

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -695 005 THIRUVANANTHAPURAM-695 005
PHONE NO: 0471 2437270 / 2539329
EMAIL: materialspft@lifecarehll.com / materialsnt@gmail.com

निविदा नं. : क्रय/08/आर1/पीक्यू/एफजी परिवहन /2019-20
Tender No: HLL/PFT/PUR/CLOSED CONTAINER/2019-20

तारीख :- 13.06.2019
Dated : 13.06.2019

ट्रक के माध्यम से तैयार माल/सामग्रियों के परिवहन के लिए ई-निविदा
TENDER FOR TRANSPORTATION OF FINISHED GOODS/ MATERIALS THROUGH
CLOSED CONTAINER

तकनीकी वाणिज्यिक बोली
TECHNO COMMERCIAL BID

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निविदा सूचना
TENDER NOTICE

विषय : तैयार मालों की परिवहन के ठेके के संबंध में

Sub: Transportation of Finished Goods /Materials through Closed Containers reg:

सभी केंद्रों में कार्यालय/अन्य सुविधायें सहित अखिल भारतीय नेटवर्क वाले प्रतिष्ठित परिवहन कंपनियों/ फ्लीट ऑपरेटरों से एक वर्ष (01.07.2019-30.06.2020) की अवधि के लिए तिरुवनंतपुरम (पेरूरकडा, बालरामपुरम, आदि), की सुविधाओं से तैयार मालों के परिवहन के लिए दो बोली प्रणाली (टेक्नो वाणिज्यिक बोलियाँ) के तहत ई-निविदाएं आमंत्रित की जाती हैं। विवरण एचएलएल ई-निविदा पोर्टल: <https://etender.lifecarehll.com> से प्राप्त कर सकते हैं

Sealed and super scribed tenders under limited two bid system (Technical and Price) in the prescribed format are invited for the Transporters for providing closed containers for Transportation of finished goods/ materials from HLL Life care Limited Peroorkada Factory and Balaramapuram unit - Trivandrum to the following locations within Ernakulam District a period of One year as detailed below:-

- 1) Kalamseery
- 2) Nedumbassery Airport
- 3) Vallaradam
- 4) Wilington island
- 5) Kochi-Others
- 6) Irapuram (IFC)
- 7) Kakanad (KFC)

बोलीधारक निविदा शुल्क के रूप में जीएसटी सहित रु.560/- और रु. 15,000 की ईएमडी रकम एचएलएल लाइफकेयर लिमिटेड के नाम पर तिरुवनंतपुरम में देय करके निविदा में भाग ले सकते हैं।

The tender documents can also be downloaded from our Website: www.lifecarehll.com.

The bidders downloading the tender documents from our website are required to enclose

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Demand Draft for Rs.560/- towards the cost of tender documents & Demand Draft for Rs.15,000/- towards EMD drawn in favour of HLL Lifecare Ltd., payable at Thiruvananthapuram, along with the Bid. Failing which the Tender is likely to be summarily rejected

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SSI/MSE units interested in availing exemption from payment of tender fee & EMD should submit a valid copy of their Udyog Aadhar registration certificate issued by the concerned DIC or NSIC along with technical bid. The Tenders not accompanied by copy of Udyog Aadhar will be summarily rejected.

The quantity, terms & conditions, format for quoting rates etc are given in the tender documents which is attached.

निविदा शुल्क की प्रस्तुतीकरण के अंतिम तारीख एवं समय
Last date and time for receipt of tender

: 27.06.2019 at 15.00 Hrs

ईएमडी की प्रस्तुतीकरण के अंतिम तारीख एवं समय
Date and time of opening tender

: 27.06.2019 at 15.30 Hrs

वरिष्ठ प्रबंधक (क्रय)
GENERAL MANAGER (PURCHASE)

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CONTENTS OF BIDDING DOCUMENTS

TECHNICAL BID

Sl.No	Schedules	Description	Page Nos.
1.	SCHEDULE – A	SPECIFICATION - DESTINATIONS WITH NUMBER OF DAYS FOR DELIVERY.	5
2.	SCHEDULE – B	MINIMUM ELIGIBILITY CRITERIA	6
3.	SCHEDULE – C	TERMS & CONDITIONS	7-9
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5.	SCHEDULE – E	QUESTIONNAIRE FOR MINIMUM ELIGIBILITY CRITERIA	19
6.	SCHEDULE – F	QUESTIONNAIRE GENERAL INFORMATION OF VENDOR	20-21
7.	SCHEDULE – G	VENDOR DEVELOPMENT FORM	22-23
8.	SCHEDULE – H	DECLARATION	24

Bidders are requested to submit following filled and signed documents along with the Technical bid:

Schedule-A, Schedule-F, Schedule-G, Schedule H, and Schedule-I of Price Bid, ISO Certificate (if available) and document mentioned in SCHEDULE – B.

PRICE BID

1.	SCHEDULE - I	PRICE BID	25
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SCHEDULE- A
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TRANSPORTATION OF FINISHED GOODS BY CLOSED CONTAINER FROM HLL LIFECARE LIMITED PEROORKADA FACTORY AND BALARAMAPURAM UNIT - THIRUVANANTHAPURAM

NO. OF DAYS TO REACH THE DESTINATIONS

SL.NO	DESTINATIONS	APPROXIMATE NUMBER OF DAYS TO REACH THE FOLLOWING DESTINATION FROM HLL LIFECARE LIMITED PEROORKADA FACTORY AND BALARAMAPURAM UNIT
		POINT TO POINT
1	Kalamassery	1
2	Nedumbassery Airport	1
3	Vallarpadam	1
4	Wilmington Island	1
5	Kochi-Others	1
6	Irapuram (IFC)	1
7	Kakkanad (KFC)	1

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SCHEDULE – B
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**MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE
TECHNICAL BID**

1. The Transporter should have own/attached closed containers. Further they should be capable of mobilizing additional closed containers trucks as and when required.
2. The successful tenderer should deposit Security Deposit of Rs 35000/- within two weeks of award of work by DD/ BG in favour of M/s. HLL Lifecare Limited, payable at Thiruvananthapuram. The Security Deposit would be released after three months on the satisfactory completion of the contract. The EMD of successful bidders will be converted to Security Deposit and the bidders are required to furnish the balance amount.
3. The Transporter should have office with telephone, Fax/ e-mail facilities in Thiruvananthapuram or nearby place.
4. An EMD of Rs.15,000/- (Rupees Fifteen thousand only) by way of Demand Draft favoring HLL Lifecare Limited, payable at Thiruvananthapuram should accompany the tender.
5. The contractor should have a Certificate of Registration for transportation of goods through registered common carriers as per Carriage by Road Act 2007 and copy of the same is to be attached along with the technical Bid.
6. Technical Bid shall contain the following documents:
 - a. Valid fitness certificate of the vehicle, issued by RTO
 - b. Copy of RC Book
 - c. Records of having paid Road Tax and Insurance to carry out transportation of Goods and Materials as mentioned - Goods carriage permit.
 - d. Copy of Certificate complying Carriage by Road act 2007
 - e. Pollution Certificate duly attested
 - f. GST Registration Certificate
 - g. Copy of PAN card

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SCHEDULE C
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TERMS AND CONDITIONS

- 1) This Bid is intended to finalize the contract for transportation of finished products by closed containers from our facility in Peroorkada and Balaramapuram - Thiruvananthapuram to various locations, as given in Schedule A.
- 2) This is a TWO BID system comprising of:
 - (a) Technical Bid
 - (b) Price Bid
- 3) The Bidder is expected to examine all instructions, forms, terms and conditions given in the Bidding documents. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the bidders risk and may result in rejection of the bid.
- 4) The validity of both Technical Bid and Price bid shall be valid for **one year**. However, HLL reserves the right to limit/extend the validity period without assigning any reason.
- 5) The date and time of opening of Price Bid will be intimated separately. The Price Bids of Tenderers who do not qualify in the technical bid will not be opened.
6. The tenders should be complete in all respects. Incomplete tenders are liable to be rejected.
- 9) The quantity mentioned in clause (31) of Schedule - D is approximate and in case the Company requires more/less number of loads during the period of the contract, the transporter should be prepared to provide vehicles at the agreed rate, terms & conditions.
- 10) The Tenderer who does not meet the Minimum Eligibility Criteria shall be considered as DISQUALIFIED in the tender.
- 11) Quoted rates shall include door collection, door delivery, unloading and any other expenses that are likely to be incurred by the transporter outside the Factory premises. However, HLL shall arrange loading free of cost of the closed container at the time of dispatch from their premises at Peroorkada and Balaramapuram-, Thiruvananthapuram.

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SCHEDULE C
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- 12) Clear acknowledgement of delivery within the given period as indicated in Schedule A is the essence of the contract.
- 13) The transporter, if required, has to meet all expenses like toll, Octroi, entry tax etc.
- 14) All documents attached along with technical bid are to be signed and sealed.
- 15) SSI/MSE units interested in availing exemption from payment of Tender Fee & EMD should submit a valid copy of their Udyog Adahar registration certificate along with technical bid. But the Party has to provide Security deposit if Tender is awarded to them.
- 16) 25% of annual procurement value will be sourced from Micro and Small Enterprises (MSE), out of which 4% is earmarked for procurement from MSE's owned by SC or ST entrepreneurs and 3% is earmarked for procurement from MSE's owned by Women entrepreneurs. In the event of failure of SC or ST or Women entrepreneurs to participate in tender or meet tender requirements/conditions regarding price the same will be sourced from other MSE enterprises
- 17) Technical and price bids shall be submitted in sealed covers separately. Tender No shall be superscribed on the respective covers. The two separately marked covers with Technical Bid & Price bid should be submitted in a single sealed cover superscribing "TENDER FOR TRANSPORTATION OF FINISHED GOODS/ MATERIALS THROUGH CLOSED CONTAINER" complete in all respects.
- 18) The Tenderer who does not meet the Minimum Eligibility Criteria in Technical bid shall be considered as DISQUALIFIED in the tender. Their Price Bid shall be returned unopened.
- 19) The rate quoted should be firm for the period of one year and may be extended for further period of three months on mutual consent.
- 20) No loading/unloading /local transportation, retention charges etc. is payable by HLL.

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21)The rate quoted shall only be the basic rate (without GST). **GST % as applicable may be provided separately in your letter head along with technical bid.**

IMPORTANT:

The reference rate of Diesel for this tender will be the retail rate as on Technical bid opening. i.e. the retail rate of Diesel at Thiruvananthapuram. On releasing Work Order, whenever the Diesel rate increase/decrease, the freight already agreed shall also be re-fixed as per the formula given hereunder.

The rate revision on account of increase / reduction in diesel price by Rupee one or more after issue of work order will be as per the formulae given below :

Current Rate of Diesel = A

Increased/Decreased rate = B

Difference = B – A

% of Increase/Decrease rate = $\frac{B-A}{A} \times 100 = X$

60 % of X = Y

Increase/Decrease in Rate = Existing Rate x (1+Y %)

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SPECIFIC CONDITIONS

1. The Company shall have the right to inspect the existence and genuineness of the details claimed in the Technical Bid, to determine the eligibility of the Bidder prior to the award of transportation work and the tenderer shall extend all co-operation for this. If any information provided in the Technical Bid is found false or not correct at the stage of inspection/verification, the tenderer may be disqualified.
2. If any information provided in the Technical Bid is found false at any point of time during the contract period, the same shall result in termination of contract, disqualification of the tenderer from future tenders, forfeiture of EMD paid and Security Deposit and payment of compensation towards loss or damage caused to the Company on account of making false claims.
3. The Transporter shall have to liaison with the consignee and our office enroute/location for smooth conduct of the contract.
4. The Transporter is expected to collect the consignment from HLL and deliver the same to the consignee within the specified period as stipulated in the work order with "Point to Point" transportation as the case may be agreed by the Company.
5. Freight charges for stations from/ to places other than what are indicated herein shall be fixed mutually considering the distance to nearby stations.
6. For the purpose of booking Full Contained Loads, the general norms with respect to the approximate number of boxes are given in Schedule A, which may vary in some cases and the tenderer shall accept it without any additional cost.
7. In a situation when the closed container may have to be retained at different points like Peroorkada, Balaramapuram - , Thiruvananthapuram and at the consignee end for loading/unloading, the Transporter should be ready for the same and retention charges for the same will be given and the rates will be fixed after discussion with HLL.

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8. Transit insurance will be arranged by HLL Lifecare Ltd, subject to excess clause of Rs. 5,000/-. Insurance coverage will be taken by HLL for which the details are to be provided by transporter at the time when the closed container leaves our premises / facility. Insurance for intermediate storage of goods if required shall be the responsibility of the transporter.
9. Failure to deliver the materials as per the schedule provided by the Company would attract penalty as stipulated here under. However, the consignment for unspecified areas should be delivered within a reasonable time limit with reference to the time fixed for the nearest destinations.
10. The delivery period mentioned to is exclusive of the dates of loading at HLL premises/godown and unloading at the destinations respectively.
11. A Penalty of 2% of freight shall be imposed per day per closed container load for late delivery beyond the number of days given/agreed in the Tender/ Transportation Work Order/Agreement.
12. Whenever the Company, in exigency, book the part load as full closed container load and at full load rate, the Transporter shall not carry the materials of any other customer along with the same HLL consignment.
13. On awarding the Work Order, the contractor shall contact HLL between 2.00 P.M. and 3.00 P.M. on all working days to ascertain the requirement and collect the schedule.
14. The transporter will be given the schedule of closed Containers required at least 24 hours in advance in writing/e-mail/ telephone calls. Failure to place the required number of closed Containers within the free time will be attract penalty as follows.
 - a. First 24 hours from issue of schedule : NIL
 - b. Above 24 hours to 48 hours : 1.5 % of freight charge
 - c. 48 hours to 72 hours : 3 % of freight charge
 - d. 72 hours and above : 5 % of freight charge

If the Transporter fails to provide the closed container within the time given, the Company reserves the right to engage closed container from other sources. The additional costs that may be incurred by the Company in this regard will be recovered from the originally designated Transporter. **(Special attention is drawn to this clause).**

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15. The Company reserves the right to change the mode of Transport exclusively or partially during pendency of this contract.
16. The Transporter should be prepared to carry out such portion of the transportation work given in the schedule as ordered to them and the Company will have full right to split up the transportation work at its discretion if found necessary.
17. When the Transporter fails to carry out the transportation work at any time to the satisfaction of the Company, the Company may get the transportation work done by other means at the risk and cost of the transporter and recover the cost from the pending bills, Bank guarantee, Sale of movable & immovable properties etc. of the transporter without prejudice to the rights available under the contract.
18. The contract is of special nature involving handling and transport of costly materials and as such the transporter will have to ensure complete safety in handling and transporting these items. If any damage and/or loss for to the materials has occurred, between the collection of the consignment and delivery of the same to the consignee, the Tenderer/Transporter will be held responsible for such damages and losses which will have to be made good by them/ recovered from the pending bills, Bank Guarantee / Security Deposit.
19. The Transporter has to ensure that the materials collected are as per the Packing Slip/Delivery Chellan. The Packing Slip/Delivery Chellan shall form the part of the L.R./C.N. The consignment shall be delivered as per the L.R./Packing Slip/Delivery Challan.
20. The Transporter is solely responsible for complying with all statutory obligations and for any loss/expenditure arising from the breach thereof, if not satisfactorily settled by the Transporter, the Company reserves the right to withhold payment of bills or any other dues and discharge the obligations of the Transporter without prejudice to the Company claiming full value of damage otherwise as per law in force.
21. The successful transporter has to provide vehicles(closed containers) as and when required, for a period of one year during which no rate/price change will be allowed other than for increase/decrease in the rate of Diesel.

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तिरुवनन्तपुरम -695 005 THIRUVANANTHAPURAM-695 005
PHONE NO: 0471 2437270 / 2539329
EMAIL: materialspt@lifecarehll.com / materialsnt@gmail.com

निविदा नं. : क्रय/08/आर1/पीक्यू/एफजी परिवहन /2019-20
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22. Closed containers reporting after 15.00 Hrs. are likely to be halted and no claim will be entertained on this account.
23. It will be the sole responsibility of the Transporter to ensure adequate protection of the consignment from sunrays, rain and all other hazards.
24. In the case of point to point transportation (full / part load), no transshipment of goods will be allowed enroute and the Transporter shall not carry consignments of other parties in the same lorry till it is delivered to the consignee. The Reg. Number of the closed container in which the HLL's products are loaded at the HLL Premises is to be recorded in the Lorry Receipt by the Transporter and this should be endorsed by the consignee on delivery.
25. The transporter shall carry all the documents related to the delivery of the consignment to the consignee & obtain clear acknowledgement from the consignee on the reverse of the Consignment Note/LR as token of receipt of the consignment in good condition and arrange to send the original of the acknowledged Consignment Note/LR to HLL Peroorkada as the case may be within 30 days from the date of delivery. Also scanned copy of the acknowledged receipt should be send to HLL Peroorkada within 48 hours of delivery of goods to the consignee.
26. The payment of the transporting charges would be made on submission of proper invoices supported by the Goods Consignment Note and any other document specified by HLL, duly signed by the consignee with official stamp in token of receipt of consignment in good condition. However, in case any shortage/damage is reported by the consignee within 30 days of delivery of the consignment, the value of such quantity will be recovered from the transporters Bills/Security Deposit. Bills must be submitted within 30 days from the date of delivery.
27. The documents handed over to the Transporter by the consignor/consignee are to be carried safely for delivery to the officials intended for.
28. The work Order may be issued to more than one transporter who qualify in the Technical Bid for the destination quoted by them. However, the L1 tenderer shall be approached first for placing the vehicle for a given destination.

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29. Non-performance or non-adherence to any of the terms and conditions stipulated in the Tender/Work Order will be violation of the spirit of the agreement to be executed which will tantamount to breach of contract and in such a situation, the Company reserves the right to terminate the contract with or without notice and without assigning any reason and the Transporter would be liable for losses/damages that would have been incurred by the Company on account of their non-fulfilment of the contract.

30. The transportation contract awarded shall not be subcontracted to any other person/transporter. In case the Company finds, at any point of time during the period of contract, that the transportation work undertaken by the Transporter has been subcontracted, the same will be treated as violation of the contract and is liable for legal action, termination of contract, forfeiture of Security Deposit and disqualification from future tenders to HLL.

31. The approximate quantity of loads to be transported in a year and Consignee under this Tender is given below:

Full Closed container Loads : 75

32. The minimum length, width, height & capacity of the closed container for Thiruvananthapuram. There are two categories of vehicles.

Type of vehicle	Length	Width	Height	Carrying capacity
Eicher/ Tata/ Leyland/ Bharat-Benz etc.	17'.00	6'.00	6'.00	5 MT
Eicher/ Tata/ Leyland/ Bharat-Benz etc.	19'.00	7'.00	7'.00"	9 MT

Less than the minimum capacity vehicle both in MT and platform size as mentioned above shall not be permitted for loading.

33. PRICE BID

(i) The bidder should examine the conditions of the tender and all cost involved before submitting the price bid.

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- (ii) The Tenderers shall quote the lowest competitive rate to transport full load of our products.
- (iii) Quoted rates shall include door collection, door delivery, unloading charges at destination and any other expenses that are likely to be incurred by the transporter outside our premises. However HLL shall arrange loading free of cost of the closed container at the time of dispatch from their premises at Peroorkada .
- (iv) All incidental charges, either statutory or otherwise including octroi, entry tax and toll tax except Insurance charges, shall be borne by the Transporter.
- (vi) Condoms are exempted from all taxes and duties, no tax need to be paid by the Transporter for the product being transported while transporting the consignment enroute destination. A certificate to this effect will be given along with each load. No claim on this account will be entertained. However in the case of other products, the required documents relating sales tax, levies, etc will have to be collected by the transporter.
- (vii) The price quoted by the tenderers will be valid for one year and can be extended up to 3 months on mutual consent.
- (viii) The rates quoted shall be valid till the completion of the contract. No enhancement in rates, except specified in this tender shall be claimed or payable during the period of the contract.

34. LEGAL COMPLIANCES:

The successful tenderer shall have to execute an agreement on Stamp Paper worth Rs.200/- (Rupees One Hundred only) for the due fulfillment of the contract within 15 days of the award of contract. (Draft agreement can be collected from Sales dept. of Peroorkada Factory)

The jurisdiction of any dispute and proceedings arising out of this tender shall be only in the Court of Thiruvananthapuram.

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35. RECOVERY OF LOSS/DAMAGE TO COMPANY: -

- (i) The successful tenderer should deposit Security Deposit of Rs.35000/- within two weeks of award of work by DD/ BG in favour of M/s. HLL Lifecare Limited, payable at Thiruvananthapuram. The Security Deposit would be released after three months on the satisfactory completion of the contract. The EMD of successful bidders will be converted to Security Deposit and the bidders are required to furnish the balance amount.
- (ii) This E.M.D will be forfeited in case the transporter gets qualified in the technical bid and further withdraws from the contract by non-acceptance of the work order/LOI, or showing reluctance for entering into an agreement with HLL on receipt of Work Order /LOI as the case may be.
- (iii) This Security Deposit shall be forfeited in case the transporter withdraws from the contract once it is awarded or fails in completing the contract in time as required by the Company or in case any loss / wrong delivery (consignee or consignment) / or damage is caused to the Company by the transporter or on breach of any of the conditions of the contract. Loss or damage caused to the Company at the instance of the contract awarded to the Transporter shall be recovered from the Security Deposit in proportionate to the loss or damage sustained by the Company and the decision on the amount of compensation for the loss or damage shall be at the discretion of the Company. The Company shall also have the right to recover such loss or damage from the movable or immovable properties of the Transporter and his heirs and legal representatives if the loss or damage caused is in excess of Security Deposit.

36. INDEMNITY CLAUSE: -

If the transporter fails to meet the terms of the Transportation Work Order/Agreement (in placing the vehicle within the time prescribed, delivery of the consignment within the agreed days etc.) the transporter shall and will indemnify the Company (HLL) against all losses or damages what so ever to be incurred or sustained including legal cost or expenses incurred by the Company by reasons of non-provision /non-performance against the terms and conditions given in the transportation Work Order/Agreement and this Tender.

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If any shortage/damage, pilferage etc. are found in the consignment, while delivering the same to the consignee, the Transporter/their representative at the destinations/stations shall give open delivery and issue/obtain necessary shortage/damage certificate within 7 days of delivery to/from the consignee to enable HLL to prefer claim from the Insurance Company. **Double the value of the quantity found short/damaged shall be retained/recovered from the Transporter Bills/other movable & immovable properties and shall be released only after realization of the amount from the Insurance Company.**

37. DISTRIBUTION OF TRANSPORTATION WORK TO MORE THAN ONE TENDERER: -

The Company reserves the right to distribute the transportation work under this tender to one or more parties, in full or partially at its discretion to different transporters who agree to do the transportation work at the lowest rate. However, the Company is not bound to accept the lowest rate.

38. GENERAL

This Tender is liable to be suspended or cancelled at any time at the discretion of the Unit Chief of the Peroorkada Factory, Thiruvananthapuram with or without assigning any reason. Any or all Technical Bid and Price Bid can be rejected or accepted or cancelled by him/her without assigning any reason.

39. In the case of wrong delivery, the total value of the wrongly delivered consignment/goods shall be forfeited from the bill submitted by the party. The Company shall also have the right to recover the total value of the consignment from the movable or immovable properties of the Transporter and his heirs and legal representatives if the total values is in excess of Security Deposit

40. The transporter should have online tracking facility for the consignments dispatched from the factory premises. If the facility is not available, updates shall be given to HLL through mail/fax on daily basis.

41. HLL shall not be liable for producing any type of certificates which is not required for the movement of condoms.

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42. For all dispatches, the transporter should ensure that all documents relevant (such as Permits/Forms) to the transportation of goods till final destination should be properly verified and ensure prior to dispatch of goods from factory. We will not entertain any further request for additional documentation while goods are in transit.

43. Along with penalty, GST as applicable for the same will also be deducted.

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SCHEDULE- E

QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA

1(a)	Do you have adequate number of own and attached closed container as indicated in Sl. No.1 of Schedule B	Yes/No
(b)	If yes, have you attached the details of the closed container as required in Clause (3) of Schedule F? Copies of the R C book, Permit & other documents to be attached.	Yes/No
(c)	Whether your transport company is approved by Indian Bankers Association. If yes certificate may be enclosed with validity period	Yes/No
2	Do you agree to provide Security deposit of Rs 35000/- by either in DD or in the form of Bank Guarantee from Nationalized / Scheduled Bank if contract is awarded?.	Yes/No
3(a)	Have you undertaken all India transportation contracts of Public Sector Undertaking/Leading Private Companies for last 3 years period?	Yes/No
(b)	If yes, Have you attached the copies of the contracts/work orders with Technical Bid?	Yes/No
4 (a)	Do you have Office in Thiruvananthapuram or nearby place with telephone e-mail/fax facilities?	Yes/No
(b)	If No, Have you willing to open an office in Thiruvananthapuram or nearby place with telephone e-mail/fax facilities if the contract awarded to you?	Yes/No
5	Are you registered under Carriage by road ct 2007 and also with State Transport Department in which your main office is located?	Yes/No
6	Have you attached the Declaration (as in SCHEDULE -H) along with technical bid.	Yes/No
7	Have you submitted DD for Rs. 15000/- towards EMD?	Yes/No
8	Have you enclosed a copy of PAN Card ?	Yes/No
9	Have you enclosed Certificate of Turn over for last three years issued by Chartered Accountant	Yes/No

All the information's provided herein are true and correct.

Place :
 Date :

NAME AND SIGNATURE OF THE SERVICE PROVIDER
 (Office Seal)

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SCHEDULE- F

QUESTIONNAIRE - GENERAL INFORMATION OF THE TENDERER

1. (a) Name and address of the Tenderer :

(b) Details of Key Personnel at your Thiruvananthapuram Office

Name / Designation	Tel. No.		Mobile No.	Fax No.	email id
	Off.	Res.			

(c) Details of Key Personnel at your Head Office

Name & Designation	STD Code	Tel. No.		Mobile No.	Fax No.	email id
		Off.	Res.			

2. (a) 1) Type of Firm : Partnership/ Proprietary / Pvt. Ltd./Public Ltd.

2) Details of Partners/ Directors along with address : (Attach additional sheet if required)

(b) PAN Card of the Tenderer : (Attach copy)

3. a) No. of vehicles under your ownership having
(Attach a statement of details : Nos.
of closed containers No. /self attested copies of RC book & permit)

b) No. of vehicles attached with you/firm /company.
(Attach a statement of details : Nos.
of closed containers No. / self attested copies of RC book & permit)

4. Do you have Branch/Associate Offices at the destinations given in the Schedule A ?
: Yes/No
(If yes, the details may be attached in the format below)

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Address	Contact Person / Designation	Tel. No.		Mobile No.	Fax No.	Godown space (Sq. feet)
		Off.	Res.			

5. Have you undertaken similar works for Public Sector Undertakings/
Leading Private Companies during the last 3 years : Yes/No
(If Yes, the details may be attached in the given format.

Name & Address of the Customer	Value of Business done during the previous years

(Copies of the Contracts/Work Orders also be attached)

6. Name & Address of your Banker :
7. The credit Limit provided to you by your Bank :
(Copy of Certificate from the Bank duly attested
to be attached).
8. Have you had Litigation/Arbitration in any commercial
contract during last three years ? : YES / NO
if YES give details
9. Whether your transporter is approved by Bankers Association. : YES/NO
If yes certificate may be enclosed with validity
period
10. Whether have you got ISO Certificate - YES/NO
If so please enclose the copy

Place :
Date :

NAME AND SIGNATURE OF THE SERVICE PROVIDER
(Office Seal)

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SCHEDULE – G
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QUESTIONNAIRE FOR VENDOR/SERVICE PROVIDER DEVELOPMENT
(TO BE FILLED BY NEW VENDORS)

NAME OF PRODUCT/SERVICE:

1. Name & Address of the Service Provider:
 - (a) Telephone No. :
 - (b) Fax No. :
 - (c) E-mail Address :
 - (d) Name of contact person :
 - (e) (i) Whether proprietary/partnership/
Limited company. :
 - (ii) Furnish Name/'s, address,
phone nos. of Proprietor/ :
Managing partner/ M.D / Director's :
(Attach separate sheet)
 - (a) Specify whether SSI / MSE unit :
 - (b) If Yes,specify if your unit is owned by :
SC/ST/woman entrepreneur
- 2) Details of tax registration :- :
 - a) GST No.
- 3) Name & Address of your Banker(s) :
 - Account no.
 - Swift Code

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SCHEDULE – G
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4) Annual Turn over :

5) Have you been assessed previously by HLL
:

Yes/No

6) List of customers

a) Government Dept. / PSU's :
b) Private Sector :

Place :

NAME AND SIGNATURE OF THE VENDOR/SERVICE PROVIDER

Date :

(Office Seal)

This is to be filled up by HLL LIFECARE LIMITED, THIRUVANANTHAPURAM

Recommendation/Remarks of the committee

Committee Members:

1.Head of User Department

2.Head of Purchase Department

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SCHEDULE – H

DECLARATION

We confirm having read and understood all the transportation requirements, destinations with number of days for delivery (Schedule A), instructions, forms, terms and conditions (schedule C), specific conditions (schedule D) and other requirements of the tender – Tender No: HLL/PFT/PUR/CLOSED CONTAINER/2019-20 dated 13.06.2019 (both expressed and implied) in full and the offer being submitted is as per the requirements given in this Bid and that I/We agree to abide by all without any deviation.

SIGNATURE:

NAME & ADDRESS OF TRANSPORTER

(Seal of the Transporter)

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SCHEDULE – I

PRICE BID

RATE STATEMENT FOR THE TRANSPORTATION OF FINISHED GOODS BY CLOSED CONTAINERS FROM HLL LIFE CARE LTD PEROORKADA FACTORY AND BALARAMAPURAM UNIT TO DESTINATIONS AS DETAILED BELOW:-				
SL.NO	DESTINATIONS	Capacity of Truck	Mode of Transport	Basic Rate(Rs)
1	KALAMASSERY	5MT-17FT	POINT TO POINT	
		9MT-19FT	POINT TO POINT	
2	NEDUMBASSERY AIRPORT	5MT-17FT	POINT TO POINT	
		9MT-19FT	POINT TO POINT	
3	VALLARPADAM	5MT-17FT	POINT TO POINT	
		9MT-19FT	POINT TO POINT	
4	WILLINGTON ISLAND	5MT-17FT	POINT TO POINT	
		9MT-19FT	POINT TO POINT	
5	KOCHI-OTHERS	5MT-17FT	POINT TO POINT	
		9MT-19FT	POINT TO POINT	
6	IRAPURAM (IFC)	5MT-17FT	POINT TO POINT	
		9MT-19FT	POINT TO POINT	
7	KAKKANAD (KFC)	5MT-17FT	POINT TO POINT	
		9MT-19FT	POINT TO POINT	

Even if the bidder is not quoting for GST, HLL will add the standard GST (as reverse tax) as applicable for arriving at the total landed rate at HLL stores. This landed rate will be used for comparison purpose and arriving at the Lowest bidder.

Place:
Date :

Signature:
Name:

(Seal of the Transporter)