

HLL LIFECARE LTD
(A Government of India Enterprise)
CORPORATE HEAD OFFICE,
POOJAPPURA,
THIRUVANANTHAPURAM – 695 012,
KERALA, INDIA

GLOBAL TENDER
(TECHNICAL BID)

FOR

SETTING UP OF 22 NOS. 16-SLICE CT SCAN
FACILITIES ON TURNKEY BASIS
AT VARIOUS HOSPITALS IN UTTAR PRADESH
(PROCUREMENT & INSTALLATION BASIS)

JUNE 2017

PREQUALIFICATION REQUIREMENTS

1. Manufacturers or their authorized dealers/Indian Subsidiaries/direct importers having a place of business in any of the States of India are eligible to participate in this tender.
2. The bidder/manufacturer of the equipment offered should be in the business of the supply and installation of same/similar equipment for the last three calendar years.
3. The Bidder should be the original equipment manufacturer (OEM) of similar CT Scan Machines or an Agent/Distributor/Channel Partner of the OEM.
4. They should have supplied and successfully installed minimum 22 Nos. similar CT scan machines in the last 5 years.
5. Average annual financial turnover of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 33 Crores or USD 5 Million.
6. Power of Attorney in case an authorized representative has signed the tender.
7. The duly signed acceptance form conforming that all terms & conditions, technical specifications, drawings & volume of job are understood by the bidder. Certificate that bid is in total conformity with the specifications and terms and conditions mentioned in the bid document and certificate on period of validity (sheet enclosed)
8. Deviation if any, giving reasons for the deviation.
9. Even though the bidder meet the above qualifying criteria, they are subject to be disqualified if they have:

Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc...

Note: - HLL does not bind itself to accept the lowest or any tender, and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

APPLICATION FOR PREQUALIFICATION

Name of Work:

Setting up of 16-Slice CT Scan Facilities on turnkey basis as per the tender schedule & specifications enclosed, at various hospitals in Uttar Pradesh

A. Name of Contractor/Firm/Company :

1. Postal address :

2. Telephone No.: FAX : E-Mail :

3. Year of commencement of Contract/Year of establishment of firm/Company :

B. In the case of Firm

1. Whether proprietary or partnership firm :

2. Name of Managing Partner :

3. Name of other partners :

Note: Attested copy of partnership deed to be enclosed

C. In the case of Company

1. Whether Private Limited or Public Limited Company :

2. Name of Managing Director :

3. Names of other Directors :

Note: Attested copy of Company Registration deed to be enclosed.

D. The Bidder should be the original equipment manufacturer (OEM) of similar CT Scan Machines or an Agent/Distributor/Channel Partner of the OEM - Details and Manufacturer's Authorization Form as per **Annexure I**

E. The Bidder should be the original equipment manufacturer of similar CT Scan Machines. The Party Should Have Supplied & Installed minimum 22 Nos. Similar CT scan Machines in the last 5 Years.

Enclose completion certificates from the client certified that the similar machines are installed and commissioned at their site successfully and is working satisfactorily. The Client list shall be enclosed.

Note: Details to be furnished in **Annexure II**

F. Total number of ongoing installations or orders in hand for similar machines

Note: Details to be furnished in **Annexure III**

G. Has the Contractor/ Firm/Company ever been black listed by the Govt /or the registering authority.

i) If so, give the period and details.

H. Average annual financial turnover of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 33 Crores (USD 5 Million).

a. Annualised turn over of the Contractor/Firm/Company in the last 3 years ending 31.03.2017

1. 2014 - 2015:	INR.	Or	USD
2. 2015 – 2016:	INR.	Or	USD
3. 2016- 2017:	INR.	Or	USD

Note: Details to be furnished in **Annexure IV**

I. Details of organization :

1. Technical personnels : i) No. of graduate Engineers : ii) No. of Diploma holders :

2. Non Technical Management

(Details to be enclosed in **Annexure V**)

J. Technical Specification: in **Annexure VI** (filled and enclosed)

K. Completion Period: in **Annexure VII** (filled and enclosed)

L. Acceptance Form in **Annexure VIII**

M. CERTIFICATE as per **Annexure IX**

I/We hereby certify that the details given in the application form and Annexure I to Annexure VIII, are correct to the best of my/our knowledge. I /We have no objection in contacting any of our clients for reference.

Signature

Name and address of the Party

Place:

Date:

ANNEXURE I

The Bidder should be the original equipment manufacturer (OEM) of similar CT Scan Machines or an Agent/Distributor/Channel Partner of the OEM.

The Bidder should submit Manufacturer's Authorization Form duly signed and sealed by the OEM in support of the claim. Manufacturer's Authorization Form enclosed as **ANNEXURE A**.

ANNEXURE - II

DETAILS OF ORDER FOR SIMILAR CT SCAN MACHINES EXECUTED DURING THE LAST 5 YEARS				
Sl. No.	Name of Client with full address, telephone numbers and nature of work	Order details such as quantity etc.	Value of works completed	Period of Completion with dates (in months)

NOTE:

THE PARTY SHOULD HAVE SATISFACTORILY SUPPLIED AND INSTALLED MINIMUM 22 NOS. SIMILAR MACHINES IN THE LAST 5 YEARS

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE - III

TOTAL NUMBER OF ONGOING INSTALLATIONS OR ORDERS IN HAND FOR SIMILAR CT SCAN MACHINES			
Sl. No.	Name of Client with full address, telephone numbers and nature of work	Order details such as quantity, completion time etc.	Value of works

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE IV

(ENCLOSE DETAILS OF ANNUALISED TURN OVER OF THE CONTRACTOR/FIRM/COMPANY IN THE LAST 3 YEARS ENDING 31-03-2017)

2014 - 2015: INR. Or USD

2015 – 2016: INR. Or USD

2016 - 2017: INR. Or USD

(Enclose audited Balance sheets in proof for the above period)

SIGNATURE OF THE BIDDER WITH SEAL

Note:

Average annual financial turn over of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least INR 33 Million (USD 5 Million).

ANNEXURE-V

DETAILS OF ORGANIZATION

Sl. No	Name & Postal Address	Date of Birth	Qualification	Total experience in years	Name of organization served showing position held and period of service in each position
1.	A.ENGINEERING PERSONNELS				
2					
3.					
4					
5.					
6					
1.	<u>B. MANAGEMENT (NON TECHNICAL)</u>				
2					

Attach an organization chart

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE-VI

**(ENCLOSE DETAILED TECHNICAL SPECIFICATION OF SIMILAR CT SCAN
MACHINE & ACCESSORIES, OFFERED BY YOU AGAINST THIS TENDER
INCLUDING THE DIMENSION OF THE MACHINES, THEIR UTILITY
REQUIREMENTS, DETAILED MACHINE CATALOGUES, WARRANTY PERIOD
ETC. COMPLETE)**

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE-VII

DELIVERY TIME / COMPLETION PERIOD

SIGNATURE OF THE BIDDER WITH SEAL

Note: - The Bidder should have the capacity to satisfactorily complete the quoted machines (22 sets) for HLL Lifecare Limited within the completion period as per the tender.

ANNEXURE VIII

ACCEPTANCE FORM

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

From

To

ASSOCIATE VICE PRESIDENT (PROJECTS),
PROJECTS DIVISION,
HLL LIFECARE LIMITED (A Government of India Enterprise)
Corporate Head Office, Poojappura.P.O,
Thiruvananthapuram – 695012, Kerala, India
Phn: 0471- 2354949, 2775588

Dear Sir,

I / We, hereby offer to design/fabricate/supply/install/testing/commission as detailed in schedule hereto or such portion thereof as you may specify in the acceptance of Bid at the price given in the price bid and agree to hold this offer open for **ONE YEAR** from the date of bid opening prescribed by the Purchaser. I/We have understood the terms and conditions mentioned in the invitation for bid and Conditions of Contract furnished by you and have thoroughly examined the specifications quoted in the bid document hereto and are fully aware of the nature of the scope of work required and my/our offer is to comply strictly in accordance with the requirement and the terms and conditions mentioned above.

The following pages have been added to and form part of this bid.

Yours faithfully,

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE IX

CERTIFICATE

I / we hereby certify that the information given with this bidding document is correct. If, at any stage, it is found to be incorrect, I / we understand that the contract will be liable to be terminated and action could be taken against me/us by the Company for damages.

SIGNATURE (S) OF BIDDER WITH SEAL

(To be submitted in the letter pad of the firm indicating full name and address, telephone & fax numbers etc.)

CHECK LIST FOR TECHNICAL BID

SI No.	Item	Yes/No	Remarks
1	Are you an original equipment manufacturer (OEM) of similar CT Scan Machines or an Agent/Distributor/Channel Partner of the OEM		
2	Enclosed EMD as prescribed in the tender		
3	Application of Pre-qualification duly filled, signed and sealed by the tenderer		
4	Enclosed Manufacturer Authorization form for Agent/Distributor/Channel Partner of the OEM - Annexure I		
5	Enclosed Details of minimum 22 similar Orders of CT Scan Machines executed in last 5 years including certificate of performance from your customers – Annexure II		
6	Enclosed Details of ongoing Orders under execution – Annexure III		
7	Enclosed Turnover Details – Annexure IV		
8	Enclosed Details of Organization – Annexure V		
9	Enclosed Technical Specification including Catalogue of machines – Annexure VI		
10	Attached Delivery/Completion Period (Minimum time required to deliver the entire machines from the date of receipt of confirmed order) – Annexure VII		
11	Enclosed signed and sealed Acceptance Form – Annexure VIII		
12	Enclosed Certificate signed and sealed – Annexure IX		

SIGNATURE OF THE BIDDER WITH SEAL

ANNEXURE - A

MANUFACTURER'S AUTHORISATION FORM

To
**Associate Vice President (Projects),
HLL Lifecare Limited**

Dear Sir,

Ref: Your TE document No _____ dated _____

We, _____ who are proven and reputable manufacturers of _____ (name and description of the goods offered in the tender) having factories at _____, hereby authorise Messrs _____ (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above goods manufactured by us.

We also state that we are not participating directly in this tender for the following reason(s):

(please provide reason here).

We further confirm that no supplier or firm or individual other than Messrs. _____ (name and address of the above agent) is authorised to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above goods manufactured by us.

We also hereby extend our full warranty, CMC as applicable as per clause 15 of the General Conditions of Contract, read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this TE document.

We also hereby confirm that we would be responsible for the satisfactory execution of contract placed on the authorized agent.

We also confirm that the price quoted by our agent shall not exceed the price which we would have quoted directly”

Yours faithfully,
[Signature with date, name and designation]

For and on behalf of Messrs _____
[Name & address of the manufacturers]

Note:

1. This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
2. Original letter may be sent.