



Kakkanad Factory, Cochin
Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,
Kerala, India. Ph: +91 484 2413999
Email: materialskfc@lifecarehll.com

Tender No HLL/PUR/LOCAL TRANSPORTATION/2020
Date 09/10/2020

TENDER FOR PROVIDING VEHICLES FOR LOCAL TRANSPORTATION

**AT
HLL LIFECARE LIMITED,
KAKKANAD, COCHIN**

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Sealed Tenders are invited in prescribed format for supply of the following vehicles for a period of one year starting from 1st November 2020 to 31st October 2021 as detailed below for local transportation / collection of goods & materials from & to HLL facilities at the following locations or within Kerala.

VEHICLE REQUIREMENT

#	Destination	Category of Vehicle					
		14 FT	18 FT	20 FT	ACE/ Similar Type vehicle	Dosth/ Similar Type vehicle	
1	To	HLL - Peroorkada Factory, Trivandrum					
2	To & Fro	To HLL Peroorkada Factory, Trivandrum					
3	To	HLL Irapuram Factory, Perumbavour, Ernakulam					
4	To & Fro	HLL Irapuram Factory, Perumbavour, Ernakulam					
5	To	Godown Kalamassery, Cochin					
6	To	Willington Island, Ernakulam					
7	To	Cochin Airport, Nedumbassery					
8	To	Godown, Kumarapuram, Trivandrum					
9	To	Balaramapuram Depot					
10	To & Fro	Balaramapuram Depot					

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The tender documents can be collected from the office of the undersigned between 10.00 hrs to 15.00 hrs on all office working days up to **21/10/2020**

The tender documents can also be downloaded from our Website: www.lifecarehll.com.

1. Last date & time of Submission of Bid : **14:00 hrs, 22/10/2020**
2. Date of opening of bid : **15:00 hrs, 22/10/2020**
3. Tender Opening Venue : HLL Lifecare Ltd, CSEZ, Kakkanad

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TERMS AND CONDITIONS

1. The bidders are required to submit an EMD of Rs. 20,000/- (Rs. Twenty Thousand only) by the way of DD, drawn in favour of HLL Lifecare Ltd., payable at Ernakulam. This amount does not carry any interest. The EMD amount of the unsuccessful bidders will be returned within one week after opening the Tender. The EMD amount of successful Bidder will be released after the completion of the contract period.
Tenders without EMD will be summarily rejected.
2. The Contractor should be the owner of the vehicle – Trucks, Pick up auto, TATA ACE / similar type of vehicle. In case of Firm/Company the vehicle can be owned by the Firm/Company. The vehicles should be road worthy, in good condition, and should have fully covered type, valid registration, road permit, records of having paid road tax and insurance, to carry out Transportation of Goods and materials as mentioned.
3. The vehicle offered should have valid fitness certificate issued by RTO and the bidder should submit copy of RC Book, Road Tax and Insurance paid Certificate, Fitness Certificate, Goods carriage permit and Pollution Certificate duly self-attested along with Tender document. The odometer of the vehicle should be in working condition and in case any defect occurs, it shall be rectified within 3 days after making alternate arrangements to perform the work undertaken.
4. The vehicle should be registered within 10 years (maximum) prior to the date of Tender publication and the vehicle should be provided with a covered body. Open vehicle covered with tarpaulin shall be permitted only after the concurrence from the concerned authorized officer of HLL-KFC.
5. The Contractor should ensure that the goods and materials transported is protected from dust, rain, pilferage, etc. by proper covering till the materials are unloaded at the locations specified from time to time. In case of any loss or damage to the goods in transit, the cost of the material along with penalty equal to 3 times the cost will be recovered from the contractor, from the amount payable to him/her or from security deposit made by him/her to the Company.



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6. The Contractor should have GST Registration if applicable and produce copy of the Registration Certificate to the Company before commencement of the Work.
7. The breakup of the rate should be furnished in the price bid. Income tax as applicable will be deducted.
8. The Contractor shall submit bills for payment and the bills will be paid within 15 days of receipt of the bills.
9. The Drivers engaged by the contractor should be experienced and should have valid driving license. They should have good character and conduct. In case the Company desires to change the driver, the contractor should provide substitute immediately. Necessary Insurance coverage should be taken by the contractor for the drivers and cleaners engaged by him.
10. The whole supervision and control of driver and cleaner shall be with the contractor. They shall be employees of the owner of the vehicle (Contractor).
11. The rate for the vehicles should be quoted considering the distance indicated for each category of vehicle.
12. The party should quote for all categories of vehicles & locations mentioned in the tender. If any party quoted partially shall not be considered.
13. HLL will communicate the requirement of the vehicle by phone/email to the transporter (Minimum 4 Hours prior to the requirement).
14. In case of failure to place vehicle on any working day, HLL shall arrange another vehicle and the expense incurred will be deducted from the transporter. If any such cases repeated frequently, HLL has the right to cancel the contract.
15. The company retains the right to have a panel of transporters and allocate loads to the transporter in the panel as per requirement and discretion of HLL.

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16. Tender fee of Rs.200/- (Rupees two Hundred only) to be paid at HLL. Kakkanad for collecting the bid document or download from the website and attach a separate DD of Rs.200/- in favour of HLL Lifecare Ltd, Kakkanad payable at Ernakulam.
17. Tender forms can be collected from the Purchase department, HLL Lifecare Ltd., plot no.16/A-1, CSEZ, kakkanad, cochin-682037 between **10.00 hrs to 15.00 hrs on all office working days up to 21/10/2020**. The documents can be downloaded from our website (www.lifecarehll.com).
18. The successful bidders are required to provide a security deposit of Rs.50,000/- within **15 days** of award of work (or) submit an equal amount of Bank Guarantee and execute an agreement on stamp paper of Rs.200/- .
The EMD amount shall be adjusted in the security deposit/ refund to the party upon submission of bank guarantee for the security deposit.
19. **Forfeiture of Security Deposit:** The security deposit shall be forfeited, in the event of failure on the part of contractor to place truck regularly as per requirement / make available the required number of trucks or failure to execute the work during the contract period. Further such contractor/s may also be blacklisted / barred from participating in HLL's future tenders for a period of two years.
20. The rate quoted should be firm for a period of one year from the date of work order and no revision/escalation will be considered in any circumstances.
21. Sealed Tenders duly completed in all respects should be submitted to SM (Purchase & Procurement), HLL Lifecare Ltd., Plot No.16/A-1, CSEZ, Kakkanad, Cochin latest by **14:00 hrs on 22/10/2020**. The Tender will be opened at **15:00 hours on 22/10/2020** the same day in the presence of Tenderers.
22. Tender by e-mail /fax will not be accepted.
23. The Company shall not be liable for the delay in submission of tenders after the due date specified above due to any reason including Postal delays etc.



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24. HLL,Kakkanad reserves the right to cancel or reject the Tender fully or partially, without assigning any reason and his decisions will be final and binding on all Tenderers.
25. HLL will have the right to cancel the contract at any point of time, after giving **one month notice.**



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PRICE BID

1. Name & Address of the Tenderer :
- Email :
- Phone Res :
Mob :
- PAN No :
- GST No . :
2. Details of EMD paid :
3. Details of Vehicle owned by the tenderer :

#	Destination	Category of Vehicle					
		14 FT	18 FT	20 FT	ACE/ similar Type	Dosth/ Similar Type	
1	To	HLL - Peroorkada Factory, Trivandrum					
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6	To	Willington Island, Ernakulam					
7	To	Cochin Airport, Nedumbassery					
8	To	Godown, Kumarapuram, Trivandrum					
9	To	Balaramapuram Depot					
10	To & Fro	Balaramapuram Depot					

The rate quoted should be firm for a period of one year from the date of Work Order. No escalation in rate will be considered during the contract period.

SIGNATURE OF TENDERER

DATE :

PLACE :