

एचएलएल लाइफकेयर लिमिटेड, कणगला - 591225 HLL LIFECARE LIMITED KANAGALA – 591225

(भारत सरकार का उद्यम) (A GOVT. OF INDIA ENTERPRISE)

तहसील - हुक्केरी, जिला बेलगांवी TQ: HUKKERI, DIST: BELGAVI

08333-279244, 279682/ EMAIL : purchasekfb@lifecarehl.com Web : www.lifecarehl.com

TENDER NO. HLL/BG/PS/TRANSPORT/2021-22 DATED : 16.03.2021

TENDER NOTIFICATION

Sub: Contract of Transportation of Containers from Nhavsheva Port to HLL Kanagala

Two bid system (Techno Commercial Bids) for Transportation of Containers from Nhavsheva Port to HLL Kanagala from reputed transport companies/fleet operators having Offices/Other facilities at Nhav sheva port for a period of one year from 01.04.2021 to 31.03.20212. However, the period of contact is likely to extend as decided by the management. The details can be obtained from our above mentioned website or to collect tender from HLL, Kanagala.

Bidders can participate in the tender by paying Rs. 560/- inclusive of GST as tender fee (Parties who are downloading the tender form on line need to enclose the cost of Tender Form of Rs. 560/- along with Technical Bid). (MSE/NSIC/SSI registered units are exempted from payment of tender fee amount on attaching valid certificate of Udyog Adhar.

EMD is exempted as per Office memorandum No. No. F.9/4/2020-PPD dtd 12.11.2020 of Department of Expenditure. However bidders should submit bid security declaration as per enclosed format

The last date and time for submission of bid : 07.04.2021 at 15.00 Hrs

The last date of opening of Technical bid : 07.04.2021 at 16.00 Hrs
in presence of those who are present.

Dy. General Manager (Purchase)

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CONTENTS OF BIDDING DOCUMENTS

TECHNICAL BID

SN	SCHEDULES	DESCRIPTION
1.	SCHEDULE – A	QUESTIONNAIRE GENERAL INFORMATION OF VENDOR
2.	SCHEDULE – B	SCOPE OF WORK
3.	SCHEDULE – C	GENERAL TERMS & CONDITIONS
4.	SCHEDULE – D	SPECIFIC TERMS & CONDITIONS FORMING PART OF BID
5.	SCHEDULE – E	SPECIFICATION
6.	SCHEDULE – F	GENERAL INFORMATION
7.	SCHEDULE – G	PRICE BID
8	SCHEDULE – H	BID SECURITY FORM

Bidder are requested to attach following documents in the Technical bid Schedule A, B, C, D, E, F Questionnaire (duly filled with supporting documents) for minimum eligibility criteria (Schedule –A), Questionnaire general information of vendor (Schedule E) and price bid shall be filled in sealed envelope should put in separate cover and duly superscripting the tender notification No and technical & price bid.

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MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE TECHNICAL BID

SI No.	Criteria	Documents to be submitted
1	The transporter should own minimum 10 number 40 feet high bed trailers with minimum carrying capacity of 40.2 Ton or have at least 10 attached such vehicles with National Permit. Further they should be capable of mobilizing additional trucks as and when required.	RC book copies & national permit copies
2	The successful tenderer should deposit Security Deposit of Rs. 200000/- within two weeks of award of work order by DD/BG in favour of HLL Lifecare Ltd., payable at SBI, Nipani. The security Deposit would be released after three months on the satisfactory completion of the contract.	NA
3	The transporter should be registered under carriage by road act 2007 and also with State Transport Department in which their main office is located.	Registration document
4	The transporter should have turnover of minimum of Rs. 200/- lakhs during last 2 years:2018-19 & 2019-20.	Certificate or P&L statement certified by Chartered Accountant

Dy. General Manager (Purchase)

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SCHEDULE – A

TECHNICAL BID

**QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA
TRANSPORTATION OF FINISHED GOODS.**

1. (a)	Do you have required No, of own or attached trucks with National Permit as indicated in	Yes/No
(b)	If yes, have you attached the details of the Trucks as required Copies of the RC book, permit & other documents to be attached	Yes/No
2.	Do you agree to provide Security Deposit of Rs. 200000/- by either in DD or in the form of Bank Guarantee from Nationalized/Schedule Bank if contract is awarded?	Yes/No
3.	Have you undertaken transport contract with HLL, Kanagala for last 3 years	Yes/No
4.	Do you have full-fledged Office with telephone, Fax/e-mail facilities	Yes/No
5.	Are you registered under carriage by Road Act 2007 and also with State Transport Deptt in which your main office is located?	Yes/No
6.	Have you attached the declaration (as in SCHEDULE – C, D, G & H) along with this bid?	Yes/No
7.	Are you MSME?	Yes/No
8.	Have you enclosed a copy of PAN Card?	Yes/No
9.	Have you registered under GST Act? If yes please enclose copy of GST certificate.	Yes/No
10.	Whether, your transport company is approved by Indian Bankers Association. If yes certificate may be enclosed with validity period	Yes/No
11.	Have you enclosed certificate issued by Chartered Accountant for Turn over during last 2 years?	Yes/No
12.	Have you registered your transport company under carriage by Road Act 2007 with State Transport deptt. In which their main office located.	Yes/No

Signature of Transporter with seal

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SCHEDULE - B

SCOPE OF WORK

1. Transportation of 40 feet containers with net weight of 25±3.0 / 18±2.0 Ton from Nhav sheva to HLL Lifecare Limited kanagala.
2. Returning the empty containers safely to custom clearing agent/ Shipping liners with in 24 Hours of Unloading the material.
3. Providing the vehicles for delivery at Nhav sheva with in 24 hrs of intimation from Clearing agent /HLL
4. Loading & unloading will be arranged by HLL Only.

SCHEDULE - C

GENERAL CONDITIONS FORMING PART OF BID

1. This is two Bid system comprising of: -
A) Technical Bid
B) Price Bid.
2. Both the bids shall be submitted in sealed cover separately. Tender No. of the Technical and Price Bids shall be superscribed on the respective covers in order to clearly identify between the 2 bids. The two separately marked Bids enclosed in a single sealed cover, complete in all respect, addressed to **the Dy. General Manager (Purchase), HLL Lifecare Ltd., Kanagala- 591225, Dist: Belagavi**, should reach us on or before the due date and time mentioned in the tender notification. HLL Lifecare shall not be responsible for postal delay if any, in the delivery of the bidding document or non-receipt of the same.
3. In the event of the date mentioned for opening of Bid being declared subsequently as holiday for HLL Lifecare Ltd., Kanagala the due date for submission and opening of bids will be the following working day and time.
4. Bids received after the due date for the submission may not be considered.
5. Un-sealed tenders received are liable to be rejected and this will be at the sole risk of tenderers.
6. The bidder is expected to study all instructions, forms, terms and conditions given in the document.

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7. The tender should be completed in all respects & incomplete tenders are liable to be rejected.
8. The validity of Technical Bid for the Tenderers who qualify will be for a period of one year & is at the discretion of HLL Lifecare Ltd.
9. The price bid of those tenderers who qualify in the Technical Bid only will be opened. The price bids of tenderers who do not qualify will be returned unopened.
10. L1 will decided based on basic rate only.
11. The loads mentioned in tender document are approximate.
- 12. There will not be any post Tender Negotiation except with L-1 party (Transporter).**
13. Delivery period is essence of the Contract.
14. In the event of placing orders as per requirement based on orders received from Government or any other agencies: -
 - a) The party has to execute an agreement in the prescribed form on Govt. Stamp Paper as required by rule in force from time to time.
 - b) The successful tenderer should deposit Security Deposit of Rs. 200000/- within two weeks of award of work order by DD/BG in favour of HLL Lifecare Ltd., payable at SBI, Nipani. The security Deposit would be released after three months on the satisfactory completion of the contract.
 - c) Penalty clause applies for the delay in providing vehicle & delay in delivery of filled & empty containers
15. The jurisdiction of any disputes, suits and proceedings arising out of this tender shall be only in the courts of Hukkeri Taluk, Belagavi Dist.
16. There shall not be any corrections/overwriting on the commercial bid, if so the same are to be duly attested.
17. HLL Lifecare Ltd., shall fix the criteria for responsiveness of a bid based on critical factors in the tender document. Bids pronounced non-responsive by HLL Lifecare Ltd., shall be summarily rejected.
18. Suppression of facts will disqualify the tender document.

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19. Payment Terms: - Our intention is to make payment by RTGS within 30 days of receipt of invoices

20. HLL Lifecare Ltd., reserve the right to qualify or not a tenderer without assigning any reasons. The decision of HLL Lifecare Ltd., will be final and no correspondence will be entertained in this regard.

We have read and understood the above conditions and agree to abide by the same.

Place :
Date :

Signature of the Tenderer
Name and address of the Tenderer

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SCHEDULED - D

SPECIFIC TERMS & CONDITIONS FORMING PART OF BID

- 1) Intimation for vehicles deployment will be given in advance by Clearing agent or HLL thro email or over Phone. You should deploy required vehicles next day at Nhav sheva , before 11:00 Hrs.
- 2) Vehicle should reach HLL Kanagala with in 24 Hours from taking the delivery at Nhav Sheva. Unloading will be done same day if vehicle reaches HLL by 15:00 Hrs.
- 3) Empty containers should be delivered to clearing agents/Shipping Liners with in 24 Hrs of unloading.
- 4) If the vehicles are not provided or containers are not returned in time, Rs. 5000 per day per container will be recovered from transporter bills.
- 5) No halting charges will be paid for first 24 Hrs at Loading or unloading point.
- 6) Transportation of any other material in the empty container is not allowed. The container/s are to be handled and returned in safe, sound and seaworthy condition. If any damage is done cost will be recovered from transporter bills.
- 7) The Company (HLL Lifecare Ltd) reserves the right to engage vehicles from other sources also if the Tenderer/Contracting Carriers fail to make available the same in schedule time of intimation & the additional cost if any will be recovered from the contractor (Transporter)
- 8) Rate quoted will be valid till 31.03.2022 regardless of the fuel price fluctuations.
- 9) The rate quoted shall be inclusive transportation, statistical charges, road tax, toll and other statutory taxes. etc.
- 10) It shall be the sole responsibility of the tenderer/contracting carriers to ensure adequate protection to all the materials & container from sun, rain, mechanical damages and all other hazards and satisfactory delivery of the consignment & container within the stipulated time.

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- 11) Transit insurance will be arranged by HLL Lifecare Ltd.
- 12) The standard claim or loss if any to the materials/container transited by transporter is to be reported HLL, Kanagala immediately.
- 13) The successful tenderer/contracting carrier should deposit a security deposit of Rs. 200000/- with HLL Lifecare Ltd., and execute necessary agreement on Stamp Paper.
- 14) The Company reserves the right to terminate the contract before the completion of the period of contract without assigning any reason.
- 15) No extra charges will be paid on account of any reasons other than the agreed freight charges.
- 16) The delivery period is exclusive of the date of loading at the premises/godown and unloading at the destinations respectively.
- 17) No duplicate / Xerox copy of the LR will be accepted for releasing payment.
- 18) In a situation when truck may have to be retained at different point/s the transporter should be ready for the same and no additional charges shall be payable for this.
- 19) Please visit our website www.lifecarehll.com for SHEMS/OHSAS policy.
- 20) Section 101(Exemption of occupier or Manager from liability) of chapter X under the Factories Act 1948 (All LXIII f 1948)(23rd sept.1948) is applicable.
- 21) Transporter shall have certificate of registration to do the business as per Section 3 of Road Act 2007.
- 22) Transporter have to declare on their invoice, stating that, no credit of GST paid on input or capital goods & Services paid on input services used for providing "Transportation of goods by road" service under the provision of GST Act & Rules 2017.
- 23) Any charges on account of damage to containers, loss, third party liability or detention on container while the containers are with your custody will be recovered from your bills.
- 24) INDIMNITY CLASUE:- If the transporter fails to meet the terms of the Transportation work order/Agreement (placing the vehicle within the time Prescribed, delivery of the consignment within the agreed days etc) the transporter shall and will indemnify the Company (HLL) against all losses of damages what so ever to be incurred or sustained

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including legal cost or expenses incurred by the Company by reasons of non-provision/non-performance against the terms and conditions given in the transportation work order/agreement and this tender. If any shortage/damage, pilferage etc, are found in the consignment, while delivering the same to the consignee, the Transporter/their representative at the destinations/stations shall give open delivery and issue/obtain necessary shortage/damage certificate to/from the consignee to enable HLL to prefer claim from the Insurance Company. **The value of the quantity found short/damaged shall be retained/recovered from the Transporter Bills/other movable & immovable properties and shall be released only after realization of the amount from the Insurance Company.**

Accepted the above Terms & Conditions.

Date:

Signature of the Tenderer/
Carriers with Date & Seal

SCHEDULE – E

SPECIFICATION

<u>Material</u>	<u>Fluff Pulp</u>	<u>Silicon Oil</u>
<u>Container</u>	<u>40 feet</u>	<u>40 feet</u>
<u>Net weight</u>	<u>25±3 Ton</u>	<u>18±2 Ton</u>
<u>Total quantity</u>	<u>100 container</u>	<u>5 container</u>

Qty. is tentative & may vary as per production requirement,

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SCHEDULE – F

QUESTIONNAIRE GENERAL INFORMATION OF THE TENDERER

1. (a) Name and address of the Tenderer :
2. (a) 1) Type of Firm : Partnership/Proprietary/Pvt Ltd/Public Ltd
2) Details of Partners/Directors along with address: (Attach additional sheet if required)
3. a) No of vehicles under your ownership having National Permit (Attach a statement of details : _____ Nos. of truck No./ self attested copies of RC book & permit)
b) No. of vehicles attached with you/firm/company
(Attach a statement of details _____ of truck No/self attested copies of RC book & Permit)
4. Have you undertaken similar work for Public Sector Undertaking/ Leading Private companies during the last 3 years : Yes/No
(If yes, the details may be attached in the given format)

Name & Address of the Customer	Value of Business done during the previous years

(Copies of the Contracts/Work Orders also be attached)

5. Name & Address of the Bankers :
6. The credit limit provided to you by your Bank:
(copy of certificate from the Bank duly attested
To be attested)
7. Have you had litigation/ Arbitration in any commercial : YES/NO
Contract during last three years ?
(if yes give details)
8. Whether your company is approved by Bankers Association?: YES/NO
(If yes, certificate may be enclosed with validity period)
9. Whether your company is having ISO certificate?: YES/NO
(if yes, certificate may be enclosed with validity period)

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SCHEDULE – G

PRICE BID

SI No.	Particulars	Rate in Rs. / Container
1.	TRANSPORTATION OF 40 FEET CONTAINER OF FLUFF PULP FROM NHAVSHEVA TO HLL KANAGALA (Net weight; 25±3 Ton)	
	TRANSPORTATION OF 40 FEET CONTAINER OF SILICON OIL FROM NHAVSHEVA TO HLL KANAGALA (Net weight; 18±2 Ton)	

Remarks:

1. Quoted rates includes statutory payments, taxes, toll fees and any other expenses that are likely to be incurred by the transporter outside the company premises.
2. The rate quoted should be **FIXED** REGARD LESS OF THE FUEL PRICE for the period of one year from 01.04.2020 and may be extended for further period of three months on mutual consent.

DECLARATION

I/We confirm having read and understood all the transportation requirements, terms and conditions of the tender – Tender No. HLL/BG/PS/TRANSPORT/2019-20 dt. 06.02.2019 in full and the offer being submitted is as per the requirements given in this bid and that I/We agree to abide by all without any deviation.

SIGNATURE

NAME & ADDRESS OF TRANSPORTER

(Seal of the Transporter)

Place:

Date

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**Schedule H
Bid Securing Declaration Form**

Date: _____ Tender No. _____

To:

HLL Lifecare Limited, Kanagala
Belagavi District PIN: 591225

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity

(i) fail or refuse to execute the contract, if required, or

(ii) fail or refuse to furnish the Performance Security, in accordance with the instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

(i) the receipt of your notification of the name of the successful Bidder; or

(ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

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Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

SIGNATURE

NAME & ADDRESS OF TRANSPORTER

(Seal of the Transporter)

Place:

Date