

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
(भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
पेरूरकडा पी.ओ. **PEROORKADA. P.O,**
तिरुवनन्तपुरम-६९५००५ **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2437270
EMAIL: materialspft@lifecarehll.com

Tender No: HLL/PFT/PUR/PPE/001/2020-21

Dated 28.04.2020

व्यक्तिगत सुरक्षा उपकरण
PERSONAL PROTECTIVE EQUIPMENT

व्यावसायिक बोली
COMMERCIAL BID

निविदा संख्या: HLL/PFT/PUR/PPE/001/2020-21

Tender No: HLL/PFT/PUR/PPE/001/2020-21

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निविदा नोटिस

TENDER NOTICE

TENDER NO: HLL/PFT/PUR/PPE/001/2020-21

28.04.2020

खुले एकल बोली प्रणाली (मूल्य) के तहत निविदा को आमंत्रित किया जाता है मई 2020 से अप्रैल 2021 तक की अवधि के लिए हमारे पेरुकोरडा फैक्ट्री -तिरुवनंतपुरम में व्यक्तिगत सुरक्षा उपकरण।

Tender under open single bid system (Price) are invited for the supply of Personal Protective Equipments to our Peroorkada Factory -Thiruvananthapuram for the period from May 2020 to April 2021.

HLL पोर्टल लिंक के माध्यम से पहुँचा जा सकता है: <http://www.lifecarehll.com>
HLL portal can be accessed through the link: <http://www.lifecarehll.com/>

दस्तावेज़ में विनिर्देश, अनुमानित मात्रा और अन्य नियम और शर्तें आदि दी गई हैं।

The specification, approximate quantities and other terms and conditions etc. are given in the document.

बोली प्रस्तुत करने की अंतिम तिथि और समय:

Last date and time for submission of bid : 04.05.2020; 14:00 Hrs

तकनीकी बोली खोलने का दिनांक और समय:

Date and time of opening Commercial bid : 04.05.2020; 15.00 Hrs

महा प्रबंधक (क्रय)
General Manager (Purchase)

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III. PRICE BID FORMS

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Bidders are requested to enter price bid separately for each line item.

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INSTRUCTIONS TO BIDDERS

1. The Bid is intended to procure the materials as per specification in Schedule A.
2. The items are for procurement of Personal Protective Equipment's in connection with COVID-19.
3. 25% of annual procurement value will be sourced from Micro and Small Enterprises (MSE), out of which 4% is earmarked for procurement from MSE's owned by SC or ST entrepreneurs and 3% is earmarked for procurement from MSE's owned by Women entrepreneurs. In the event of failure of SC or ST or Women entrepreneurs to participate in tender or meet tender requirements/conditions regarding price the same will be sourced from other MSE/enterprises. MSE enterprises should submit a valid copy of their Udyog Adhaar registration certificate
4. Startup units interested shall submit a valid copy of Registration Certificate from Department of Industrial Policy & Promotion on or before due date as per tender notice.
5. **Bid submission / Bid opening dates**
 - a. The last date & time of receipt of Bids : As per tender notice
 - b. Date & Time of opening of Technical Bid : As per tender notice
6. The Bidder is expected to examine all specifications, instructions, forms, terms and conditions given in the Bidding document. Failure to furnish all the information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidders risk and may result in rejection of the Bid.
7. A certificate /Declaration as given in Schedule H stating that **ALL TERMS AND CONDITIONS** of this tender is acceptable should be submitted with the tender, failing which the tender is likely to be summarily rejected.
8. The quantity mentioned herein is approximate annual requirement with staggered delivery and in case less or more quantity is required the suppliers should be prepared to effect supply at short notice on the same terms and conditions.
9. The rate quoted should compulsorily include basic rate, applicable taxes & freight. This is in view of change in GST tax structure.

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Schedule –A

SPECIFICATIONS

Personal Protective Equipment's to our Peroorkada Factory -Thiruvananthapuram

Sl. No.	Item Description	Quantity	UOM	Delivery Date	ECC
01	Triple Layer Surgical mask with elastic band Three layered surgical mask of non-woven material with nose piece, having filter efficiency of 99% for 3 micron particle size. A. ISO 13485 / ISO 9001 / EN14683 or equivalent.	200,000.00	Nos	11.05.2020	No
02	Non-Sterile Latex Powder Free Examination Gloves - Conforms to ASTM D3578 and EN455 Standards. Ambidextrous type Manufactured under ISO13485 Quality Management System Size – Small, Medium & Large.	2,00,000.00	Pieces	11.05.2020	No
03	Non-Sterile Latex Pre-Powdered Examination Gloves - Conforms to ASTM D3578 and EN455 Standards. The inside and outside of the natural rubber examination gloves shall be free of talc. Ambidextrous type Manufactured under ISO13485 Quality Management System Size – Small, Medium & Large.	2,00,000.00	Pieces	11.05.2020	No
04	Face Shield - Made of clear plastic and provides good visibility to both the wearer and the patient • Adjustable band to attach firmly around the head and fit snugly against the forehead • Fog resistant (preferable) • Completely covers the sides and length of the face	2,00,000.00	Nos	11.05.2020	No

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	<ul style="list-style-type: none"> • May be re-usable (made of material which can be cleaned and disinfected) or disposable • Quality compliant with the below standards, or equivalent: <ul style="list-style-type: none"> a. EU standard directive 86/686/EEC, EN 166/2002 b. ANSI/SEA Z87.1- 2010 				
05	<p>N-95 Masks / KN 95 Masks</p> <ul style="list-style-type: none"> • Shape that will not collapse easily • High filtration efficiency • Good breathability, with expiratory valve • Quality compliant with standards for surgical N95 respirator: <ul style="list-style-type: none"> a. NIOSH N95, EN 149 FFP2, or equivalent • Fluid resistance: minimum 80 mm Hg pressure based on ASTM F1862, ISO 22609 , or equivalent. • Quality Compliant with standards for particulate respirator that can be worn with full-face shield. 	2,00,000.00	Nos	11.05.2020	No
06	<p>Personal Protective Coverall (Garments) with Tape over seam along with shoe cover - Single use</p> <ul style="list-style-type: none"> • Avoid culturally unacceptable colours e.g. black • Light colours are preferable to better detect possible contamination • The Fabric, Garment/Coverall and Seam should pass Synthetic Blood Penetration test at SITRA, Coimbatore or DRDE. Manufactures/suppliers submitting the pass certificate as above would be qualified. • Coverall shall be designed to be Universal Fit • Coverall shall have in built Hood Cap • Zipper of the coverall shall be covered with a flap to avoid accumulation of microbes 	2,00,000.00	Nos	11.05.2020	No

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	<ul style="list-style-type: none"> • Soft Elastic to be fitted around Front of hood, wrists & ankles • Boot Cover: <ul style="list-style-type: none"> a) Pair of Boot Covers made of same Fabric as of Coverall. b) Soft elastic to be fitted at two levels, ankle and end. 				
07	Soap Solution – Sodium Lauryl / Ammonium Lauryl sulfate or any suitable surfactants, glycols / glycerin, sodium chloride, Disodium/Tetrasodium EDTA and water. The hand wash should be with pleasant fragrance and should be dermatologically safe for use on skin. It should have cosmetic license from the drugs control authority. The soap solution shall have the capacity of 190-200 ml in dispenser bottles.	2,00,000.00	Nos	11.05.2020	No
08	Soap Solution – Sodium Lauryl / Ammonium Lauryl sulfate or any suitable surfactants, glycols / glycerin, sodium chloride, Disodium/ Tetrasodium EDTA and water. The hand wash should be with pleasant fragrance and should be dermatologically safe for use on skin. It should have cosmetic license from the drugs control authority. The soap solution shall have the capacity of 500 ml in dispenser bottles.	2,00,000.00	Nos	11.05.2020	No
09	Dry type Wipes (Disposable type Tissue) Non coloured 2 ply type with Pack size of 200 sheets (size 20cm x 20cm) per pack with 100 pull facility.	2,00,000.00	Nos	11.05.2020	No
10	Dry type Wipes (Disposable type Tissue) Non coloured 2 ply type with Pack size of 400 sheets (size 20cm x 20cm) per pack with 200 pull facility.	2,00,000.00	Nos	11.05.2020	No
11	Antibacterial wipes (Disposable type) -70% alcohol based with a pack size of 20 wipes per pack having a wiper size of 15cm x 15cm, 50GSM made of non-woven material	2,00,000.00	Nos	11.05.2020	No

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	with a minimum shelf life of 2years having no fragrance.				
12	Antibacterial wipes (Disposable type) -70% alcohol based with a pack size of 50 wipes per pack having a wiper size of 15cm x 15cm, 50GSM made of non-woven material with a minimum shelf life of 2years having no fragrance.	2,00,000.00	Nos	11.05.2020	No
13	Antibacterial wipes (Disposable type) - Non-alcohol based with a pack size of 20 wipes per pack having a wiper size of 15cm x 15cm, 50GSM made of non-woven material with a minimum shelf life of 2years having no fragrance.	2,00,000.00	Nos	11.05.2020	No
14	Antibacterial wipes (Disposable type) - Non-alcohol based with a pack size of 50 wipes per pack having a wiper size of 15cm x 15cm, 50GSM made of non-woven material with a minimum shelf life of 2years having no fragrance.	2,00,000.00	Nos	11.05.2020	No

We hereby agree to supply the above material as per the specification listed herein.

PLACE:

NAME & SIGNATURE OF THE APPLICANT

DATE :

(WITH OFFICE SEAL)

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SCHEDULE – C

TERMS & CONDITIONS

1. The Tender should be complete in all respects. Incomplete tenders are liable to be rejected.
2. Improper Tenders received are liable to be rejected and this will be at the sole risk of the Tenderer.
3. Considering the covid -19 situation bidders are required to submit **the bid through e-mail with the following documents(signed):**
 1. Declaration as per schedule H
 2. Price statement as per schedule I
- 4.(a) The quoted rate shall be valid for a period of one year during which period no price escalation and no change in terms and conditions will be allowed on any ground.
(b) In the event of failure on the part of the supplier to supply the material as per the delivery schedule or supply material at the agreed rate during the contract period, HLL would procure the material from alternate source at the risk and cost of the supplier. **In such cases, the additional cost incurred will be recovered from the supplier.**
(c) Failure to supply the material for any of the above reasons will also entail forfeiture of Security Deposit and even blacklisting of the supplier for a minimum period of two years.
5. Conditional tender/ tenders with deviation will not be considered.
6. The quantity mentioned herein is approximate annual requirement and in case the company requires less/more quantity, the supplier should be prepared to effect supply at short notice at the agreed rate, terms and conditions.
7. HLL reserves the right to split up the quantity and place the order on more than a supplier and also reserves the right to accept or reject the offer without assigning any reason.
8. The tender is liable to be suspended or cancelled at anytime at the discretion of the company without assigning any reason.

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9. The Schedules B, D, E, F & G are not included in this tender.

10. In the event of placing orders: -

- a. Sample should be submitted and got approved by HLL before effecting bulk supply.
- b. Test Report of the product (wherever applicable) is to be attached with each consignment batch wise specifying therein the readings of the final test. In the case of PPE garment (Body coveralls for Covid -19) shall have the following printed in indelible ink or stick a tamper proof sticker on the body of the garment on the inside of the PPE with the following particulars:
 - 1) Name of the manufacturer
 - 2) SITRA /DRDE Unique Certification code (UCC)
 - 3) Test Standard
 - 4) Date of Manufacture /Batch No and
 - 5) PO No
- c. In case of rejection, the material should be taken back and replaced at supplier's risk and cost within 7 days of intimation from HLL. The procedure in this regard would be as follows: -
 - (i) Material shall be returned through the Transporter through on freight to-pay basis.
 - (ii) Alternatively, the rejected material shall be destroyed at our end.
 - (iii) The cost incurred for disposal of the rejected material shall be recovered from supplier.
 - (iv) The supplier is required to replace the rejected material failing which HLL reserves the right to procure the material from alternate source(s) at supplier's risk and cost.
- d. The supplier agrees to supply strictly as per the order terms in respect of quantity and quality. HLL reserves the right not to receive material beyond the delivery date given in the order.
- e. The supplier has to supply as per the rate quoted /agreed and other terms & conditions for a period of one year during which period no price escalation and no change in terms and conditions will be allowed on any ground.

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- f. Acceptance of the delayed supplies and excess quantity is solely at the discretion of HLL. In the case of excess supply the excess quantity shall be returned back through the Transporter on freight to pay basis.
- g. The parties have to abide by delivery schedule given in the supply order strictly. Penalty @ 0.5% value of the materials per week of delay subject to a maximum of 7.5% of the value of the supply defaulted will be imposed if material is accepted by the company after the stipulated delivery period
- h. All dispatch documents like delivery note/challan, packing list and invoice should contain the following details
- i. Supply Order No.& date**
 - ii. Description of items as contained in the supply Order.**
 - iii. Quantity dispatched**
 - iv. Manufacturing date.**
 - v. Total Number of packages/ serially numbered**
 - vi. Test certificate**
 - vii. HLL's GST No.**

The L.R No. should be intimated immediately after dispatch of the material by e-mail/fax

- i. The following information shall be stenciled or labelled on the exterior of the packing in bold letters, clearly visible, at least 50mm high with waterproof ink.
- a. Name of Product (as given in supply Order)
 - b. Date of Manufacture (Monthly/Yearly)
 - c. Date of expiry.
 - d. Quantity
 - e. Instruction off storage and handling
 - f. Name & Address of Manufacturer
 - g. Company's address in full
 - h. All packages should be separately numbered and it should appear on top of the packages with proper labelling.
- j. The following documents should accompany the consignment
- a. Invoice in triplicate**
 - b. Delivery Note/Challan**
 - c. Packing List**
 - d. LR/AWB**
 - e. Material Safety Data Sheet(MSDS)**
 - f. Environment clearance certificate**

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k. Mode of Transport shall be by road, unless otherwise specified. The materials shall be sent through the Transporter who has been granted a Certificate of Registration for transportation of goods as per Carriage by Road Act 2007.

l. Payment shall be made by RTGS with in 30 days of receipt, inspection and acceptance of the material.

m. The jurisdiction of any dispute, suits and proceedings arising out of this tender shall be only in the court of Thiruvananthapuram.

INDEMINITY CLAUSE:

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate with in the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the quantity stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence on this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

PLACE:

NAME AND SIGNATURE OF THE APPLICANT

DATE:

(WITH OFFICE SEAL)

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SCHEDULE - H
Page 1 of 1

TECHNICAL BID

Item: PERSONAL PROTECTIVE EQUIPMENTS (14 items)

DECLARATION

We confirm having read and understood all the specifications (schedule A), instructions, forms, terms and conditions (schedule C) and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

SEAL OF THE APPLICANT

SIGNATURE
NAME AND ADDRESS OF APPLICANT

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PRICE BID FORMS

For

PERSONAL PROTECTIVE EQUIPMENTS

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SCHEDULE – I

PRICE BID

**RATE SCHEDULE FOR THE SUPPLY OF PERSONAL PROTECTIVE EQUIPMENTS TO
 HLL LIFECARE LTD PEROORKADA FACTORY, THIRUVANATHAPURAM.**

Sl no:	Item Description	Quantity (A)	UOM (B)	Basic Rate in Rs (per UOM) (C)	GST in Rs (per UOM) (D)	Total rate in Rs (per UOM) (E = C+D)	Landed amount * in Rs (F = A X E)
1	Triple Layer Surgical mask with elastic band as per specification in Schedule - A	2,00,000.00	Nos				
2	Non-Sterile Latex Powder Free Examination Gloves as per specification in Schedule - A	2,00,000.00	Pieces				
3	Non-Sterile Latex Pre-Powdered Examination Gloves as per specification in Schedule - A	2,00,000.00	Pieces				
4	Face Shield as per specification in Schedule – A	2,00,000.00	Nos.				
5	N-95/ KN-95 Masks as per specification in Schedule - A.	2,00,000.00	Nos				
6	Personal Protective Coverall (Garments) with Tape over seam along with shoe cover - as per specification in Schedule – A.	2,00,000.00	Nos				
7	Soap Solution – as per specification in Schedule – A. The soap solution shall have the capacity of	2,00,000.00	Nos				

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	190-200 ml in dispenser bottles.						
8	Soap Solution – as per specification in Schedule – A. The soap solution shall have the capacity of 500 ml in dispenser bottles.	2,00,000.00	Nos				
9	Dry type Wipes (Disposable type Tissue) Non coloured 2 ply type with Pack size of 200 sheets (size 20cm x 20cm) per pack with 100 pull facility.	2,00,000.00	Nos				
10	Dry type Wipes (Disposable type Tissue) Non coloured 2 ply type with Pack size of 400 sheets (size 20cm x 20cm) per pack with 200 pull facility.	2,00,000.00	Nos				
11	Antibacterial wipes (Disposable type) -70% alcohol based with pack size of 20 wipes per pack having a wiper size of 15cm x 15cm, 50GSM made of non-woven material with a minimum shelf life of 2 years having no fragrance.	2,00,000.00	Nos				
12	Antibacterial wipes (Disposable type) -70% alcohol based with a pack size of 50 wipes per pack having a wiper size of 15cm x 15cm, 50GSM made of non-woven material with a	2,00,000.00	Nos				

एचएलएल लाइफकेयर लिमिटेड **HLL LIFECARE LIMITED**
 (भारत सरकार का उद्यम) **(A GOVT.OF INDIA ENTERPRISE)**
 पेरूरकडा पी.ओ. **PEROORKADA. P.O,**
 तिरुवनन्तपुरम-६९५००५ **THIRUVANANTHAPURAM-695 005**
PHONE NO:0471 2437270
EMAIL: materialspft@lifecarehll.com

Tender No: HLL/PFT/PUR/PPE/001/2020-21

Dated 28.04.2020

	minimum shelf life of 2years having no fragrance.						
13	Antibacterial wipes (Disposable type) - Non-alcohol based with a pack size of 20 wipes per pack having a wiper size of 15cm x 15cm, 50GSM made of non-woven material with a minimum shelf life of 2years having no fragrance.	2,00,000.00	Nos				
14	Antibacterial wipes (Disposable type) - Non-alcohol based with a pack size of 50 wipes per pack having a wiper size of 15cm x 15cm, 50GSM made of non-woven material with a minimum shelf life of 2years having no fragrance.	2,00,000.00	Nos				

MINIMUM TIME REQUIRED TO START THE SUPPLY AFTER RECEIPT OF LETTER OF INDENT/SUPPLY ORDERS



VALIDITY

: From **May 2020 to April 2021**

Certified that the rate quoted will hold good for one year during which period no upward revision will be asked for.

PLACE:
DATE:

NAME AND SIGNATURE OF THE TENDERER
(WITH OFFICE SEAL)