

एचएलएल लाईफकेयर लिमिटेड/HLL LIFECARE LTD
ऐरापुरम प्लैंट/IRAPURAM PLANT
प्लाट सं/Plot No. 1&2, रबड़ पार्क/ RUBBER PARK,
ऐरापुरम, वलयनचिरनगरा पी ओ /IRAPURAM,
VALAYANCHIRANGARA PO
एरणाकुलम जिला, ERNAKULAM DISTRICT, पिन/PIN-
683556
दूरभाष / Phone-0484- 2597200
EMAIL: ifchll@lifecarehll.com

TENDER FOR THE SCRAP SALE OF METAL & PLASTIC SCRAPS

Tender No: HLL/IFC/SALES/Misc Scrap/04/2021 -22

Dated: 01.12.2021

TENDER NOTICE

Sealed and super scribed Tenders are invited for the sale of metal & plastic scrap in as is where condition from HLL Lifecare Limited Irapuram Factory. The details and tender form can be downloaded from our website www.lifecarehll.com. The last date and time of submission of tender is **22.12.2021 3.00 PM.** The items and corresponding quantities are mentioned below.

SL NO.	DESCRIPTION OF SCRAP ITEM	LOCATION	TENDER QUANTITY	UOM
1	METAL SCRAPS	IRAPURAM	1000 Kg (Approx.)	Kgs
2	PLASTIC SCRAPS	IRAPURAM	1000 Kg (Approx.)	Kgs.

Unit Chief
HLL Lifecare Limited
Irapuram

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GENERAL INSTRUCTION TO TENDERERS

1. Sealed and super scribed tenders are invited for the sale of Metal & Plastic Scraps from HLL Lifecare Limited, Plot No.1 & 2, Rubber Park, Valayanchirangara Po, Pin-683556.
2. The tender documents containing the details and other terms and conditions can be obtained from the office of the undersigned during the office hours on any working day on or before 21.12.2021, on submission of a written application. The tender documents can also be downloaded from our Website : www.lifecarehll.com
3. The tender should be submitted in a single sealed cover with the Tender No. mentioned thereon, complete in all respect, addressed to the Unit Chief; HLL Lifecare Limited, Plot No. 1 & 2, Rubber Park, Valayanchirangara-683556 and should reach the undersigned on or before **3.00 P.M. on 22.12.2021**. Bids received after the deadline for submission shall not be considered. The tender will be opened at **4.00 P.M on the same day** in the presence of bidders who wish to attend.
4. In case, the date mentioned above is declared subsequently as holiday for the Company's Office, the due date for submission and opening of tender will be the next Office working day at the same venue and time. Tenders received after the

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dead line for submission shall not be considered.

5. HLL Lifecare Limited shall not be liable for the delay in submission of tenders after the due date specified above due to any reason including Postal delays.
6. HLL reserves the right to accept or reject any tender without assigning any reason. HLL also reserves the right to split up the order on more than one bidder.
7. Bidder has to remit a tender fee of Rs 525 along with the bid by way of DEMAND DRAFT drawn in favour of HLL Lifecare Ltd., Valayanchirangara payable at Valayanchirangara directly to the office of Unit Chief or to the account specified by HLL. Electronic transfer of payment is also accepted.
8. There shall be no EMD for the tender but the bidder has to submit an undertaking (to be submitted in Bidder's Company Letterhead) for making payment of an amount of Rs.3000/- to the tenderer if they withdraw from the tender at any point of time.
9. An amount equivalent to 3% of the annual sale value including tax shall be remitted as security deposit by the successful tenderer.
10. The bidder should affix their signature with official seal in all the pages of the tender document and attach all the details called for in the tender documents, failing which the tender is likely to be rejected.

11. For any clarifications connected to the tender, you may please contact Sr Manager

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(Purchase), Phone No.0484 2597200, Email: ifchll@lifecarehll.com /
jiteshprabhu@lifecarehll.com

12. The intending bidder or his authorized representative may inspect the materials between 09 AM to 04 PM on any working day with the prior permission from the factory.
13. Goods / Equipment will be sold in as is where condition is and the whole items shall be taken from the site by the successful bidders with its faults, errors in description if any.
14. The contractor shall arrange the lifting of the material and all the expenses for dismantling, loading/transportation etc. will be borne by the contractor.
15. The Vehicle arranged for lifting of scrap material should reach the company before 12.30 pm on the committed date, and should leave the premises within the given time period as directed by HLL officials.
16. The company will intimate the Buyer, the available quantities from time to time and the buyer should completely lift the material within 10 days from date of issue of sale orders. Failure to lift the material from the factory premises within the stipulated time, for any reasons, will entail forfeiture of security Deposit.
17. In case of confirmed lots (as informed by HLL), the successful bidder shall make the payments (Material value plus taxes and duties, if any) in advance by way of DEMAND DRAFT drawn in favour of HLL Life care Ltd., Valayanchirangara payable at

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Valayanchirangara directly to the office of Unit Chief. HLL Lifecare Ltd., Plot No 1&2, Rubber Park, Valayanchirangara for issuance of Delivery Order/Sale Invoice. Electronic transfer of payment is also accepted.

But Delivery Order/Sale Invoice will be prepared only after confirmation of receipt of payment. The quantity indicated is only an approximate quantity. The actual quantities sold may be higher or lower and the successful bidder need to lift the quantity as indicated by the company.

18. The validity period of this tender is up to **22.12.2022 but the materials have to be lifted from our premises time to time and within 10 days from the issue of each of the work orders**. The quoted rate shall be valid for the tender period and no change in terms and conditions of the tender will be allowed on any grounds, during the tender period. But HLL reserves the right to terminate the tender/sale award by giving one-month notice.

Senior Manager (Purchase)

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DETAILS TO BE SUBMITTED BY THE BIDDER

(PLEASE NOTE ALL FIELDS ARE MANDATORY.INCOMPLETE FORMS MAY BE DISQUALIFIED)

- I. **Name of the Bidder:**
- II. **Complete Address of the Bidder:**
 - Landmark:**
 - State:**
 - District:**
 - City:**
 - Pin:**
 - Name of Contact person:**
 - Mobile/Contact No:**
 - Landline No:**
 - E-mail :**
 - Fax:**
- III. **Whether Annexure 1 completed and signed:**
- IV **GSTIN :**
- V **Income Tax PAN No. (Copy to be submitted):**

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SI No.	DESCRIPTION OF SCRAP ITEMS	LOCATION	QUANTITY	UOM	RATE QUOTED /UOM (Rs)
1	METAL SCRAP	IRAPURAM	1000 (Approx)	Kgs	
2	PLASTIC SCRAP	IRAPURAM	1000 (Approx.)	Kgs	

***The rates quoted should be exclusive of all taxes. The existing GST on all the above scrap items is as applicable. Also TCS as applicable has to be remitted by the contractor.

Last Date and Time of Receipt of Tender: 3 . 0 0 P M on 22.12.2021

Date and Time of Opening of Tender: 4 . 0 0 PM on 22.12.2021

PLACE:

NAME & SIGNATURE OF THE TENDERER

DATE:

(WITH OFFICE SEAL)

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(TO BE FILLED AND SUBMITTED ALONG WITH THE BID)

ANNEXURE-1

Letter of Undertaking

We (Name of bidder) hereby submit an undertaking to pay an amount of Rs.3000 to HLL if we withdraw from this tender at any point of time.

PLACE:

NAME & SIGNATURE OF THE TENDERER

DATE:

(WITH OFFICE SEAL)