

Ref: HLL/PCD/NEIFM-11-LTE/15-16/

Date: 28.04.2015

To

Sub: Procurement of “Medical Instruments” for and on behalf of North Eastern Institute of Folk Medicine, Pasighat, AP.

Ref : Short Limited Tender enquiry no. HLL/PCD/NEIFM-11-LTE/15-16 dated 28/04/2015

Sealed quotations are invited from the bonafide suppliers having experience in the field of supplying and installation of Medical Instruments or their agents under scope of the referred tender enquiry.

It is requested to quote item wise price in a single bid only.

The rate of the required goods should be quoted as per the technical specification, and other terms & conditions attached with this limited tender enquiry document.

It is requested to quote the best possible price. The quotations in a sealed envelope should reach the address on or before the stipulated date and time as mentioned in the Tender Enquiry Document enclosed herein.

Thanking You
For HLL Lifecare Limited

Head (P&CD)

Encl: Short Limited Tender Enquiry Document

Tender Enquiry No.: HLL/PCD/NEIFM-11-LTE/15-16

Date: 28/04/2015

SHORT LIMITED TENDER ENQUIRY

Procurement & Consultancy Services Division of HLL Lifecare Limited, for and on behalf of North Eastern Institute of Folk Medicine, Pasighat, Arunachal Pradesh(NEIFM)invites sealed tenders, from eligible and qualified tenderers for supply and installation of Medical Instruments. Eligible bidders are requested to submit their best offer along with complete technical details in line with the commercial Terms & Conditions as detailed below read with Annexure I to V.

❖ INSTRUCTIONS TO BIDDER (ITB)

1.0 All quotation/s and subsequent Correspondence should be sent to the address given below:

Head (P&CD),
HLL Lifecare Ltd.
Procurement & Consultancy Services Division
B-14A, Sector-62, Noida-201 307
Phone: 0120-4071500; Fax: 0120-4071513
pcd@lifecarehll.com

Note: Bidders not received any direct enquiry from HLL may participate in this tender by downloading the Tender Enquiry from the website www.lifecarehll.com or www.eprocure.gov.in with prior intimation to the above address.

2.0 Item wise quotations shall be submitted in single bid (envelope) system only.

The envelope shall be superscribed with “Tender No. & Date of Opening” and “Quotations for Supply and Installation of Name of item(s) offered to NEIFM, Pasighat”. The signed copy of Tender Enquiry Document and relevant documents mentioned herein.

Tender/s received in any other mode is liable to be summarily rejected.

3.0 Tender should reach this office on or before 30.04.2015 upto 4.00PM. Bids shall be opened on the same day at 4.30 PM, in presence of the representative of firm(s) who may choose to be present.

4.0 In the event of any of the above mentioned dates being declared as a holiday/closed day for the Tender inviting organization, the tenders will be received/opened on the next working day at the appointed time.

5.0 Late tender/ telegraphic tenders & tenders over email shall not be considered and no claim, whatsoever will be accepted.

6.0 TENDER VALIDITY:

The Rates should be valid for acceptance of order at least for **30 days** from the date of opening of tender.

7.0 The tenderer should sign & stamp each page of this tender enquiry document as a token of having read & understood the terms & conditions contained herein.

8.0 The tenderer shall submit a declaration as per format given in **Annexure-V**

9.0 The Manufacturer or their Authorised dealer or their agent can participate in this tender. In case the tender is submitted by an agent or their dealers other than the principal company, an Authorisation shall be given by the Manufacturer/Dealer in favour of the tenderer.

10.0 The bidder shall provide documentary evidence w.r.t their past major successful supplies/installations of same or similar supplies/works. The copies of latest/recent Supply orders for supply of Products along with end users certificate for satisfactory performance of the offered product may be attached:

These should be enclosed along with the tender.

11.0 PRICES:

- Prices quoted in INR only and should be 'Firm & Final' for full quantity, inclusive of all taxes / levies prepaid up to consignee end, inclusive of all charges like packing & forwarding, loading, unloading, transit insurance, all duties & taxes, any other incidental expenses, installation and commissioning of the equipment at consignee site.
- In case the quotation does not indicate clearly whether the Prices are firm or not, the quoted Price shall be deemed as firm & final. The overwriting should be avoided in the quotation.
- Excise duty, Sales Tax and other levies, if applicable, should be indicated clearly with their present rates. However, the same should be included in the final quoted price.
- A certificate indicating that the rates quoted are same as charged to other Govt./PSU's for similar supplies made in recent past should accompany the tender.

Prices should be quoted clearly as per Price Schedule in Annexure-III.

13.0 PRODUCT SPECIFICATIONS:

- **Brand/model** name and type of Product being offered by the Firm must be clearly mentioned in the offer.
- Tenderer should confirm that the stores offered conform strictly to relevant specifications asked in this Tender Enquiry Document at **Annexure-II**.
- Deviations, if any, are to be clearly mentioned. Complete product specifications, technical details, illustrations, literature, printed pamphlets/leaflets etc and Manufacturers price list, if any, must accompany the quotation.

14.0 Unless specifically mentioned to the contrary in the offer itself, it will be assumed that all terms and conditions mentioned in this enquiry are acceptable to the tenderer.

15.0 The tender quotation of the Supplier not in conformity with the above conditions is liable to be rejected.

16.0 HLL reserves the right to reject or accept any or all tender(s) without assigning any reason or to place the order for part or full quantity.

17.0 The firms are advised to submit the compliance statement with respect to technical specification asked in the tender enquiry in the following format along with Technical bid failing which their offer will be treated as incomplete and are liable to be ignored.

Format of compliance statement:

Para of Tender Enquiry specification	Compliance to Tender enquiry Specification Yes/ No	In case of non Compliance deviation From T/E Specification to be indicated in Unambiguous terms
(1)	(2)	(3)

- 18.0** Bidders may please note that complete Tender Enquiry Document is available on our website <http://www.lifecarehll.com/tender> or www.eprocure.gov.in and submit its tender by utilizing the downloaded document.

❖ GENERAL CONDITIONS OF THE CONTRACT (GCC)

1.0 INSPECTION:

The purchaser reserves the right for inspection and testing the quality & standards of the stores for assessment of quality before dispatch to the consignees or at the consignee end wherever required.

2.0 DELIVERY PERIOD FOR SUPPLY, INSTALLATION & COMMISIONING:

In the event of placement of Supply order, the bidder shall supply the stores **in 15 days. However bidder(s) may quote early delivery date. Bidder quoting delivery period beyond 15 days may be considered loading 1% on the total price quoted per week or part thereof.**

The time and date of delivery stipulated in List of Requirements, **Annexure-I**

The delay on the part of supplier in regard to installation will attract the provisions of liquidity damages clause.

3.0 PERFORMANCE SECURITY:

Within fifteen (15) days from date of the issue of notification of award by the Purchaser/Consignee, the supplier, shall furnish performance security to the Purchaser/Consignee for an amount equal to ten percent (10%) of the total value of the contract, valid up to sixty (60) days after the date of completion of all contractual obligations by the supplier, including the warranty obligations, initially valid for a period of minimum 15 months from the date of Notification of Award.

4.0 LIQUIDATED DAMAGES:

In the event of placement of an order, if the Supplier fails to deliver, install and commission the stores in full or part thereof with in the delivery period as stipulated in Clause 2.0 above, the Purchaser reserves the right to levy Liquidated Damages @ 1% (One percent) per week of the amount of the undelivered stores for delay in supplies subject to maximum 5% of value of the supply Order. Once the maximum is reached, the purchaser may consider termination of the contract and purchase the same from elsewhere, at the risk and cost of the Supplier.

5.0 PAYMENT FOR SUPPLY PORTION:

Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.

(A) On delivery:

100% payment of the contract price shall be made on receipt of goods in good condition and upon the submission of the following documents:

- (i) Three copies of supplier's invoice showing supply order number, goods description, quantity, unit price and total amount
- (ii) Consignee Receipt Certificate in original issued by the authorized representative of the consignee(s) (Format attached as **Annexure-IV**)
- (iii) Warranty Certificate
- (iv) Inspection Certificate by the designated authority
- (v) Country of origin in case the item is of foreign origin

6.0 TRANSIT INSURANCE:

Rates quoted being door delivery basis, the Supplier shall be fully responsible till full material is received in good condition up to destination and its commission. As such the Supplier shall dispatch the material duly insured and expenses on this account shall be borne by the Supplier.

7.0 WARRANTY:

- (a) Products to be offered as per '**LIST OF REQUIREMENT**' shall be warranted as per the standard warranty of the manufacturer.
- (b) The Supplier shall be responsible to replace the material free of cost at site in whole or in part if found defective in any respect after receipt at site or during normal & proper usage or storage/maintenance for which the Consignee/Purchaser shall give prompt written notice. Such replacements shall be effected by the Supplier within a reasonable time actually required to do so which in no case shall be more than 15 days.
- (c) If the Supplier fails to act with requisite promptness and thereby entails avoidable loss to the purchaser, it shall be liable to suitable action as deemed fit during the Operative Warranty period

7.0 FORCE MAJEURE:

If at any time, during the currency of the contract, the performance in whole or in part by either party or any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enmity, civil commotion, sabotages, fires, floods, explosions, epidemics, quarantines, restrictions, strikes, lock outs or acts of God (herein after referred to as 'the events') then provided, neither party has any claim for damage against the other in respect of such non-performance or delays in performance, deliveries under the contract shall be resumed as soon as possible if any of the events have ceased to exist within one month of expiry of contract delivery period. After this, the purchaser may cancel the contract at its discretion without any financial repercussion on either side.

8.0 APPLICABLE LAW & RESOLUTION OF DISPUTES:

The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force. Any dispute arising out of or in connection with this tender, Jurisdiction of the court will be at New Delhi, India.

LIST OF REQUIREMENTS**Part I:**

Sch. No.	Name of the Item	Total Qty(Nos.)
1	PERCULATOR	1
2	PRECISION BALANCE	1
3	TLC SETUP WITH PLATES	1
4	LAMINAR FLOW	1
5	DIGITAL BRIX METER	1
6	FLOOR CLEANING TROLLEY	1

Part II: Required Delivery Schedule:

Required delivery at consignee site in 15 days. However bidder(s) may quote early delivery date. Bidder quoting delivery period beyond 15 days may be considered loading 1% on the total price quoted per week or part thereof.

Installation shall be completed in all respect within 3 days from handing over the site.

The date of delivery will be the date on which the goods are installed and commissioned at the consignee's site (Tenderers may quote earliest delivery period).

Part III: Scope of Incidental Services:

Installation & Commissioning, Supervision, Demonstration, Trial run, Training for operation and trouble shooting to the operators of the Consignee.

Part IV:

On site standard manufacturer's warranty, from the date of supply. The supplier shall keep sufficient stock of spares for repair / replacement against warranty during warranty period and supplies to be made against any order within 15 days after completion of warranty period.

Part V:**Required Terms of Delivery and Destination.**

Delivery required at Consignee Site at:

**Director,
North Eastern Institute of Folk Medicine
Pasighat, Arunachal Pradesh**

In Transit Insurance and insurance until installation of the supply at the consignee site is seller's responsibility and shall be borne by the Supplier.

TECHNICAL SPECIFICATIONS**Schedule no. 1****Percolator**

1. SS 304 Percolator for herbal extraction
2. Conical container with tight lid
3. Percolator mounted on pedestal stand with tilting facility.
4. Outlet valve
5. One mesh inside percolator for primary filtration
6. capacity of percolators 50 L

Schedule no. 2**PRECISION BALANCE**

1. Self calibration
2. Capacity: 0.01/0.1mg-80/220gm
3. Pan size: 80 mm
4. Linearity : ± 0.2 mg
5. Repeatability standard deviation: ≥ 0.1 mg
6. Response time : 12/3 sec
7. Sensitivity against temperature change
8. Specific gravity measurement software
9. % display function Unit conversion
10. UKAS/NIST/CE : Calibration Certificate

Schedule no. 3**TLC SETUP WITH PLATES**

Semi-automatic sample application for qualitative and quantitative analyses as well as for preparative separations; suitable for routine use with medium sample throughput

1. U.V.Chromatography inspection cabinet with two U.V. tubes 254 and 365 nm with imported filters.
2. Object support For objects up to 20x20 cm
3. Stage drive Stepping motor 3000steps/rotation, 8 steps = 0.1 mm
4. Band length 0 (spot) - 190 mm in steps of 0.1 mm
5. Speed approx. 10 mm/s.
6. Dosage syringe drive: Stepping motor approx 1500 steps / rotation
7. 120 steps with 100 μ L syringe
8. 24 steps with 500 μ L syringe
9. Developing tank with lid.(capacity to hold 20 x 20cm plates)
10. Sample dosage syringe selectable 100 μ L or 500 μ L
11. Display : LCD / LED display
12. Mains voltage: 230 V , 50Hz
13. One No. Hair Dryer (1000W) from a reputed manufacturer to be supplied.

Standards & Safety

- a. Should be FDA/CE approved product
- b. Manufacturer should have ISO certification for quality standards.

Schedule no. 4 **LAMINAR FLOW**

1. Description of Function

Laminar Airflow is required to make available an environment whose air supply is free of bacteria, fungi, pollen, and practically all air-borne dirt.

2. Operational Requirements

The basic equipment shall consist of a HEPA filter, pre filter, suitable blower assembly, necessary lighting, indicators and controls for the cabinet. The equipment should be mounted on a stand with leveling feet.

3. Technical Specifications

- a) Type of Flow: Vertical – Re-circulatory
- b) HEPA FILTER : Face dimensions: 4ft (L) X 2ft (W) X 2 ft
- c) The HEPA filter should have rated efficiency of 99.97% (or better) at 0.3 microns to provide product protection of Class 100 or exceeding Class 100 requirements of Federal Standards 209E or equivalent ISO within the work area.
- d) PRE Filter with Synthetic, non-woven polyester fibers having casing of enamel painted CRCA frame with Retention of 10 - 15 Micron and 90 % Efficiency. Washable with an arrestance of 90% or better
- e) Material of construction: Main body and rear panel: Electro-galvanized steel or Mild Steel, oven baked epoxy powder coated finish. Side window (panels): UV stabilized transparent Perspex or polycarbonate. Worktable (surface): SS304 or SS316.
- f) Working area should be 24 cu-ft.
- g) Blower Assembly: DIDW type blower system with high RPM motor, enclosed in a powder coated MS casing suitably suspended in a pair springs & connected to the filter chamber through flexible canvas duct.
- h) Front Windows Acrylic, fixed by clamps.
- i) Illumination with Fluorescent tubes with diffusers. Light Intensity at Work Surface :800-1000 lux/75-90 foot candles
- j) Laminar Airflow Velocity: Approx. 90 feet per minute (fpm)+/-10% average velocity measured 50 mm from the filter face. Uniformity +/-20% of average or better.
- k) Additional Requirement: Vibration free Gas burner facility on working bench .Air pressure indicator with manometer (Differential Pressure Gauge with Scale display in cms of water).Drain valve with smooth drainage arrangement. Exhaust ducting as per site requirement
- l) UV Germicidal lamp intensity >40 microwatt/sq. cm. over the entire work surface.
- m) Switched and indicators: Individual switches and indicator lamps for blower motor, florescent lamp and UV lamp.
- n) Spare HEPA Filters and PRE Filters- 2 SETS EACH
- o) Electrical outlet socket (5 ampere rating) qty: 2 nos.
- p) Valves for gas service-one each for gas and vacuum.

Schedule no.5

Digital Brix Meter

Refractive Index 1.32 – 1.70

Sugar (°Brix) 0-100 Resolution
Refractive Index 0.00001
Sugar (°Brix) 0.01Accuracy
Refractive Index ± 0.00002
Sugar (°Brix) ± 0.02
Presser Type Polyacetal
Temperature Compensation
Sucrose (°Brix) 5 – 80 °C
AG Fluids Simple coefficient (units/°C)
Light source : LED

Schedule no.6

FLOOR CLEANING TROLLEY



Single Bucket Mop wringer Trolley 25 ltrs capacity,
Very Strong, Entirely Modular Structure Co-Polypropylene
Charged Can Stand Strong Pressure, Down Press Wringer,
Polyester Bag, One Tool Basket.

PRICE SCHEDULE**PRICE SCHEDULE FOR DOMESTIC GOODS OR GOODS OF FOREIGN ORIGIN LOCATED WITHIN INDIA**

1 Sr. No.	2 Brief Description of Goods	3 Country of Origin	4 Quantity (Nos.)	5 Price per unit (Rs.)					6 Total Price (at Consignee Site) basis (Rs.) 4 x 5(e)
				Ex-factory/ Ex-warehouse/ Ex-showroom/ Off-the shelf (Including discounts, Packing/Forwarding, etc.) (a)	Excise Duty (if any) [%age & value] (b)	Sales Tax/ VAT(if any) [%age & value] (c)	Any other charges (please specify) (d)	Unit Price (at Consignee Site) basis (e) = a+b+c+d	
1									

Total Tender price in Rupees: _____

In words: _____**Note: -**

If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.

Name _____

Business Address _____

Place: _____

Signature of Tenderer _____

Date: _____

Seal of the Tenderer _____

CONSIGNEE RECEIPT CERTIFICATE
(To be given by consignee's authorized representative)

The following store (s) has/have been received in good condition:

- 1) NOA No. & date : _____
- 2) Supplier's Name : _____
- 3) Consignee's Name & Address
with telephone No. & Fax No. : _____
- 4) Name of the item supplied/Installed : _____
- 5) Quantity Supplied : _____
- 6) Date of Receipt by the Consignee : _____
- 7) Name and designation of Authorized
Representative of Consignee : _____
- 8) Signature of Consignee or Representative
of Consignee with date : _____
- 9) Seal of the Consignee : _____

Annexure- V

DECLARATION REGARDING NON BLACK LISTING OF THE FIRM

I/We, (Name)_____ contractor/partner/sole proprietor (*strike out the word which is not applicable*) of (Firm)_____ do hereby declare and solemnly affirm to that the individual firm/companies are not black-listed by the Union or state Government or any partner or shareholder thereof are not directly or indirectly connected with or has any subsisting interest in business of my/our firm

Address DEPONMENT

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed.

Dated:

DEPONMENT