

QUOTATION DOCUMENT

**QUOTATION FOR SUPPLY, INSTALLATION,
TESTING AND COMMISSIONING OF DUMBWAITER
IN NEW BUILDING AT AKKULAM FACTORY OF
HLL, THIRUVANANTHAPURAM**



HLL Lifecare Limited

(A Government of India Enterprise)

**ID DIVISION-ANNEXE OFFICE,
USHUS, T.C.7/1541, JYOTHI NAGAR
THIRUMALA P.O
THIRUVANANTHAPURAM -695006**

NOTICE INVITING QUOTATION

Sub: Supply, Installation, Testing and Commissioning of Dumbwaiter in New Building at Akkulam Factory of HLL, Thiruvananthapuram

HLL Life care Ltd, a Government of India Undertaking, invites sealed and super scribed quotations from interested contractors having minimum three years experience in the relevant field for the above said work in New Block at HLL Akkulam Factory, Thiruvananthapuram

1. A complete set of quotation document can be had from the **Office of Sr.Manager(C), HLL Lifecare Ltd, IDD-Annexe Office, Ushus, T.C.7/1541, Jyothi Nagar, Thirumala P.O, Thiruvananthapuram-695006** on all working days from 9.30 am to 5.30pm free of cost.
2. The quotation document will be available up to 15.00 Hrs. on the previous day of the opening of the bids.
 - a) Issue of quotation document - From 31.10.2013 to 08.11.2013
 - b) Last date and time of receipt of bids - 08.11.2013 up to 15.00hrs
 - c) Date and time of opening of bids - 08.11.2013 at 15.30 hrs

Thanking you,

Yours Faithfully,

Sr.Manager(C)
HLL Lifecare Ltd
ID Division-Annexe Office
Ushus, T.C.7/1541
Jyothi Nagar, Thirumala P.O
Thiruvananthapuram-695006

GENERAL TERMS & CONDITIONS

- The estimated cost of the work is **Rs. 6,90,000/- (Rupees Six Lakh Ninety Thousand Only)**.

1. Eligibility criteria:

- a) Bidders should have executed satisfactorily at least 1 job preferably of similar kind and contract should be valuing not less than Rs. 5.00 lakhs during the past one year.
- b) Bidders should have minimum three years experience in the relevant field.
- c) Documental proof for the above eligibility criteria should be submitted along with offer.

1. The schedule of quantities (ANNEXURE-I) is appended. Bidders are advised to go through the entire general terms and conditions of this contract carefully.
2. **Earnest money of Rs. 13,800/- (Rupees Thirteen Thousand Eight Hundred Only)** in the form of a Demand Draft of a Scheduled Bank issued in favour of HLL Lifecare Ltd, HLL Bhavan, Poojappura, Thiruvananthapuram, which should be placed in a separate sealed cover marked "Earnest money" shall be submitted along with the quotation.
3. The filled & duly signed quotations should be submitted to;

Sr. Manager (C)
HLL Lifecare Ltd,
ID Division-Annexe Office,
Ushus, T.C.7/1541,
Jyothi Nagar, Thirumala P.O,
Thiruvananthapuram-695006

on or before 15.00Hrs on 08.11.2013. The quotations will be opened at 15.30 Hrs on the same day in the presence of interested bidders or their authorized representatives who choose to attend at the time of opening of quotation.

4. The work shall be completed within **45 days** from the date of receipt of Work Order or LOI.
5. The quotation for the work shall remain open for acceptance for a period of **90 days** from the date of opening of quotation.
6. The contractor is advised to visit the site before quoting the rates and clarifications if any required can be had from the undersigned before submitting the quotation.

7. Rates quoted should be inclusive of all cost of materials, tools/equipments/labour charges, conveyance to site, handling charges, loading and unloading charges, hiring charges, clearing of debris, statutory payments etc complete.
8. Charges for **Annual Maintenance Contract (AMC)** shall be quoted separately as per ANNEXURE-II, appended.
9. The Management reserves the right to accept or reject the Quotation either partially or fully without assigning any reason what so ever.
10. The work should be carried out without causing any inconvenience to the public and shall ensure that no damages are caused to the existing site premises.
11. During the execution of work the contractor or authorized representative should be present at site.
12. All Materials, Equipments/Tools required for the work should be arranged by the contractor and brought to site for the timely completion of the work.
13. The materials used shall be as per specification and of good quality.
14. The Contractor has to arrange necessary insurance coverage for the machine, workmen etc. deployed by him. He shall arrange all safety measures to protect his workmen and also the properties of HLL.
15. **Security Deposit and Defect liability period:** Security Deposit shall be recovered @ 5% of the executed value of the work. The security deposit will be released after the defect liability period of **one year**. Statutory deductions like Income tax, work contract tax, VAT, ESI, PF etc. will be deducted from the bill as per the rules of the company.
16. **Penalty for delay:** Penalty shall be imposed at 0.5% per week to a maximum of 7.5% of the contract value for any delay committed by the contractor in completing the work as per the order.
17. **Measurement & Payment terms:** The method of measurement of completed work shall be in accordance with the standard measurement. Payment will be made on satisfactory completion of work as per the order. The method of measurement of completed work shall be in accordance with the standard measurement. Interim or running account bills shall be submitted by the contractor for the work executed on the basis of such recorded measurements on the format of the HLL. All such interim payments shall be regarded as payment by way of advances against final payment only, and shall not preclude the requiring of bad, unsound and imperfect of unskilled work to be rejected, removed, taken away and reconstructed or re erected. Any certificate given by the engineer in charge relating to the work done or materials delivered forming part of such payment, may be

modified, or corrected by any subsequent such certificate(s) or by the final certificate and shall not by itself be conclusive evidence that any work or material so which it relates is /are in accordance with the contract and certificate. Any such interim payment,/any part there of shall not in any respect conclude, determine or affect in any way powers of the engineer in charge under the contract or any of such payment s be treated as final settlement and adjustment of accounts or in any way vary or affect the contract.

18. The Quantity shown in the schedule is an approximate estimated quantity. No extra rate will be entertained if the quantity exceeds due to the site condition while executing the work.
19. Final payment shall be paid only after clearing the site as per direction of Engineer-in-charge.
20. **Settlement of Dispute:** Arbitration shall not be the means of settlement of dispute or claims or anything on account of this Contract. If any disputes and difference arise out of the contract, they are to be settled by a civil court at Thiruvananthapuram.



Sr.Manager (C)

ANNEXURE - I

SCHEDULE OF WORKS - SUPPLY INSTALLATION AND COMMISSIONING OF DUMBWAITER AT NEW BLOCK OF HLL AKKULAM FACTORY, TRIVANDRUM

SI No	Description	Unit	Quantity	Rate in Rs.	Amount in Rs.
1	<p>Supply, installation, testing & commissioning of electric traction type dumbwaiter of 500 kg capacity suitable for operation on 415 V, 3 phase, 50 Hz AC supply, having AC variable voltage and variable frequency type traction control, speed of 0.30 Mtr/sec, electromagnetic brake system, simple operations, operating control panel with luminous buttons, battery operated alarm bell, reverse phase relay on controller, digital car positions indicator on wall at all floors with Up/DOWN direction for 2 stops & 2 openings, all signal fixtures in stainless steel face plates, light fixtures etc complete with all accessories. Switchgear and busbar to be of Seimens make.</p> <p>The equipment traction motor fixed at the top of the shaft in the ground floor over chequered plates supported on I-beams, geared type for minimum travel height of 3.6 mtrs, suitable for lift well size 1000mm (W) X 1200m(D) simplex operation with service door in shaft wall of suitable size.</p> <p>Equipment entrance protected by stainless steel doors (304 grade) with hairline finish and manual center opening with minimum 600mm (W) x 800mm (H) opening size and door header channels complete with necessary scaffolding, electrical panel, logic control panel and shaft lighting etc required for the erection of the dumbwaiters.</p> <p>Minimum cabin size of 600mm (W) x 900mm (D) x 800mm (H) internal dimensions, with SS hairline finish and SS cabin separator with removable tray and vertical bi-parting doors with complete as per specifications.</p> <p>Bottom of dumbwaiter shaft to be closed at lower basement floor level with chequered plates supported over I-beams</p>	Each	1.00		

**ANNEXURE-II
PRICE SCHEDULE FOR AMC AFTER WARRANTY PERIOD**

1 Schedule No.	2 Brief Description of Goods	3 Quantity (Nos.)	4 AMC Cost for Each Unit yearwise*					5 Total AMC Cost for 5 years (4a + 4b + 4c + 4d + 4e)
			1 st	2 nd	3 rd	4 th	5 th	
			a	b	c	d	e	

*After Completion of warranty Period

NOTE:

1. In case of discrepancy between unit price and total prices, THE UNIT PRICE shall prevail.
2. The cost of AMC which includes preventive maintenance including testing & calibration as per technical/ service / operational manual, labour and spares, after satisfactory completion of Warranty period may be quoted for next 5 years on yearly basis for complete equipment and Turnkey (if any).
3. The cost of AMC may be quoted along with taxes applicable on the date of quotation opening. The taxes to be paid extra, to be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such taxes and no claim for the same will be entertained later.
4. Cost of AMC will be added for Ranking/Evaluation purpose.
5. The uptime warranty will be 98 % on 24 (hrs) X 7 (days) X 365 (days) basis or as stated in Technical Specification.
6. All software updates should be provided free of cost during AMC period.
7. The stipulations in Technical Specification will supersede above provisions
8. The supplier shall keep sufficient stock of spares required during AMC period. In case the spares are required to be imported, it would be the responsibility of the supplier to import and get them custom cleared and pay all necessary duties.

Place:

Date:

Name:

Address:

DUMBWAITER - LOCATION
NEW BLOCK, HLL AKKULAM FACTORY, TRIVANDRUM

