



HLL Lifecare Limited
(A Government of India Enterprise)

Kakkanad Factory, Cochin

Tender No **HLL/KFC/PUR/SUPPLY & INSTALLATION OF ALL –IN-ONE DESKTOP&PRINTER**

Date **04/10/2021.**

**TENDER FOR SUPPLY & INSTALLATION OF ALL - IN-
ONE DESKTOPS & PRINTERS FOR HLL KAKKANAD
FACTORY UNDER BUY BACK OPTION**

**AT
HLL LIFECARE LIMITED,
KAKKANAD, COCHIN**



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TENDER FORM

Sealed quotations are invited from reputed firms, for supply and installation of the following specified items as per terms mentioned below under buy back option in as is where condition is.

Sl. No	Item	Minimum Specification	Qty
1	All in One Desktop Computer	Intel Core i3 CPU/8GB RAM/1 TB GBHDD/ Internal DVDRW/ 19.5 “ LED Monitor /Keyboard/ Optical Mouse/ Pre Installed Windows 10 Pro (Licensed)	8 Nos.
2	Multi Function Laser Printer (Heavy Duty) Support A4,A3. Includes ADF, Duplex & Network support	Technology : Laser Mono Chrome Functions: Print, Scan , Copy Built in Ethernet Connectivity : Yes Hi Speed USB Connectivity : Yes ADF :YES ADF capacity : 100 sheets Paper Trays : 2 Compatibility OS : Windows® 10, 8, 8.1, 7: 32-bit or 64-bit Print : Support Sizes : A3,A4,A5,Letter Speed: 21 PPM Auto duplex : Yes Duty Cycle (A4): Up to 50,000 pages per month Print quality black (normal) : Up to 600 x 600 dpi Scan : Flatbed : Yes ADF : Yes Color Scanning : Yes Speed : 30 PPM Auto duplex scanning : Yes Speed (Double side scanning) : 12 PPM Scan File Formats : TIFF, JPEG, PDF, BMP Scan Resolution, Optical : Up to 600 x 600 dpi Copy : Flatbed : Yes ADF : Yes Speed : 23 CPM	1 No



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3	Laserjet Colour Printer	Technology : Laser Speed : 21 PPM Auto Duplex : Yes Built In Ethernet connectivity : Yes Built In Hi Speed USB Connectivity : Yes Paper Trays : 2 Compatibility OS : Windows® 10, 8, 7: 32-bit or 64-bit Duty Cycle (Monthly, letter): Upto 40000 Pages	1 Nos
4	Ink tank Multifunction Monochrome Printer (ADF, Duplex & Network support)	Technology : Precision Core Heat-Free Technology Auto Duplexing : Yes In Built Ethernet Connectivity : Yes In Built wifi connectivity : Yes In Built Wifi Connectivity: Yes ADF : Yes ADF Loading capacity : 35 Papers Supporting OS : Windows XP / Vista / 7 / 8 / 8.1 / 10 Windows Server 2003 / 2008 / 2012 / 2016 Print : Speed (A4) : Upto 20 ipm, Upto 9 ipm (Duplex) Max.Resolution : 1200 x 2400 dpi Scan : Flat bed : 200 dpi(Monochrome-12 sec,colour-27 sec) ADF : 200 dpi (Monochrome -7 ipm , Colour – 7 ipm) Copy : Speed (A4,Simplex,Black) : Up to 17 ipm= Yield of consumables to support : Standard Black Ink Bottle : 2000 Pages High Capacity Black Ink Bottle : 6000 Pages	1 Nos



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Terms & Conditions:

- 1) The prices quoted shall be valid for a period of 90 days from the date of opening of quotations.
- 2) Details of the existing items for buy back are enclosed in Annexure-I. The mentioned items are selling under buy back scheme in as is where condition is.
- 3) The party has to submit their competitive bids in the enclosed format in Annexure-II.
- 4) If any computation error happened from party side , the total will be calculated by taking item wise prices .
- 5) Since HLL is located inside the Cochin Special Economic Zone, taxes are exempted to pay. So parties are requested to provide the actual rates only & not quote the tax inclusive rates. HLL would issue necessary certificates against the tax exemption.
- 6) The party has to submit rates for all the items .The comparison would be taken for the total quantity only. Incomplete quotes shall not be considered.
- 7) All the items should be Branded and the models to be clearly mentioned in the bids.**
- 8) The party should have minimum 3 years of Experience in Computer Hardware sales. They has to enclose the documentary evidence for the same.
- 9) The bid should contain complete technical specifications/make of the equipment supported with illustrative literatures / catalogues. Necessary users manuals/accessories / CD's/ Drawings are to be supplied along with all the equipments.
- 10)HLL will have the right to increase or decrease the quantity of goods and services specified in the schedule of requirements without any change in the unit price or other terms and conditions in the validity period.
- 11)Payment of the total price of goods shall be made within 30 days on receipt of goods by consignee and upon completion of installation after reducing 10% of invoice value for one year. For claiming this payment the following documents are to be submitted to the paying authority
 - a) Invoice & Delivery challan
 - b) Installation certificate signed by both the user and the supplier's representative
- 12)Delivery & Installation: The items should be delivered at the mentioned locations within 10 days of the placement of order. Penalty @ 0.50 % per week's daily subject to a maximum of 5% is applicable for delayed delivery.
- 13)Tender fee of Rs.500/- (Rupees five Hundred only) to be paid at HLL. Kakkanad for collecting the bid document or download from the website (www.lefecare.com) and



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attach a separate DD of Rs.500/- in favour of HLL Lifecare Ltd, Kakkanad payable at Ernakulam.

14)Transporting & all the other delivery charges shall be paid by Bidder only.

15)**The warranty – ONE Year Onsite OEM warranty for all the items.** All defective parts should be replaced free of cost during the warranty period.

16) No email and fax bids are accepted.

17) Bids should be clear in all respects and those with ambiguous clauses shall be summarily rejected.

18) HLL reserves the right to reject any or all the bids without assigning any reason what so ever.

19)The quotations shall be send to the following address by clearly written **'Quotation for the All in One Desktop Computers & Printers'** on the envelope.

Sr. Manager (Purchase)
HLL Lifecare Ltd , Plot No- 16/A-1,
Cochin Special Economic Zone
Kakkanad,Cochin-682037
Ph : 0484-2413999

Last date of quotation submission : 25.10.2021, 2 pm
Date of Tender Opening : 25.10.2021, 3 PM ,
Tender opening Venue : HLL Lifecare Ltd, Kakkanad

If the last date mentioned is declared as a holiday to HLL, the tender submission last date & opening date would be extended to the next working day. In that case, the timings would be same as per the schedule.

Tenders may depute their representatives who wish to participate in the Tender opening meeting was scheduled on the date mentioned here.

Any quotation received after the deadline for submission of bids will be rejected.

For & Behalf of HLL Lifecare Ltd

Sr.Manager (Purchase)



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Annexure - I

Existing Items opt for buy back in as is where is condition.

Sl. No	Item	Brand/ Make	Technical Configuration	Qty (A)	UOM
1	Desktop Computer	HP/PCS/AC ER	Core 2 Duo, 2 GB RAM ,160 Gb HDD,17 “ Monitor	8	Nos
2	Color Laser Printer	HP 2025 DN	Technology : Color Laser Speed : 21 PPM Duplex : Yes In Built Ethernet : Yes In Built USB : Yes	1	No
3	Multi Function Mono Laser Printer	HP 226DW	Technology : Mono Laser Function Printer Functions : Print/Scan/Copy Duplex : Yes Connectivity : Ethernet / USB Print : Speed – 21 PPM Scan : Up to 14 ppm (b&w), up to 5 ppm (color) Copy : Speed: 25 CPM 15 CPM (Duplex)	1	No
4	Mono Laser Printer	HP1007	Technology : Monochrome Laser Speed : 14 PPM Connectivity : USB	1	No



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Annexure - II

Price Format

1.Name & Address of the Tenderer :

Email :

Phone Res :
Mob :

PAN No :

GST No :

MSME Registration :

2. Details of EMD paid :

Sl. No	Item	Brand & Model	Specification	UOM	Qty (A)	Unit Price (Rs) (B)	Total Price (Rs) (C) = (A) X (B)
1	All in One Desktop Computer			NO	8		
2	Multi Function Laser Printer (A3 Heavy Duty with ADF, Duplex & Network support)			NO	1		
3	Laserjet Colour Printer			NO	1		
4	Inktank Multifunction Monochrome Printer (ADF, Duplex & Network support)			NO			
Grand Total (For the new items)							



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Buy back Price of Existing Items mentioned in Annexure-I

SI.No	Item	Brand/Make	Qty (A)	UOM	Unit Price (Rs) (B)	Total Buyback Price (Rs.) (C) = (A) X(B)
1	Desktop Computer	HP/PCS/ACER	8	Nos		
2	Color Laser Printer	HP 2025 DN	1	No		
3	Multi Function Mono Laser Printer	HP 226DW	1	No		
4	Mono Laser Printer	HP1007	1	No		
Grand Total (For the buyback items)						

Description	Amount (Rs)
Grand Total (For the new items) (A)	
Grand Total (For the buyback items) (B)	
Total Purchase Price = (C) = (A) – (B)	

Signature of Tenderer :

Date :

Place :