

एचएलएल लाइफ़केयर लिमिटेड  
स्वस्थ पीढ़ियों के लिए नवान्वेषण



**HLL Lifecare Limited**  
Innovating for Healthy Generations

**Kakkanad Factory, Cochin**  
**Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,**  
**Kerala, India. Ph: +91 484 2413999**  
**Email: [materialskfc@lifecarehll.com](mailto:materialskfc@lifecarehll.com)**

Tender No                   **HLL/PUR/LOCAL TRANSPORTATION/2020-21**  
Date                           **22/06/2020**

## **E-TENDER FOR PROVIDING VEHICLES FOR LOCAL TRANSPORTATION**

**AT**  
**HLL LIFECARE LIMITED,**  
**KAKKANAD, COCHIN**



Kakkanad Factory, Cochin  
Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,  
Kerala, India. Ph: +91 484 2413999  
Email: [materialskfc@lifecarehll.com](mailto:materialskfc@lifecarehll.com)

Tender No HLL/PUR/LOCAL TRANSPORTATION/2020-21

Date 22/06/2020

Sealed Tenders are invited in prescribed format for supply of the following vehicles for a period of one year starting from 1<sup>st</sup> August 2020 to 31<sup>st</sup> July 2021 as detailed below for local transportation / collection of goods & materials from & to HLL facilities at the following locations or within Kerala.

### VEHICLE REQUIREMENT

#	Destination	Category of Vehicle						
		14 FT	18 FT	20 FT	ACE	Dosth		
1	To	HLL - Peroorkada Factory, Trivandrum						
2	To & Fro	To HLL Peroorkada Factory, Trivandrum						
3	To	HLL Irapuram Factory, Perumbavour, Ernakulam						
4	To & Fro	HLL Irapuram Factory, Perumbavour, Ernakulam						
5	To	Godown Kalamassery, Cochin						
6	To	Willington Island, Ernakulam						
7	To	Cochin Airport, Nedumbassery						
8	To	Godown, Kumarapuram, Trivandrum						
9	To	Balaramapuram Depot						
10	To & Fro	Balaramapuram Depot						



**Kakkanad Factory, Cochin**  
**Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,**  
**Kerala, India. Ph: +91 484 2413999**  
**Email: [materialsafc@lifecarehll.com](mailto:materialsafc@lifecarehll.com)**

Tender No **HLL/PUR/LOCAL TRANSPORTATION/2020-21**

Date **22/06/2020**

The tender documents can be collected from the office of the undersigned between 10.00 hrs to 15.00 hrs on all office working days up to 14/07/2020

The tender documents can also be downloaded from our Website: [www.lifecarehll.com](http://www.lifecarehll.com).

1. Last date & time of Submission of Bid : 14:00 hrs, 15/07/2020
2. Date of opening of bid : 16:00 hrs, 15/07/2020
3. Tender Opening Venue : HLL Lifecare Ltd, CSEZ, Kakkanad



**Kakkanad Factory, Cochin**  
**Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,**  
**Kerala, India. Ph: +91 484 2413999**  
**Email: [materialskfc@lifecarehll.com](mailto:materialskfc@lifecarehll.com)**

Tender No **HLL/PUR/LOCAL TRANSPORTATION/2020-21**

Date **22/06/2020**

### **TERMS AND CONDITIONS**

1. The Contractor should be the owner of the vehicle – Trucks, Pick up auto, TATA ACE / similar type of vehicle. In case of Firm/Company the vehicle can be owned by the Firm/Company. The vehicles should be roadworthy, in good condition, and should have fully covered type, valid registration, road permit, records of having paid road tax and insurance, to carry out Transportation of Goods and materials as mentioned.
2. The vehicle offered should have valid fitness certificate issued by RTO and the bidder should submit copy of RC Book, Road Tax and Insurance paid Certificate, Fitness Certificate, Goods carriage permit and Pollution Certificate duly self-attested along with Tender document. The odometer of the vehicle should be in working condition and in case any defect occurs, it shall be rectified within 3 days after making alternate arrangements to perform the work undertaken.
3. The vehicle should be registered within 7 years (maximum) prior to the date of Tender publication and the vehicle should be provided with a covered body. Open vehicle covered with tarpaulin shall be permitted only after the concurrence from the concerned authorized officer of HLL-KFC.
4. The Contractor should ensure that the goods and materials transported is protected from dust, rain, pilferage, etc. by proper covering till the materials are unloaded at the locations specified from time to time. In case of any loss or damage to the goods in transit, the cost of the material along with penalty equal to 3 times the cost will be recovered from the contractor, from the amount payable to him/her or from security deposit made by him/her to the Company.
5. The Contractor should have Service Tax Registration if applicable and produce copy of the Registration Certificate to the Company before commencement of the Work.
6. The breakup of the rate should be furnished in the price bid. Income tax as applicable will be deducted.
7. The Contractor shall submit bills for payment and the bills will be paid within 15 days of receipt of the bills.



**Kakkanad Factory, Cochin**  
**Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,**  
**Kerala, India. Ph: +91 484 2413999**  
**Email: [materialsafc@lifecarehll.com](mailto:materialsafc@lifecarehll.com)**

Tender No **HLL/PUR/LOCAL TRANSPORTATION/2020-21**

Date **22/06/2020**

8. The Drivers engaged by the contractor should be experienced and should have valid driving license and badge. They should have good character and conduct. In case the Company desires to change the driver, the contractor should provide substitute immediately.  
Necessary Insurance coverage should be taken by the contractor for the drivers and cleaners engaged by him.
9. There shall be no employer employee relation between the HLL and the driver and cleaner. The whole supervision and control of driver and cleaner shall be with the contractor. They shall be employees of the owner of the vehicle (Contractor).
10. The rate for the vehicles should be quoted considering the distance indicated for each category of vehicle.
11. The party should quote for all categories of vehicles & locations mentioned in the tender. If any party quoted partially shall not be considered.
12. In case of failure to place vehicle on any working day, HLL shall arrange another vehicle and the expense incurred will be deducted from the transporter. If any such cases repeated frequently, HLL has the right to cancel the contract.
13. The company retains the right to have a panel of transporters and allocate loads to the transporter in the panel as per requirement and discretion of HLL.
14. Tender forms can be collected from the Purchase Department, HLL Lifecare Limited, Plot No.16/A-1,CSEZ, Kakkanad, Cochin-682037 between **10:00 hrs to 15:00 hrs on all office working days up to 14/07/2020**. The documents can also be downloaded from our website ([www.lifecarehll.com](http://www.lifecarehll.com)).
15. The successful bidder's are required to provide a security deposit of Rs.50,000/- within **15 days** of award of work (or) submit an equal amount of Bank Guarantee and execute an agreement on stamp paper of Rs.200/- .
16. **Forfeiture of Security Deposit:** The security deposit shall be forfeited, in the event of failure on the part of contractor to place truck regularly as per requirement / make

**Kakkanad Factory, Cochin**  
**Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,**  
**Kerala, India. Ph: +91 484 2413999**  
**Email: [materialskfc@lifecarehll.com](mailto:materialskfc@lifecarehll.com)**

Tender No **HLL/PUR/LOCAL TRANSPORTATION/2020-21**

Date **22/06/2020**

available the required number of trucks or failure to execute the work during the contract period. Further such contractor/s may also be blacklisted / barred from participating in HLL's future tenders for a period of two years.

17. The rate quoted should be firm for a period of one year from the date of work order and no revision/escalation will be considered except in the case of increase or decline in fuel price by more than Rupee one, in the manner as given below:

**Diesel / Petrol rate increase /decrease calculation:**

- a) Rate of the diesel / petrol at COCHIN on the tender opening date will be considered as base rate for rate revision (R1).

- b) Amount for rate revision(A) :

$$\text{Rate change per litre (R1-R2)} * \frac{\text{Total No of KM run}}{\text{Running KM per litre}}$$

Revised rate =Quoted rate + (A) in case of hike in rate and  
Quoted rate - (A) in case of decrease in rate

The running KM per liter of diesel / petrol will be computed for various categories of vehicles as under:-

- c) Truck - 7 KM  
d) TATA ACE /similar type of vehicle– 20 KM  
e) Pick up auto - 20KM

Rate revision on account of change in fuel price will be allowed based on the above calculation from the date of fuel revision and the same will be considered once in every quarter. **The request for the revision should be submitted before 30<sup>th</sup> of the 1<sup>st</sup> month of the next quarter. Request submitted after this date will be rejected.**

18. Tenders duly completed in all respects should be submitted to SM (Purchase & Sales), HLL Lifecare Ltd., Plot No.16/A-1, CSEZ, Kakkanad, Cochin latest by **14:00 hrs on 15/07/2020**. The Tender will be opened at **16:00 hours on 15/07/2020** the same day in the presence of Tenderers.



**Kakkanad Factory, Cochin**  
**Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,**  
**Kerala, India. Ph: +91 484 2413999**  
**Email: [materialskfc@lifecarehll.com](mailto:materialskfc@lifecarehll.com)**

Tender No **HLL/PUR/LOCAL TRANSPORTATION/2020-21**

Date **22/06/2020**

19. Tender by e-mail will not be accepted.
20. The Company shall not be liable for the delay in submission of tenders after the due date specified above due to any reason including Postal delays etc.
21. The Unit Chief of Kakkanad Factory, Cochin, reserves the right to cancel or reject the Tender fully or partially, without assigning any reason and his decisions will be final and binding on all Tenderers.
22. HLL will have the right to cancel the contract at any point of time, after giving **3 months' notice.**



Kakkanad Factory, Cochin  
Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,  
Kerala, India. Ph: +91 484 2413999  
Email: [materialsafc@lifecarehll.com](mailto:materialsafc@lifecarehll.com)

Tender No HLL/PUR/LOCAL TRANSPORTATION/2020-21  
Date 22/06/2020

**PRICE BID**

1. Name & Address of the Tenderer :
- Email :
- Phone Res :  
Mob :
- PAN No :
- Service tax registration No. :
2. Details of EMD paid :
3. Details of Vehicle owned by the tenderer :

#	Destination	Category of Vehicle				
		14 FT	18 FT	20 FT	ACE	Dosth
1	To HLL - Peroorkada Factory, Trivandrum					
2	To & Fro To HLL Peroorkada Factory, Trivandrum					
3	To HLL Irapuram Factory, Perumbavour, Ernakulam					
4	To & Fro HLL Irapuram Factory, Perumbavour, Ernakulam					
5	To Godown Kalamassery, Cochin					





**Kakkanad Factory, Cochin**  
**Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,**  
**Kerala, India. Ph: +91 484 2413999**  
**Email: [materialskfc@lifecarehll.com](mailto:materialskfc@lifecarehll.com)**

Tender No **HLL/PUR/LOCAL TRANSPORTATION/2020-21**

Date **22/06/2020**

6	To	Willington Island, Ernakulam					
7	To	Cochin Airport, Nedumbassery					
8	To	Godown, Kumarapuram, Trivandrum					
9	To	Balaramapuram Depot					
10	To & Fro	Balaramapuram Depot					

The rate quoted should be firm for a period of one year from the date of Work Order. No escalation in rate will be considered during the contract period except in case of increase or decrease in fuel price. Rate revision on account of change in fuel price will be allowed based on the calculation provided in the tender.

**SIGNATURE OF TENDERER**

**DATE :**

**PLACE :**