

# **TENDER DOCUMENT**

**SUPPLY OF PA SYSTEM FOR  
CONFERENCE ROOM (GROUND FLOOR) AT  
NATIONAL HEALTH MISSION STATE OFFICE,  
TRIVANDRUM DISTRICT, KERALA**

**IFB NO. HLL/CMO/HCD/NHM/PA/TVM/2024-25. DT. 30.01.2025**



**HLL LIFECARE LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)  
HLL Bhavan, No26/4, Tambaram-Velachery Main Road,  
Pallikaranai, Chennai 600 100, Tamilnadu  
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**JANUARY 2025**

**HLL LIFECARE LIMITED**  
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**INVITATION FOR BIDS (IFB)**

HLL Lifecare Limited (HLL), a Government of India Enterprise, on being selected as Project Management Consultant (PMC) for Supply of PA System for Conference Room (Ground Floor) at National Health Mission State Office, Trivandrum District, Kerala invites bids from the eligible, competent and experienced Suppliers/Contractors who are capable to do the following work meeting the requirements as per our tender.

1. Sealed and super scribed tenders, under Single Bid system, is invited from the eligible contractors, for Supply of PA System for Conference Room (Ground Floor) at National Health Mission State Office, Trivandrum District, Kerala, the detailed work is given as in the **Price Schedule** to this Tender.
2. The bid documents will be available up to 15.00 Hrs. on the previous working day of the opening of the bids. The scheduled date for issue, receipt and opening of bids is as follows.

<b>1</b>	Name of Work	Supply of PA System for Conference Room (Ground Floor) at National Health Mission State Office, Trivandrum District, Kerala
<b>2</b>	Location of Work	National Health Mission State Office
<b>3</b>	Estimated Cost of the	Rs. 4,23,449/- (Excl. of GST)
<b>4</b>	Period of completion	10 days from the date of PO/Site clearance
<b>5</b>	Date of issue of tender document	30.01.2025 Onwards
<b>6</b>	Last date and time for receipt of bids	07.02.2025 at 17.00 hrs.
<b>7</b>	Date and time of opening of bids	10.02.2025 at 11.00 hrs.

3. Address for communication, receipt and place of opening of bids:

**ASSOCIATE VICE PRESIDENT (MD&Prj.),**  
**HI-CARE DIVISION,**  
HLL Bhavan, No26/4, Tambaram-Velachery Main Road,  
Pallikaranai, Chennai 600 100, Tamilnadu  
[pskerala@lifecarehll.com](mailto:pskerala@lifecarehll.com)  
**Web: www.lifecarehll.com**

4. The completed and sealed bid documents should be submitted to Associate Vice President (HCD), in the above address. The outer cover should bear the Enquiry No, closing date and General description of item tendered, and the words “DO NOT OPEN BEFORE” 15.30 Hrs (IST) on (Indicate the Closing Date). Bids received after due date and time will be rejected.
5. Bids will be opened in the presence of Bidders representative(s) who choose to
6. Attend on the specified date and time, at the office of HLL at the address given in Clause 2 (d) above.
7. In the event of the date specified for bid receipt and opening being declared as a closed holiday for the above purchaser’s office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.
8. HLL may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents or any other reasons, in which case all rights and obligations of HLL and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
9. HLL will not be held responsible for the postal delay, if any, in the delivery of the bidding document or the non-receipt of the same. Bids sent by Telex/Fax/Telegraph will not be accepted.
10. The company reserves the right to club or split the items of works, change the qualifying criteria at their discretion and to reject or cancel the Invitation for bids without assigning any reason hereof.

**Associate Vice President (MD&Prj.)**

## **INSTRUCTIONS TO BIDDERS**

### **1. General**

- (i) Name of the work is “Supply of PA System for Conference Room (Ground Floor) at National Health Mission State Office, Trivandrum District, Kerala”.
- (ii) The bidders are advised to quote their rates for Supply in the format enclosed as Annexure-I

### **2. Submission Of Tender**

Tenders shall contain the information/ documents as per clause No. 3 below and Price Bid will contain Estimated Quantities that are given in the Schedule of Quantities against for which the agency shall quote the rates in figures as well as in words in the format enclosed.

### **3. Eligibility Criteria**

- (i) The Bidders should have valid GST Registration Certificate and Income Tax PAN. Copies of supporting documents to be attached.

### **4. Validity Of Offer**

Tender submitted by tenderers shall remain valid for acceptance for a minimum period of 120 days from the date of opening of the tenders. The tenderers shall not be entitled during the said period of 120 days, to revoke or cancel their Tender or to vary the Tender given or any term thereof, without the consent in writing of the Owner. In case of tenderers revoking or canceling their tenders or varying any terms in regard thereof without the consent of owner in writing, HLL shall forfeit Earnest money paid by them along with their tender without giving any notice.

### **5. Acceptance/ Rejection of Tender**

- a. HLL does not bind itself to accept the lowest tender.
- b. The HLL also reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
- c. HLL also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidder(s) the opinion/decision of HLL regarding the same shall be final and conclusive.
- d. It will be obligatory on the part of the tenderer to sign the tender documents for all the components & parts. After the work is awarded he will have to enter into an agreement on Performa to be provided by the HLL for work awarded, on a non-judicial stamp paper of requisite value at his own cost within ten days from date of receipt of acceptance order or before the work is undertaken.

## CONDITIONS OF CONTRACT

1. The work shall be completed **within 10 Days** from the date of receipt of firm Work Order /L.O.I.
2. The contractor may inspect the site at Kerala before quoting the work and any clarification regarding clarification on site and other tender related queries shall be clarified with HLL in the address/phone/email provided in the document.
3. During the execution of the work the contractor or authorized representative should be present at site.
4. The Contractor shall be liable and pay all taxes, duties, levies, royalties etc. lawfully assessed against the Contractor in pursuance of the Contract. In addition, the Contractor shall be responsible for payment of all Indian duties, levies and taxes lawfully assessed against the Contractor for his personal income and property.
5. Payment shall be released in–  
The payment to the Contractor for the performance of the works under the Supplier will be made by the Client Department based on the advice of PMC as per the guidelines and conditions specified herein. All payment made during the Supplier shall be on account payments only. The final payment will be made on completion of all the works and on fulfillment by the Contractor of all his liabilities under this contract and also after issue of Completion Certificate by the Agreement Authority.

All payments to the lowest bidder should be made by the concerned department / its head of the Department as payments directly based on the Recommendation by HLL Lifecare Limited.

A. 95% on Delivery and satisfactory completion report from HLL Engineer in Charge, on production of warranty certificate, ISO certification and upon submission of following documents:

- (i) Four copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount;
- (ii) Consignee Receipt Certificate, Final Acceptance Certificate as per in original issued by the authorized representative of the consignee;
- (iii) Two copies of packing list identifying contents of each package;
- (iv) Inspection certificate issued by HLL
- (v) Certificate of origin (if imported)

B. Balance 5 % payment shall be released after 01 Year Warranty Period from the date of installation. However, it can be released against equal amount of BG valid for 01 years after

completion.

Tax Deduction: All statutory deductions like GST, Income Tax, Works Contract Tax, E.S.I., P.F. or any other government-imposed liabilities shall be borne by the Contractor (as applicable at the time of execution of job) and shall be deducted from each bill submitted by the Contractor.

6. The Quantity shown in the schedule is an approximate estimated quantity. No rate revision will be entertained if the quantity increases/decreases due to the site condition while executing the work.

## **7. LIQUIDATED DAMAGES**

If the Contractor fails to perform the Services within the period(s) specified in the Contract, the HLL shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 1.5 percentage of the value of the delayed Work or unperformed Services for each week or part thereof of delay until actual completion of performance, up to a maximum deduction of 10 percentages. Once the maximum is reached, the HLL may consider termination of the Contract.

**PRICE BID****ANNEXURE I****(In Company's Letter head with Sign & Seal)**

<b>SUPPLY OF PA SYSTEM FOR CONFERENCE ROOM (GROUND FLOOR) AT NATIONAL HEALTH MISSION STATE OFFICE, TRIVANDRUM DISTRICT, KERALA</b>					
<b>SN</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>RATE</b>	<b>AMOUNT</b>
<b>1.00</b>	<b>PA SYSTEM</b>				
1.01	Supply and installation of Delegate unit with connectors, detachable and flexible gooseneck microphones, ON/OFF talk switch with level control, 2 separate headphone outputs, Frequency range 100Hz-10kHz,	18	each		
1.02	Supply and installation of PA wall speaker 40W RMS with power taps 40/20/10W on 100V.	6	each		
1.03	Supply and installation of 21" gooseneck microphone, anti-mobile and RF interference technology, sensitivity -40dB, frequency range 20Hz, 20kHz. Works on +48V Phanto supply.	3	each		
1.04	Supply, installation, testing of Ahuja +48V Dual Phantom power supply.	2	each		
1.05	Supply, installation, testing of UHF PA wireless microphone two handheld, 200 selectable channels.	1	each		
1.06	Supply, installation, testing of PA Wireless microphone UHF Multi channel lapel.	1	each		
1.07	Supply, installation of connectors and connector cables are per the direction of Engineer in charge	1	each		
1.08	Supply, and drawing of eight core cable with 8P DIN connector 10M.	2	each		
1.09	Supply, installation, testing of low noise cable with EP phone 5M.	1	each		
1.10	Supply, installation, testing and commissioning of Wifi router with Wi-Fi Speed Up to 867 Mbps/5 GHz + 400Mbps/2.4 GHz, 5 Gigabit Ports, 4 External Antennas, MU MIMO, Dual Band, WiFi Coverage with Access Point Mode, Black as per the direction of Engineer in charge	1	each		
1.11	Supply, installation ,testing and commissioning of 4K 1x2 HDMI Splitter 1 to 2 Amplifier HDMI Splitter 1 in 2 Out for Dual Monitor Full HD 1080P 3D Come with High Speed HDMI Cable as per the direction of Engineer in charge	1	each		

**SUPPLY OF PA SYSTEM FOR CONFERENCE ROOM (GROUND FLOOR) AT NATIONAL HEALTH MISSION STATE OFFICE, TRIVANDRUM DISTRICT, KERALA**

<b>SN</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>RATE</b>	<b>AMOUNT</b>
1.12	Electrical Labour works Dismantling of existing PA System or physical means without disturbing the overall structure of proposed area. All items dismantled and shall be made a checklist for returning back to concerned Authorities. All items shall be verified by Electrical Engineer (HLL) before handing over. If any working product is damaged during transit, the same shall be replaced without any additional claim.	1	job		
	<b>TOTAL</b>				

- ❖ **The bidder shall quote for all the items tendered as per the specification mentioned in the tender document, proposed to use for the project**
- ❖ **If any of the item (s) is not quoted, then their bid will be treated as non-responsive**

**DATE:**

**SIGNATURE & SEAL OF THE BIDDER**