

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022



एचएलएल लाइफकेयर लिमिटेड के लिए अनुबंध के आधार पर यात्री वाहन (कार) किराए पर लेने के लिए निविदा, पेरूरकडा फैक्टरी

TENDER FOR HIRING PASSENGER VEHICLES (CARS)
ON CONTRACT BASIS FOR HLL LIFECARE LIMITED,
PEROORKADA FACTORY

निविदा संख्या एचएलएल/पीएफटी/पुर/आरई/यात्री/वाहन/2022-2025 दिनांक 12.10.2022

TENDER NO.HLL/PFT/PUR/RE/PASSENGER VEHICLES/2022-2025 dtd 12.10.2022

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

निनिदासूचि
TENDER NOTICE

Sub: Hiring Passenger Vehicles Cars on Contract basis reg:-

आधिकारिक उपयोग के लिए वैध ऑल केरल टैक्सी परमिट (कार) वाले यात्री वाहन उपलब्ध कराने के लिए इच्छुक एजेंसियों / व्यक्तियों से मुहरबंद और सुपर स्क्राइब निविदाएं / कोटेशन आमंत्रित किए जाते हैं। यात्री वाहनों को 1 जनवरी 2019 को या उसके बाद पंजीकृत किया जाएगा। वाहनों (कारों) का उपयोग हमारे एचएलएल लाइफकेयर लिमिटेड - पेरूरकडा फैक्ट्री, पेरूरकडा, तिरुवनन्तपुरम में किया जाएगा। अनुबंध 3 साल की अवधि के लिए होगा। विवरण निम्नानुसार हैं:

Sealed and super scribed tenders / quotations are invited from agencies/individuals interested for providing Passenger Vehicles having valid All Kerala Taxi Permit (Cars) for official use. The Passenger Vehicles shall be registered on or after **1st January 2019**. The vehicles (cars) will be utilized at our HLL Lifecare Limited – Peroorkada Factory, Peroorkada, Thiruvananthapuram. The contract will be for a **period of 3 years**. The details are as follows:

| CATEGORY No. | Category of Vehicle | Colour | No. of Vehicles |
|----------------|---|--------|-----------------|
| Vehicle no. 1 | MPV Type - (Suzuki ERTIGA / Mahindra Marazzo)- 6+1 Seater- Diesel A/C | White | 1 |
| Vehicle no. 2. | Sedan Type(Swift Dzire/Ford Aspire/Honda Amaze/Toyota Etios) - Diesel A/C | White | 3 |
| Vehicle no. 3 | Hatch Back Type (Suzuki Swift/Toyota Etios Liva /Ford Figo) Diesel A/C | White | 1 |

The detailed Tender Document can be downloaded from our Website at <http://www.lifecarehll.com/tender>.

एचएलएल लाइफ़केयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**

पेरूरकडा पी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**

PHONE NO:0471 2435325; FAX NO:0471 2435013;

EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

| | |
|--|---------------------------|
| Date of publishing of Tender documents | : 12/10/2022 |
| The Last date of receipt of Tenders | : 02/11/2022, 3.00 PM |
| Date of opening of Tenders | : 02/11/2022, 3.30 PM |
| Tender Fee | : Rs 560/- |
| EMD | : Rs 10,000/- per vehicle |

Note: This tender schedule should be returned with all papers intact without detaching any part of the document. HLL reserves the right to accept or reject any application without assigning any reason or incurring any liability whatsoever. Prospective bidders are advised to regularly scan HLL website as corrigendum/amendments etc., if any, will be notified on the HLL web site and separate advertisement will not be made for this regard.

GENERAL MANAGER (COMMERCIAL)

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

CONTENTS OF BIDDING DOCUMENTS

| SL.NO. | Schedules | Description | Page.No |
|--------|---------------|---|---------|
| 1. | SCHEDULE - B | SPECIFICATION | 4 |
| 2. | SCHEDULE - C | TERMS & CONDITIONS | 5-13 |
| 3. | SCHEDULE - F | QUESTIONNAIRE - GENERAL INFORMATION OF THE VENDOR | 14 |
| 4. | SCHEDULE - K | QUESTIONNAIRE FOR MINIMUM ELIGIBILITY CRITERIA | 15 |
| 5. | SCHEDULE - I | DECLARATION | 16 |
| 6. | SCHEDULE - IA | BID SECURITY DECLARATION | 17 |
| 7. | SCHEDULE - L | DECLARATION FOR MAKE IN INDIA | 18 |
| 8. | ANNEXURE 1 | PRICE BID | 19 |

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) (**A GOVT.OF INDIA ENTERPRISE**)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

SCHEDULE - B

SPECIFICATION OF VEHICLES REQUIRED

| Sl. No | Type of vehicle | Quantity | Year of Regn. Not earlier than |
|--------|---|----------|--------------------------------|
| 1 | 6+1 Seater Type - (Suzuki ERTIGA / Mahindra Marazzo) - Diesel A/C | 1 | January 2019 |
| 2 | Sedan Type - (Swift Dzire/ Ford Aspire / Honda Amaze / Toyota Etios) - Diesel A/C | 3 | January 2019 |
| 3 | Hatchback Type - (Suzuki Swift / Toyota Etios liva / Ford Figo) - Diesel A/C | 1 | January 2019 |

एचएलएल लाइफ़केयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**

पेरूरकडा पी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**

PHONE NO:0471 2435325; FAX NO:0471 2435013;

EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

SCHEDULE –C

TERMS AND CONDITIONS

1. The tenderer must be the owner of vehicles. In case of Firm / Company, the vehicle can be owned by the Firm/Company.
2. The vehicle should be registered on or after 1st January 2019. Copy of the RC book to be enclosed along with the tender to prove the ownership and year of Registration.
3. The vehicle should be diesel variant with functional A/C system.
4. The vehicles provided should be roadworthy, in good condition, and should have valid registration, road permit, records of having paid road tax and insurance, to carry out the passenger transportation.
5. The copy of RC Book, Road Tax and Insurance paid Certificate, Fitness Certificate, All Kerala Taxi Permit and Pollution Certificate duly self-attested shall be submitted along with Tender document for the offered vehicles.
6. An EMD of Rs.10,000/- (Rupees Ten thousand only) per vehicle and Tender fee of Rs 560/- shall be paid through RTGS/NEFT transfer in the following

HLL A/c details:

Name of Bank : **State Bank of India**
A/c number : **30307535628**
IFSC Code : **SBIN0004350**
Branch name : **Commercial Branch, Thycaud, Thiruvananthapuram**

SSI/ MSME units interested in availing exemption from payment of Tender Fee and EMD should submit a valid copy of their registration certificate issued by the concerned DIC or NSIC/Udyog Aadhaar. **If the bidder is a MSME, it shall declare in the bid document the Udyog Aadhar Memorandum Number/ UDYAM NO issued to it under the MSME Act, 2006. NSIC /SSI/MSME units have to submit a Bid Security Declaration Form.**

SSI/MSE units interested in availing exemption from payment of tender fee & EMD should submit a valid copy of their Udyog Aadhar registration certificate.

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspft@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

SCHEDULE- C

7. Document of the above transactions completed successfully by the bidder, shall be submitted along with the tender. Tender without EMD will be summarily rejected.
8. The rate should be quoted in the enclosed format.
9. An amount of Rs. 20,000 /- per vehicle is to be remitted as Security Deposit by the successful tenderer.
10. The Earnest Money of successful bidder/s will be converted to Security Deposit and they will be required to remit only the balance amount within seven days of finalization of tender. EMD remitted will be forfeited if the successful tenderer withdraws after opening the tender.
11. The Contractor shall provide the vehicle along with driver having valid license and badge, if any, good vision and good character. The vehicle provided should be in good running condition.
12. The vehicle should be cleaned on a daily basis (both inside & outside). The vehicle should be serviced once in a month & the service report should be submitted in HR department at HLL Lifecare Ltd, Peroorkada factory. The vehicle should be taken out for service only on holidays. A total of 2200 kilometers shall be used in a month without any extra cost with a locking period of three months
13. Regular availability of fuel in the vehicles should be ensured by the contractor at all times.
14. The rates quoted shall include wages to the driver, cost of oil, fuel, taxes, insurance, and service charges. The Contractor shall solely be responsible for compliance of statutory and non-statutory requirements involved in providing the vehicle on monthly rental.
15. In case of any accident the contractor will be solely liable and HLL will not have any liability for the damages or compensation.
16. The contractor shall bear the cost of all the maintenance work of the vehicle provided. In case, the vehicle cannot be made available due to breakdown, Inspection etc., the contractor shall make alternative arrangements to provide substitute vehicle of the same category failing which the amount born by the company to arrange a vehicle, will be recovered from the bill of the contractor.

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

17. The bidder should not offer vehicles which are already under contract with other units of HLL Lifecare Limited.
18. The drivers and vehicles should be covered by valid Insurance and the Payment of compensation in case of any accident or otherwise shall be the responsibility of the contractor.
19. No advance will be given for the service provided by the contractor and the payment will be made only on monthly basis on presentation of bill after statutory deductions such as Income Tax, others as applicable. The contractor should also ensure that wages not less than the minimum wages applicable is paid to the driver. Certificate to this effect shall be submitted by the contractor along with the monthly bill. PF & ESI coverage as applicable shall be the responsibility of the contractor.
20. The charges for additional Kilometers, if any, will be paid every month at the rates finalized.
21. Failure to provide vehicles or drivers or failure to arrange fuel on any day will be treated as breach of contract and appropriate penal action including forfeiture of security deposit will be effected
22. The meter indicating the kilometer should be accurate and in working condition as per the regulation of the Regional Transport Authorities concerned. The kilometer reading will be recorded at the office premises i.e, kilometer at the time of going out of office and at time of returning to office. The odometer of the vehicle should be in working condition and in case any defect occurs, it shall be rectified within 3 days after making alternate arrangements to perform the work undertaken.
23. Log book will be kept in Vehicle under the custody of the driver for recording the distances of journeys performed and will be verified on daily basis for settlement of monthly bill.
24. The driver shall fill in the Trip Sheet forms made available from the Security Gate.
25. The contract will be for a period of **THREE years**.
26. On awarding the contract, the contractor shall execute an agreement with HLL Lifecare Limited to the effect in a stamp paper equivalent to Rs.200/- (Rupees Two Hundred Only). The draft Agreement available with HR Department of HLL Lifecare Ltd , Peroorkada shall be fully understood by the tenderers before filling the tender.
27. The tenderer should ensure that the drivers engaged are regular. The character and antecedent of the driver shall be verified and certified by the appropriate authority. The

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

drivers of the vehicle should have good vision, should be well behaved and should hold valid driving license. The drivers engaged by the contractor shall wear uniform while on duty as per relevant provisions of the Motor Vehicles Act, Kerala. In case the company decides to change the driver, the contractor should provide substitute immediately. The drivers engaged shall be of the age of 50 years or below. Normal working hours of the drivers shall be from 08.00 AM to 08.00 PM. The contractor shall take necessary Insurance coverage for the drivers engaged by him.

28. The allotted vehicle and the driver supplied for the contract once and approved by the company shall not be changed without prior approval during the period of the contract until otherwise instructed by the company.
29. The drivers shall not be changed frequently unless in unavoidable circumstances and prior approval of HR department shall be taken in case of change of driver.
30. The drivers of the vehicle should be well behaved and hold valid driving license. In case the company decides to change the driver, the contractor should provide substitute immediately.
31. The vehicles shall be provided for all the days including Sundays & holidays. Alternate Sundays may be given off at the discretion of the company. One day will be off preferably on Second Saturday for servicing the vehicle.
32. The normal working hours will be from 8.00AM to 8.00PM .However the vehicle has to run as per the requirement of the company.
33. Outstation Bata.
In case of vehicles leaves Thiruvananthapuram district and vehicle is halting outside Thiruvananthapuram during night time, an additional amount of Rs 250.00 per day will be paid as an allowance to the driver.

In situations, where the vehicle leave Thiruvananthapuram district and return back without overnight stay, an additional amount of Rs.150/- per day will be paid as allowance to the driver.
34. In the event of any dispute upto the tender finalization the same shall be referred to Unit Chief - Peroorkada Factory, Thiruvananthapuram. The decision of Unit Chief - Peroorkada Factory will be final and binding on all the Tenderers / Contractors.
35. The company has the right to terminate the contract in case the performance of the contractor is not satisfactory, by any point of view, upon serving a 3 months' notice.

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

36. The rate finalized against the tender shall remain firm and valid for a period of **THREE years** from the date of work order and no revision/escalation will be considered except in the case of increase or decline in fuel price.

37. Diesel rate increase /consumption Norm :

a) Rate of the diesel at Thiruvananthapuram on the tender opening date will be considered as base rate for rate revision (R1), where as R2 is the revised rate.

b) Amount for rate revision(A) :

Rate change per litre (R2-R1) X Total No of KM run
Running KM per litre

The running KM per liter of diesel will be computed for various categories of vehicles as under:-

| Cat. no | Type of Vehicle | Running KM per liter of diesel |
|---------|---|--------------------------------|
| 1 | 6+1 Seater Type - (Suzuki ERTIGA / Mahindra Marazzo) - Diesel A/C | 15 KM |
| 2 | Sedan Type - (Swift Dzire/ Ford Aspire / Honda Amaze / Toyota Etios) - Diesel A/C | 15 KM |
| 3 | Hatchback Type - (Suzuki Swift / Toyota Etios liva / Ford Figo) - Diesel A/C | 16 KM |

Rate revision on account of change in fuel price will be allowed based on the above calculation from the date of fuel revision and the same will be considered once in every quarter upon request from the party.

38. There shall be no employer employee relation between HLL Lifecare Limited and the driver. The whole supervision and control of driver shall be with the contractor. They shall be employees of the owner of the vehicle (Contractor) only, not with HLL.

39. In case of non availability of the vehicles on any day, the same will attract penalty and the expense incurred by the Company in this regard for arranging vehicles from other sources will be deducted from the Contractor from the monthly hire charges payable to him by the company or from his security deposit.

एचएलएल लाइफ़केयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**

पेरूरकडा पी.ओ. PEROORKADA. P.O.,

तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**

PHONE NO:0471 2435325; FAX NO:0471 2435013;

EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

Other Penalties will be as under:

Late Reporting: up to one Hour Rs. 200/-

: up to Two hour Rs. 400/-

: up to three Hours Rs. 600/-

: up to four hours Rs 800/-

Non Reporting : Rs.2000/-per day

Poor maintenance of vehicle : Rs.2000/- per month

Improper Maintenance of Logbook : Rs.100/- each instance

Non- observation of dress code : Rs.100/- each instance

Fine for Late reporting cases would be dealt on case to case basis by the designated officer of HLL Lifecare Limited.

40. The company reserves the right to cancel the tender or to award the contract to one or more fully or partially at its discretion.
41. All the vehicles shall be of white color.
42. Name boards as per RTO/KMVD rules such as "On contract with HLL Lifecare Limited, Government of India" to be displayed on front and rear i.e. above the front and rear number plates of all vehicles provided during the contract period. The specifications of the same will be intimated once contract is awarded. Vehicles without the name board shall not be permitted for duty under any circumstances.
43. All the drivers supplied by the contractor shall have valid license and badge.
44. All the drivers supplied by the contractor should produce police clearance certificate from concerned police station and traffic police station.
45. Any delay in receipt of tender will be reserves the right to reject any or all the tenders without assigning any reason.
46. Tender by fax/e-mail will not be accepted.
47. The Company shall not be liable for the delay in submission of tenders after the due date specified above due to any reason including Postal delays etc.
48. The additional vehicles hired if any shall be provided by the contractor within 15 to 30 minutes after receiving the intimation.

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**

पेरूरकडा पी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**

PHONE NO:0471 2435325; FAX NO:0471 2435013;

EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

49. HLL Lifecare Limited reserves the right to increase or decrease the number of vehicles to be hired.
50. Indemnity Clause :If the Supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as mentioned and agreed to in the Purchase Order the Supplier shall and will indemnify the Company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the Company by reason of non-delivery of goods at agreed quantity and rate within the time specified in the Work Order. The Company will initiate legal action if the Supplier fails to execute the Work Order as per the schedule in the Order for the actual loss suffered or 5% of the total order value whichever is higher along with costs.
51. HLL Lifecare Limited shall fix the criteria for responsiveness of a Bid based on critical factors in the Tender Document. Bids pronounced non-responsive by HLL shall be summarily rejected.
52. Suppression of facts will disqualify the Bidder.
53. The tender in sealed covers, duly superscribed as "Tender for hiring of passenger cars to "GM (COMMERCIAL), HLL Lifecare Limited, Peroorkada Factory, Thiruvananthapuram-695005.The last date of receipt of sealed tender is 02/11/2022, 3.00 PM and the same will be opened on 02/11/2022, 3.30 PM.
54. In the event of the date specified for bid receipt and opening being declared as a closed holiday for HLL's office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.
55. Preference to Make in India
Preference shall be given to local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders / Notifications issued by concerned Nodal Ministry for specific Goods / Products. The minimum local content to qualify as a local supplier, should be as per relevant notification / order issued by the nodal ministry as available on the website of Department of Promotion of Industries and Internal Trade (DPIIT). If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted.
- Verification of Local Content:
- a) The supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self certification that the items offered meets the local content requirement for supplier, as the case may be. They shall also give the details of the locations (s) at which the local value addition is made.

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspft@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

b) In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 and subsequent amendment dated 16.09.2020 and any other amendments which may be made from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products.

Rule 144 (xi) of the GFR regarding restrictions on procurement from a bidder of a which mandates the bidder from a country sharing land border with India

Regarding restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

GENERAL MANAGER (COMMERCIAL)

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**

पेरूरकडा पी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**

PHONE NO:0471 2435325; FAX NO:0471 2435013;

EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

SCHEDULE - F

QUESTIONNAIRE - GENERAL INFORMATION OF VENDOR

| Sl.No | Particulars | Documents to be given |
|-------|--|-----------------------|
| 1 | Tender No. | |
| 2 | Name and Address of Tenderer | |
| 3 | Contact Details: Office Phone Mobile phone e-mail address | |
| 4 | Details of EMD paid | |
| 5 | Details of Tender fee paid | |
| 5 | PAN No | |
| 6 | GST registration | |

Details of Vehicle owned by the tenderer. Documents to be given.

| Sl. No | Type of vehicle | Reg. No. | Vehicle Make & Model | Year of Regn. | Insurance valid up to | Taxi service license valid up to |
|--------|---|----------|----------------------|---------------|-----------------------|----------------------------------|
| 1 | 6+1 Seater Type - (Suzuki ERTIGA / Mahindra Marazzo) - Diesel A/C | | | | | |
| 2 | Sedan Type - (Swift Dzire/ Ford Aspire / Honda Amaze / Toyota Etios) - Diesel A/C | | | | | |
| 3 | Hatchback Type - (Suzuki Swift / Toyota Etios liva / Ford Figo) - Diesel A/C | | | | | |

All the information's provided herein are true

Place:

NAME & SIGNATURE OF THE BIDDER

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**

पेरूरकडा पी.ओ. PEROORKADA. P.O.,

तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**

PHONE NO:0471 2435325; FAX NO:0471 2435013;

EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

SCHEDULE -K

QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA

| | | |
|----|--|--|
| 1 | Details of vehicles Offered (Category 1) Vehicle Make: | |
| 2 | Details of vehicles Offered (Category 2) Vehicle Make: | |
| 3 | Details of vehicles Offered (Category 3) Vehicle Make: | |
| 4 | Have you enclosed self-attested copy of the following for each offered vehicles a) R C book b) Road Tax paid Certificate c) Insurance paid Certificate d) Fitness Certificate e) Pollution Certificate. f) All Kerala Taxi Permit. | Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No |
| 5 | Have you enclosed proof of remittance for Rs.10,000/- per vehicle towards EMD | Yes/No |
| 6 | Have you enclosed proof of remittance for Rs.560/- towards Tender Cost/ fee | Yes/No |
| 7 | Have you enclosed a copy of PAN & AADHAR Card? | Yes/No |
| 8. | Do you agree to provide Rs.20,000/- per vehicle as Security Deposit | Yes/No |
| 8 | Have you attached Bid Security declaration form if you are MSME/SSI Bidder | Yes/No |
| 9 | Do you agree to provide drivers as per Tender document with valid licence, badge, Police Clearance Certificate from concerned Police Station & Traffic Police Station? | Yes/No |

All the information provided herein is true and correct.

Place:

Date:

NAME & SIGNATURE OF THE TENDERER

एचएलएल लाइफ़केयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**

पेरूरकडा पी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**

PHONE NO:0471 2435325; FAX NO:0471 2435013;

EMAIL: materialspft@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

SCHEDULE -I

DECLARATION

We confirm having read and understood all the Passenger Vehicle requirements, (Schedule A), instructions, forms, terms and conditions (schedule C), and other requirements of the tender – Tender No: HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 DTD : 12.10.2022 (both expressed and implied) in full and the offer being submitted is as per the requirements given in this Bid and that I/We agree to abide by all without any deviation.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form, for due performance of the contract.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities. We confirm that we fully agree to the terms and conditions specified in above mentioned Tender document, including amendment/ corrigendum if any

Place:

NAME & SIGNATURE AND SEAL OF THE BIDDER

Date :

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspft@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

SCHEDULE- IA

Bid Security Declaration Form (For MSME bidders)

Date: _____ Tender No. _____

To

I/ We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of THREE years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed :

Designation :

Name :

(Duly authorized to sign the bid for an on behalf of)

Date:

Corporate Seal

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspft@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

SCHEDULE - L

TECHNICAL BID

DECLARATION FOR MAKE IN INDIA

Dear Sir/ Madam,

With reference to the above tender for the supply of, we confirm the product offered is with a percentage of local content more than 20% / 50%.

Name & signature of Tenderer

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**

पेरूरकडा पी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम **THIRUVANANTHAPURAM-695 005**

PHONE NO:0471 2435325; FAX NO:0471 2435013;

EMAIL: materialspt@lifecarehll.com

TENDER NO.HLL/PFT/PUR/RE-PASSENGER VEHICLES/2022-2025 Dated : 12.10.2022

ANNEXURE-1

PRICE BID

Rate to be quoted (in Rs):

| | 6+1 seater type- (Suzuki ERTIGA/Mahindra Marazzo)-Diesel A/C | Sedan Type- (SwiftDzire/Ford Aspire/Honda Amaze Toyota Etios) Diesel A/C | Hatchback Type- (Suzuki Swift/ ToyotaEtios liva/ Ford Figo)- Diesel A/C |
|--|--|---|---|
| (a) Monthly rate for 2200 KM for vehicle provided for 12 hrs.(8.00 AM to 8.00 PM) | | | |
| (b) GST | | | |
| Total monthly rental charge (a) + (b) | | | |
| Rate for additional KM | | | |

| Item Description | Qty | Baic rate(GST extra) |
|---|------|----------------------|
| Sedan type-(Monthly rate for 2200 km for vehicle provided for 24 hrs) | 1 no | |

DECLARATION BY TENDERER

I / we agree to provide the vehicle as per the terms and conditions mentioned and at the rate quoted above.

Place:

Date:

Signature and seal of bidder