

HLL/FM/CHO/2015/191

14.09.2015

NOTICE INVITING TENDER

To,

Sub: - Supply and installation of 1 TR split air conditioning systems at DVP (Secretarial & Corporate Affairs) cabin at HLL Corporate & Regd. Office Poojappura, Thiruvananthapuram- reg.

With reference to the above subject we are hereby issuing tender forms for the supply and installation of one 1 TR split air conditioning system at DVP (Secretarial & Corporate Affairs) cabin at our Corporate and Regd. Office Poojappura, Thiruvananthapuram, from **14.09.2015** to **17.09.2015**. You are requested to submit your lowest competitive rates for the supply and installation of AC system in separate tender forms enclosed herewith and submits the same in separate sealed envelopes. Your offers should reach on or before **17.09.2015 at 15.00 hours** at the '**Facility Management Office**', HLL Lifecare Limited, Corporate & Regd. Office Poojappura, Thiruvananthapuram-695012, and the same shall be opened at **15.30 hours** on the same day.

Thanking you,

Yours faithfully,


CHIEF PROJECT MANAGER (ELECTRICAL)
FACILITY MANAGEMENT DIVISION

**TENDER DOCUMENT FOR SUPPLY AND INSTALLATION
OF SPLIT AIR CONDITIONING SYSTEM AT HLL
CORPORATE AND REGD OFFICE, POOJAPURA,
TRIVANDRUM.**



HLL Lifecare Limited
(A Government of India Enterprise)

**HLL LIFECARE LTD
FACILITY MANAGEMENT DIVISION,
ANNEXE OFFICE,
'POOYAM', VRA-99,
VETTAMUKKU,
THIRUMALA P.O,
THIRUVANANTHAPURAM -695006**

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NOTICE INVITING TENDER

To,

Sub: Supply and installation of one 1 TR 3star rated split air conditioning systems at DVP (Secretarial & Corporate Affairs) cabin, CHO, Poojappura, Thiruvananthapuram.

HLL Life care Ltd, a Government of India Undertaking, invites sealed and super scribed tenders from interested contractors having minimum two years' experience in the relevant field for the following work at HLL Lifecare Limited, Corporate & Regd. Office, Poojappura, Thiruvananthapuram.

1. The tender document can be downloaded from our website www.lifecarehll.com from 14th September 2015 to 17th September 2015.
2. The complete tender in sealed envelope shall be submitted by 17th September 2015 up to 15.00 hours.
 - a) Issue of tender document - 14.09.2015
 - b) Last date and time of receipt of bids - 17.09.2015 up to 15.00 hours
 - c) Date and time of opening of bids - 17.09.2015 at 15.30 hours

Thanking you,

Yours Faithfully,


CHIEF PROJECT MANAGER (ELECTRICAL)
FACILITY MANAGEMENT DIVISION

Scope of work:

Providing 3star rated split air conditioning wall mounting unit of following tonnage with all accessories, stabilizers, piping and water drainage, electrical interconnection, etc. complete in all respect at DVP (Secretarial & Corporate Affairs) cabin, CHO, Poojappura, Thiruvananthapuram.

Sl.No.	Description	Qty (in nos)
1	1 TR Split AC wall mounting type	1

Terms & Conditions

1. The Contractor should have minimum 3 years' experience in the relevant field.
2. The bidder should submit their quote as per the price schedule format Annexure-A Schedule for Split air conditioning system attached with this document.
3. Period of Completion: The work shall be completed within 3 days from the date of receipt of work order or LOI.
4. Taxes, Duties & Levies: Rates quoted should be inclusive of cost of all materials, labor charges, transportation, handling charges, loading and unloading charges, scaffolding, hiring charges, all taxes and duties, statutory payment etc. complete. Rate quoted should be firm without any escalation till the order is completely executed.
5. Bids shall remain valid for 45 days after the date of bid opening.
6. Payment terms: 100% Payment will be made on satisfactorily completion of work as per the order & submission of statutory deductions like Service tax/ESIC/PF registration along with the certified document.
7. Penalty Clause: Penalty shall be imposed at 0.5% per week to a maximum of 7.5% of the contract value for any delay committed by the contractor in completing the work as per the order.
8. The contractor shall visit the site before quoting the rates and clarifications if any required can be had from the office of the undersigned before submitting the offer.
9. All materials and tools required for the work should be arranged by the contractor and brought to site for the timely completion of work.
10. During the execution of work the contractor or authorized representative should be present at site.

11. Insurance Coverage: The Contractor has to arrange necessary insurance coverage of the workmen, equipments, machines, tools etc. deployed by him.
12. Safety measure: The Contractor shall take all necessary precautions to provide safety and prevent accidents on the site of both persons and property.
13. Warranty/Guarantee: Shall be specified and provided as per manufacturers norms.
14. Brochures, operating manuals, warranty/guarantee certificate should be furnished.
15. The filled and duly signed offer should be submitted in sealed cover super scribing "QUOTATION FOR SPLIT AC UNIT AT DVP (SECRETARIAL & CORPORATE AFFAIRS) CABIN," addressed to **The Chief Project Manager (Electrical), HLL Lifecare Limited, Facility Management Division, Annexe Office, 'Pooyam', VRA-99, Vettamukku, Thirumala P.O., Thiruvananthapuram -695006** on or before 15.00 hours on 17.09.2015. The offer will be opened at 15.30 hours on 17.09.2015 in the presence of interested bidders or their authorized representatives who chose to attend at the time of opening of quotation.
16. The management reserves the right to accept or reject the quotation either partially or fully without assigning any reason whatsoever.
17. Court of Competent Jurisdiction: Any legal action taken or proceeding initiated on any of the terms of the quotation shall be only in Thiruvananthapuram jurisdiction.

For and on behalf of HLL Lifecare Limited,


CHIEF PROJECT MANAGER (ELECTRICAL)
FACILITY MANAGEMENT DIVISION

Schedule for supply and installation of 1 TR 3 star rated split AC unit.

Sl no	Description of Items	Unit	Qty	Rate	Amount
1	Supply, Installation, Testing and commissioning of 1 TR 3 star rated split AC unit with all fitting,copper condensor, refrigerant gas, electrical cabling between indoor and outdoor units, electrical power cabling from stablizer to AC unit, mounting stand and other miscellaneous items as per manufacture recomendations and site conditions, complete as required. Make: (Daikin/Voltas/Bluestar/Carrier)	Each	1		
2	Supplying and fixing of 2 KVA voltage stablizer of make V-guard, Voltas or equivalent including all connections, complete as required.	Each	1		
3	Supplying and providing copper piping with insulation complete as required.	metre	5		
4	Supplying and providing drain piping with all accessories complete as required.	metre	5		
	Grant Total				