



**(A Government of India Enterprise)**

Corporate and Registered Office,  
HLL Bhavan, Poojappura,  
Thiruvananthapuram– 695 012  
Kerala, India.

Phone: 0471 – 2354949

Website: [www.lifecarehll.com](http://www.lifecarehll.com)

**Invitation for Bids**

**RATE CONTRACT ON RE-MANUFACTURING OF  
DOT MATRIX PRINTER HEADS**

Date	:	25 <sup>th</sup> July 2013
IFB No.	:	HLL/IT/PRNHD/2013

**The schedule of the bid is given below.**

<b>Last date and time for receipt of bids</b>	<b>:</b>	<b>15.00 Hrs on 05-08-2013</b>
<b>Time and date of opening of bids</b>	<b>:</b>	<b>15.30 Hrs on 05-08-2013</b>

Dear Sir,

**Sub: Rate Contract on Re-manufacturing of Dot Matrix Printer Heads**

HLL Lifecare Limited, Thiruvananthapuram invites the sealed bid from the eligible bidders for rate contract on Re-manufacturing of dot matrix printer heads available at Corporate Head office Thiruvananthapuram, Peroorkada Factory Thiruvananthapuram and Akkulam Factory Thiruvananthapuram.

The terms and conditions of the bid are given below.

1. The rate contract period will be valid for one year only and the price for remanufacturing of printer heads will be fixed during this period. The contract period is from **15<sup>th</sup> August 2013 to 14<sup>th</sup> August 2014**.
2. The bidder has to collect and supply the printer heads at the respective locations as specified by the purchaser. The details of location are given below.
  - (i) HLL Lifecare Ltd., Corporate and Registered Office, HLL Bhavan, Poojappura, Thiruvananthapuram – 12, Ph: 0471 - 2354949 (**CHO**).
  - (ii) HLL Lifecare Ltd., Peroorkada Factory, Thiruvananthapuram – 05, Ph: 0471 - 2437270 (**PFT**).
  - (iii) HLL Lifecare Ltd, Akkulam Factory, Sreekaryam.P.O, Thiruvananthapuram – 17, Ph: 0471 - 2441384 (**AFT**).
3. The bidder is responsible to collect the printer heads at respective location and return the same after remanufacturing within three days from the date of intimation.
4. The prices should be quoted as per the format for price schedule enclosed. (**Annexure-1**)
5. The quoted price should be inclusive of all taxes and duties.
6. The order will be placed on the first lowest responsive bidder.

7. The approximate requirement per year is as follows.

Sl. No.	Location	Wipro LQ 1050	Epson LQ 1070	Epson LX 300	Epson LQ 300/LQ 300+II	TVS MSP/245/3 35/345	Epson LQ 2180	Wipro EX 1050	Wipro-Wep LQ DSI 5325	Epson LQ1150 II
1	CHO	10	1	2	5	-	-	-	-	-
2	PFT	25	1	2	10	1	-	-	1	1
3	AFT	15	3	4	3	3	1	1	-	-
	<b>Total</b>	<b>50</b>	<b>5</b>	<b>8</b>	<b>18</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

8. HLL will have the right to increase or decrease up to 20% of the quantity of goods and services specified in the schedule of requirements without any change in the unit price or other terms and conditions.
9. All the Re-manufactured printer heads should carry a minimum 6 months warranty. During the warranty period, the defective printer head shall be repaired at free of cost.
10. Bids should be clear in all respects and those with ambiguous clauses shall be summarily rejected.
11. The contract will get cancelled at any time if the services are found unsatisfactory.
12. Payment will be released from CHO within 2 weeks of receipt of invoice accompanied by delivery report duly signed by the persons concerned at the IT Department of the respective locations.
13. Penalty @ 0.50 % per week's delay subject to a maximum of 5 % is applicable for delayed delivery.
14. Bids should be submitted on or before **15:00 Hrs on 05-08-2013** and the same **will be opened at 15.30 Hrs on the same day** at Corporate Head Office, Poojappura, Thiruvananthapuram in the presence of the representative of the bidder who choose to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.
15. Any bid received after the deadline will be rejected.
16. HLL reserves the right to accept/reject any or all of the bids without assigning any reason whatsoever.
17. No email or fax bids are accepted.

Thanking you,

Yours faithfully,

**P. Sivakumar**  
**SM (HW)**

Price Schedule Annexure –I							
Description of item / work	Unit	Quantity	Basic Price (Rs)	Taxes/ Duties (Rs)	Other incidental costs if any (Rs)	Total Price for each unit (Rs)	Amount (Rs)
2	3	4	5	6	7	8 = 5+6+7	9 = 4 * 8

Total Price (in Figure) : Rs.....

Total Price (in words) : Rs. ....