



Kakkanad Factory, Cochin
Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,
Kerala, India. Ph: +91 484 2413999
Email: saleskfc@lifecarehll.com

Tender No **HLL/KFC/SALES/SCRAP/2022-23**
Date **25/02/2022**

TENDER FOR SALE OF SCRAP MATERIALS

AT
HLL LIFECARE LIMITED,
KAKKANAD, COCHIN



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SN	Particulars	Details
1	Description of Items	Sale of Scrap materials (Used Carton waste , Empty Metal Barrel (200 Ltr) , Aluminum Foil Waste , 1000 Ltre Empty Silicon Oil Plastic Container with Metal Frame & without Metal Frame
2	EMD	Rs. 5000/-
3	Bid submission fee/Tender fee	Rs.500/-
4	Period of contract	01.04.2022 TO 31.03.2023
5	Eligibility criteria for Bidders	The party should have valid PAN, GST registrations, Import-Export Code & Bank Account in any Nationalized (or) scheduled bank.
6	Last date and time for submission of bids	15.03.2022 2 PM
7	Date and time of opening of tender	15.03.2022 3 PM

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Tender Document

Sealed, super-scribed and competitive tenders are invited for the Rate Contract for the sale of different types of scrap materials, generated during the production at HLL, Kakkanad for the Financial year of 2022-23 as indicated below on pay and carry basis:

#	Item	Approx. Qty for the year 2022-23
1	Used Carton Waste (Quantity in KG)	20000
2.	Empty Metal Barrel aprx.200 Lt. Capacity (Quantity in Nos)	550
3.	Aluminum Foil waste (Quantity in Kg)	6000
4.	Silicon Oil plastic container with metal Frame – aprx.1000 lt capacity (Quantity in Nos)	100
5	Silicon Oil plastic container without metal Frame – aprx.1000 lt capacity (Quantity in Nos)	100

The tender documents can be collected from the office of the undersigned between 10.00 Hrs to 15 .00 Hrs on all office working days up to 14.03.3022 . The tender documents can also be downloaded from our [website : www.lifecarehll.com](http://www.lifecarehll.com).

The bidders downloading the tender documents from our website are required to enclose Demand draft of Rs.500/- drawn in favour of HLL Lifecare Ltd, payable at Kochi towards the cost of tender documents along with the bid . SSI/MSE units interested in availing exemption from payments of tender fee & EMD should submit a valid copy of their Udyog Aadhar registration certificate. The tenders not accompanied by the DD of Rs.500/- or copy of Udyog Aadhar will be summarily be rejected.

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TERMS & CONDITIONS OF TENDER DOCUMENT

- a. The bidders are required to submit an EMD of Rs. 5000 /- (Rs. Five Thousand only) by the way of DD, drawn in favour of HLL Lifecare Ltd., payable at Ernakulam. This amount does not carry any interest. The EMD amount of the unsuccessful bidders will be returned within one week after opening the Tender. The EMD amount of successful Bidder will be released after the successful completion of the contract period. Tenders without EMD will be summarily rejected. SSI/MSE units interested in availing exemption from payment of tender fee & EMD should submit a valid copy of their Udyog Aadhar registration certificate issued by the concerned DIC or NSIC along with the bid.
- b. The party should have valid PAN, GST registrations, Import-Export Code & Bank Account in any Nationalized (or) scheduled bank. The bidder shall furnish the declaration form given in **Annexure-1** and submit those along with the sealed bid. The corresponding supporting documents to be enclosed along with the bid.
- c. Rate offered should be the basic rate. The rates should be quoted in **Annexure -2** attached.
- d. The total payable value is the **total base price with its GST, Customs Duty, Social Welfare Charge, TCS** or any other required Duties , Cess, Tax etc. by the way of NEFT/RTGS to the bank account of HLL Lifecare . The corresponding payment details to be shared to HLL by the party for processing further formalities at CSEZ. Once the CSEZ clearance is over, HLL shall inform the party to clear the materials.
- e. The rate shall be valid for w.e.f. From **1st APRIL 2022**.
- f. The scraps are offered in 'As is where in condition'. The company will not entertain any complaints on the quality, quantity, etc. after the materials were taken by the buyer.
- g. The quantity for the entire period of 2022-23 mentioned is approximate basis only. Intimation by the way of **phone/email intimation** will be done when some reasonable (Approx. One vehicle load) quantity is accumulated. The Contractor should arrange to make the payment within 2 days after sharing the corresponding invoice from HLL. The party should take the materials **within 5 (FIVE) days of the phone/email intimation**. The contractor shall take out the scraps preferably on office hours.

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- h. If the awarded party is not taking out the scrap materials within the allotted time frame without any unavoidable circumstances like vehicle strike, natural calamity etc., the contract will be cancelled and the EMD amount shall not returned to the party. Then HLL may consider the next highest party to award the contract.
- i. The completed Sealed Tenders duly super scribed shall be addressed to **Senior Manager (Sales), HLL Lifecare Ltd., Plot No-16/A-1, Cochin Special Economic Zone, Kakkanad, Cochin - 682037** along with required EMD/ Tender fee. It must reach the addressee on or before **15/03/2022 (before 14:00 hrs)**. The tenders to be super-scribed as '**TENDER FOR KFC SCRAP**'. The Tenders received before **14:00 hrs** will be opened at **15:00 hrs on 15/03/2022**. The late and incomplete Tenders & the Tenders without EMD will be rejected. Delay in submission of bids at HLL due to Postal/Courrier/ Any other reasons could not be considered .
- j. The tenders in the form of Fax/scan/email etc could not be considered .
- k. The vehicle for loading the scrap materials should report before **10.00 AM** at our security gate during company working days. It is the responsibility of contractor to record in the corresponding register and arrange entry gate pass at SEZ gate. The contractor at his cost shall arrange the weighing and loading of the scrap materials. The vehicle loaded with scrap materials will be checked out by authorized representative of HLL. The scrap materials once sold would not be taken back.
- l. Any accident or loss of life while loading the materials would be solely the responsibility of the contractor. HLL would be in no way entertaining any claim in this regard.
- m. The contractor should ensure that no damage or loss is caused to the company property while clearing the scrap materials and the contractor is liable to make good such damage/loss immediately, if any, as per the decision of HLL.
- n. The contractor shall ensure that the persons engaged by them for handling the scrap materials at the factory are not indulging in any malpractice, pilferage, etc.

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- o. All disputes or differences whatsoever arising between the contractor and HLL shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian council of Arbitration and the awards made in pursuance there of shall be binding on both parties
- p. The Bidders are required to sign on all pages of the tender Document.
- q. HLL has the right to reject any Tender without assigning any reason.
- r. Non- compliance of any of the terms and conditions would tantamount to automatic termination of the contract & forfeiting EMD.
- s. Scrap materials can be inspected during office hours on any working day after obtaining prior permission from the authorized representative of HLL.



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ANNEXURE -1

DECLARATION BY THE TENDERER

I/We fully understood the Terms and Conditions of the tender, which are being returned herewith duly signed by me /us of having accepted the same to and I/We have made my/our offer keeping in view of those terms and conditions.

SIGNATURE OF THE TENDERER

NAME OF TENDERER

ADDRESS OF TENDERER

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PH. NO

GST DETAILS

PAN NO

IE CODE



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BANK ACCOUNT NO. OF TENDERER
(TYPE OF ACCOUNT: CCACCOUNT)

NAME OF THE BANK

ADDRESS OF THE BANK

.....

.....

.....

SIGNATURE OF THE TENDERER

Date :

Place :

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ANNEXURE-2

PRICE BID FORM

#	Description of the Materials	Unit Rate / (in INR) - Excl. tax/duties
1	Used Carton Waste (Quantity in KG)	
2	Empty Metal Barrel aprx.200 Lt. Capacity (Quantity in Nos)	
3	Aluminum Foil waste (Quantity in Kg)	
4	Silicon Oil plastic container with metal Frame – aprx.1000 lt capacity (Quantity in Nos)	
5	Silicon Oil plastic container without metal Frame – aprx.1000 lt capacity (Quantity in Nos)	

SIGNATURE OF TENDERER WITH SEAL

Place:

Date:

**** Rate offered should be the basic rate. The rates should be quoted in the given format. All Taxes & duties (Customs Duty, SWC, GST, TCS etc) are to be paid at HLL along with the material value. For more details about the tax/duties, interested bidders may visit www.csesz.com (or) contact Sales Dept. HLL.**