

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO. PUR/08/R1/P/CC/8/2013-14

PRECIPITATED SILICA

TECHNO- COMMERCIAL BID

TENDER NO. PUR/08/R1/P/CC/8/2013-14

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PHONE NO:0471 2435325; FAX NO:0471 2435013;
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TENDER NO. PUR/08/R1/P/CC/8/2013-14

Date : 25th February 2013

निविदा सूचना
TENDER NOTICE

1. वर्ष 2013-14 के लिए हमारी पेरूरकडा फैक्टरी तिरुवनन्तपुरम और कनगला फैक्टरी बेलगाम की **प्रसिपिटेड सिलिका** की आपूर्ति की ओर विनिर्माण /प्राधिकृत एजन्टों से भारत में विनिर्मित उत्पादों के लिए निर्धारित प्रपत्र में दो बोली प्रणाली (तकनीकी / वाणिज्य) के अधीन मुहरबंदित और उपरिलिखित निविदाएँ आमंत्रित किया जाता है।

Sealed and superscribed tenders under Two Bid System (Techno-Commercial) in the prescribed form are invited for products manufactured in India from Manufacturer(s)/Authorised Agent(s) for the supply of Precipitated Silica to our Peroorkada Factory, Trivandrum and Kanagala Factory, Belgaum for the year 2013-14.

2. तकनीकी विनिर्देश, अनुमानित मात्राएं और अन्य निबंधन एवं शर्तें निविदा दस्तावेजों में दिये जाते हैं, जो प्रत्येक निविदा के लिए एचएलएल लाइफकेयर के नाम पर तिरुवनन्तपुरम में देय रूपए 520 का डीडी देकर 25.02.2013 से पूर्वाह्न 10.30 बजे से अपराह्न 3.30 बजे तक हमारे कार्यालय के किसी भी कार्य दिवस पर प्राप्त किया जा सकता है। यदि दस्तावेज डाक द्वारा अपेक्षित है तो निविदा दस्तावेजों की लागत के अतिरिक्त डाक/ कोरियर चार्ज की ओर रूपए 50 का अतिरिक्त चार्ज भुगतान किया जाए। डी डी एचएलएल लाइफकेयर के नाम पर तिरुवनन्तपुरम में देय किसी राष्ट्रीयकृत बैंक का होना चाहिए।

The technical specification, approximate quantities and other terms and conditions are given in the Tender documents, which can be had from our office on any working day from 25/02/2013 between 10.30 A.M to 3.30 P.M by paying Rs.520/- DD (inclusive of KVAT) for each tender in favour of HLL payable at Trivandrum. If the documents are required by Post, an additional charge of Rs.50/- may be remitted towards postal/courier charges, in addition to the cost of tender

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documents. The DD should be drawn on a Nationalized Bank favouring HLL Lifecare Limited, payable at Thiruvananthapuram.

3. विवरण हमारे वेबसाइट www.lifecarehll.com & सी पी पी पोर्टल (www.eprocure.gov.in) से भी मिल सकता है। निविदाकार हमारे वेबसाइट & सी पी पी पोर्टल से दस्तावेज़ डाउनलोड किया जा सकता है और ऐसी स्थिति में निविदा शुल्क, तकनीकी बोली के साथ डीडी द्वारा अदा किया जाना चाहिए।

The details can also be had from our Website at www.lifecarehll.com & CPP portal (www.eprocure.gov.in). The tenderers can download the documents from our website & CPP portal and in such case the tender fee should be paid by way of DD along with technical bid.

4. तकनो-वाणिज्य बोली दस्तावेजों को जारी करने की अंतिम तारीख एवं समय 16.03.2013 मध्याह्न 2.00 बजे तक होगा। संपूर्ण निविदाएं एचएलएल लाइफकेयर में निविदा संख्या उपरिलिखित मुहरबंदित लिफाफे में 18.03.2013, 2.00 बजे तक मिलना चाहिए।

The last date & time of issue of Techno-commercial Bid documents will be upto 16/03/2013; 2.00 P.M. Completed tenders in sealed cover superscribed with Tender Nos. should reach HLL latest by 18/03/2013; 2.00 PM.

5. संक्रमण में हुई किसी विलम्ब के लिए एचएलएल लाइफकेयर लिमिटेड उत्तरदायी नहीं होगा।

HLL will not be responsible for any delay in transit.

6. तकनीकी बोली में योग्यताप्राप्त निविदाकारों की मूल्यबोली मात्र खोली जाएगी।

The Price Bid of those Tenderers who qualify in the Technical Bid only will be opened.

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7. मूल्य बोली खोलने की तारीख एवं समय अलग रूप से सूचित किया जाएगा। तकनीकी बोली मूल्यांकन में अयोग्यताप्राप्त निविदाकारों की मूल्यबोली बिना खोले वापस की जाएगी।

**The date and time of opening of Price bid will be intimated separately.
The Price Bids of Tenderers who do not qualify in the Technical bid evaluation will be returned unopened.**

8. नये विक्रेताओं एवं विक्रेता विकास कार्यक्रम के अधीन आनेवालों की मूल्य बोली विक्रेता विकास प्रोटोकॉल में यथा निर्धारित नमूना की प्रस्तुतीकरण एवं संयंत्र परीक्षण की समाप्ति के बाद मात्र खोली जायेगी।

The Price Bid of new vendors and those under vendor development programme will be opened only after submission of sample and successful completion of plant trial as laid down in the vendor development protocol.

उप महा प्रबंधक (क्रय) DY. GENERAL MANAGER (PURCHASE)

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TENDER NO. PUR/08/R1/P/CC/8/2013-14

Date: 25th February, 2013

M/s.

Dear Sirs,

Sub: Tender Forms for Technical Bid & Price Bid

We are enclosing herewith the Technical Bid & Price Bid Tender Forms.

The Tender Forms are to be duly filled up in duplicate, signed and returned, in a sealed cover superscribed with the above Tender No., the due date and date of opening, addressed to the Deputy General Manager (Purchase), HLL LIFECARE LIMITED, PEROORKADA P.O., THIRUVANANTHAPURAM-695005.

The last date & time of receipt of Bids : 18/03/2013: 2.00 PM

Date & Time of opening of Technical Bid : 18/03/2013; 2.45 PM

**Yours faithfully,
For HLL LIFECARE LIMITED**

DEPUTY GENERAL MANAGER (PURCHASE)

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For PRECIPITATED SILICA

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III. PRICE BID FORMS

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THIRUVANANTHAPURAM**

**SCHEDULE II - RATE SCHEDULE FOR KANAGALA FACTORY,
BELGAUM**

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INSTRUCTIONS TO BIDDERS

- 1) The Bid is intended to procure material as per specification in Schedule A
- 2) The Bid consist of two parts:
 - a. Technical Bid
 - b. Price Bid
- 3) The Technical Bid should be accompanied by Earnest Money Deposit (EMD) in the form of DD drawn in favour of M/s. HLL Lifecare Limited payable at Trivandrum for a sum of Rs.2,00,000/- failing which the Tender is likely to be summarily rejected. The EMD of the success full bidder will be converted to Security Deposit and will be released at the end of contract period.
- 4) Technical & Price Bids should be in separate sealed covers. Tender Nos. shall be superscribed on the covers. These two bids should be submitted in a single sealed cover with Tender No. mentioned thereon, complete in all respect, addressed to the Dy. General Manager (Purchase) HLL Lifecare Limited, Peroorkada P.O., Trivandrum – 695 005, on or before the due date and time mentioned in the Tender Notification. HLL shall not be responsible for any delay, if any, in the delivery of the bidding document or non-receipt of the same.
- 5) Bid submission / Bid opening dates
 - a. The last date & time of receipt of Bids: 18/03/2013: 2.00 PM
 - b. Date & Time of opening of Technical Bid: 18/03/2013: 2.45 PM

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INSTRUCTIONS TO BIDDERS

- 6) In the event of the date mentioned above being declared subsequently as holiday for the purchaser's office, the due date for submission and opening of bids will be the next working day at the same venue and time.
- 7) Bids received after the deadline for submission shall not be considered.
- 8) The Bidder is expected to examine all specifications, Instructions, Forms, terms and conditions given in the Bidding documents. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidders risk and may result in rejection of the Bid
- 9) Any clarification required will have to be obtained one week prior to the Date of opening of the Technical Bid.
- 10) A certificate/Declaration as given in Schedule H stating that ALL TERMS AND CONDITIONS of this Tender is acceptable should accompany the tender failing which the tender is likely to be summarily rejected.
- 11) The validity of the Technical Bid shall be for a period of two years and Price Bid shall be for a period of one year.
- 12) The quantity mentioned herein is approximate annual requirement with staggered delivery and in case more or less quantity is required the suppliers should be prepared to affect supply at short notice on the same terms and conditions.
- 13) (a) The Price Bid of those Tenderers who qualify in the Technical Bid only will be opened. The date and time of opening of price bid will be intimated separately.

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INSTRUCTIONS TO BIDDERS

(b)The Price Bid of new vendors and those under vendor development will be opened after successful completion of vendor development program and after intimation.

(c) The Price Bids of Tenderers who do not qualify will be returned unopened.

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SCHEDULE A

SPECIFICATION : PRECIPITATED SILICA
For Peroorkada Factory, Thiruvananthapuram and
Kanagala Factory, Belgaum

Appearance	: White fine powder
Specific gravity	: 2.2 max.
PH value (5% slurry)	: 6 – 9
Heating loss	: 4% Max. by weight at 100°C
Ignition loss	: 7.5% Max. at 900°C for 2 Hr
Retention on 100 mesh sieve(%)	: 0.1 Max.
Qty required	:
a. Trivandrum	: 2,00,000 Kgs.
b. Belgaum	: 50,000 Kgs

We hereby agree to supply the above material as per the specification
listed herein.

PLACE:

NAME & SIGNATURE OF THE APPLICANT

DATE :

(WITH OFFICE SEAL)

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SCHEDULE-B
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TECHNICAL BID

PRECIPITATED SILICA

MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE TECHNICAL BID

1. A letter of confirmation from the manufacturer that the product being offered is as per the specification given in Schedule ' A '.
2. The Vendor should be a manufacturer.
3. The product being offered should be manufactured through spray drying process.
4. The product being offered should have a minimum shelf life of one year.
5. The Vendor should have in-house testing facility to check the product for HLL Lifecare Ltd parameters and should be able to issued test certificate for each batch/lot.
6. The minimum annual turnover of the bidder should be Rs. 3 Crore during the last 3 years.

NOTE : -

- a. Vendors whose name appear in our list of approved vendors shall stand qualified in the Technical Bid, if they meet the above minimum eligibility criteria and quality of the material is approved for our consumption.

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SCHEDULE-B
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PRECIPITATED SILICA

**MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE
TECHNICAL BID**

- b. Vendors other than (a) above, who meet the above maximum eligibility criteria shall be considered as vendor under development. They shall have to complete the vendor development protocol (approval of sample, plant trial etc). Order on such vendors shall be placed either at their quoted rate or the final L1 rate whichever is lower.**
- c. Vendor who does not meet the minimum eligibility criteria shall be considered as DISQUALIFIED in the tender. Their Price Bid shall be returned unopened to them.**

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SCHEDULE- C
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TECHNICAL BID

QUESTIONNAIRE

(General information of the supplier)

1. **Name & Address of the Supplier with :**
 - (a) Telephone No.
 - (b) Fax No.
 - (c) E-mail Address
 - (d) Name of contact person
 - (e) Whether proprietary/partnership/Limited company.
 - (f) Name and address of MD/managing partner
2. **How many years have you been in the :**
business of manufacturing/selling?
3. **What would be the minimum period :**
required to deliver the ordered quantity
from the date of confirmed purchase
order?
4. **Have you been a supplier to any Condom :**
Manufacturer, if so give details of the
name, address, quantity and values of
orders received and executed during the
last three year? (Attach separate sheet)
5. **Kindly furnish the name and address of :**
the Transporter through whom the rejected
material is to be returned on freight to pay
basis

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SCHEDULE- C
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TECHNICAL BID

QUESTIONNAIRE

(General information of the supplier)

6. What is your Annual Turn Over during the :
last 3 years?
(Copy of P&L and Balance sheet to be attached.)
7. What is your :- :
a) CST No.
b) TIN No. and VAT No.
8. Name & Address of your Banker(s) :
A/C No
9. Any other details :

All the information provided herein is true & correct.

PLACE:
DATE :

NAME & SIGNATURE OF THE APPLICANT
(WITH OFFICE SEAL)

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SCHEDULE-D
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TECHNICAL BID

TERMS & CONDITIONS

- 1) The Tender should be completed in all respects. Incomplete tenders are liable to be rejected.
- 2) Unsealed Tenders received are liable to be rejected and this will be at the sole risk of the Tenderer.
- 3) The EMD of successful bidders will be converted to Security Deposit and will be refunded at the end of contract period.
- 4) (a) In the event of failure on the part of the supplier to supply the material as per the delivery schedule or supply material at the agreed rate during the contract period HLL would procure the material from alternate source at the risk and cost of supplier. In such cases, the additional cost incurred will be recovered from the supplier.

(b) Failure to supply the material for any of the above reasons will entail forfeiture of Security Deposit and even blacklisting of the supplier for a minimum period of two years.
- 5) Conditional tenders / tenders with deviation will not be considered.
- 6) The quantity mentioned herein is approximate annual requirement and in case the company requires more/less quantity, the supplier should be prepared to affect supply at short notice at the agreed rate, terms and conditions.
- 7) HLL reserves the right to split up the quantity and place the order on more than one supplier and also reserves the right to accept or reject the offer without assigning any reason.

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O.,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

PHONE NO:0471 2435325; FAX NO:0471 2435013;
EMAIL: materialspt@lifecarehll.com

TENDER NO. PUR/08/R1/P/CC/8/2013-14

SCHEDULE-D

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8) The tender is liable to be suspended or cancelled at anytime at the discretion of the company without assigning any reason.

In the event of placing orders: -

- a) The materials supplied should conform to our specification(refer Schedule A).**
- b) The remaining period of shelf life of material on arrival at our stores should be minimum 5/6th of the total shelf life.**
- c) Test Report of the product is to be attached with each consignment batch wise specifying therein the readings of the final test.**
- d) In case of rejection the material should be taken back and replaced at supplier's risk and cost within 7 days of intimation from HLL.**
 - i. Material shall be returned through the Transporter indicated in Schedule C or through our approved Transporter on freight to pay basis.**
 - ii. Alternatively the rejected material shall be destroyed at our end after damaging/ defacing the same.**
 - iii. The cost incurred for disposal of the rejected material shall be recovered from supplier.**
 - iv. HLL also has the right to procure the material from alternate source(s) at supplier's risk and cost.**
- e) A certificate confirming that the product offered by you is environment friendly i.e., non-hazardous to the environment is to be enclosed with the Technical Bid.**
- f) The supplier agrees to supply strictly as per the order terms in respect of quantity and quality. HLL reserves the right not to receive material beyond the delivery date given in the order.**

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- g) The supplier agrees to supply as per the rate quoted and other terms and conditions for a period of one year during which period no price escalation and no change in terms and conditions will be allowed on any ground.
- h) Acceptance of the delayed supplies and excess quantity is solely at the discretion of HLL. In the case of excess supply the excess quantity shall be returned through the Transporter proposed by you or our authorized transporter on freight to pay basis.
- i) The parties have to abide by delivery schedule given in the supply order strictly. Penalty @ 0.5% value of the materials per week of delay subject to a maximum of 7.5% of the value of the supply defaulted will be imposed if material is accepted by the company after the stipulated delivery period
- j) HLL reserves the right to have the supplier's facilities and GMP inspected by self or by an independent third party agency authorized by HLL for compliance.
- k) All dispatch documents like delivery note/challan, packing list and invoice should contain the following details
- i. Supply Order No.& date
 - ii. Description of items as contained in the supply Order.
 - iii. Quantity dispatched
 - iv. Manufacturing date.
 - v. Batch/Lot no.
 - vi. Total Number of packages/ serially numbered
 - vii. Test certificate
 - viii. HLL's CST No/TIN No./KVAT No/
- The LR no to should be intimated immediately after dispatch of the material by email/fax

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- l) The following information shall be stenciled or labeled on the exterior of the packing in bold letters, clearly visible, at least 50mm high with waterproof ink.**
- a. Name of Product (as given in supply Order)**
 - b. Date of Manufacture (Monthly/Yearly)**
 - c. Batch No./ Lot No**
 - d. Quantity**
 - e. Instruction of storage and handling**
 - f. Name & Address of Manufacturer**
 - g. Company's address in full**
 - h. All packages should be separately numbered and it should appear on top of the packages with proper labeling.**
- m) The following documents should accompany the consignment**
- a. Invoice in triplicate**
 - b. Delivery Note/Challan**
 - c. Packing List**
 - d. LR/AWB/----**
 - e. Material Safety Data Sheet (MSDS)**
- n) Mode of Transport shall be by road, unless otherwise specified.**
- o) Payment shall be made by cheque with in 30 days of receipt, inspection and acceptance of the material.**
- p) The jurisdiction of any disputed, suits and proceedings arising out of this tender shall be only in the court of Thiruvananthapuram /Belgaum as the case may be.**

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SCHEDULE-D

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INDEMINITY CLAUSE:

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of goods at agreed quantity and rate with in the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. No quantity tolerance will be permitted in this regard unless otherwise prior approval is taken by the company before dispatching any excess quantity supplied which shall be returned back on freight to pay basis at the risk of the supplier. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the quantity stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence of this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

**PLACE:
DATE:**

**NAME AND SIGNATURE OF THE APPLICANT
(WITH OFFICE SEAL)**

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SCHEDULE – E
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TECHNICAL BID

QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA

Material: PRECIPITATED SILICA

1. Can you supply material as per our specification given in Schedule 'A'	YES/NO
2. Are you a Manufacturer	YES/NO
3. Is the product being offered by you manufactured through spray drying process?	YES/NO
4. What is the shelf life of Precipitated Silica being offered by you?	
5. 1. Will you be issuing Test Certificate of each batch/lot? 2. Do you have in- house testing facility to check HLL parameters ?	YES/NO
6. What is your annual turnover?	
7. Indicate the quantity you can supply per month to our units Thiruvanathapuram- Belgaum –	

All the information provided herein are true & correct

PLACE:
DATE:

NAME & SIGNATURE OF THE APPLICANT
(WITH OFFICE SEAL)

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SCHEDULE – F
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TECHNICAL BID

Material: PRECIPITATED SILICA

PACKING INSTRUCTIONS FOR SUPPLY OF PRECIPITATED SILICA

Mode of Packing

- a. Packing in 12.5 kg.(net)/ 15 kg.(net)/Bag
- b. Bag in two layer packing ie. Inner layer with polythene and outer layer with Inner lined Plastic sack.

We hereby agree to supply the material as per the conditions mentioned above.

**PLACE:
DATE:**

**NAME & SIGNATURE OF THE APPLICANT
(WITH OFFICE SEAL)**

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SCHEDULE G
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TECHNICAL BID

QUESTIONNAIRE FOR SUPPLIER DEVELOPMENT

Material: PRECIPITATED SILICA

NAME OF PRODUCT:

- 1) Furnish briefly the particulars & name of your Organizational status:
 - a) No. of employees :
 - b) Annual turnover :
- 2) Do you have a Quality Control department. If yes, give the details of the facilities. : Yes/No
- 3) a) Do you have inspection for incoming materials : Yes/No
b) Do you have in process inspection facilities : Yes/No
c) Do you have final inspection of the product : Yes/No
- 4) (a) Would you issue Conformance Certificate, if yes please furnish a copy of the same : Yes/No
(b) If yes, please specify (ISI/ISO/Any Other)
- 5) Do you have any accreditation : Yes/No
(a) ISO 9000
(b) Any National/International Laboratory/Authority Certification
If 'Yes', give details along with a copy of certificate issued by them.
- 6) Do you have an environmental policy / ISO 14001 certification? : Yes / No
If yes, please give the details

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SCHEDULE G
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- 7) **Furnish the details of testing facility with details of testing equipments.**
- 8) **Have you been assessed previously by HLL : Yes/No**
- 9) **List of customers**
- a) **Governmental**
b) **Non Governmental**
- 10) **Have you furnished the sample along with this format : Yes/No**

Place : NAME AND SIGNATURE OF THE SUPPLIER
Date : Office Seal)

**This is to be filled up by HLL LIFECARE LIMITED,
THIRUVANANTHAPURAM**

Recommendation/Remarks of the committee

Committee Members:

- 1.Head of Quality Control/Head of Technical Services and Material Testing**
- 2.Head of User Department**
- 3.Head of Purchase Department**

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SCHEDULE H
Page 1 of 1

TECHNICAL BID

Material: PRECIPITATED SILICA

DECLARATION

We confirm having read and understood all the specifications, instructions, forms, terms and conditions and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

**SEAL OF THE APPLICANT
SIGNATURE**

NAME AND ADDRESS OF APPLICANT

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
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TENDER NO. PUR/08/R1/P/CC/8/2013-14

SCHEDULE - I

**PRICE BID - RATE SCHEDULE FOR SUPPLY TO PEROORKADA
FACTORY, THIRUVANANTHAPURAM.**

ITEM: PRECIPITATED SILICA

QTY:2,00,000 KGS

PRICE PARTICULARS	PER UNIT (KGS)	REMARKS
BASIC PRICE	(IN RS.)	
EXCISE DUTY (% TO BE FURNISHED)		
CESS ON EXCISE DUTY		
CST/VAT (% TO BE FURNISHED)		
SC ON ST (% TO BE FURNISHED)		
FREIGHT		
INSURANCE		
OTHERS, IF ANY (PLEASE SPECIFY)		
TOTAL DELIVERED RATE AT HLL STORES (Rupees.....)		

MINIMUM TIME REQUIRED TO START THE }
SUPPLY AFTER RECEIPT OF LETTER OF }
INDENT/SUPPLY ORDERS }

**Certified that the rate quoted will hold good for one year from April 2013
to March 2014 during which period no upward revision will be sought.**

**PLACE:
DATE :**

**NAME AND SIGNATURE OF THE TENDERER
(WITH OFFICE SEAL)**

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TENDER NO. PUR/08/R1/P/CC/8/2013-14

SCHEDULE - II

**PRICE BID - RATE SCHEDULE FOR SUPPLY TO KANAGALA
FACTORY, BELGAUM, KARNATAKA**

ITEM:PRECIPITATED SILICA

QTY: 50,000 KGS.

PRICE PARTICULARS	PER UNIT (KGS)	REMARKS
BASIC PRICE	(IN RS.)	
EXCISE DUTY (% TO BE FURNISHED)		
CESS ON EXCISE DUTY		
CST/VAT (% TO BE FURNISHED)		
SC ON ST (% TO BE FURNISHED)		
FREIGHT		
INSURANCE		
OTHERS, IF ANY (PLEASE SPECIFY)		
TOTAL DELIVERED RATE AT HLL STORES (Rupees.....)		

MINIMUM TIME REQUIRED TO START THE }
SUPPLY AFTER RECEIPT OF LETTER OF }
INDENT/SUPPLY ORDERS }

Certified that the rate quoted will hold good for one year from April 2013 to March 2014 during which period no upward revision will be sought.

PLACE:
DATE:

NAME AND SIGNATURE OF THE TENDERER
(WITH OFFICE SEAL)