



## **HLL Lifecare Limited**

**(A Government of India Enterprise)**

Corporate and Registered Office,  
HLL Bhavan, Poojappura,  
Thiruvananthapuram– 695 012  
Kerala, India.

Phone: 0471 – 2354949,2775000

CIN:U25193KL1966GOI002621

Website: [www.lifecarehll.com](http://www.lifecarehll.com)

### **Invitation for Bids**

#### **Supply of Architectural Software under annual subscription**

IFB No. :	HLL/CHO/IT/Software/2022
Date :	18.02.2022

**The schedule of the bid is given below.**

<b>Last date and time for receipt of bids :</b>	<b>15.00 Hrs. on 05.03.2022</b>
<b>Time and date of opening of Bids :</b>	<b>15.30 Hrs. on 05.03.2022</b>

Dear Sir/ Madam,

**Sub :Supply of Architectural Software under annual subscription**

HLL Lifecare Limited, Thiruvananthapuram invites competitive bids from the eligible bidders for the supply of Architectural Software under annual subscription model for Corporate and Registered Office, HLL Bhavan, Poojappura, Thiruvananthapuram as per the terms and conditions given below;

**Terms & Conditions**

1. Schedule of requirement with Technical Specification is given below;

Sl.No.	Description of the item	Quantity in Nos.
1	SketchUp Pro 2022 Annual Subscription	1 No.
2	Autodesk AEC:Architecture Engineering &Construction Collection IC Commercial New Single-user ELD Annual Subscription	1 No.

2. The prices should be quoted as per the format for price schedule enclosed as **Annexure-1**.
3. In the price schedule, if there is any discrepancy between the unit price and total price the unit price shall prevail and the total price shall be corrected by the purchaser accordingly.
4. The bids will be evaluated by taking the total quoted amount for all items.
5. The prices quoted shall be valid for a period of **90 days** from the date of opening of bids.
6. The items should be delivered within **2 weeks** from the date of placement of order.
7. Penalty at 0.50 % of the total Purchase Order value for each week of delay or part thereof subject to a maximum of 5 % is applicable for delayed delivery.
8. Bids should be clear in all respects and those with ambiguous clauses shall be summarily rejected.
9. The bidder who requires any clarification on the tender shall notify the undersigned through e-Mail at [sivakumar@lifecarehll.com](mailto:sivakumar@lifecarehll.com). However no post bid clarification shall be entertained.
10. By submitting the bid it is presumed that the bidder has verified the tender documents and technical specification of the items in details and has quoted the tender rate accordingly.
11. The subscription is for the period of one year only and it will be extended as per the discretion of HLL only.
12. No bidder shall try to influence the Purchaser on any matter relating to its bid, from the time of the bid opening till the time the Purchase order is placed.
13. The supply order will be placed on the first lowest responsive bidder.
14. Necessary technical support should be provided over telephone in case of problem without any additional charges during the subscription period.

15. Payment will be released within 30 days from the date of activation of subscription and acceptance by HLL. For claiming the payment, the following documents are to be submitted.

- (i) Three copies of GST Invoice.
- (ii) Relevant report/document for subscription

16. The bids should be submitted at the following address.

**Deputy Vice President (IT)  
HLL Lifecare Limited  
Corporate and Registered Office,  
HLL Bhavan, Poojappura,  
Thiruvananthapuram – 695 012,  
Phone: 0471- 2354949, 2775000.**

17. Bids should be submitted on or before **15:00 Hrs on 05.03.2022** and the same **will be opened at 15.30 Hrs on the same day** at Corporate Head Office, Poojappura, Thiruvananthapuram in the presence of the representative of the bidder who choose to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.
18. The envelopes containing the bid should bear the Invitation for Bids title and number, and the statement DO NOT OPEN BEFORE \_\_\_\_\_  
(Here insert time and date of bid opening).
19. HLL reserves the right to accept or reject any or all of the bids without assigning any reason whatsoever.
20. Any bid received after the deadline will be rejected.
21. No fax/email bids will be accepted.
22. Consideration of MSME shall be based on furnishing of valid UAM (Udyog Aadhar Memorandum) number and copy of relevant document along with the bid only.
23. Any dispute arising out of the tender/bid document/ evaluation of bids/issue of purchase order shall be subject to the jurisdiction of the competent court at Thiruvananthapuram only.

Thanking you,  
Yours faithfully,

**P. Sivakumar  
Deputy Vice President (IT)**

