

**BID DOCUMENT FOR “APPOINTMENT OF CONSULTANCY
SERVICES FOR ARCHITECTURAL & SPATIAL PLANNING
DESIGN FOR THE PROPOSED NEW MEDICAL COLLEGE
FOR JIPMER PHASE -II CAMPUS, AT KARAIKKAL”**

NIT No: HITES / IDS / 2016-17/ARCH / 001




JULY 2016

NIT

NOTICE INVITING BID

No: HITES / IDS / 2016-17 / ARCH / 001

Sealed Bids are invited from eligible empanelled Architects/ reputed Architectured firms for preparation of the Architectural design & spatial planning of the Proposed New Medical College Project of JIPMER II Campus, Karaikal, Puducherry. The last date of receipt of bids is 20.07.2016. Corrigendum/ Amendments if any will be published in our web site & e-mailed to the empanelled architects in their e-mail id's.



Chief Engineer (Planning)
HLL Infra Tech Service Ltd

Construction of Medical College for JIPMER Phase –II Campus at Karaikkal

1. Scope of the project:

HLL Infra Tech Services Limited (HITES) wishes to appoint Architectural Consultants for back up support for the design of the above project. The approximate area required for the medical college project is 20,000 sq m. The nature of services to be provided by the Architectural Consultant will include, preparing Architectural Design and spatial planning of the medical college building, preparation of submission of drawings in compliance with the local laws for construction and coordination with local authorities at different stages. The scope of services would also include total campus planning & development and preparation & submission of necessary application for necessary statutory approvals and NOCs from the State/ Central Government, local bodies, Ministry of Environment and Forests, Civil Aviation etc. The Consultant shall have an office either in Kerala / Tamilnadu / Karnadaka / Andhrapradesh / Telengana and Pondicherry.

- HITES invites bid(s) for providing Architectural Consultancy Services for the proposed New Medical College for JIMER Phase –II Campus at Karaikkal, Puducherry from *eligible empanelled Architects/ Firms of HITES*. The brief details of the project is as mentioned below:

Sl No.	Name of Work	Approximate Estimated Cost
1	Providing Architectural Consultancy Services for the proposed New Medical College in JIPMER Phase -II campus at Karaikkal, Puducherry (Civil & MEP)	Rs. 80.00 Cr

The Structural, MEP and Services design which will be taken up later are not included in the scope of work. The selected Architects shall have to present the concept design initially before JIPMER Authorities & then the Architectural design shall be completed taking the inputs from JIPMER & in consultation with the design wing of HITES.

2. Bid Activity Schedule:

1	Last date & time of submission of Tender	20.07.2016 up to 3.00 p.m.
2	Date & Time of opening of Technical Bid	21.07.2016 at 3.30 p.m.
3	Date of submission of Bank Guarantee for Performance Security	Within 7 days from the date of issue of LOI
4	Date of signing of contract agreement	Within 10 days from the date of issue of LOI

- 3. Eligibility criterion:** 1. The empanelled Architects/ Firms only shall be allowed to participate in the tender.
2. The Architect shall have experience in Planning & design of a medical college as per MCI Norms.

4. Tender Documents:

The offers will be received in TWO PARTS – a) Technical Bid and b) Financial Bid in two separate sealed envelopes. The two envelopes shall be wrapped in an outer envelope addressed to Chief Engineer (Planning), HITES, Infrastructure Development Division, Vettamukku, Trivandrum duly superscribing “**Consultancy Services for Architectural, Civil & Structural Design for the New Medical College for JIPMER Phase –II Campus at Karaikkal, Puducherry**”. The envelopes should also bear the name and address of the Consultant.

• **Part I: Technical Bid**

The Architectural Consultancy firm should have an office either in Kerala / Tamilnadu / Karnataka / Andhrapradesh / Telengana and Pondicherry which is functioning at least from 01.07.2013. The address of the office*(with phone no., fax & e-mail address) and the man power details in this particular office in each discipline – Architectural, Structural, has to be furnished in the technical bid. The envelope containing the technical bid has to be superscribed “**Consultancy Services for Architectural for the New Medical College for JIPMER Phase – II Campus at Karaikkal, Puducherry**”. – **Technical Bid**”.

** Consortia with other firms are allowable only if proper documents are submitted (such as consortium deed in stamp paper) in proof of the existence of the consortia with the local firm at least from 01.07.2013.*

• **Part II: Financial Bid**

The financial proposal should be submitted in a separate sealed envelope in the prescribed form (Form A) attached. The bidder can submit their offer for one or more projects in separate forms in a single envelope. The envelope containing the financial bids have to be superscribed “**Consultancy Services for Architectural, Civil & Structural Design for the New Medical College for JIPMER Phase – II Campus at Karaikkal, Puducherry**”- **Financial Bid**”.

** Financial proposal for each work has to be submitted separately in Form A specifying the ‘name of the work’.*

NOTE: Bidder/ Tenderer should sign in all pages of the documents submitted by them

5. Tender Validity:

The bids shall be valid for a period of 3 months from the date of opening of bids.

6. Tender Evaluation:

The Technical Bids will be evaluated based on the eligibility criteria and responsiveness to the tender requirements. The Price Bids of eligible firm(s) whose bids are declared responsive shall only be opened. HITES reserves the right to reject any or all of the offers without assigning any reason.

7. Notification of Award:

Prior to the expiry of the period of offer validity prescribed by the HITES, HITES will notify the successful Bidder by e-mail, to be confirmed in writing by courier, that his offer has been accepted. This letter (hereinafter and in the Conditions of Contract called 'the Letter of Acceptance') shall name the percentage at which HITES will pay to the Consultant in consideration of the services to be provided for the works by the Consultant as prescribed by the Contract (hereinafter and in the conditions of Contract called 'the Contract Price'). The Letter of Acceptance will be send to the successful bidder. No correspondence will be entertained by HITES from the unsuccessful Bidders.

8. Signing of Agreement

HITES shall prepare the Agreement, duly incorporating all the terms of agreement between the two parties. Within 10 days from the date of issue of the Letter of Acceptance the successful Bidder will be required to execute the Contract agreement. The performance guarantee should be submitted after issue of letter of acceptance but not later than 7 days of issue of letter of acceptance. One copy of the Agreement duly signed by HITES and the Consultant through their authorized signatories will be supplied by HITES to the Consultant.

9. Performance Security

The successful Bidder shall furnish to HITES a security in the form of a bank guarantee. The Bank Guarantee has to be from a Scheduled Commercial bank based in India and for this purpose the Form of Performance Security (Form C) provided in this Volume shall be used.

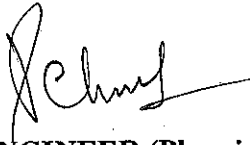
10. Further information if any, may be obtained from the address and telephone no. given below:

Award of Work: The bidder whose bid is "lowest price bid" as described in Award Criteria

Award Criteria: Subject to meeting the Eligibility Criteria stipulated in clause 3 above, HITES will award, the Contract of each project to the Bidder/ Tenderer/ Consultant, whose technical bid is found responsive, complete and in accordance with the Bid documents, and whose financial bid on valuation is found lowest for that project.

In case the financial bid of one or more bidders/ tenderer is found equal then all such bidder shall be asked to submit sealed revised offer in the form of letter mentioning revised fee but the revised fees quoted should not be higher than the fee quoted at the time of submission of original tender. The lowest tender shall be decided on the basis of revised offer. In case any such bidder refuses to submit revised offer, then it shall be treated as withdrawal of his tender

If the revised fee of two or more bidders received in revised offer is again found to be equal, the lowest tender, among such bidders, shall be decided by draw of lots in the presence of an officer of HITES of the level of Chief Engineer or above and concerned bidders who have quoted equal fee.



CHIEF ENGINEER (Planning)
HLL INFRA TECH SERVICES LTD
"USHUS", TC 7/1541
VETTAMUKKU, THIRUMALA PO
THIRUVANANTHAPURAM -695006
Ph/ Fax: 91-471-2350481
E-mail: idsplanning@lifecarehll.com

Form A

CONSULTANCY OFFER FOR THE PROJECT UNDER
HLL INFRA TECH SERVICE LIMITED - ID DIVISION

**Name of Work: Proposed New Medical College Project for JIPMER Phase – II Campus at
Karaikkal, Puducherry**

The Fees for providing consultancy services for the above said work is Rs.....

(In Words.)

[The fee shall be excluding service tax. Service Tax will be paid extra on submission of service tax bill showing service tax no.]

Place:

Date:

Signature of the Architect/ Authorized Person*

Name

Address

**Proof of Authority/ Power of Attorney to act and sign on behalf of the firm shall be furnished.*

PAYMENTS TERMS

Payments Terms:-

Phase 1:- Pre-Construction Stage

Stage	Sl. No	Milestone	% Payment	Cumulative percentage payment
Stage 1	1	Preparation of conceptual Architectural Design & Spatial Planning for buildings & services and its approval by HITES & client including revisions if required.	20%	20%
	2	Preparation of submission drawings for local bodies/ authorities and approval from local bodies.	20%	40%
Stage 2	3	Preparation of Detailed Architectural drawings including necessary details.	15%	55%
Stage 3	4	Submission of Good for Construction drawings	10%	65%

Phase 2-Construction & Post Construction Stage

Stage	Sl. No	Milestone	% Payment	Cumulative percentage payment
Stage-4	5	Pro-rata quarterly payment based on % progress of construction work of building plus other services.		
	(i)	Completion of Foundation works up to plinth level	10%	75%
	(ii)	Completion of structures including finishing works	10%	85%
Stage-5	8	Submission of as built drawings and obtaining all clearances and approvals including occupancy certificate.	15%	100%

Note:

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- All Miscellaneous additional details/ drawings, if required, for execution shall be issued within 15 days of requisition by HLL.
 - Completion of scope of work for the consultant will be considered only after the completion of Stage 5.

The fees will be paid in installments as specified above. On completion of the work of any stage, the consultant shall submit his gross bill to the Project-in-charge in Triplicate. Admissible amounts, as assessed by the Project-in-charge, against invoice raised by the consultant on completion of various stages of the work shall as far as possible be paid within 20th working day after the day of presentation of the invoice by the consultant to the Project-in-charge or his authorized Engineer.