

HLL LIFECARE LIMITED
(A Government of India Enterprise)
P.B.NO.2, PEROORKADA.P.O,
THIRUVANANTHAPURAM - 695 005
KERALA, INDIA

TECHNICAL BID

FOR

SUPPLY, INSTALLATION, TESTING &
COMMISSIONING OF FIRE FIGHTING SYSTEM

FOR

NEW CONDOM MANUFACTURING FACILITY
AT RUBBER PARK, IRAPURAM, KOCHI

IFB No: HLL/IP/IFC/FIREFIGHTING/2013

Date : 30-12-2013

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PREQUALIFICATION REQUIREMENTS

1. Tenderer should have minimum 5 years experience in the relevant field.
2. Tenderer should have satisfactorily completed at least two similar works value Rs. 25 Lakhs or above in the past three years.
3. Average annual financial turnover of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least Indian Rupees (INR) 25 Lakhs.
4. Power of Attorney, in case an authorized representative has signed the tender.
5. The duly signed acceptance form confirming that all terms & conditions, technical specifications, drawings & volume of job are understood by the bidder. Certificate that bid is in total conformity with the specifications and terms and conditions mentioned in the bid document and certificate on period of validity (sheet enclosed)
6. Deviation if any, giving reasons for the deviation.
7. Even if the bidder meets the above qualifying criteria, they are subject to being disqualified if they have:

Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.

Note: - HLL does not bind itself to accept the lowest or any tender, and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

F. Total number of ongoing installations or orders in hand for similar works

Note: Details to be furnished in **Annexure II**

G. Has the Contractor/ Firm/Company ever been black listed by the Govt. /or the registering authority. (Yes/No)

a. If so, give the period and details.

H. Average annual financial turn over of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 25 Lakhs.

a. Annualized turn over of the Contractor/Firm/Company in the last 3 years ending 31.03.2013

1.	2010-2011:	INR.
2.	2011-2012:	INR.
3.	2012-2013:	INR.

Note: Details to be furnished in **Annexure III**

I. Details of organization: (Details to be enclosed in **Annexure IV**)

1. Technical personnel: i) No. of Graduate Engineers: ii) No. of Diploma Holders:

2. Non Technical Management

J. Detailed Technical Specifications in **Annexure V** (filled and enclosed)

K. Completion Period: in **Annexure VI** (filled and enclosed)

L. Acceptance Form in **Annexure VII**

M. CERTIFICATE as per **Annexure VIII**

I/We hereby confirm that the details given in the application form and Annexure I to Annexure VII are correct to the best of my/our knowledge. I /We have no objection, in Owner (HLL Lifecare Limited) contacting any of our clients for reference.

Place:

Date:

Signature

Name and address of the Party

ANNEXURE - I

DETAILS OF ORDERS FOR SIMILAR FIRE FIGHTING WORKS SUCCESSFULLY COMPLETED DURING THE LAST 3 YEARS				
Sl. No.	* Name of Client with full address, telephone numbers and nature of work	Order details such as quantity etc.	Value of work completed	Period of Completion with dates (in months)

*Enclose completion certificate from Clients

NOTE:

TENDERER SHOULD HAVE SATISFACTORILY COMPLETED AT LEAST TWO SIMILAR FIRE FIGHTING WORKS OF VALUE RS 25 LAKHS OR ABOVE IN THE PAST THREE YEARS.

SIGNATURE OF BIDDER

ANNEXURE - II

TOTAL NUMBER OF ONGOING INSTALLATIONS OR ORDERS IN HAND FOR SIMILAR FIRE FIGHTING WORKS			
Sl. No.	Name of Client with full address, telephone numbers and nature of work	Order details such as quantity, completion time etc.	Value of works

SIGNATURE OF BIDDER

ANNEXURE III

(ENCLOSE DETAILS OF ANNUALISED TURN OVER OF THE CONTRACTOR/FIRM/COMPANY IN THE LAST 3 YEARS ENDING 31-03-2013)

2010-2011: INR.

2011-2012: INR.

2012-2013: INR.

(Enclose audited Balance sheets in proof for the above period)

SIGNATURE OF BIDDER

Note: Average annual financial turn over of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 25 Lakhs.

ANNEXURE-IV

DETAILS OF ORGANIZATION

Sl. No	Name & Postal Address	Date of Birth	Qualification	Total experience in years	Name of organization served showing position held and period of service in each
1.	A.ENGINEERING PERSONNELS				
2.					
3.					
4.					
5.					
6.					
1.	B. DIPLOMA HOLDERS/ ITI PERSONNEL				
2.					

Attach an organization chart. Also mention the no. of engineering/technical personnel you will engage for the satisfactory completion of the tendered work.

SIGNATURE OF BIDDER

ANNEXURE V

**(ENCLOSE DETAILED TECHNICAL SPECIFICATION OF ITEMS QUOTED
AGAINST THIS TENDER, INCLUDING MAKES, DETAILED CATALOGUES,
WARRANTY PERIOD ETC.)**

**NOTE: THE BIDDER SHOULD ALSO INDICATE DEVIATIONS, IF ANY FROM
THE TENDER SPECIFICATIONS**

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE-VI

COMPLETION PERIOD

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE VII

ACCEPTANCE FORM

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

From

To

EXECUTIVE DIRECTOR (INTERNAL PROJECTS)
HLL LIFECARE LIMITED
PEROORKADA,
THIRUVANANTHAPURAM – 695 005
KERALA, INDIA

Dear Sir,

I / We, hereby offer to supply/install/testing/validate/commission as detailed in schedule hereto or such portion thereof as you may specify in the acceptance of Bid at the price given in the price bid and agree to hold this offer open for **90 Days** from the date of bid opening prescribed by the Purchaser. I/We have understood the terms and conditions mentioned in the invitation for bid and Conditions of Contract furnished by you and have thoroughly examined the specifications quoted in the bid document hereto and are fully aware of the nature of the scope of work required and my/our offer is to comply strictly in accordance with the requirement and the terms and conditions mentioned above.

The following pages have been added to and form part of this bid.

Yours faithfully,

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE VIII

CERTIFICATE

I / we hereby confirm that the information given with this bidding document is correct. If, at any stage, it is found to be incorrect, I / we understand that the contract will be liable to be terminated and action could be taken against me/us by the Company for damages.

SIGNATURE (S) OF BIDDER WITH SEAL

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

CHECK LIST FOR TECHNICAL BID

SL. No.	Item	Yes/No	Remarks
1	Enclosed Tender Fees as prescribed in the tender		
2	Enclosed EMD as prescribed in the tender		
3	Application of Pre-qualification duly filled, signed and sealed by the tenderer		
4	Enclosed completion certificates from the clients for the satisfactory completion of similar Fire fighting works in the past three years – Annexure I		
5	Enclosed details of ongoing installations or orders in hand for similar works - Annexure II		
6	Enclosed Turnover Details – Annexure III		
7	Enclosed Details of Organization – Annexure IV		
8	Enclosed Technical Specification including Makes, Catalogue etc. – Annexure V		
9	Attached Completion Period – Annexure VI		
10	Enclosed signed and sealed Acceptance Form – Annexure VII		
11	Enclosed Certificate signed and sealed – Annexure VIII		

SIGNATURE OF THE BIDDER WITH SEAL