

एचएलएललाइफकेयरलिमिटेड /HLL LIFECARE LIMITED  
(भारत सरकार का उद्यम) / (A GOVT.OF INDIA ENTERPRISE)

आक्कुलमफैक्टरी , तिरुवनन्तपुरम-695 017/ AKKULAM FACTORY, THIRUVANANTHAPURAM-695 017

फोन नं/ PHONE NO:0471 2442642;फाक्सनं / FAX NO:0471 2441383;

EMAIL: [materialsft@lifecarehll.com](mailto:materialsft@lifecarehll.com) /[epurchaseaft@gmail.com](mailto:epurchaseaft@gmail.com)

IFB No. HLL/AFT/MTLS/SUTURE NEEDLES/2024-25

Dated: 25.04.2024



**TENDER FOR THE RATE CONTRACT FOR THE SUPPLY OF  
VARIOUS TYPES OF NEEDLES FOR SURGICAL SUTURE PRODUCTION  
AT AKKULAM FACTORY**

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## TENDER NOTICE

Sealed and super scribed tenders are invited FOR THE RATE CONTRACT FOR THE SUPPLY OF VARIOUS TYPES OF NEEDLES FOR THE PRODUCTION OF SURGICAL SUTURES on staggered basis for the period of 2024-25.

A complete set of bid documents can be had from the office of the JOINT GENERAL MANAGER (Materials), HLL Lifecare Limited, Akkulam Factory, Thiruvananthapuram - 695 017, Kerala, India during office hours on any working day on submission of written application.

The bid documents will be available up to 15.00 Hrs. on the previous day of the Opening of the bids.

- a) Date of issue of bid document : 25.04.2024  
b) Last date and time for receipt of bids : 08.05.2024 15.00 Hrs  
c) Date and time of opening of bids : 08.05.2024 15.30 Hrs  
Address for communication, receipt and Place of opening of bids:

Joint General Manager (Materials),  
HLL LIFECARE LIMITED,  
(A Government of India undertaking)  
AKKULAM FACTORY, SREEKARIYAM.P.O  
THIRUVANANTHAPURAM - 695 017, KERALA, INDIA,

1. The completed bid documents and all schedules should be submitted to JOINT GENERAL MANAGER (Materials), in the above address along with sealed bids and the Bid Security (Earnest Money Deposit- EMD). Bids received after due date and time will be rejected. Any bid not accompanied by Bid Security will be rejected.

2. Bids will be opened in the presence of Bidders representative(s) who wishes to attend on the specified date and time, at the office of HLL at the address given in Clause '2' above.

3. In the event of the date specified for bid receipt and opening being declared as a closed holiday for HLL's office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.

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4. The HLL may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents or any other reasons, in which case all rights and obligations of the HLL and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended. HLL will not be held responsible for the postal delay, if any, in the delivery of the bidding document or the non-receipt of the same. Bids sent by Telex/Fax/Telegraph will not be accepted. The company reserves the right to club or split the items of works, change the qualifying criteria at their discretion and to reject / cancel the tender without assigning any reason thereof.

5. Any changes regarding extension of tender time etc. shall be communicated through our website

6. Unit Chief, HLL Lifecare Limited, Akkulam Factory reserves right to cancel this tender at any point of time.

**Joint General Manager (Materials)**

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## TERMS & CONDITIONS

### 1. EARNEST MONEY DEPOSIT (EMD)

The bidder shall furnish, as part of this bid, Earnest Money Deposit (EMD) for an amount of **Rs.2,00,000/-**.The Bid Security is required to protect the purchaser against the risk of bidder's conduct, which would warrant the forfeiture of bid security.The bid security shall be in the form of a Demand Draft in favour of HLL Lifecare Limited, payable at Thiruvananthapuram / through RTGS/NEFT transfer or a Bank Guarantee from Scheduled Banks. HLL Bank A/c details as follows:

**Name of Bank : State Bank of India**  
**A/c number : 30307559515**  
**IFSC Code : SBIN0004350**  
**SWIFT Code : SBININBB564**  
**Branch name : Commercial Branch, Thycaud, Thiruvananthapuram**

The bid security of the unsuccessful bidder will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of the bid validity prescribed pursuant to clause 15.1.

2. SSI/MSE/MII units interested in availing exemption from payment of bid security should submit a valid copy of their registration certificate issued by the concerned DIC or NSIC/Udyam and MII Declaration. If the bidder is a MSE, it shall declare in the bid document the Udyam Memorandum Number issued to it under the MSME Act, 2006. If a MSE bidder do not furnish the UAM Number along with bid documents, such MSE unit will not be eligible for the benefits available under Public Procurement Policy for MSEs Order 2012. But the Party has to provide Performance Security/Security Deposit if Tender is awarded to them.
3. NSIC /SSI/MSE/MII units have to submit a Bid Security Declaration Form to avail Bid Security exception. The offer shall be firm in Indian Rupees. No Foreign exchange will be made available by the purchaser. The supplier shall quote as per price schedule for all the items given in schedule of requirement.
4. The price quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non - responsive and rejected. The prices quoted by the bidder shall be in sufficient detail to enable the Purchaser to arrive at the price of equipment/system offered.
5. The rates for the various items quoted by the Bidder shall be rounded to two decimal places. The decimal places in excess of two will be discarded during evaluation.

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6. The total quantity of needles mentioned (**INDICATED QUANTITY: 30,00,000 Nos**) herein are approximate annual requirement with staggered delivery and in case less or more quantity is required the suppliers should be prepared to effect supply at short notice on the same terms and conditions.
7. **Award of Order:** HLL will award the order to the Bidder whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price. However HLL reserves right to place the order for full or part quantity with other competitive parties (other than L1 parties) on need basis in view of their quality of needles, availability of Needles, Delivery Schedules of vendors, Customer Needs, etc. from time to time. HLL will place order (s) as per requirement from time to time during the contract period and the party shall execute the order as per the schedule.
8. The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit. The packing shall be sufficient to withstand, without limitation, rough handling during transit. Proper Labels showing Specification of the Needle, HLL Material Code, No of units in the Packing, etc shall be provided in the outer packing of the consignment.
9. The following documents should accompany the consignment
  - a) Commercial Invoice in triplicate
  - b) Delivery Note/Challan
  - c) Packing List
  - d) Test Certificate/COA
  - e) Material Safety Data Sheet(MSDS)
  - f) Environment clearance certificate.
10. **DELAYS IN THE SUPPLIER'S PERFORMANCE:** Delivery of the items shall be made by the Supplier in accordance with the time schedule specified by the purchaser in its purchase order. In case the supply is not completed in the stipulated delivery period, as indicated in the Purchase Order, purchasers reserves the right to short close /cancel this purchase order and/or recover liquidated damage charges. The cancellation/short closing of the order shall be at the risk and responsibility of the supplier and purchaser reserves the right to purchase balance unsupplied item at the risk and cost of the defaulting vendors.

Delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to any or all of the following sanctions: for feature of its Security Deposit, imposition of liquidated damages and/or termination of the contract for default.
11. If the supplier encounters condition impeding timely delivery of the items, the Supplier shall promptly notify to the Purchaser in writing the fact of the delay, its likely duration and its cause(s). As soon as after receipt of the supplier's notice, the

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HLL shall evaluate the situation and may at its discretion extend the Delivery period.

12. If the supplies are not completed in the extended delivery period, the purchase order shall be short-closed and both the Performance Securities shall be forfeited.
13. **Payment Terms:** Payment shall be made by NEFT/RTGS within 30 days of receipt, inspection and acceptance of the material.
14. All dispatch documents like delivery note/challan, packing list and commercial invoice should contain the following details:
  - 1) Supply Order No.& date
  - 2) Description of items as contained in the supply Order.
  - 3) Quantity dispatched
  - 4) Manufacturing date and Expiry date.
  - 5) Total Number of packages/ serially numbered
  - 6) Test certificate
  - 7) HLL's GST No. IEC Code 1088006833, LC.No and HSN code.

**Joint General Manager (Materials)**

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**TECHNICAL SPECIFICATION**

SI No	USP	Needle Length	Bore / Hole Dia	Wire Dia	Steel Grade	NEEDLE CUT					
						TAPER POINT (TP) / ROUND BODY (CRB)	REVERSE CUTTING (CRC)	TAPER CUTTING (CTC)	CIRCLE CUTTING (CC)	STRAIGHT CUTTING	PRIME CUTTING
1	6/0	11 MM & ABOVE	0.13 TO 0.18 MM	0.28 MM & ABOVE	AISI 420						
2					AISI 302						
3	5/0	11 MM & ABOVE	0.19 TO 0.24 MM	0.38 MM & ABOVE	AISI 420						
4					AISI 302						
5	4/0, 3/0, 2/0, 0, 1, 2	12 TO 15 MM	0.25 TO 0.70 MM	0.48 TO 1.27 MM	AISI 420						
		16 TO 25 MM			AISI 302						
		26 TO 50 MM			AISI 420						
6		12 TO 50 MM			AISI 302						
7		56 TO 70 MM			AISI 420						
8					AISI 302						
9		71 TO 90 MM			AISI 420						
10					AISI 302						
11	3 & 4	UP TO 45 MM	0.71 TO 0.80 MM	1.20 TO 1.40 MM	AISI 420						
12		ABOVE 45 MM		AISI 302							
13				AISI 420							
14		AISI 302									
15	5 TO 8	UP TO 45 MM	0.81 TO 1.20 MM	UP TO 1.40 MM	AISI 420						
16		ABOVE 45 MM		AISI 302							
17				AISI 420							
18		AISI 302									
19	3 to 0	25 MM	0.36 MM	0.58 MM	AISI 420						
20					AISI 302						

**General specification**

1. All Needles shall be Ribbed and Siliconized. Detailed specification with Tolerances of Bore Diameter and Wire Diameter shall be mentioned in the Purchase Order.
2. Resistance to corrosion: Corrosion resistant
3. Cleanliness: Free from dirt, grease, fibers etc.
4. Needle type: Drilled end.
5. Needles for monofilament sutures should have tapped hole.(Hole with chamfering)
6. The surface of the suture needle shall be smooth and shall be free from pitting.

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7. The needle shall be free from grinding marks, polishing dirt, grease, fibers or other materials, which could necessitate cleaning.
8. The needle should meet the respective national and international standards.
9. The needle should be able to carry suture material through tissues with minimal trauma.
10. Needles should be with silicon or similar lubricants to improve the needle penetration.
11. The needle should be sharp enough to penetrate tissue with minimal resistance.
12. Needle should be rigid enough to resist bending, yet ductile enough to resist breaking during surgery.
13. The needle should be suitable for ETO/Gamma sterilization.
14. The needle offered should conform to the standard stipulated / quality specifications.
15. The supplier must also provide internal test certificates.
16. Packing: The needles shall be properly packed and labeled as per international standards.
17. The packing shall be such there won't be any damage to the needles during transit. Supply in standard & uniform packets.



## QUESTIONNAIRE

### (General information of the manufacturer / supplier)

1. Name & Address of the Supplier with :  
(a) Telephone No.  
(b) Fax No.  
(c) E-mail Address  
(d) Name of contact person  
(e) Whether proprietary/partnership/Limited company.  
(f) Specify whether SSI / MSME unit / UDYOG AADHAR  
(If Yes, pl specify if your unit is owned by SC/ST entrepreneur)  
(g) MSE Udyam No.  
(h) MII Declaration
2. How many years have you been in the :  
business of manufacturing/selling?
3. What is your annual production capacity in Nos :
4. Indicate the quantity you can supply HLL :  
per month in Nos
5. What would be the minimum period :  
required to deliver the ordered quantity  
from the date of confirmed purchase order?
6. Have you been a supplier to any Surgical Suture :  
Manufacturer, if so give details of the name,  
address, quantity and values of orders received  
and executed during the last three year?  
(Attach separate sheet)
7. Kindly furnish the name and address of :  
the Transporter through whom the rejected  
material is to be returned on freight to pay  
basis (Ref. clause d of Schedule D)
8. List of your major Customers :

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9. What is your Annual Turn Over during the last 3 years? :
10. Details of tax registration :-  
a) GSTIN. :  
b) PAN :
11. Name & Address of your Banker(s) :
12. A/C no. & Swift Code :  
Name of Bank :  
A/c number :  
IFSC Code :  
SWIFT Code :  
Branch name :
13. Any other details :

All the information provided herein is true & correct.

PLACE:

DATE: (WITH OFFICE SEAL)

NAME & SIGNATURE OF THE APPLICANT

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### INDEMINITY CLAUSE

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate with in the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the quantity stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence on this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

PLACE:

NAME AND SIGNATURE OF THE APPLICANT

DATE:

(WITH OFFICE SEAL)

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## DECLARATION

We confirm having read and understood all the specifications, instructions, forms, terms and conditions and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

**SIGNATURE SEAL OF THE APPLICANT**

**NAME AND ADDRESS OF APPLICANT**

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**Bid Security Declaration Form**

Date: \_\_\_\_\_ Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of THREE year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

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## PRICE BID

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**PRICE BID**

Sl No	USP	Needle Length	Bore / Hole Dia	Wire Dia	Steel Grade	NEEDLE CUT						
						TAPER POINT (TP) / ROUND BODY (CRB)	REVERSE CUTTING (CRC)	TAPER CUTTING (CTC)	CIRCLE CUTTING (CC)	STRAIGHT CUTTING	PRIME CUTTING	
1	6/0	11 MM & ABOVE	0.13 TO 0.18 MM	0.28 MM & ABOVE	AISI 420							
2					AISI 302							
3	5/0	11 MM & ABOVE	0.19 TO 0.24 MM	0.38 MM & ABOVE	AISI 420							
4					AISI 302							
5	4/0, 3/0, 2/0, 0, 1, 2	12 TO 15 MM	0.25 TO 0.70 MM	0.48 TO 1.27 MM	AISI 420							
		16 TO 25 MM			AISI 420							
		26 TO 50 MM			AISI 420							
		12 TO 50 MM			AISI 302							
6				56 TO 70 MM	0.48 TO 1.27 MM	AISI 420						
7						AISI 302						
8				71 TO 90 MM	0.48 TO 1.27 MM	AISI 420						
9						AISI 302						
10												
11	3 & 4	UP TO 45 MM	0.71 TO 0.80 MM	1.20 TO 1.40 MM	AISI 420							
12				AISI 302								
13		ABOVE 45 MM		ABOVE 1.40 MM	AISI 420							
14				AISI 302								
15	5 TO 8	UP TO 45 MM	0.81 TO 1.20 MM	UP TO 1.40 MM	AISI 420							
16				AISI 302								
17		ABOVE 45 MM		ABOVE 1.40 MM	AISI 420							
18				AISI 302								
19	3 to 0	25 MM	0.36 MM	0.58 MM	AISI 420							
20					AISI 302							

एचएलएललाइफकेयरलिमिटेड /HLL LIFECARE LIMITED  
(भारत सरकार का उद्यम) / (A GOVT.OF INDIA ENTERPRISE)

आक्कुलमफैक्टरी , तिरुवनन्तपुरम-695 017/ AKKULAM FACTORY, THIRUVANANTHAPURAM-695 017  
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EMAIL: [materialsft@lifecarehl.com](mailto:materialsft@lifecarehl.com) /[epurchaseaft@gmail.com](mailto:epurchaseaft@gmail.com)

IFB No. HLL/AFT/MTLS/SUTURE NEEDLES/2024-25

Dated: 25.04.2024

- GST % : ..... %
- HSN CODE OF THE ITEM : .....
- INDICATED QUANTITY : 30,00,000 Nos
- Period of supply : 2024-2025

**DECLARATION**

We confirm having read and understood all the Specifications, Terms and Conditions and other requirements of the above enquiry (both expressed and implied) in full and that we agree to abide by all without any deviation.

PLACE:

NAME & SIGNATURE OF THE APPLICANT  
WITH SEAL

DATE: