



**EOI for Establishment Of JIPMER International School Of
Public Health at JIPMER Campus and Up-gradation Of
the Rural Health Centre at
Ramanathapuram,Puducherry**

OCTOBER 2013

**HLL LIFECARE LIMITED
Infrastructure Development Division
“Adarsh” TC 6/1781, Vettamukku,
Thirumala Post Office
Thiruvananthapuram-695006**

EOI for Establishment of JIPMER International School of Public Health at JIPMER Campus and up-gradation of the Rural Health Centre at Ramanathapuram, Puducherry

TABLE OF CONTENTS

Description		Page No.
Disclaimer		1
Schedule of Submission of EOI		2
Notice inviting Tender		3
Definitions		4
Part I	Enquiry Documents and Instruction to Applicants	5-12
Part II	Project Description and Scope of Work	13-15
Part III	Pro-forma Application Forms	16-19
	Pro-forma Letter of Application	17-19
Part IV	Short listing Questionnaire & Annexure	20– 34
	Form-1 Organizational Information	22
	Form-2 Performance Record	23-24
	Form-3 Staff Information	25
	Form-4 Financial Information	26
	Form-5 Quality and Cost Control	27
	Annexure 1 – Certified Experience Chart- Completed Projects	28-29
	Annexure 2 – Certified Experience Chart -Works in Hand	30-31
	Annexure 3 – Financial Situation	32
	Annexure 4 – Key Staff Bio-data	33
	Annexure 5 – Pending Litigation	34
Part V	Evaluation Criteria	35-36
	Initial Filter	36

DISCLAIMER

HLL Lifecare Limited (HLL) has prepared this document as internal consultant to Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER) to give interested parties background information on the Project. While HLL and JIPMER have taken due care in the preparation of the information contained herein and believe it to be accurate neither Jawaharlal Institute of Post graduate Medical Education and Research (JIPMER) nor HLL Lifecare Limited, any of its authorities or agencies nor any of their respective officers, employees, agents or advisors gives any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely on the information in submitting an EOI. The information is provided on the basis that it is not binding on Jawaharlal Institute of Post graduate Medical Education and Research (JIPMER) or HLL Lifecare Limited, any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER) reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the Project further with any party expressing interest.

No reimbursement of cost of any type will be paid to persons or entities expressing interest.

SCHEDULE OF THE QUALIFICATION PROCESS

EVENT	DATE
Sale of EOI document	19/10/2013
Last date for submission of queries	25/10/2013
Date for Pre bid Meeting	29/10/2013
Last date for issue of addendum	04/11/2013
Last date for sale of document	06/11/2013
Last date for submission of completed EOI document	12/11/2013 at 2.00pm
Date of Opening of EOI document	12/11/2013 at 3.30pm

Applications forms can be purchased from the following address. All queries shall be addressed to and completed Application forms shall be submitted before the specified date and time at the following address:

Deputy Vice President (T)

**HLL Lifecare Limited,
Infrastructure Development Division,
"Adarsh", T.C 6/1718(1),
Vettamukku, Thirumala PO,
Thiruvananthapuram- 695 006.**

Phone - 0471 236 8144

TeleFax - 0471 236 8144

Notice inviting Expression of Interest

**REQUEST FOR EXPRESSION OF INTEREST (EOI)
FROM FIRMS FOR PROVIDING ENGINEERING, PROCUREMENT AND
CONSTRUCTION (EPC) SERVICES
FOR ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF
PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP-
GRADATION OF THE RURAL HEALTH CENTRE AT
RAMANATHAPURAM, PUDUCHERRY**

Jawaharlal Institute of Post Graduate Medical Education and Research, Puducherry, intends to establish ***JIPMER International School of Public Health (JISPH) in JIPMER campus and upgradation of Rural Health Centre at Ramanathapuram, Puducherry*** on a turnkey basis.

Eligible firms of repute, having experience as EPC Developers and interested in taking up the above work on Turnkey basis are hereby invited to submit their "Expression of Interest" (EOI) as per the prescribed proforma to HLL Lifecare Limited, Infrastructure Development Division, "Adarsh", T.C 6/1718(1), Vettamukku, Thirumala PO, Thiruvananthapuram- 695 006 on or before **12/11/2013** in a sealed cover.

The EOI document can also be downloaded from the HLL website www.lifecarehll.com or website of JIPMER website www.jipmer.edu

DEFINITIONS

“Applicant” means a reputed Indian firm having the required experience and who has purchased/downloaded the EOI document and applied for the same.

“Application” means the EOI submitted by an Applicant interested in the Project in the prescribed format

“HLL” means HLL Lifecare Limited, having its corporate office at “Latex Bhavan”, Poojappura, Thiruvananthapuram who is the in-house consultant to Jawaharlal Institute of Post-Graduate Medical Education and Research.

“EOI” means Expression of Interest

“JIPMER” means Jawaharlal Institute of Post-Graduate Medical Education and Research at Puducherry, India

“EPC” means Engineering, Procurement and Construction

“Project” means planning, designing, construction, equipping and commissioning of the JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY on a turnkey basis.

“Site” means the place where the works are to be executed.

SHORTLISTING OF EPC DEVELOPERS

FOR

**ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH
(JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL
HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY**

Part I – Enquiry Documents and Information for Applicants

**HLL Lifecare Limited,
Infrastructure Development Division,
“Adarsh”, T.C 6/1718(1),
Vettamukku, Thirumala PO,
Thiruvananthapuram- 695 006.

Phone - 0471 2368144
TeleFax - 0471 2368144**

SHORTLISTING OF EPC DEVELOPERS
ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY

Part I: Enquiry Documents and Information for Applicants

1 INTRODUCTION

1.1 Jawaharlal Institute of Post graduate Medical Education and Research (JIPMER), an institute of national importance, was started in the year 1956 as Dhanvantri Medical College in Pondicherry (now renamed Puducherry) and was upgraded to a centre for post-graduate education and research in 1964. Now an Institute of National Importance it has the following key objectives:

- To impart quality undergraduate and post graduate medical education
- To provide a forum for cutting edge medical research
- To offer high quality patient care

JIPMER, Puducherry is one of the country's most reputed institutions offering medical education and state-of-the-art medical services in primary, secondary and tertiary care. It provides diagnostic and therapeutic services across 22 major medical and surgical disciplines and post-graduate training in 19 specialty disciplines. Every year super specialization courses (100), post-graduate (124) and graduate medical education including allied health professional (200) is offered in addition to providing secondary and tertiary care to the population of Puducherry and neighbouring districts of Tamil Nadu. The hospital also provides facilities for patient treatment in super specialty disciplines such as Cardiology, Cardiac Thoracic and Vascular Surgery (CTVS), Urology, Plastic Surgery, Neurology, Endocrinology and Paediatric Surgery. Annually, more than 20lakh people receive treatment as outpatients while nearly fifty five thousand patients are admitted as inpatients. The hospital caters to the health needs of residents of Puducherry, Tamil Nadu, Karnataka, Kerala, Andhra Pradesh and others parts of India

1.2 JIPMER proposes to set up an International School of Public Health (JISPH) with the major objective of imparting quality training in the field of Public Health and serve as a model training centre for the whole nation, to contribute positively and effectively in building capacity in public health training and research. JISPH will also test and validate various demonstration projects in promotive, preventive, curative and rehabilitative care models. The project involves the following:

- ❖ **ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT PUDUCHERRY**
- ❖ **UPGRADATION OF RURAL HEALTH CARE CENTRE(RHC) AT RAMANATHAPURAM**

1.3 JIPMER, proposes to get the Project executed on a turnkey basis through a reputed Indian entity fulfilling the necessary eligibility criteria. M/S HLL Lifecare Limited on behalf of JIPMER shall handle the entire bid process and execution of the project. The implementing entity will be selected through the process of short listing, technical

bid and financial bid and the selected bidder shall be responsible for the complete range of activities including but not limited to the planning, design, construction, procurement, installation, testing and commissioning of equipments, and commissioning of the Facilities as per “Employer’s Requirement”. The responsibility of the implementing entity will be to hand over the completed Project fully tested and commissioned within 18 months and the stipulated cost as per the details in “Employer’s Requirement” to be provided to the short-listed Applicants along with the Request for Proposal (RFP).

- 1.4 Reputable Indian Applicants with experience in planning, designing, civil construction, equipment procurement, installation and commissioning of similar Projects are invited to submit a detailed Expression of Interest (EOI) for the above Project in the prescribed format.

2 ELIGIBLE APPLICANTS AND ELIGIBILITY CRITERIA

- 2.1 Only reputed Indian firms are allowed to apply for this Project

2.2 The firm must have completed works of developing, procuring and commissioning of building projects during the last seven years ending September 2013, according to any one of the following requirements.

a) Three projects each costing not less than Rs. 30.4 crores or

b) Two projects each costing not less than Rs 45.6 Crores or

c) One project costing not less than Rs 60.8 Crores.

- 2.3 In addition the Firm should have developed and commissioned an Educational Building as per Group B (Sub-division B-2) of NBC 2005 costing not less than Rs.30 crores.

- 2.4 The Firm should be profit making during each of the last three financial years, ending March 31, 2013. Financial data for previous 5 years shall be submitted as per format in Annexure 3.

- 2.5 Applicants shall not have a conflict of interest. All Applicants found to have a conflict of interest in this prequalification process shall be disqualified. Applicants shall be considered to have a conflict of interest, if:

(a) Applicants in two different Applications have controlling shareholders in common; or

(b) Submit more than one Application in this prequalification process.

(c) Applicant has participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of this prequalification.

3 CORRUPT OR FRAUDULENT PRACTICES

- 3.1 JIPMER requires that Applicants/Suppliers/Contractors under this contract, observe the highest standard of ethics during the procurement and execution of this contract. In pursuance of this policy, JIPMER

- (a) Defines, for the purpose of these provisions, the terms set forth below:
 - i. “corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
 - ii. “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among Applicants/Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition.
- (b) Will reject a proposal for award of work if it is determined that the Applicant recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- (c) Will declare a Applicant/Bidder ineligible, either indefinitely or for a stated period of time, to be awarded a contract / contracts, if it at any time determines that the Applicant/Bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.

4 AMENDMENT OF PREQUALIFICATION DOCUMENT

- 4.1 At any time prior to the deadline for submission of Applications, JIPMER either on its own or on request of the Applicant may amend the EOI Documents by issuing addenda.
- 4.2 An addendum issued under the sub-clause 4.1 shall be part of the EOI Documents and shall be communicated in writing to all the Applicants who have purchased the EOI documents from HLL and will also be posted at the website of HLL and that of JIPMER.
- 4.3 To give Applicants reasonable time to take an addendum into account in preparing their Applications, JIPMER may, at its discretion, extend the deadline for the submission of Applications.

5 PROCUREMENT & COST OF APPLICATION

- 5.1 This EOI document can be procured from the office of The Deputy Vice President (Contracts), Infrastructure Development Division, HLL Lifecare Limited at the address mentioned in Clause 9.2 of this document. Alternatively it can be downloaded from the HLL website www.lifecarehll.com or website of JIPMER website www.jipmer.edu.
- 5.2 The Applicants will pay a non-refundable amount of Rs. 20,000 (Rupees Twenty thousand only) towards the cost of Application and processing of documents. This amount will be paid through a demand draft in favour of “HLL Lifecare Limited” payable at Thiruvananthapuram, at the time of purchase of the document. In case the document is downloaded from the website, the demand draft shall be enclosed with the Application at the time of submission, failing which the Application shall be rejected.
- 5.3 The Applicant shall bear all costs associated with the preparation and submission of

its Application HLL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.

6 LANGUAGE OF APPLICATION

6.1 The language of the Application as well as the supporting documents shall be English.

7 SIGNING OF THE APPLICATION AND NUMBER OF COPIES

7.1 The Applicant shall prepare one original set of the prequalification documents and clearly mark it "ORIGINAL". The original of the Application shall be typed and shall be signed on all the pages by the person duly authorized to sign on behalf of the Applicant.

7.2 The Applicant shall submit one soft copy and 2 signed hard copies of the original Application and clearly mark them "COPY". In the event of any discrepancy between the original and the copies, the original shall prevail.

7.3 An authorized representative shall have the authority to conduct all business and incur liabilities related thereto for and on behalf of the Applicant, during the prequalification process and thereafter.

8 SEALING OF APPLICATION

The Original and the copies of the Application including the soft copy shall be sealed in a single large envelope and submitted on or before the last date and time for submission of the Application as specified in this EOI.

9 DEADLINE AND ADDRESS FOR SUBMISSION OF APPLICATIONS

9.1 Applications shall be submitted to HLL Lifecare Ltd., (internal consultant to JIPMER) by hand or through registered post or courier service at the address given below and not later than 1400 Hrs on **12th November 2013**. In respect of Applications received by post or courier, HLL shall not assume any responsibility for any delayed delivery.

9.2 The Application should be addressed to
The Dy. Vice President, (Technical),
HLL Lifecare Limited,
"Adarsh", T.C 6/1718(1),
Vettamukku, Thirumala P.O
Thiruvananthapuram, 695 006.

9.2 All envelopes shall be titled "ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP-GRADATION OF THE RURAL HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY" and clearly marked in English with name of the Applicant.

9.3 JIPMER may, at its discretion, extend the deadline for the submission of Applications, in which case all rights and obligations of JIPMER, HLL and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

10 LATE APPLICATIONS

- 10.1 Application received after the dead line of submission of Application shall not be considered or opened under any circumstances.

11 CLARIFICATIONS OF APPLICATION

- 11.1 The Applicants shall be evaluated on the basis of the Application and the supporting documents submitted by them. JIPMER or HLL shall not be under any obligation to seek any further information or clarifications.
- 11.2 Without prejudice to Clause 11.1 above, in order to assist in the evaluation of Applications, JIPMER may, at its sole discretion, ask any Applicant for any clarification on its Application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.
- 11.3 If an Applicant does not provide clarifications requested by the date and time set in JIPMER's or HLL's request for clarification, its Application is liable to be rejected.
- 11.4 It is clarified that Applicants shall not be required to submit on their own, additional information or material subsequent to the date of submission and such material if submitted shall be disregarded. It is therefore essential to ensure that all questions are answered fully on the proforma or otherwise. The pages of the EOI document and annexures and additional information if any submitted shall be numbered sequentially and signed. General responses such as "included in brochure" without specific item reference and information without summaries are unlikely to achieve a high assessment.

12 RESPONSIVENESS OF APPLICANTS

- 12.1 An Application, which is not responsive to the requirements of the prequalification documents and more particularly the Applications, which do not pass the initial filter shall be rejected forthwith.
- 12.2 Applicants should note that this EOI Enquiry and Questionnaire is intended to provide preliminary information. The information contained herein shall not in anyway be construed as binding on JIPMER, HLL, its agents, successors or assignees.
- 12.3 Applicants are advised that selection of turnkey developers for this Project shall be entirely at the discretion of JIPMER. Applicants shall be deemed to have understood and agreed that no explanation or justification of any aspect of the EOI process shall be given either by HLL or JIPMER and that the results of the EOI process shall be without any right of appeal to the Applicants whatsoever.
- 12.4 All documents and other information submitted by an Applicant to HLL shall become the property of JIPMER. Applicants are to treat all information as strictly confidential. HLL will not return any EOI document submitted to it by the Applicants.
- 12.5 HLL shall notify successful pre-qualified Applicants. It will not entertain any query or clarification from Applicant(s) who are not short-listed in the EOI process.

13 WITHDRAWAL OF APPLICATIONS

- 13.1 No modification or substitution of the submitted application shall be allowed.
- 13.2 An Applicant may withdraw its Application after submission, provided that written notice of the withdrawal is received by HLL before the due date for submission of

Applications. In case an applicant wants to resubmit his application, he shall submit a fresh application following all the applicable conditions.

- 13.3 The withdrawal notice shall be prepared in Original only and each page of the notice shall be signed and stamped by authorized signatories. The copy of the notice shall be duly marked "WITHDRAWAL".

14 RIGHT TO ACCEPT/REJECT ANY OR ALL APPLICATIONS

- 14.1 JIPMER reserves the right to accept or reject any or all Applications and to annul the qualification process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.
- 14.2 Applicants should attach clearly marked and referenced continuation sheets in the event that the space provided in the EOI Document, Questionnaire or Annexure is insufficient.
- 14.3 In responding to the EOI Application, Applicants should demonstrate their capabilities, by providing material based on their experience, past performance, their personnel and financial resources
- 14.4 Applicant should at its own responsibility, risk and expenses visit and examine the site of the Project, its surroundings and obtain all information that may be necessary for preparing the Application for the above Project. HLL or JIPMER shall make no reimbursement of cost whatsoever incurred by the Applicant in the preparation of his Application.
- 14.5 It is expressly clarified that before submitting the EOI, the Applicant must have examined carefully the contents of all the documents and any failure to comply with any of the requirement of EOI document will be at the Applicant's risk.

15 APPLICANT'S RESPONSIBILITY

- 15.1 While submitting the Application the Applicant would submit a certification that it has:
- Made a complete and careful examination of requirements and other information set forth in this EOI Document
 - Made a complete and careful examination of the various aspects of the Project including but not limited to:
 - The Project site
 - Existing facilities and structures
 - The conditions of the access roads and utilities in the vicinity of the Project Site
 - Conditions affecting transportation, access, disposal, handling and storage of the materials.
 - Clearances required for the Project and
 - All other matters that might affect the Bidder's performance during the Construction and Operation of the Project if awarded

15.2 HLL or JIPMER shall not be liable for any mistake or error or neglect by the Applicant in respect of the above.

16 VALIDITY OF APPLICATIONS

16.1 Application shall be valid for a period of 180 days from the last date of submission of Applications.

16.2 JIPMER retains the right that in exceptional circumstances at its own discretion, it may ask the applicants to extend the validity of their application for a specified period. The Applicant not submitting the letter of extension of the validity period at that time shall not be further considered.

SHORTLISTING OF EPC DEVELOPERS

FOR

ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY

Part II – PROJECT DETAILS AND SCOPE OF WORK

**HLL Lifecare Limited,
Infrastructure Development Division,
“Adarsh”, T.C 6/1718(1),
Vettamukku, Thirumala PO,
Thiruvananthapuram- 695 006.**

Phone - 0471 2368144

TeleFax - 0471 2368144

PART II: PROJECT DETAILS AND SCOPE OF WORK

1 THE PROJECT DETAILS AND SCOPE OF WORK:

1.1 The Project has an estimated total cost of approximately Rs. 76 Crores including the cost of furniture & equipments, which is about Rs. 9 crores. The Project is expected to be completed over a period of 18 months from the date of award. The proposed Project includes establishment of

❖ ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT PUDUCHERRY

❖ Up-gradation of Rural Health Centre (RHC) at Ramanathapuram

Brief details of the various elements of the proposed Project are presented in the following section.

1.2 The activities required for completion of the Project on a turnkey basis include interalia

- Planning of the Facilities including functional analysis, workflow analysis etc.
- Design development including preparation of architectural brief, design concept, concept for services etc. It may be noted that the concept plans forming part of the RFP documents shall be the basis for this.
- Detailed design engineering including architectural design and construction documents, structural engineering, electrical engineering, heating ventilation and air conditioning plans, medical gases and manifold plan, plan for the central sterile services department, communication and networking plan, fire detection and protection plan etc.
- Building construction and installation of all services
- Procurement, installation, testing and commissioning of requisite equipment as per specifications provided
- Procurement and installation of furniture and fixtures
- Project Management to ensure completion of Project as per the specified timelines
- Compliance with Environmental and Energy efficiency norms and obtaining at least 3 star GRIHA rating.
- Handing over of the facilities after fulfilling all the obligations under “Employer’s Requirement”
- Getting approvals/permissions/permits of statutory/local/governmental agencies

1.3 The details of the various components of the Project are as follows:

1.3.1 JIPMER International School of Public Health (JISPH):

The proposed building for JISPH will have a built up area of **12625 Sq.mts.** and will have a stilt floor with four upper floors. In the stilt floor, provisions have been made for entrance lobby, Dean’s office, cafeteria and electrical room and the remaining area will be used for parking of cars of faculty and officers of JIPMER. The total built up area of the stilt floor is **1765 sq.mts**, out of which **835 sq.mts** is earmarked for the

lobby, Dean's office, cafeteria and electrical room and **930 sq.mts** for parking of the cars. The common facilities like Lecture Halls, Library, Multi-purpose Hall, Museum, Auditorium and Cafeteria are located in the middle of the block so that all the divisions of the school will have easy access.

In the first floor of the proposed building, Maternal and Child Health, Public Health Nutrition, Health Communication Behavioral Science and Medical Sociology divisions are proposed to be housed. The second floor will house Divisions of Epidemiology, Biostatistics, Health Policy & Management, Health Economics and International health. The third floor will house Divisions of Environmental Health, Disaster Management and Non-communicable Disease. The fourth floor will house Divisions of communicable Disease and UG Labs.

1.3.2 **Up-grading Rural Health Centre at Ramanathapuram:**

In line with JISPH, the JIPMER Rural Health Centre at Ramanathapuram needs to be upgraded as a model training centre that provides holistic care as per the contemporary community needs. The old block of JRHC needs to be demolished completely and a new building constructed.

The buildings in connection with up-gradation of facilities are as follows.

1. New hospital block: The ground floor will house the OPD (with modular partition) and patient waiting area, Nursing station, Medical Records Room (space for family records), Pharmacy, Dressing room, Observation room, Counselling room, Cold chain room, Minor OT, Laboratory Facility, Office room, and rooms for Medical Officers and Consultants. The first floor of this block will have the multipurpose hall, rooms for staff and residents, and IDSP/ Data entry room. The existing building will have the inpatient wards, X-Ray room, Ultra sonogram Room, Physiotherapy Room, room for Telemedicine facility and other facilities. The proposed building for JRHC will have a built up area of **1310 Sq.mts**.
2. Hostel block: Hostel for the Interns and residents is proposed. The proposed building will have built up area of **1430 sqm**.
3. Quarters for faculty and staff: 2 unit of type IV quarters for assistant Professors and 4 additional unit of type II quarters are proposed in the space adjacent to the existing quarters. The proposed building for type2 quarters and type 4 quarters will have a built up area of **252 sqm** and **225 sqm** respectively
4. Other structural changes proposed:
 - Internal Modification of the existing OT complex
 - Relocation of existing security cabin, widening and resurfacing of the roads.
 - Additional space for parking
 - Strengthen perimeter wall of the RHC
 - Landscaping
 - Mini Sewage Treatment Plant (for 100 residents)

SHORTLISTING OF EPC DEVELOPERS

FOR

**ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH
(JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL
HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY**

Part III – PROFORMA APPLICATION FORMS

**HLL Lifecare Limited,
Infrastructure Development Division,
“Adarsh”, T.C 6/1718(1),
Vettamukku, Thirumala PO,
Thiruvananthapuram- 695 006.
Phone - 0471 2368144
TeleFax - 0471 2368144**

Part III - PRO-FORMA APPLICATION FORM

PRO-FORMA LETTER OF APPLICATION (on Firm's Letter Head)

The Deputy Vice President, (Contracts),
HLL Lifecare Limited,
Infrastructure Development Division,
“Adarsh”, T.C 6/1718(1),
Vettamukku, Thirumala PO,
Thiruvananthapuram- 695 006

(Applicant to provide date and reference)

Dear Sir,

APPLICATION FOR PRE-QUALIFICATION FOR ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY

We, the undersigned, apply to be pre-qualified for the referenced contract and declare the following:

- (a) We are duly authorized to represent and act on behalf of _____ (hereinafter the “Applicant”)
- (b) We certify that all statements made and information supplied in enclosed questionnaire Forms “1 to 5” and annexures “1 to 4” are true and correct.
- (c) We certify that we have submitted all information and details necessary for this EOI document and have no further pertinent information to submit.
- (d) We have examined and have no reservations to the EOI Document including Addenda No(s) _____.
- (e) We, for any part of the contract resulting from this pre-qualification, do not have any conflict of interest
- (f) We are attaching with this letter, the copies of original documents defining: -
 - i) the Applicant’s legal status;
 - ii) its principal place of business; and
 - iii) its place of incorporation (if Applicants are corporations); or its place of

registration (if Applicants are partnerships or individually owned firms).

- (g) We further declare that we have not engaged any agent or middleman for this short listing process or the tenders arising from it. We have not paid / will not be paying any commissions, gratuities or fees with respect to the EOI process.
- (h) JIPMER or HLL and/or its authorised representatives are hereby authorised to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this Application, and to seek clarification from our bankers and clients. This Letter of Application will also serve as authorisation for any individual or authorised representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by JIPMER / HLL.
- (i) **JIPMER/** HLL and/or its authorised representatives may contact the following nodal persons for further information on any aspects of the Application:

Contact 1	Name	Telephone 1	E Mail
	Address		

- (j) This Application is made in the full understanding that:
- i) Applications by short-listed Applicants will be subject to verification of all information submitted for prequalification;
- ii) JIPMER reserves the right to:
- Reject or accept any or all Applications, cancel the prequalification process without any obligation to inform the Applicant about the grounds of same;
- (k) The undersigned declare that the statements made and the information provided in the duly completed Application are complete, true, and correct in every detail. We also understand that in the event of any information furnished by us being found later on to be incorrect or any material information having been suppressed, the following action can be taken:
- i. Our name shall not be considered in the short-listing process
- ii. Any tender submitted by us on the basis of short-listing may not be considered.

If any tender from us is accepted and a contract awarded to us on the basis of our short-listing, the tender acceptance may be withdrawn and the contract awarded to us cancelled with out any financial claim / Arbitration request from our side.

NAME.....

In the Capacity of

Signed

Duly authorized to sign the Application for and on behalf of

Date

SHORTLISTING OF EPC DEVELOPERS

FOR

ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY

Part IV – SHORT LISTING QUESTIONNAIRE & ANNEXURE

**HLL Lifecare Limited,
Infrastructure Development Division,
“Adarsh”, T.C 6/1718(1),
Vettamukku, Thirumala PO,
Thiruvananthapuram- 695 006.

Phone - 0471 2368144
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Part IV - SELECTION QUESTIONNAIRE

Notes:

1. Each page of the Questionnaire and contents of forms shall be signed by the Applicant.
2. This entire Questionnaire forms shall be completed in all respects.
3. Answers to the questions relating to the various forms shall be incorporated in the respective forms only (i.e. form 2 (replies to questions 2.1 to 2.3) will be included in the contents of form 2).
4. In the box

Y	N
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 'Y' denote Yes and 'N' denote No. Please tick-mark whichever is applicable.
5. The pages of the EOI Document submitted shall be numbered sequentially and the page number of each answer should be noted against the respective item below
6. Any explanation or additional information to a question in a form shall be given on separate sheets, which are to be clearly referred to as being in response to the relevant question of a form and the reference of the same shall be indicated in the form also against the relevant question.

FORM 1- ORGANIZATIONAL INFORMATION

1.1	Project for which EOI is called: ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY
1.2	State the structure of the Applicant's organisation (Applicants to complete / delete as appropriate) Individual company or Partnership firm Joint Venture
1.3	Provide the following: Name of Company or firm: Legal status: (e.g. incorporated private company, unincorporated business, etc.) Registered address: Year of Incorporation..... Principal place of business: Contact person: Contact person's title: Address, telephone, facsimile number and e-mail ID of contact person:
1.4	Date of incorporation of organisation. Names and titles of Directors or partners. a) Has the company or firm or any partner of the group ever failed to complete any work awarded or has been levied liquidated damage for delay in completion of work? If Yes give explanation. <input type="checkbox"/> Y <input type="checkbox"/> N a) Has the firm or company or any partner of the group been blacklisted by any Government Department / PSU. If Yes give explanation. <input type="checkbox"/> Y <input type="checkbox"/> N b) Has the firm has ever been convicted by a court of law or is there any pending litigation? If Yes give explanation (Annexure 5 for Pending Litigation). <input type="checkbox"/> Y <input type="checkbox"/> N c) Has the applicant ever required to suspend any project for a period of more than 6 months continuously after commencement? If Yes give explanation. <input type="checkbox"/> Y <input type="checkbox"/> N

FORM 2: PERFORMANCE RECORD

2.1	State the number of years the Applicant has been undertaking work similar in
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	<p>scope and nature to the works for which EOI is sought.</p> <table border="1" data-bbox="309 304 1401 748"> <thead> <tr> <th data-bbox="309 304 938 344">Name</th> <th data-bbox="938 304 1401 344">No. of years</th> </tr> </thead> <tbody> <tr> <td data-bbox="309 344 938 434">(1)</td> <td data-bbox="938 344 1401 434">.....</td> </tr> <tr> <td data-bbox="309 434 938 524">(2)</td> <td data-bbox="938 434 1401 524">.....</td> </tr> <tr> <td data-bbox="309 524 938 613">(3)</td> <td data-bbox="938 524 1401 613">.....</td> </tr> <tr> <td data-bbox="309 613 938 748">....</td> <td data-bbox="938 613 1401 748"></td> </tr> </tbody> </table>	Name	No. of years	(1)	(2)	(3)	
Name	No. of years										
(1)										
(2)										
(3)										
....											
2.2 (a)	<p>Performance Record</p> <p>Applicants should carefully scrutinise the Project description for ESTABLISHMENT OF JIPMER INTERNATIONAL SCHOOL OF PUBLIC HEALTH (JISPH) AT JIPMER CAMPUS AND UP- GRADATION OF THE RURAL HEALTH CENTRE AT RAMANATHAPURAM, PUDUCHERRY as elaborated in Scope of Work in this document and compile a detailed list indicating their previous experience of works of a similar nature, volume and complexity completed during the last seven years relating to planning, design, construction, equipment procurement, installation and commissioning for similar Projects.</p> <p>Information and documentary evidence associated with the performance and relevant experience of the Applicant shall be clearly referenced and enclosed in Form 2. The Applicant will give the above details of works in descending order of financial year. Use Annexure 1 for the purpose of 2.1 (a)</p>										

2.2 (b).	<p>Work in Hand. Applicants should indicate, in the form below, details for each Project / contract / commitment which is in hand or anticipated to be in hand as on the 30/09/2013 and the expected year-wise value of completion of the balance works in the next two years. (Applicants are required to provide this information in Annexure 2).</p>									
2.3.	<p>Has the Applicant executed in last 7-years, the following works:</p> <table border="1" data-bbox="317 544 1297 813"> <tr> <td data-bbox="317 544 1088 602">Planning of Educational Buildings</td> <td data-bbox="1088 544 1297 602">YES/NO</td> </tr> <tr> <td data-bbox="317 602 1088 660">Designing of Educational Buildings</td> <td data-bbox="1088 602 1297 660">YES/NO</td> </tr> <tr> <td data-bbox="317 660 1088 719">Construction and commissioning of a Building project</td> <td data-bbox="1088 660 1297 719">YES/NO</td> </tr> <tr> <td data-bbox="317 719 1088 813">Construction and Commissioning of an Educational Building project</td> <td data-bbox="1088 719 1297 813">YES/NO</td> </tr> </table>		Planning of Educational Buildings	YES/NO	Designing of Educational Buildings	YES/NO	Construction and commissioning of a Building project	YES/NO	Construction and Commissioning of an Educational Building project	YES/NO
Planning of Educational Buildings	YES/NO									
Designing of Educational Buildings	YES/NO									
Construction and commissioning of a Building project	YES/NO									
Construction and Commissioning of an Educational Building project	YES/NO									

FORM 3. STAFF INFORMATION

3.1	<p>Staff: Applicants should indicate the number of staff employed (total and at specified offices). Specify number of each member's managerial, technical and supervisory staff. This information should be only in respect of regular employees who are for more than six month with the Applicant.</p> <p>Name of Applicant </p>				
	Hospital Planner / Architects (1)	Managerial (2)	Technical & Engineers (3)	Procurement specialists (4)	Supervi sory staff (5)
3.2	<p>b) For the key positions essential to Project implementation, the Applicant should provide CVs incorporating, interalia, detailed data on their experience, and academic and professional qualifications. Such candidates should have been regular employees with the Applicant for at least 6 months. (Use Annexure 4)</p>				

FORM 4- FINANCIAL INFORMATION

4.1	<p>Applicants should enclose documents, including Banking Reference, to demonstrate that they have access to, or have available, liquid assets, lines of credit and other financial means sufficient to meet the required cash flow, after meeting their commitments for other contracts and other liabilities, as indicated in Annexure 3.</p> <p>Financial information to be provided as per requirement</p>
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FORM 5- QUALITY AND COST CONTROL INFORMATION

5.1	Quality Assurance Program:		
	Do Applicants currently maintain an In-house Quality Assurance Programme?	YES/NO	Page No. _____
	If yes, give details.	YES/NO	Page No. _____
	Is your firm ISO 9001 certified?	YES/NO	Page No. _____
	Have you had any of your recent Projects LEED or GRIHA rated?	YES/NO	Page No. _____
	If yes, give details.	YES/NO	Page No. _____

5.2	<ul style="list-style-type: none">• Do you have cost control mechanism in your organisation? If yes, give details.
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CERTIFIED SPECIFIC EXPERIENCE CHART
Completed projects

Name and location of the project	Client's name and address	Value of the project	Duration of the project	Completed in year	Exact role*	Whether by Self or as a consortium member	If done in consortium specify the percentage share	Litigation / Arbitration (if any)	Pages in which details are provided
A	Building Projects								
B	Educational Buildings as per Group B (Sub-division B-2) of NBC 2005.								
D	Any other relevant project								

* Applicants are required to provide their role in the projects as follows:

- a- project planning
- b- project designing
- c- project construction
- d- procurement of medical equipments
- e- installation and commissioning of equipments
- f- any other (please provide details)

This is certified that the above information provided by us is true and correct. In the case JIPMER detects any misrepresentation in the above our application is liable to be rejected.

Authorised Signatory

For and on behalf of _____

CERTIFIED SPECIFIC EXPERIENCE CHART

ONGOING PROJECTS

Name and location of the project	Employer's name and address	Value of the project	Duration of the project	Expected Completion in year	Exact role*	Whether by Self or consortium member	If done in consortium specify the percentage share	Pages in which details are provided	
A	Building Projects								
B	Educational Buildings as per Group B (Sub-division B-2) of NBC 2005.								
D			Any other relevant project						

Name and location of the project	Employer's name and address	Value of the project	Duration of the project	Expected Completion in year	Exact role*	Whether by Self or consortium member	If done in consortium specify the percentage share	Pages in which details are provided

* Applicants are required to provide their role in the projects as follows:

- g- project planning
- h- project designing
- i- project construction
- j- procurement of medical equipments
- k- installation and commissioning of equipments
- l- any other (please provide details)

Authorised Signatory

For and on behalf of _____

Financial Situation

Applicant’s legal name Date
 Page of pages

	Financial Data for Previous 5 Years [Indian Rupees]				
	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:
Total Assets					
Current Assets					
Total Liabilities					
Current Liabilities					
Profits Before Taxes					
Profits After Taxes					
Net Worth [= 1 - 3]					
Working Capital [=2 - 4]					
Return on Equity [=5 / 7 of prior year]					

- Attached are copies of the audited balance sheets, including all related notes, income statements for the last three years, as indicated above, complying with the following conditions.
 - All such documents reflect the financial situation of the Applicant or partner to a JV, and not sister or parent company.
 - Historic financial statements must be audited by a certified accountant
 - Historic financial statements must be complete, including all notes to the financial statements.
 - Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods will be accepted).

Applicant's legal name Date.....
 Page of pages

Key Staff Bio data

Name of Applicant		
Position		
<i>Candidate Information</i>	Name of Candidate	Date of Birth
	Professional Qualifications	
<i>Present employment</i>	Name of Employer	
	Address of Employer	
	Telephone	Contact (manager / personnel officer)
	Fax	Email ID
	Job title of candidate	Years with present employer

Summarize professional experience over the last 15 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project

<i>From</i>	<i>To</i>	<i>Company / Project / Position / Relevant technical and managerial experience</i>

ANNEXURE- 5: Pending Litigation

Applicant’s legal name Date.....
 Page of pages

Applicant must fill in this form

Pending Litigation		
<p>■ No pending <input type="checkbox"/> litigation</p> <p>■ Pending Litigation in terms of arbitration, litigation etc. is indicated <input type="checkbox"/> below</p>		
Year	Project Identification and Matter in Dispute	Value of Pending Claim in INR equivalent
	Project Name: Name of Employer Address of Employer Matter in Dispute	
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Part V - PRE-QUALIFICATION EVALUATION CRITERIA

**HLL Lifecare Limited,
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Part V - EVALUATION CRITERIA

5.1 INTRODUCTION

This Part V, Evaluation Criteria contains the initial filters and broad criteria based on which the applicants shall be evaluated.

5.1.1 INITIAL FILTER

The initial filter is as per checklist below.

INITIAL FILTER OF APPLICANTS – CHECKLIST

Name of Applicant:

No.	Criteria	Yes	No
1	Has the Applicant abandoned any work in the last seven years or has it been blacklisted by any Government department / PSU or have any of its contracts terminated for failure to perform?		
2	Has the Applicant involved in frequent litigations in the last seven years?		
3	Has any misleading information been given in the Application?		
4	Has the Applicant suffered bankruptcy / insolvency in the last seven years?		
5	Is the Net Worth negative?		
6	Is the Applicant not having the required bid capacity for the work?		
7	Has the Applicant not completed works of developing, procuring and commissioning of building projects according any of the following criteria; three works costing 30.4 crores each or two works costing Rs. 45.6 crores each or one work costing 60.8 crores, out of which at least one of them being an Educational building as per Group B (Sub-division B-2) of NBC 2005, costing not less than 30 crores?		

Note: A “YES” answer to any of the questions will disqualify the Applicant.

The Applicants who do not pass the initial filter test shall not be evaluated further.

5.3 EVALUATION CRITERIA

Applicants who pass the Initial Filter Test will be evaluated further based on their financial standing, technical and organizational capability and past experience and track record. The Applicants are required to submit all the necessary details including certificates from the client agencies in support of their application.