

# **PRE-BID MEETING**

## **TENDER FOR SUPPLY, INSTALLATION, COMMISSIONING AND VALIDATION OF PRODUCTION SCALE FERMENTORS AT PII, COONOOR**

**Date: 31.07.2013**

**Venue: HLL Lifecare Ltd., Chennai**

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Engineering for a healthier world

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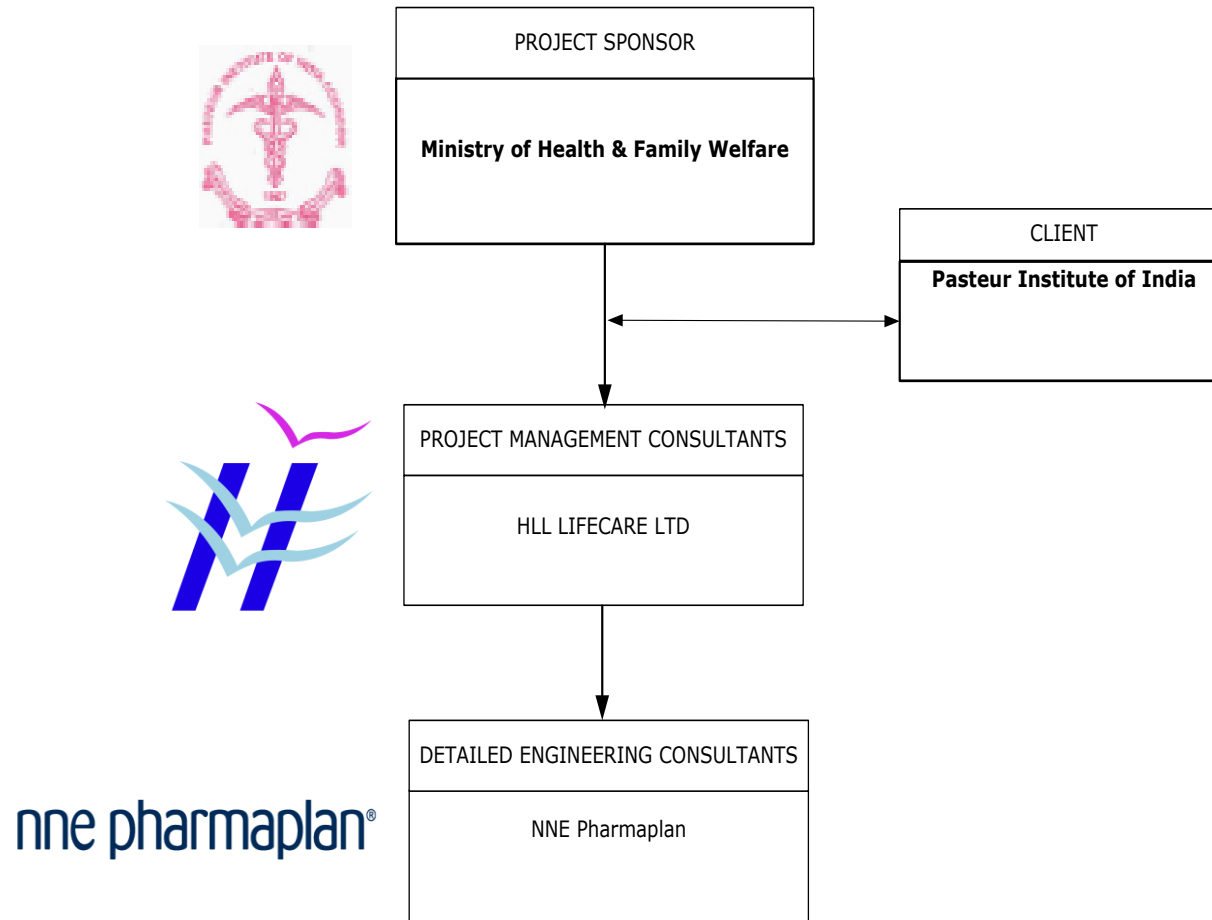
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# PROJECT ORGANOGRAM



# OBJECTIVE

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The primary objective of this project is the Revival of DPT Vaccine Manufacturing Facility , PII, Coonoor

This facility shall be built as per the latest International trends and upon completion, shall be in compliance with Indian FDA (Schedule M), WHO/GMP regulations.



# INTRODUCTION

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The Institute started functioning as Pasteur Institute of Southern India, on 6th April 1907 and the Institute took a new birth as The Pasteur Institute of India (registered as a society under the societies Act 1860) and started functioning as an autonomous body under the Ministry of Health and Family Welfare, Government of India, New Delhi since the 10th of February, 1977.

Pasteur Institute of India (PIIC), Coonoor is one of the leading organization which is in to the production of Antirabies Vaccine and DPT group of Vaccines for the EPI of Govt. of India.

The scope of this project is for the revival of the existing DPT Vaccine Manufacturing facility according to cGMP norms along with the increase in the production capacity.

Ministry of Health and Family Welfare (MOHFW) has appointed HLL Lifecare Limited as Project Management Consultant (PMC) for the revival of DPT Vaccine Manufacturing Facility. Further, HLL Lifecare Limited has associated with NNE Pharmaplan India Limited, which has been appointed as “Engineering Consultants”. NNE Pharmaplan shall design and engineer this facility, incorporating the latest GMP Standards and best practices.



# BRIEF SCOPE OF WORK

Schedule. No	Item(Package)	Equipment ID	Capacity / Size	Qty (No.s)	EMD
I	MICROBIAL FERMENTOR-DIPHTHERIA	D-FER 01	500 L(GV)	1	Rs.20.5 Lakhs
	MICROBIAL FERMENTOR- PERTUSSIS	P-FER 01-02	500 L(GV)	2	
	MICROBIAL FERMENTOR-TETANUS	T-FER 01-02	500 L(GV)	2	
	BLENDING VESSEL - FORMULATION	F-BLV 01	750L(GV)	1	
	BLENDING VESSEL - PERTUSSIS	P-BLV 01	750L(GV)	1	



# MINIMUM ELIGIBILITY CRITERIA

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1. The Firm should have proven and demonstrable experience in Supply, Installation, Commissioning and Validation of the production scale fermentor(s) at least 5 such equipment in the field of DPT group of vaccine manufacturing with minimum of 1 no. in Diphtheria toxin production, 1 no. in pertussis vaccine production and 1 no. in Tetanus toxin production for the last Five Financial years and List-out the experience under section C.
2. Their Client's list must include at least three approved facilities from national regulatory bodies (Schedule M) / international regulatory bodies (Like USFDA, UK MHRA, TGA, etc.). List-out the experience under section C.
3. The firm must have an in-house production/fabrication, testing, validation & training facilities. The facility must be open for inspection by the technical committee to verify the compliance to current guidelines.



# MINIMUM ELIGIBILITY CRITERIA

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4. Turnover of the company must be minimum INR. 512.5lakh (or equivalent in Foreign Currency) during the last three financial year. Furnish the information under section B.
5. Net worth of the company should be positive during the last three financial years.
6. The firm should provide minimum 3 no.s of clients performance satisfactory certificate after successful commissioning of the production scale fermentors in the field of DPT vaccine and should be provided in clients official letter head with seal, signature & contact details.





## Note:

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1. In support of above the Tenderer shall furnish the details in the below tables.
2. The manufacturer as well as the Tenderer/ Indian Agent shall furnish Satisfactory Performance cum Installation Certificate/purchase orders/bill of entry in respect of above, duly translated in English and duly notarized in the country of origin, along with the tender.
3. The Tenderer shall furnish a brief write-up, packed with adequate data explaining and establishing his available capacity/capability (both technical and financial) to perform the Contract (if awarded) within the stipulated time period, after meeting all its current/present commitments. The Tenderer shall also furnish details of Equipment and Quality Control in the enclosed Section below.
4. The Annual Report (Balance Sheet and Profit & Loss Account) for last three years prior to the date of Tender opening certified by a Chartered Accountant should be submitted as part of the tender
5. Notwithstanding anything stated above, the Purchaser reserves the right to assess the Tenderer's capability and capacity to perform the contract satisfactorily before deciding on award of Contract, should circumstances warrant such an assessment in the overall interest of the Purchaser. The Purchaser reserves the right to ask for a free demonstration of the quoted equipment to similar/identical specification at a pre determined place acceptable to the purchaser for determining technical responsiveness, before the opening of the Price Bid.



## SECTION – XI A PRICE SCHEDULE

### i) PRICE SCHEDULE FOR DOMESTIC GOODS OR GOODS OF FOREIGN ORIGIN LOCATED WITHIN INDIA

1	2	3	4	5				6		
				Price per unit (Rs.)						
Schedule	Brief Description of Goods	Country of Origin	Quantity (Nos.)	Ex - factory/ Ex -warehouse /Ex - showroom /Off - the shelf (a)	Excise Duty (if any) [%age & value] (b)	Sales Tax/ VAT(if any) [%age & value] (c)	Packing and Forwarding charges (d)	Incidental Services (including Installation & Commissioning, Supervision, Demonstration, Training, Documentation and Qualification) at the Consignee's site (e)	Unit Price (at Consignee Site) basis (g) =a+b+c+d+e	Total Price (at Consignee Site) basis (Rs.) 4 x 5(g)



## SECTION – XI B PRICE SCHEDULE

### i) PRICE SCHEDULE FOR GOODS TO BE IMPORTED FROM ABROAD

1	2	3	4	5								6	
Schedule	Brief Description of Goods	Country of Origin	Quantity (Nos.)	Price per unit (Currency)								Total price on DDP basis at consignee's site 4X 5 (i)	
				Gross FOB price at sea air port of Lading (inclusive of Agency Commission)	Amount and percentage of Agency Commission **	Net FOB (excluding Agency Commission) (a-b)	Insurance & Freight	Net CIP Port of destination by Air/sea (c+d)	Custom Duty amount as % of Net CIP (as applicable)	Custom Clearance & Handling Charges **	Loading / unloading / inland transportation / insurance & incidental cost till consignee's site **		Installation, commissioning, supervision, Demonstration, training Documentation and Qualification at the consignee's site **
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(k)



## SECTION XI C: PRICE BID FORMAT – COMPREHENSIVE MAINTENANCE CHARGES –

1	2	3	4					5
Schedule No.	Brief description of goods	Quantity. (No.)	Annual Comprehensive Maintenance Contract Cost for Each Unit year wise*.					Total Annual Comprehensive Maintenance Contract Cost for 5 Years [3 x (4A+4B+4C+4D+4E)]
			1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	
			A	B	C	D	E	

\* After completion of Warranty period



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## **SUPPLY SCHEDULE:**

**TO BE COMPLETED WITH IN 12 MONTHS FROM THE  
DATE OF ISSUE OF PURCHASE ORDER**

**INSTALLATION, COMMISSIONING AND VALIDATION  
SHOULD BE COMPLETED : 3 MONTHS FROM THE  
DATE OF DELIVERY AT SITE**

**WARRANTY : 24 (TWENTY FOUR) MONTHS FROM  
THE DATE OF COMPLETION (Final Acceptance  
Certificate)**



## Terms and Mode of Payment

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### **A) Payment for Domestic Goods Or Foreign Origin Located Within India.**

Payment shall be made in Indian Rupees as specified in the contract in the following manner:

#### **a) Advance**

An advance of 20% of the contract value shall be released against Bank guarantee equivalent to 110% of the advance amount and submission of 10 % of the contract value as Security Deposit/ Performance Security in the form of Bank Guarantee from any scheduled commercial bank. The advance bank guarantee shall be valid for a period upto the completion of the contract.

#### **b) On delivery at site:**

**60 % of the contract price shall be paid on receipt of goods in good condition and upon the submission of the following documents:**

- (i) Four copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount;
- (ii) Consignee Receipt Certificate as per Section XVII in original issued by the authorized representative of the consignee;
- (iii) Two copies of packing list identifying contents of each package;
- (iv) Dispatch Clearance from Purchaser or authorized agent
- (v) Inspection certificate issued by the nominated Inspection agency, if any.
- (vi) Insurance Certificate as per GCC Clause 11
- (vii) Certificate of Country of origin.



## Terms and Mode of Payment

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**c)** On Installation Qualification (IQ) & Submission of IQ report by client/ purchaser  
5% of the contract Value

**d)** On Operational Qualification (OQ) & submission of OQ report by client/ purchaser

5% of the Contract Value

**e) On validation and Final Acceptance Certificate by Client/ Purchaser:**

Balance 10 % payment would be made against 'Final Acceptance Certificate' as per the proforma mentioned in Section XVIII of this tender document to be issued by the consignee/ purchaser subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.



## Terms and Mode of Payment

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**f) Payment of custom duty amount, customs clearance and handling charges, loading/unloading, inland transportation, incidental costs till consignee site & incidental services (including installation & commissioning, supervision, demonstration and training) will be paid in Indian Rupees to the Manufacturer's Authorized Indian representative at actual on intimation to purchaser with Bill of Entry and supporting documents.**

**g) Payment of Indian Agency Commission:**

Indian Agency commission will be paid to the manufacturer's agent in Indian rupees indicated in the relevant Price Schedule (as per prevailing rate of exchange ruling on the date of Contract) and shall not be subject to further escalation / exchange variation. 100% Payment shall be paid in Indian Rupees to the Indian Agent after 100 % payment to the foreign principal.





## **BID SUBMISSION:**

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**TWO BID SYSTEM COMPRISING OF TECHNICAL BID AND FINANCIAL BID  
in 2 separate envelopes.**

**The two envelopes must be enclosed in a single envelope super scribing :  
“TENDER FOR SUPPLY, INSTALLATION, COMMISSIONING AND  
VALIDATION OF PRODUCTION SCALE FERMENTORS AT PII,COONOOR ”**



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## **Technical bid (Un-priced Bid)**

- **Earnest money furnished in accordance with GIT clause 18.1 alternatively, documentary evidence as per GIT clause 18.2 for claiming exemption from payment of earnest money.**
- **Tender Form as per Section X (Un priced).**
- **Documentary evidence, as necessary in terms of GIT clauses 4 and 16 establishing that the tenderer is eligible to submit the tender and, also, qualified to perform the contract if its tender is accepted.**
- **Tenderer/Agent who quotes for goods manufactured by other manufacturer shall furnish Manufacturer's Authorisation Form.**
- **Power of attorney in favour of the signatory of the tender document.**
- **Documents and relevant details to establish in accordance with GIT clause 17 that the goods and the allied services to be supplied by the tenderer conform to the requirement of the TE documents.**
- **Performance Statement as per section IX along with relevant copies of orders and end users' satisfaction certificate.**



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## **Technical bid (Un-priced Bid)**

- Price Schedule(s) as per Section XI filled up with all the details including Make, Model, etc. of the goods offered with prices blank (without indicating any prices).**
- Certificate of country of origin by the bidder from abroad. (Chamber of commerce)**
- Checklist as per Section XIX.**
- IRS,URS (Technical Specification) and Layouts given as Annexure- I, II & III, should be duly filled , signed and stamped.**



## FORM OF EARNEST MONEY DEPOSIT:

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### **Account Payee Demand Draft or Bank Guarantee**

-The demand draft shall be drawn on any commercial bank in India or in case of foreign tenderer, the DD must be routed through a nationalized Indian Bank, in favour of the “**HLL Lifecare Limited**” payable at Trivandrum.

- If the EMD is in the form of bank guarantee, the same is to be provided from any scheduled commercial bank in India or in the case of foreign tenderer, the same should be routed through a Nationalized Indian Bank as per the format specified under Section XIII of the tender.



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**Integrity Pact has to be signed and submitted by the Tenderer along with the filled up Tenders, failing which the Tender is liable to be rejected. Integrity Pack is enclosed in Section-XXI**



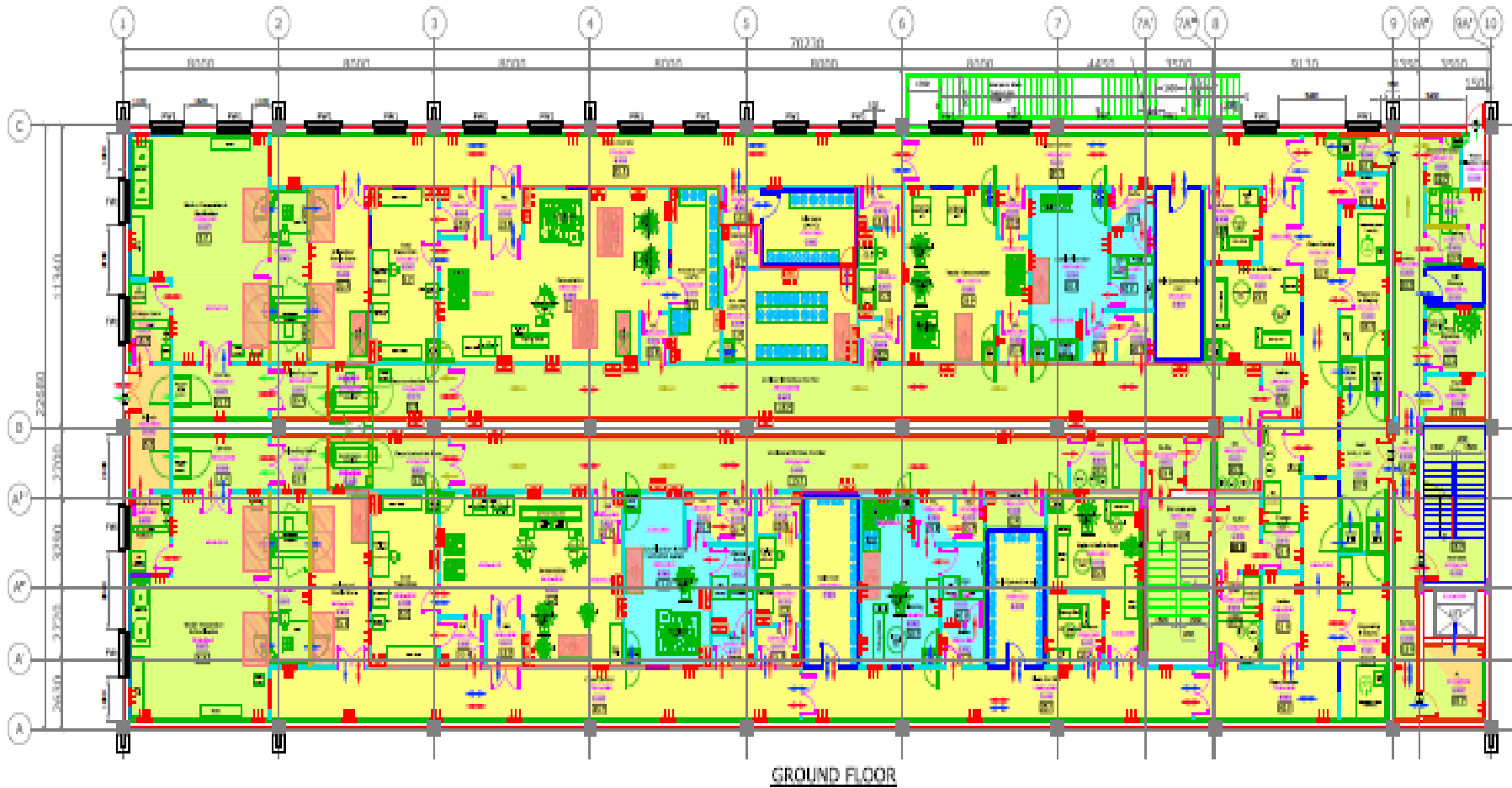
## TIMELINES FOR BID SUBMISSION

SI No.	Description	Schedule
1	Closing date & time for receipt of Tender	On or before 21.8.2013 at 15:00 Hrs
2	Time and date of opening of Technical Bids	21.08.2013 at 15:30 Hrs
3	Venue of Opening of Techno Commercial Tender	<b>HLL Lifecare Limited C/o HLL Biotech Limited, Ticel Biopark Campus (Module no. 013-015), CSIR Road, Taramani, Chennai- 600 113</b>



# Layouts

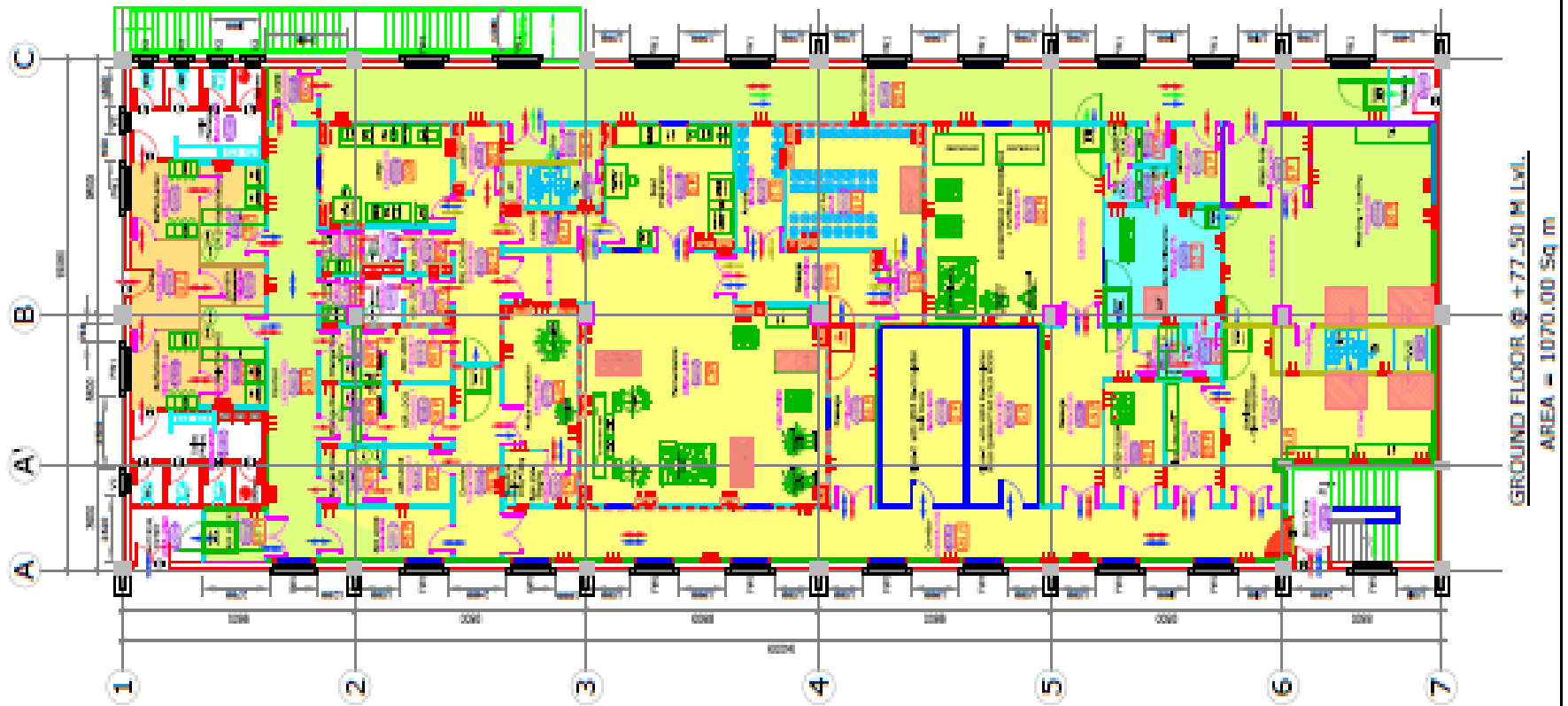
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GROUND FLOOR



# Layouts





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# QUESTIONS / CLARIFICATIONS ?????



