

Ref: HITES/PCD/ PMSSY AIIMS-IV/04-LTE/18-19/

Date: 09.07.2018

To

Sub: Procurement of “Pre-Clinical medical equipment and consumables for the department of **Anatomy** for AIIMS Nagpur and Mangalagiri for and on behalf of Ministry of Health & Family Welfare Govt. of India.

Ref : Short Limited Tender enquiry no. HITES/PCD/AIIMS-IV/04-LTE/18-19 dated 09/07/2018

Sealed quotations are invited from the bonafide suppliers/ authorized representative having experience in the field of supplying and installation of medical equipment and consumables under scope of the referred tender enquiry.

It is requested to quote item wise price in a single bid only.

The rate of the required goods should be quoted as per the technical specification, and other terms & conditions attached with this limited tender enquiry document.

It is requested to quote the best possible price. The quotations in a sealed envelope should reach the address on or before the stipulated date and time as mentioned in the Tender Enquiry Document enclosed herein.

Thanking You
For HLL Infra Tech Services Limited
Head (P&CD)

Encl: Short Limited Tender Enquiry Document

Tender Enquiry No.: HITES/PCD/ PMSSY AIIMS-IV/04-LTE/18-19/

Date: 09/07/2018

SHORT LIMITED TENDER ENQUIRY

Procurement & Consultancy Services Division of HLL Infra Tech Services Limited (HITES), for and on behalf of Ministry of Health & Family Welfare GOI for AIIMS Nagpur and Mangalagiri invites sealed tenders, from eligible and qualified tenderers for supply and installation of Medical Equipment and consumables. Eligible bidders are requested to submit their best offer along with complete technical details in line with the commercial Terms & Conditions as detailed below read with Annexure I to V.

❖ **INSTRUCTIONS TO BIDDER (ITB)**

1.0 All quotation/s and subsequent Correspondence should be sent to the address given below:

Head (P&CD),
HLL Infra Tech Services Limited (HITES),
Procurement & Consultancy Services Division
B-14A, Sector-62, Noida-201 307
Phone: 0120-4071500; Fax: 0120-4071513
pcd@hllhites.com, bmenoida@hllhites.com

Note: Bidders not received any direct enquiry from HLL/ HITES may participate in this tender by downloading the Tender Enquiry from the website www.lifecarehll.com, www.hllhites.com or www.eprocure.gov.in/cppp with prior intimation to the above address.

2.0 **Item wise quotations** for all the line items as mentioned in the list of requirement shall be submitted in single bid (envelope) system only.

The envelope shall be superscribed with “Tender No. & Date of Opening” and “Quotations for Supply and Installation of Medical Equipment and Consumables to AIIMS Nagpur and Mangalagiri”.

The signed copy of Tender Enquiry Document and shall contain EMD in the form of DD of Rs. 25,000/- in favour of the “HLL Infra Tech Services Limited” payable at New Delhi along with other relevant documents mentioned herein.

Tender/s received in any other mode is liable to be summarily rejected.

3.0 **Tender should reach this office on or before 13.07.2018 upto 2.30 PM.** Technical bids shall be opened on the same day at 2.45PM, in presence of the representative of firm(s) who may choose to be present. Price bids of techno-commercial responsive bidders shall be opened later on with intimation to techno-commercial responsive bidders.

4.0 In the event of any of the above mentioned dates being declared as a holiday/closed day for the Tender inviting organization, the tenders will be received/opened on the next working day at the appointed time.

5.0 Late tender/ telegraphic tenders & tenders over email shall not be considered and no claim, whatsoever will be accepted.

6.0 **TENDER VALIDITY:**

The Rates should be valid for acceptance of order at least for **90 days** from the date of opening of tender.

- 7.0 The tenderer should sign & stamp each page of this tender enquiry document as a token of having read & understood the terms & conditions contained herein.
- 8.0 The tenderer shall submit an affidavit as per format given in **Annexure-V**
- 9.0 The Manufacturer or their Authorised dealer or their agent can participate in this tender.
- 10.0 The bidder shall provide documentary evidence w.r.t their past major successful supplies/installations of similar products. The copies of latest/recent Supply orders may be attached along with the tender.
- 11.0 **PRICES:**
- Prices quoted in INR only and should be 'Firm & Final' for full quantity and for all line items, inclusive of all taxes / levies prepaid up to consignee end, inclusive of all charges like packing & forwarding, loading, unloading, transit insurance, all duties & taxes, any other incidental expenses, installation and commissioning of the equipment at consignee site. Accepting all tender terms and conditions like warranty and delivery , the Lowest price including all line items quoted by bidder at consignee site will be considered as L1 and will be recommended for award of work.
 - In case the quotation does not indicate clearly whether the Prices are firm or not, the quoted Price shall be deemed as firm & final. The overwriting should be avoided in the quotation.
 - A certificate indicating that the rates quoted are same as charged to other Govt./PSU's for similar supplies made in recent past should accompany the tender.

Prices should be quoted clearly as per Price Schedule in Annexure-III.

13.0 **PRODUCT SPECIFICATIONS:**

- **Brand/model** name and type of Product being offered by the Firm must be clearly mentioned in the offer.
 - Tenderer should confirm that the stores offered conform strictly to relevant specifications asked in this Tender Enquiry Document at **Annexure-II**.
 - Deviations, if any, are to be clearly mentioned. Complete product specifications, technical details, illustrations, literature, printed pamphlets/leaflets etc. must accompany the quotation.
- 14.0 Unless specifically mentioned to the contrary in the offer itself, it will be assumed that all terms and conditions mentioned in this enquiry are acceptable to the tenderer.
- 15.0 The tender quotation of the Supplier not in conformity with the above conditions is liable to be rejected.
- 16.0 HITES reserves the right to reject or accept any or all tender(s) without assigning any reason or to place the order for part or full quantity.
- 17.0 The firms are advised to submit the compliance statement with respect to technical specification asked in the tender enquiry in the following format along with Technical bid failing which their offer will be treated as incomplete and are liable to be ignored.

Format of compliance statement:

Para of Tender Enquiry specification	Compliance to Tender enquiry Specification Yes/ No	In case of non Compliance deviation From T/E Specification to be indicated in Unambiguous terms
(1)	(2)	(3)

- 18.0** Bidders may please note that complete Tender Enquiry Document is available on our website <http://www.lifecarehll.com/tender>, www.hllhites.com or www.eprocure.gov.in/cppp and submit its tender by utilizing the downloaded document.

❖ GENERAL CONDITIONS OF THE CONTRACT (GCC)

1.0 PERFORMANCE BANK GUARANTEE

Upon issue of notification of award by the Purchaser/Consignee, the supplier, shall furnish performance security to the Purchaser/Consignee for an amount equal to ten percent (10%) of the total value of the contract, valid up to sixty (60) days after the date of completion of all contractual obligations by the supplier, including the warranty obligations, initially valid for a period of minimum six months plus number of months under warranty from the date of Notification of Award.

The Performance security shall be denominated in Indian Rupees or in the currency of the contract as detailed below:

It shall be in any one of the forms namely Account Payee Demand Draft or Fixed Deposit Receipt drawn from any Scheduled bank in India or Bank Guarantee issued by a Scheduled bank in India in favour of the Purchaser/Consignee. The validity of the Fixed Deposit receipt or Bank Guarantee will be for a period up to sixty (60) days beyond Warranty Period.

In the event of any failure /default of the supplier with or without any quantifiable loss to the government, the amount of the performance security is liable to be forfeited. The Administration Department may do the needful to cover any failure/default of the supplier with or without any quantifiable loss to the Government.

2.0 INSPECTION:

The purchaser reserves the right for inspection and testing the quality & standards of the stores for assessment of quality before dispatch to the consignees or at the consignee end wherever required.

3.0 DELIVERY PERIOD FOR SUPPLY, INSTALLATION & COMMISIONING:

In the event of placement of Supply order, the bidder shall supply the stores **within 10 days** of order. The time and date of delivery stipulated in List of Requirements, **Annexure-I**

The delay on the part of supplier in regard to installation will attract the provisions of liquidity damages clause.

4.0 LIQUIDATED DAMAGES:

In the event of placement of an order, if the Supplier fails to deliver, install and commission the stores in full or part thereof within the delivery period as stipulated in Clause 2.0 above, the Purchaser reserves the right to levy Liquidated Damages @ 0.5% per week of the amount of the undelivered stores for delay in supplies subject to maximum 10% of value of the supply Order. Once the maximum is reached, the purchaser may consider termination of the contract and purchase the same from elsewhere, at the risk and cost of the Supplier.

5.0 PAYMENT FOR SUPPLY PORTION:

Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.

(A) On delivery:

100% payment of the contract price shall be made on receipt of goods in good condition and upon the submission of the following documents:

- (i) Three copies of supplier's invoice showing supply order number, goods description, quantity, unit price and total amount
- (ii) Consignee Receipt Certificate in original issued by the authorized representative of the consignee(s) (Format attached as **Annexure-IV**)
- (iii) Warranty Certificate
- (iv) Inspection Certificate by the designated authority
- (v) Country of origin in case the item is of foreign origin

6.0 TRANSIT INSURANCE:

Rates quoted being door delivery basis, the Supplier shall be fully responsible till full material is received in good condition up to destination and its commission. As such the Supplier shall dispatch the material duly insured and expenses on this account shall be borne by the Supplier.

7.0 WARRANTY:

- (a) Products to be offered as per '**LIST OF REQUIREMENT**' shall be warranted as per the standard warranty of the manufacturer.
- (b) The Supplier shall be responsible to replace the material free of cost at site in whole or in part if found defective in any respect after receipt at site or during normal & proper usage or storage/maintenance for which the Consignee/Purchaser shall give prompt written notice. Such replacements shall be effected by the Supplier within a reasonable time actually required to do so which in no case shall be more than 15 days.
- (c) If the Supplier fails to act with requisite promptness and thereby entails avoidable loss to the purchaser, it shall be liable to suitable action as deemed fit during the Operative Warranty period

7.0 FORCE MAJEURE:

If at any time, during the currency of the contract, the performance in whole or in part by either party or any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enmity, civil commotion, sabotages, fires, floods, explosions, epidemics, quarantines, restrictions, strikes, lock outs or acts of God (herein after referred to as 'the events') then provided, neither party has any claim for damage against the other in respect of such non-performance or delays in performance, deliveries under the contract shall be resumed as soon as possible if any of the events have ceased to exist within one month of expiry of contract delivery period. After this, the purchaser may cancel the contract at its discretion without any financial repercussion on either side.

8.0 APPLICABLE LAW & RESOLUTION OF DISPUTES:

The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force. Any dispute arising out of or in connection with this tender, Jurisdiction of the court will be at New Delhi, India.

LIST OF REQUIREMENTS**Part I:**

Sl. No	Name of the Item	Quantity per AIIMS (Nos.)	Warranty
1	Drill machine	1	02 years
2	Hand saw	4	02 years
3	Brain knife	9	02 years
4	Plastic tanks for storing soft & dissected parts	2	02 years
5	Bosch mini cutter (skull cutting machine)	1	02 years
6	Anthropometric set	1	02 years
7	Digital vernier calipers 6"	1	02 years
8	Digital vernier calipers 8"	1	02 years
9	Balance earanger capacity 6 kilos Sensitivity, 1/5 grams	1	02 years

(Quantity shown above is for 01 AIIMS. Bidders are required to quote the price for 01 AIIMS as per quantity provided above. However, order will be placed for 02 institutes. Bidders are requested to quote for all the line items as per list of requirement.)

Part II: Required Delivery Schedule:

Delivery shall be within **10 days** from date of Purchase Order and installation shall be completed in all respect within **7 days** from handing over the site.

The date of delivery will be the date on which the goods are delivered at the consignee's site (Tenderers may quote earliest delivery period).

Part III: Scope of Incidental Services:

Installation & Commissioning, Supervision, Demonstration, Trial run, Training for operation and trouble shooting to the operators of the Consignee.

Part IV:

On site standard manufacturer's warranty, from the date of supply. The supplier shall keep sufficient stock of spares for repair / replacement against warranty during warranty period .

Part V:**Required Terms of Delivery and Destination.**

Delivery required at Consignee Site at:

AIIMS Nagpur/ Mangalagiri

In Transit Insurance and insurance until installation of the supply at the consignee site is sellers responsibility and shall be borne by the Supplier.

TECHNICAL SPECIFICATIONS**Schedule no. 1**

SI NO.	<u>Hand Drill Machine with set of drill bits (Electric)</u>
	Technical Specifications:
1	It should be Light weight(<1.5 kgs), Durable and robust.
2	Minimum speed of 1200 rpm and should have variable speed control on the hand piece
3	Drill Torque: 30 in lbs or more
4	Ream Speed: 300 rpm or more
5	Ream Torque: 140 – 150 in lbs.
6	Should have DC brush less motor for low maintenance
7	Variable speed option must be there.
8	Jacob Chuck of 1/3"
9	It should have soft grip handle for comfortable operation
10	It should have low operation noise < 80dB.
11	Should be supplied with high quality drill bits of different size.

Schedule no. 2

<u>Hand Saw (SS)</u>
Hand Saw (S.S)
Hand saw with high carbon steel blades made at HRD to 52 degrees, hard and durable, anti rust and smoothness, which leads to less friction, blades chrome plated blades.
Specifications :
For HRC, Blade materials reaches 52 degrees and teeth reaches 60 degrees (± 3) Chrome treatment, antirust, smooth resulting in less friction.
Elegant Handles, ergonomic Special Teeth Design, sharp at edges.
Versatile assortments

Schedule no. 3

<u>Brain knife</u>
Brain Knife Stainless steel, non rust standard - length 12"

Schedule no. 4

<u>Plastic tanks for storing soft & dissected parts</u>
Plastic tanks for storing soft & dissected parts
Capacity: minimum 50 L

Schedule no. 5

Bosch mini cutter (skull cutting machine)

Schedule no. 6

<u>Anthropometric Set Including</u>
A) Folding Metal Rod Upto 7 Ft

B) Osteometric Board
C) Craniometer
D) Mandibulometer
E) Goniometer
F) Vernier Calipers
G) Equipment for Reporting Height
H) Weighing Machine Dial Type Human

Schedule no. 7

Digital vernier calipers 6"

Schedule no. 8

Digital vernier calipers 8"

Schedule no.9

Balance earanger capacity 6 kilos Sensitivity, 1/5 grams

PRICE SCHEDULE**PRICE SCHEDULE FOR DOMESTIC GOODS OR GOODS OF FOREIGN ORIGIN LOCATED WITHIN INDIA**

1 Sr. No.	2 Brief Description of Goods	3 Country of Origin	4 Quantity for 01 AIIMS (Nos.)	5 Price per unit (Rs.)					6 Total Price (at Consignee Site) basis for 01 AIIMS (Rs.) 4 x 5(e)
				Ex-factory/ Ex-warehouse/ Ex-showroom/ Off-the shelf (Including discounts, Packing/Forwarding, etc.) (a)	GST [%age & value] (b)	Insurance Charges (c)	Any other charges (please specify) (d)	Unit Price (at Consignee Site) basis for 01 AIIMS (e) = a+b+c+d	
Please quote separate prices for all line items as in List of requirement/ Technical Specification									
1									

Total Tender price in Rupee for 01 AIIMS: _____

Total Tender price in Rupee for 02 AIIMS: _____

In words: _____

Note: -

If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.

Name _____

Business Address _____

Place: _____

Signature of Tenderer _____

Date: _____

Seal of the Tenderer _____

CONSIGNEE RECEIPT CERTIFICATE
(To be given by consignee's authorized representative)

The following store (s) has/have been received in good condition:

- 1) NOA No. & date : _____
- 2) Supplier's Name : _____
- 3) Consignee's Name & Address
with telephone No. & Fax No. : _____
- 4) Name of the item supplied/Installed : _____
- 5) Quantity Supplied(as per packing list) : _____
- 6) Date of Receipt by the Consignee : _____
- 7) Name and designation of Authorized
Representative of Consignee : _____
- 8) Signature of Consignee or Representative
of Consignee with date : _____
- 9) Seal of the Consignee : _____

Annexure- V

DECLARATION REGARDING NON BLACK LISTING OF THE FIRM

I/We, (Name) _____ contractor/partner/sole proprietor (*strike out the word which is not applicable*) of (Firm) _____ do hereby declare and solemnly affirm to that the individual firm/companies are not black-listed by the Union or state Government or any partner or shareholder thereof are not directly or indirectly connected with or has any subsisting interest in business of my/our firm

Address _____
DEPONMENT _____

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed.

Dated:

DEPONMENT