

**Sub: Supply & installation of Desktop Computers, Laptops, Printers (Multi function, Laserjet, Dot Matrix, Inkjet) & MS office packages for HLL's new manufacturing facility at IFC, Rubber Park, Irapuram, Near Perumbavur.**

Sealed quotations are invited from reputed firms, for supply and installation of the following specified items as per terms mentioned below: The bids to be quoted in the price format enclosed in Annexure-1.

Sl. No	Item	Qty (Nos)
1	<p><b><u>Laptop Computer (ISO, Microsoft and Linux Certified)</u></b></p> <p>Intel dual core Processor 2.8 GHz (or) Higher, 2GB DDR3 RAM, 500 GB SATA HDD, 14.1" LED Display, 10/100/1000 Gigabit Fast Ethernet, Integrated Wireless and Blue tooth, Integrated DVD Writer, Keypad with touch pad, Preloaded Windows 7 Professional / Windows 8 Pro (Licensed) .Li-on battery, Power Adaptor, Executive Carry case.</p> <p><u>OEM Warranty – 3 Year Onsite</u></p>	1
2	<p><b><u>Desktop Computer (ISO, Microsoft and Linux Certified)</u></b></p> <p>Intel dual core CPU/2GB DDR3 RAM/500 GB SATA HDD/DVD Writer/ 18.5" LED monitor/Inbuilt LAN /Standard Key Board (Same brand of PC) Optical Scroll Mouse ( Same brand of PC)with Mouse pad, Windows 7 Professional/ Windows 8 Pro (Licensed) and all the standard accessories.</p> <p><u>OEM Warranty – 3 Year Onsite</u></p>	22
3	<p><b><u>Multifunction device ( ISO Certified)</u></b></p> <p>Functions - Print/scan/copy/fax Paper Size - A4 <b>Technology - Laser (MONO)</b> Print speed – 25 ppm Copier speed – 25 cpm Scanner– Flat bed &amp; ADF Scan Output - Color , Black&amp;White Fax : 33.6 kbps ( 3 sec per page) Connectivity : Hi-speed USB 2.0 port, TCP/IP 10/100 Mbps Ethernet port, RJ-11 Fax port and RJ-11 Line out telephone port. Duplexing : Automatic ( Std) Compatibility : Windows XP, Vista, 7&amp;8 Computers</p> <p><u>OEM Warranty – 1 Year Onsite</u></p>	2 Nos

4	<p><b><u>LaserJet printer with networking and duplexing facility ( ISO Certified)</u></b></p> <p>Paper Size : A4  <b>Technology : Laser (Mono)</b>  Print speed :25 ppm  Connectivity : Hi-speed USB 2.0 Port, TCP/IP 10/100 mbps Ethernet port  Duplexing : Automatic ( std)  Compatibility : Windows XP,Vista,7&amp;8 Computers</p> <p><u>OEM Warranty – 1 Year Onsite</u></p>	3 Nos
5	<p><b><u>Scanner ( ISO Certified)</u></b></p> <p>Paper Size : A4,  Scan Type : Flatbed  Scan Output : Color , Black&amp;White  Resolution : 1200 x 1200 dpi  Connectivity : USB 2.0  OS Compatibility : Windows XP, Vista, Windows 7 &amp; 8  Scan File Formats : BMP ,JPEG,GIF,PDF,PDF Searchable,RTF</p> <p><u>OEM Warranty – 1 Year Onsite</u></p>	2 Nos
6	<p><b><u>Dot matrix printer ( ISO Certified)</u></b></p> <p>Pin : 24 Pin ( 80 column)  Print Speed : 300 CPS  Interfaces : Bi Direction Parallel Interface, Serial Interface, USB  Copy Capacity – 1 (Original) + 3  OS compatibility – Windows XP, Vista, Windows 7 &amp; 8</p> <p><u>OEM Warranty – 1 Year Onsite</u></p>	4 Nos
7	<p><b><u>Inkjet printer ( ISO Certified)</u></b></p> <p>Size : A4 ( Colour )  Print sped: 28(black) /21(colour)ppm  Resolution: 600x600 dpi – Black  4800x1200 dpi - Colour  Standard connectivity: USB 2.0  OS compatibility – Windows XP, Vista, Windows 7 &amp; 8</p> <p><u>OEM Warranty – 1 Year Onsite</u></p>	2 Nos
8	<p>Licensed MS Office 2013 Standard INDIC MOLP with Media ( Non Academic)  ( Media should support to install in English)</p>	2 Nos
9	<p>Licensed MS Office 2013 Standard INDIC MOLP without Media ( Non Academic) (Support to install in English)</p>	17 Nos

**Terms & Conditions:**

- 1) The prices quoted shall be valid for a period of 90 days from the date of opening of quotations.
- 2) Taxes and duties to be clearly mentioned in the quote.
- 3) **All items should be from leading Brands of that segment and the models to be clearly mentioned in the bids.**
- 4) The party should have minimum 3 years of Experience in Branded Computer Hardware sales ,the documentary evidence for the same to be enclosed along with the bid.
- 5) The bidder has to provide the following documents along with the bid.

6.1 Copy of the Incorporation certificate

6.2 PAN /TIN details

- 6) The bidder should have supporting/service centre at Ernakulam district.
- 7) The bid should contain complete technical specifications/make of the equipment supported with illustrative literatures / catalogues. Necessary users manuals/accessories / CD's/ Drawings are to be supplied along with all the equipments. Bidders should submit price bid in the sealed cover separately.
- 8) HLL will have the right to increase or decrease up to 20% of the quantity of goods and services specified in the schedule of requirements without any change in the unit price or other terms and conditions at the time of award of contract.
- 9) 100 % payment will be released within 30 days of the installation of whole items . For claiming this payment the following documents are to be submitted to HLL
  - a) Invoice
  - b) Delivery challan & Installation certificate signed by HLL authorized representative.
- 10) Delivery & Installation: The items should be delivered within 15 days of date of placement of order. Penalty @ 0.50 % per week's daily subject to a maximum of 5% is applicable for delayed delivery.

**Installation Address: HLL Lifecare Ltd, IFC, Irapuram, Near Perumbavur,Ernakulam**

- 11) The warranty period shall be as
  - 6.1 Laptop Computers – 3 (THREE) YEAR ONSITE OEM WARRANTY
  - 6.2 Desktop Computers- 3 (THREE) YEAR ONSITE OEM WARRANTY
  - 6.3 Printers & Scanners - 1 (ONE) YEAR ONSITE OEM WARRANTY
  - 6.4 MS Office Software – Lifetime Support through Phone/Online from MicrosoftAll the defective parts should be replaced at free of cost during the warranty period.
- 12) No email and fax bids are accepted
- 13) Bids should be clear in all respects and those with ambiguous clauses shall be summarily rejected.
- 14) HLL reserves the right to reject any or all the bids without assigning any reason what so ever.
- 15) The quotations shall be send to the following address by clearly written '**Quotation for the Computer Hardwares & Softwares for HLL,Irapuram**' on the envelope.

Dy.Manager (IT)  
HLL Lifecare Ltd  
Plot No – 16-A/1  
Cochin Special Economic Zone  
Kakkanad,Cochin-682037  
Ph : 0484-2413378 Extn:212

**Last date of quotation submission : 3 PM, 23-01-2014.**  
**Opening Time & Date of Bids : 3.30 PM, 23-01-2014**  
**Place of Tender opening : HLL ,CSEZ,Kakkanad**

Any quotations received after the deadline for submission of bids will be rejected.

**For HLL LifecareLtd**

**Dy.Manager (IT)**