Tenderer

Date :

Name and address of the Tenderer

SCHEDULED – C

SPECIFIC TERMS & CONDITIONS FORMING PART OF BID

1) Intimation for vehicles deployment will be given in advance. Transporter should deploy required vehicles in time i.e., before 14:00 Hrs. for that particular day, vehicles reported after 14:00 Hrs. will not be loaded. Failure to place the required no. of trucks within the free time will attract penalty as follows:

- a) First 24 Hrs. from issue of schedule – Nil
- b) Above 24 Hrs. to 48 Hrs. - 1.5% of freight charges per day.
- c) 48 Hrs. to 72 Hrs. - 3% of freight charges per day.
- d) 72 Hrs. and above - 5% of freight charges per day.

If the transporter fails to provide the vehicles within the time given company reserve the right to engage vehicles from other source at the cost and risk of transporter.

2) Transshipment of consignment is allowed. However, cost of damaged consignment / shortage, if any, on the account of transporter.

3) The Company (HLL Lifecare Ltd.) reserves the right to engage vehicles from other sources also if the Tenderer/Contracting Carriers fail to make available the same in schedule time of intimation and the additional cost if any will be recovered from the contractor (Transporter).

4) The Company reserves the right to resort Rail transport/Container transport exclusively or partially during the pendency of the contract if it is found to be economical or necessary to the Company.

5) Whenever there is an increase/decrease in the price by of Diesel (**More than one Rupee**). The revision in rate shall be given as per the formula given below:

Current Rate = A

Increased/decreased Rate = B

Difference = B – A

% of Increase/Decrease rate = $B - A \times (100/A) = X$

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60% of X = Y

Increase/Decrease in Rate = Existing Freight Rate X (1+Y/100)

The revision of rate will be calculated on monthly basis.

The transporter has to calculate and submit their bill on monthly basis with details before 20th of every next month. Delay in submitting their claims will not be entertained.

The calculations should be based on the rate of Diesel as applicable at Kanagala as on the date of opening of price bid.

- 6) *Transporter shall provide vehicles, in good and road-worthy condition as and when required, for a period of one year during which no rate/price change will be allowed other than for increase/decrease in the rate of Fuel, which will be calculated as per the formula given under Sl. No. 5.*
- 7) *The rate quoted shall be inclusive of collection, loading, transportation, door delivery, unloading, statistical, docket charges etc., exclusive of GST. GST will be paid by us under RCM.*
- 8) *Most of our products are exempted from the taxes.*
- 9) *The materials lifted from our factory at Kanagala, should be delivered to the consignees within the stipulated time decided upon by the Company and the **PERIOD IS THE ESSENCE OF THE CONTRACT.***
- 10) *Penalty of 4% of freight shall be imposed per day per truckload for late delivery beyond the number of days given in the Work Order.*
- 11) *It shall be the sole responsibility of the tenderer/contracting carriers to ensure adequate protection to all the materials from sun, rain, mechanical damages and all other hazards and satisfactory delivery of the consignment to the consignees within the stipulated time.*
- 12) *At the time of delivery of the consignment proper acknowledgement of having received the consignment by the consignees on the LORRY RECEIPT and provisional receipt given by us should be obtained i.e., Qty. received, sign and seal and date of delivery should be obtained in the absence of which freight charges will not be released. In some cases*

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acknowledgements on separate document is also requested which is to be obtained while giving delivery.

- 13) *Transporter should submit freight bills and lorry receipt (acknowledgement) in duplicate and provisional receipt, CRC/SEC given by the consignee for releasing freight charges.*
- 14) *Transit insurance will be arranged by HLL Lifecare Ltd. subject to excess clause of Rs. 5,000/- Insurance coverage will be taken by HLL for which the details are to be provided by transporter at the time truck leaves our premises / facility.*
- 15) *The standard claim or loss to the materials transited by transporter is to be reported or registered to the insurance Company at their nearby branch office or HLL, Kanagala immediately from the date of reaching lorry at the destination.*
- 16) *The successful tenderer/contracting carrier should deposit a security deposit of Rs.100000/- with HLL Lifecare Ltd., and execute necessary agreement on Stamp Paper.*
- 17) *The Company reserves the right to terminate the contract before the completion of the period of contract without assigning any reason.*
- 18) *No extra charges will be paid on account of any reasons other than the agreed freight charges.*
- 19) *The delivery period is exclusive of the date of loading at the premises/godown and unloading at the destinations respectively.*
- 20) *Transporter has to ensure acknowledgement by the consignee on LR with seal and signature and quantity. Also standard Proof of Delivery (POD) forms are also acknowledged and submit to us. No duplicate / Xerox copy of the LR will be accepted for releasing payment.*
- 21) *In a situation when truck may have to be retained at different point/s at the consignee end for loading / unloading, (in case space problem with minimum 15 days) the transporter should be ready for the same and no additional charges shall be payable for this.*
- 22) *Please visit our website www.lifecarehl.com for SHEMS/OHSAS policy.*

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- 23) *Both the parties may terminate the contract with three months' notice in advance*
- 24) *Section 101 (Exemption of occupier or Manager from liability) of chapter X under the Factories Act 1948 (All LXIII f 1948) (23rd sept. 1948) is applicable.*
- 25) *Transporter shall have certificate of registration to do the business as per Section 3 of Road Act 2007.*
- 26) *The Bidder shall require to enclose an updated list of their branches.*
- 27) **INDIMNITY CLASUE:-** *If the transporter fails to meet the terms of the Transportation work order/Agreement (placing the vehicle within the time Prescribed, delivery of the consignment within the agreed days etc.) the transporter shall and will indemnify the Company (HLL) against all losses of damages what so ever to be incurred or sustained including legal cost or expenses incurred by the Company by reasons of non-provision/non-performance against the terms and conditions given in the transportation work order/agreement and this tender. If any shortage/damage, pilferage etc., are found in the consignment, while delivering the same to the consignee, the Transporter/their representative at the destinations/stations shall give open delivery and issue/obtain necessary shortage/damage certificate from the consignee to enable HLL to prefer claim from the Insurance Company. **The value of the quantity found short/damaged shall be retained/recovered from the Transporter Bills/other movable and immovable properties and shall be released only after realization of the amount from the Insurance Company.***

Accepted the above Terms & Conditions.

Date:

**Signature of the Tenderer/
Carriers with Date & Seal**

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SCHEDULE – D

DECLARATION

*I/We confirm having read and understood all the transportation requirements, terms and conditions of the tender – Tender No. **HLL/BGM/SL/TRANSPORT/CARGO/2024-25 DATED : July 15, 2024** in full and the offer being submitted is as per the requirements given in this bid and that I/We agree to abide by all without any deviation.*

SIGNATURE

NAME & ADDRESS OF TRANSPORTER

(Seal of the Transporter)

Place:

Date:

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TENDER FORM

LAST DATE TO SUBMIT TENDER 05.08.2024 ALONG WITH EMD

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SCHEDULE – E

TRANSPORTERS HAVE TO QUOTE THEIR RATES FOR PARTICULAR STATE AND DELIVERY MAY BE AT ANY PLACE/S IN PARTICULAR STATE AS PER OUR REQUIREMENT

SN	NAME OF STATE	NO OF DAYS	QUOTED RATE/CFT
1	ANDAMAN & NICOBAR – UT	15	
2	ANDHRA PRADESH	4	
3	ARUNACHAL PRADESH	15	
4	ASSAM	15	
5	BIHAR	8	
6	CHANDIGARH – UT	8	
7	CHHATTISGARH	8	
8	DADRA & NAGAR HAVELI – UT	8	
9	DAMAN & DIU – UT	5	
10	DEHLI – UT	8	
11	GOA	3	
12	GUJARAT	4	

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13	HARYANA	8	
14	HIMACHAL PRADESH	10	
15	JAMMU & KASHMIR	15	

Signature of Transporter with Seal

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SN	DISTRICT	NO OF DAYS	QUOTED RATE/CFT
16	JHARKHAND	8	
17	KARNATAKA	2	
18	KERALA	5	
19	LADHAK - UT	20	
20	LAKSHDWEEP – UT	18	
21	MADHYA PRADESH	8	
22	MAHARASHTRA	4	
23	MANIPUR	15	
24	MEGHALAYA	15	
25	MIZORAM	15	
26	NAGALAND	15	
27	ODISHA	8	

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28	PUDUCHERRY – UT	5	
29	PUNJAB	8	
30	RAJASTHAN	6	

Signature of Transporter with Seal

TRANSPORTERS HAVE TO QUOTE THEIR RATES FOR PARTICULAR STATE AND DELIVERY MAY BE AT ANY PLACE/S IN PARTICULAR STATE AS PER OUR REQUIREMENT

SN	DISTRICT	NO OF DAYS	QUOTED RATE/CFT
31	SIKKIM	15	
32	TAMIL NADU	5	
33	TELANGANA	4	
34	TRIPURA	15	
35	UTTAR PRADESH	8	
36	UTTARAKHAND	10	
37	WEST BENGAL	8	

ODA CHARGES (List of branch offices to be enclosed)

SN	Distance	Amount (Rs)
1	10 to 50 Kms	
2	51 to 100 Kms	

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3	101 to 250 Kms	
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Signature of Transporter with Seal

Date:

Place: