

एचएलएललाइफकेयरलिमिटेड HLL LIFECARE LIMITED  
भारतसर्कारकाउद्यम (A GOVT.OF INDIA ENTERPRISE)  
पेरूरकडा.पि.ओ.. PEROORKADA. P.O.  
तिरुवनंतपुरम-695005 THIRUVANANTHAPURAM-695 005  
PHONE NO: 0471 2437270 / 2539329  
EMAIL: [materialsft@lifecarehl.com](mailto:materialsft@lifecarehl.com)/[materialsft@gmail.com](mailto:materialsft@gmail.com)

Tender No: PUR//10-15 HP CONDOM CUTTING/2024-25

Dated: 29.01.2024

10-15 एचपी कंडोम काटने की मशीन की आपूर्ति के लिए  
निविदा

**TENDER FOR THE SUPPLY 10-15 HP CONDM CUTTING  
MACHINE**

तकनीकीवाणिज्यिकबोली  
TECHNO COMMERCIAL BID

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**निविदासूचना**  
**TENDER NOTICE**

हमारी पेरूरकाडा फैक्ट्री, तिरुवनंतपुरम में 10-15 एचपी कंडोम काटने की मशीन के लिए निर्धारित प्रारूप में सीमित दो बोली प्रणाली (तकनीकी और मूल्य) के तहत मुहरबंद और सुपरस्क्राइब्ड निविदाएं आमंत्रित की जाती हैं।

Sealed and super scribed tenders under limited two bid system (Technical and Price) in the prescribed format are invited for the 10-15 HP Condom cutting machine to our Peroorkada Factory, Thiruvananthapuram.

निविदा दस्तावेज हमारी वेबसाइट [www.lifecarehll.com](http://www.lifecarehll.com) से भी डाउनलोड किए जा सकते हैं। हालांकि, निविदा दस्तावेजों की लागत यानी रु। 560/- और 20000/- रुपये की ईएमडी का भुगतान अलग से आरटीजीएस/एनईएफटी हस्तांतरण के माध्यम से निम्नलिखित एचएलएल खाते के विवरण में किया जाएगा:

Name of Bank: State Bank of India

A/c number: 0030307535628

IFSC Code: SBIN0004350

Branch name: Commercial Branch, Thycaud, Thiruvananthapuram

Document of the above transactions completed successfully by the bidder, shall be enclosed along with the Technical Bid only.

निविदा शुल्क/ईएमडी के भुगतान से छूट प्राप्त करने के इच्छुक एसएसआई/एमएसई इकाइयों को तकनीकी बोली के साथ अपने उद्यम पंजीकरण प्रमाण पत्र की एक वैध प्रति प्रस्तुत करनी चाहिए।

SSI/MSE units interested in availing exemption from payment of Tender fee/EMD should submit a valid copy of their udyam registration certificate along with technical bid.

निविदाप्राप्तकरनेकीअंतिमतिथिऔरसमय

Last date and time for receipt of tender

: 19.02.2024at 15.00 Hrs

निविदाखोलनेकीतिथिएवंसमय

Date and time of opening tender

: 19.02.2024 at 15.30 Hrs

महाप्रबंधक (वाणिज्य)

**GM (COMMERCIAL&BO)**

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## CONTENTS OF BIDDING DOCUMENTS

### TECHNICAL BID

Sl.No	Schedules	Description	Page Nos.
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2.	SCHEDULE – B	SPECIFICATION	9-10
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6.		BID SECURITY DECLARATION	19
7.		MAKE IN INDIA DECLARATION	20

Bidders are requested to submit following filled and signed documents along with the Technical bid:

**EMD, Tender Fee or valid copy of their udyam registration certificate, Schedule-B, Schedule-F, Schedule-G, Schedule I, Questionnaire for minimum eligibility criteria, Bid security declaration, Make In India Declaration and all supporting document mentioned in SCHEDULE – A and Copy of Income Tax Returns for previous two Financial Years.**

### PRICE BID

1.	SCHEDULE - I	PRICE BID	20-21
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Technical and price bids shall be submitted in sealed covers separately. Tender No shall be superscribed on the respective covers. The two separately marked covers with Technical Bid & Price bid should be submitted in a single sealed cover superscribing “Tender for the Supply 10-15 HP Condom cutting machine” complete in all respects.

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**SCHEDULE – A**  
**Page 1 of 1**

**MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE TECHNICAL BID**

Bidders shall enclose as part of its offer, relevant details and documents establishing its eligibility and qualification to perform the contract.

Minimum criteria to participate in this Condom cutting m/c are as under:

1. The person signing the bid should be duly authorized representative of the firm/company whose signature should be verified and certificate of authority should be submitted. The poser or authorization or any other document consisting of adequate proof of the ability of the signatory to bind the firm/company should be annexed to the bid.
2. Tender documents with proper seal and signature of authorized person on each page of the bid must be submitted.
3. The complete specifications, Make/Model/Brand of Machine/item/equipment & its accessories offered on parameters specified as per Schedule B, must be mentioned. The details with values for individual specifications/parameters desired must be indicated at Schedule B to this tender document.
4. The tenderer should have an average annual turnover of **one Crore per year** during the last 03 financial years i.e. FY: 2020-21, 2021-22, & 2022-23. In order to authenticate, a certificate regarding average turnover from a qualified Chartered Accountant is required to be furnished along with 'Technical –Bid'
5. Copy of income tax return for the last two Assessment years, i.e. AY: 2021-22, & 2022-23, duly signed & stamped.
6. Only the OEM/Authorized distributors/authorized dealers are allowed to bid for Machine/item/equipment/stores mentioned in the tender document. The Authorization letter from principal/OEM must be enclosed.

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7. The tenderer must have completed similar supply/contract/agreements minimum 03 no's of any Govt. /PSU/Govt. aided organizations/institution/private organization in last 03 years, or as specified at schedule B, ending Mar 2023. Please enclose copy of the same issued by the client.
8. Undertaking stating that "The delivery, installation and commissioning of the machine/equipment must be completed within the one month period from the date of placement of PO/work contract in the format enclosed at Appendix-1
9. The tenderer should submit an undertaking that his/her firm not been debarred/blacklisted/terminated/banned to participate in the tender by any Govt. institution, PSUs, and State Govt. or Central Govt. Depts. In the format enclosed at Appendix-2
10. The tenderer should submit an undertaking that his/her offer is valid for acceptance for one year from the date of opening of TC bids in the format enclosed at Appendix-3
11. The tenderer shall submit an undertaking that his/her firm shall provide the complete training regarding operation & maintenance of the machine/item/equipment & its accessories in the format enclosed at Appendix-4
12. Undertaking to be submitted by the tenderer that "payment terms mentioned at Schedule-C point No-11 of the tender document (i.e., Terms of payment) is acceptable" in the format enclosed at Appendix-5
13. AMC-Contract-vendor has to provide maintenance service of the condom cutting machine. The period of preventive check would be fixed 3 visits in a year. Party has to quote the AMC charges for a period of three years after the defect liability period.
14. Undertaking to be submitted by the tenderer that "They should undertake that they will execute AMC for the period of 03 years after the expiry of warranty period as per the requirement of HLL from the date of successful installation & commissioning of the machine/item/equipment" in the format enclosed at Appendix-6
15. **SITE INSPECTION:** The tenderers shall be deemed to have inspected and examined the site and its surrounding and information available in connection therewith and to have satisfied himself, so far as is practicable, before submitting his tender, to the extent and nature of work and materials necessary for completion of works, availability of such materials, the means of

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access to the site and the accommodation that he may require and, in general, shall be deemed to have obtained all necessary information.

16. **All the bids so received against the tender shall be scrutinized and assessed for machine/item/equipment suitably offered by you.** Offers of only those tenderers whose bids are found conforming to laid-down specifications and qualifying our requirements shall be considered. Quotes with any variation in the specifications affecting functions of the machine/item/equipment as specified are liable to outright rejection. Tenderers are therefore requested not to quote for non-conforming specifications machine/equipment as an alternative one or two otherwise, for which tenderers are liable for rejection. Each value **as specified** is to be mentioned in tenders and words “**as specified**” or “**same**” shall not be considered valid at all.
17. Party has to entrust service engineer during the installation and the after successfully installation the machine will be operated minimum two shifts in the presence of service engineer.
18. The bidder has to provide the installation requirements like power requirement, Floor space required, utility requirement, floor requirement, power cable requirements.
19. The bidder has to ensure the machine should have all the safety interlocks are in place.

Vendors who do not meet the minimum eligibility criteria will be disqualified and their price bids will not be opened.

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**QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA**

<b>Sl No.</b>	<b>Description</b>	
1	Can you supply material as per specification given in schedule 'B'	YES/NO
2	How many months/years of experience do you have in the field of manufacture/fabrication of Condom cutting machine. Attach relevant certificate/documents to prove the same.	YES/NO
3	Do you have a minimum experience of 3 years in the field of manufacture/supply of condom cutting machine?	YES/NO
4	Do you have own development facility and equipments	YES/NO
5	If the answer for Sl.No-4 above is YES, have you submitted supporting documents as per minimum eligibility criteria (schedule-A)	YES/NO
6	Do you have a minimum turnover of 100lakhs per year during the last three years?	YES/NO
7	If the answer of Sl. No-6 is YES, have you enclosed relevant certificates/documents to prove the same as per minimum eligibility criteria (schedule-A)	YES/NO
8	Do you have manufacturing facility, manufacturing license and other details like GST/PAN registration certificate?	YES/NO
9	If answer for 8 above is yes, have you submitted details of the manufacturing facility, manufacturing license and other details like GST/PAN Registration certificate	YES/NO
10	Do you have standard testing facility for certification of material procurement?	YES/NO
11	If the answer for 10 above is YES, have you submitted relevant certificate/documents to prove the same?	YES/NO

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12	Are you coming under MSE/SSI/Start up unit category?	YES/NO
13	If the answer for Sl. No- 12 is YES, have you enclosed relevant documents?	YES/NO
14	If the answer for Sl.No-12 is NO, a) Have you enclosed Tender fee? b) Have you enclosed EMD?	YES/NO
15	Have you submitted copy of income tax returns for the last two assessment years?	YES/NO

All the information provided herein is true & correct

NOTE: Forms must be completed in all respect and supported by relevant documents.

**PLACE**

**NAME & SIGNATURE OF THE APPLICANT**

**DATE:**

**(WITH OFFICE SEAL)**



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## SCHEDULE- B

### SPECIFICATION

#### USER REQUIREMENT SPECIFICATION FOR THE SUPPLY 10-15 HP CONDOM CUTTING MACHINE

##### Description:

Shredding Capacity	: 200 Kg/hour (1600kg/day) Approximate
Shredding material	: Dry condom/oil condom
Material shred size	: uneven
Operating system	: Electric motor
Motor capacity	: 10-15HP, 3 Phase, 440V
Motor RPM	: 1400-1600RPM, with VFD (VFD make Allen Bradley) and provision with starter for manual operation in case of VFD maintenance.
Contactors	: L&T make Model No - MO type contactors
Standard	: IP55
Motor type	: Squirrel cage foot mounted
Motor make	: Reputed make (Havells/Siemens/BBL/ABB), IE3 efficiency
Electric control	: Soft start
Motor start or off	: Stop/start push button with Emergency stop & reverse inching push button with buzzer for overload.
Control panel	: Panel with control circuit with R.Y.B. Phase indicators overload & phase failure protection, limit switch for Hopper (machine will stop automatically if hopper lid will open
Earth fault protection	: RCBO enabled
Shredding machine type	: Double shaft with gear drive
Cutters	: 2 rotary and 2 stationary to cut dry & oil condoms
Cutter MoC	: MS structure
Shaft MoC	: Alloy steel duely toughened
Housing MoC	: Cast iron/Mild steel
Hopper opening	: easy feeding system with safety guards, 230x330 (LxB)mm
Hopper	: Mild steel, Conveyor chain (as optional).
Cutting chamber	: one
Portability type	: Fixed

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Cooling system	: water cooling
Cutting blades	: SKD11 (cutters with HCHCr alloy steel) blades, HRC 48-66 with double stage cleaners,
Gear box	: Helical gear box
Anti-jam protection	: Auto reverse system while overload
Safety features	: 1. Safety emergency switch to be provided nearer to operator side 2. Hopper shall be installed with chute for indirect feeding and to avoid direct access to rotary cutter. 3. All gear, chain, main parts to be protected from direct contact. 4. Safe operating procedure to be made available. 5. OEM shall provide training to operator.
Output Chute opening	: 400x240 (LxB)mm
Base frame	: Mild steel structural part with base heavy design and high stability.
Material body	: MS powder coated
Warranty :	: 2 Years from date of Supply

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**SCHEDULE - C**  
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**TERMS AND CONDITIONS**

- 1) This is a TWO BID system comprising of:
  - (a) Technical Bid
  - (b) Price Bid
- 2) The Bidder is expected to examine all instructions, forms, terms and conditions given in the Bidding documents. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the bidders risk and may result in rejection of the bid.
- 3) The validity of both Technical Bid and Price bid shall be valid for **one year**. However, HLL reserves the right to limit/extend the validity period without assigning any reason.
- 4) The date and time of opening of Price Bid will be intimated separately. The Price Bids of Tenderers who do not qualify in the technical bid will not be opened.
- 5) The tenders should be complete in all respects. Incomplete tenders are liable to be rejected.
- 6) The Tenderer who does not meet the Minimum Eligibility Criteria shall be considered as DISQUALIFIED in the tender. Technical and price bids shall be submitted in sealed covers separately. Tender No shall be superscribed on the respective covers. The two separately marked covers with Technical Bid & Price bid should be submitted in a single sealed cover superscribing "TENDER FOR THE SUPPLY10-15 HP Condom cutting machine" complete in all respects.
- 7) The Tenderer who does not meet the Minimum Eligibility Criteria in Technical bid shall be considered as DISQUALIFIED in the tender. Their Price Bid shall be returned unopened.
- 9) The rate quoted should be firm for the period of one year and may be extended for further period on mutual consent.
- 10) Breakdown calls need to be attended within 24 hours on intimation. Delay in

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addressing and rectifying breakdowns post 24 hours will attract penalty.

**SCHEDULE – C**  
**Page 2 of 5**

11)Payment terms

70% against supply acceptance and installation of equipment at HLL site within 30 days  
20% against commissioning and validation within 30 days  
10% against PBG valid for 12 months from the date of commissioning

12)Delivery schedule:-

Supply installation testing and commissioning shall be completed within 4 weeks from the date of awarding LOI/PO.

13)All disputes, suites and proceedings in case shall be only in the courts of competent jurisdiction

14)Tender Document Fees and Bid Security (EMD):

Tender fee (Non-refundable) and EMD as per the tender conditions shall be paid separately, through RTGS/NEFT transfer in the following HLL A/c details.Failing that, the bidder's bid will not be opened.

**Name of Bank: State Bank of India**  
**A/c number: 0030307535628**  
**IFSC Code: SBIN0004350**  
**Branch name: Commercial Branch, Thycaud, Thiruvananthapuram**

Document of the above transactions completed successfully by the bidder, shall be enclosed along with the Technical Bid only.

Note: Any transaction charges levied while using any of the above modes of payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment is effective on the date and time of bid opening.

15) The EMD submitted will be converted to security Deposit and will be released at the end of contract period.

16)The bidder has to provide "Bid Security Declaration" and in case if the bidder withdraws or modify the bids during the bid validity period, the bidder will not be allowed to participate in HLL Tenders for a period of 2 Years from the date of this tender.

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**SCHEDULE – C**  
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- 17). The EMD (2% of the order value) of successful bidders will be converted into a security deposit. The security deposit for this tender will be 3% of the order value. Balance 1% for the security deposit will be deducted from their bill and will be refunded at the end of the contract period, or else we will release the SD after the submission of PBG valid for 12 months from the date of commissioning. MSE units interested in availing exemption from payment of EMD should submit a valid copy of their Udyam registration certificate. But the Party has to provide Security deposit if Tender is awarded to them.
- 18) The tender is liable to be suspended or cancelled at any time at the discretion of the company without assigning any reason.
- 19) SSI/MSE units interested in availing exemption from payment of EMD should submit a valid copy of their Udyog Aadhar registration Certificate issued by the concerned DIC or NSIC. But the Party has to provide Security deposit if Tender is awarded to them. Start-up units interested in availing exemption from payment of EMD shall submit a valid copy of Registration Certificate from Department of Industrial Policy & Promotion along with the tender. But the party has to provide security deposit if Tender is awarded to them. 25% of annual procurement value will be sourced from Micro and Small Enterprises (MSE), out of which 4% is earmarked for procurement from MSE's owned by SC or ST entrepreneurs and 3% is earmarked for procurement from MSE's owned by Women entrepreneurs. In the event of failure of SC or ST or Women entrepreneurs to participate in tender or meet tender requirements/conditions regarding price the same will be sourced from other MSE enterprises.

**20) Preference to Make in India**

Preference shall be given to local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a local supplier, should be as per relevant notification / order issued by the nodal ministry as available on the website of Department of Promotion of Industries and Internal Trade (DPIIT). If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted.

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पेरूरकडा.पि.ओ. **PEROORKADA. P.O.**  
तिरुवनंतपुरम-695005**THIRUVANANTHAPURAM-695 005**  
**PHONE NO: 0471 2437270 / 2539329**  
**EMAIL: [materialspft@lifecarehl.com](mailto:materialspft@lifecarehl.com)/[materialsnft@gmail.com](mailto:materialsnft@gmail.com)**

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Verification of Local Content:

a) The supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self certification that the items offered meets the local content requirement for supplier, as the case may be. They shall also give the details of the locations (s) at which the local value addition is made.

b) In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 and subsequent amendment dated 16.09.2020 and any other amendments which may be made from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products.

Rule 144 (xi) of the GFR regarding restrictions on procurement from a bidder of a which mandates the bidder from a country sharing land border with India Regarding restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

21) A self-certified certificate in the letter head of the firm confirming that the product offered is environment friendly i.e., non-hazardous to the environment is to be enclosed with the tender.

22) The parties have to abide by delivery schedule given in the supply order strictly. Penalty @ 0.5% value of the materials per week of delay subject to a maximum of 7.5% of the value of the supply defaulted will be imposed if material is accepted by the company after the stipulated delivery period

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23) ***The bidder should have submitted a copy of the income tax returns for the previous two financial years.***

**SCHEDULE – C**  
**Page 5 of 5**

24) INDEMINITY CLAUSE:

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate within the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the quantity stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence on this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

25) The tender is liable to be suspended or cancelled at any time at the discretion of the company without assigning any reason.

26) The supplier agrees to supply strictly as per the order terms in respect of quantity and quality. HLL reserves the right not to receive material beyond the delivery date given in the order.

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SCHEDULE –F  
Page 1 of 2

**QUESTIONNAIRE**  
**(General information of the manufacturer / supplier)**

1. Name & Address of the Supplier with :
  - (a) Telephone No.
  - (b) E-mail Address
  - (c) Name of contact person
  - (d) Whether proprietary/partnership/  
Limited company.
  - (e) Specify whether SSI / MSE unit
  - (f) If Yes, pls specify if your unit is owned by :  
SC/ST /Women entrepreneur
  - (g) Specify whether Startup unit :
2. How many years have you been in the :  
business of manufacturing/selling?
3. (a) What is your annual production capacity :
4. Indicate the quantity you can supply HLL :  
per month
5. What would be the minimum period :  
required to deliver the ordered quantity  
from the date of confirmed purchase  
order?
6. Have you been a supplier to any Condom :  
Manufacturer, if so give details of the  
name, address, quantity and values of  
orders received and executed during the  
last three years? (Attach separate sheet)
7. Kindly furnish the name and address of :  
the Transporter through whom the rejected  
material is to be returned on freight to pay



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basis

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**SCHEDULE – F**  
**Page 2 of 2**

**QUESTIONNAIRE**  
**(General information of the manufacturer / supplier)**

8. What is your Annual Turn Over during the :  
Last 3 years?

9. Details of Tax Registration: -

a) GST NO :

All the information provided herein is true & correct.

PLACE:

NAME & SIGNATURE OF THE APPLICANT

DATE :

(WITH OFFICE SEAL)

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SCHEDULE - I  
Page 1 of 1

**ITEM: SUPPLY, TENDER FOR THE SUPPLY10-15 HP Condom cutting machine**

**DECLARATION**

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

We confirm having read and understood all the specification (Schedule B), Minimum eligibility (Schedule-A), instructions, forms, terms and conditions (Schedule C) and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

**SEAL OF THE APPLICANT  
SIGNATURE**

**NAME AND ADDRESS OF APPLICANT**

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Dated: 29.01.2024

### **BID SECURITY DECLARATION**

(To be submitted in the letter head of the firm indicating full name and address, telephone & fax numbers etc.)

From

To

**GM (COMMERCIAL)**  
**HLL Lifecare Limited**  
**(A Government of India Enterprise),**  
**PEROORKADA FACTORY, Thiruvananthapuram – 695 005,**

Dear Sir,

I / We, hereby declare that if we withdraw or modify the bids during the period of Validity, we agree to be suspended for the time specified in the Tender Documents.

Yours faithfully,

**SIGNATURE OF THE BIDDER**

**(With seal)**

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**MAKE IN INDIA DECLARATION**

*To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)*

I / We, hereby declare that the material ..... offered contain

.....% more than local content .

**SEAL OF THE APPLICANT**

**SIGNATURE**

**NAME AND ADDRESS OF APPLICANT**

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आपूर्ति के लिए मूल्य बोली, आपूर्ति 10-15 एचपी कंडोम काटने की मशीन

PRICE BID FOR THE SUPPLY, The Supply 10-15 HP Condom  
Cutting Machine

मूल्य बोली  
PRICE BID

एचएलएललाइफकेयरलिमिटेड HLL LIFECARE LIMITED  
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**SCHEDULE- I**

**PRICE BID**

Item Description	Quantity (No)	Basic Amount (Rs)	Others if any		GST		Total Value (Rs)
			(%)	Amount (Rs)	(%)	Amount (Rs)	
SUPPLY of 10-15 HP Condom cutting machine_ (AS PER TENDER SPECIFICATION)	1						

**Delivery schedule:** Supply installation testing and commissioning shall be completed within 4 weeks from the date of awarding LOI/PO.

Place:

Date:

Name & Signature of the bidder

(With office seal)